

# City Council Meeting Agenda

AMENDMENT NO. 1  
06/24/2024



June 25, 2024

6:00 PM

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

\*via telephone at 104 Middleton Place, Chapel Hill, NC 27416 (209)427-8849

\*\*via telephone at Trebarwith Stand, Tintagel, England, PL34 0HD, United Kingdom  
(209)620-4003

Mayor  
**Amy Bublak**

Council Members

**Kevin Bixel\*\***

**Rebecka Monez**

**Cassandra Abram**

**Pam Franco\*** (Vice Mayor)

City Manager

**Reagan M. Wilson**

City Clerk

**Julie Christel**

City Attorney

**George A. Petrulakis**

**SPEAKER CARDS:** To accommodate those wishing to address the Council and allow for staff follow-up, speaker cards are available for any agenda item or any other topic delivered under Public Comment. Please fill out and provide the Comment Card to the City Clerk or Police Officer.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item. Members of the public will be allowed three (3) minutes for comments.

**AGENDA PACKETS:** Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **ROLL CALL AND DECLARATION OF CONFLICTS**

**CITY OF TURLOCK  
CITY COUNCIL  
REGULAR MEETING AGENDA  
Tuesday, June 25, 2024**

**Next City Council Resolution: 2024-094**

**Next Ordinance: 1314-CS**

**4. APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

**5. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS**

- A. Proclamation - July as Parks and Recreation Month (Packwood)
- B. Presentation: Sewer Rate Study (Fisher)

**6. PUBLIC PARTICIPATION**

Pursuant to California Government Code Section 54954.3(a), this is the time set aside for members of the public to directly address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council and to address the Council on any item on tonight's agenda, including Consent Calendar items. You will be allowed three (3) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter. Pursuant to California Government Code Section 54954.2(a)(3), no action or discussion may be undertaken on any item not appearing on the posted agenda, except that the City Council, or its staff, may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda.

**7. CONSENT CALENDAR**

Information concerning the consent items listed hereinbelow has been forwarded to each Councilmember prior to this meeting for study. Unless the Mayor, a Councilmember or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Council. The action taken by the Council in approving the consent items is set forth in the explanation of the individual items.

- A. Motion: Accepting the Weekly demands of May 31, 2024 through June 6, 2024 in the amount of \$1,599,266.98, June 7, 2024 through June 13, 2024 in the amount of \$1,002,100.54, the Investment and Cash Report for April, 30, 2024 in the amount of \$280,106,142.24, and May 31, 2024 in the amount of \$281,826,122.51
- B. Motion: Accepting the Minutes of the June 11, 2024, regular meeting of the City Council
- C. Motion: Waiving Reading of All Ordinances on the Agenda, Except by Title
- D. Resolution 2024-XXX: Approving an agreement with the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide labor negotiation, labor/employment law to the City of Turlock pursuant to an updated attorney representation agreement effective July 1, 2024 for a one (1) year term, in a total maximum not to exceed contract amount of \$300,000 to be paid from "General Fund" account number 110-10-109.43010 "Contract Attorney"(Dhami)
- E. Resolution 2024-XXX: Approving the establishment of new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I

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and Housing Rehabilitation Specialist / Inspector II and amend the Turlock City Employees Association (TCEA) Salary Schedule effective June 25, 2024 (Dhami)

- F. Motion: Accepting improvements for City Project No. 20-038 "Signal Coordination on W. Monte Vista Ave, Golden State Blvd, and Geer Rd" and authorizing the City Engineer to file a Notice of Completion (Morris)
- G. Motion: Accepting improvements and authorizing the City Engineer to file a Notice of Completion for City Project No. 20-039 "Signal Coordination on E. Monte Vista Ave" (Morris)
- H. Resolution 2024-XXX: Approving a Memorandum of Understanding between the City of Turlock and the Turlock Unified School District to provide a safe and supportive environment through the Expanded Learning Opportunity Program for 2024/2025 after school programs (Vargas)
- I. Resolution 2024-XXX: Adopting a list of projects and expenses (Exhibit A) for Fiscal Year 2024-25 funded by Senate Bill 1 (SB 1) "The Road Repair and Accountability Act of 2017" (Morris)
- J. 1) Resolution 2024-XXX: Awarding Request for Bid (RFB) No. 24-002 and approving Agreement No. 2024-170 with Pace Supply for pipe and pipe fittings for the Municipal Services Utilities, and Water Quality Control divisions, for a period of one (1) year, with an option to extend the Agreement for two (2) additional one-year terms, in an annual compensation not to exceed \$175,000 and a total compensation not to exceed \$525,000 over the 3-year term of the Agreement, if all renewal periods are exercised. Appropriate funding for this Agreement is located in Fund 410 "Water Quality Control (WQC)" account 410-51-530.43314 "Contract Help – Service," Fund 410 "Water Quality Control (WQC)" account 410-51-531.44001\_005 "Supplies Piping Supplies," and Fund 420 "Water" account 420-52-550.44001\_005 "Supplies Piping Supplies"
- 2) Resolution 2024-XXX: Awarding Request for Bid (RFB) No. 24-002 and approving Agreement No. 2024-171 with GP Norton Co. – a Division of Hajoca, for pipe and pipe fittings for the Municipal Services Utilities, and Water Quality Control divisions, for a period of one (1) year, with an option to extend the Agreement for two (2) additional one-year terms, in an annual compensation not to exceed \$75,000 and a total compensation not to exceed \$225,000 over the 3-year term of the Agreement, if all renewal periods are exercised. Appropriate funding for this Agreement is located in Fund 410 "Water Quality Control (WQC)" account 410-51- 530.43314 "Contract Help – Service," Fund 410 "Water Quality Control (WQC)" account 410-51-531.44001\_005 "Supplies Piping Supplies," and Fund 420 "Water" account 420-52-550.44001\_005 "Supplies Piping Supplies" (Fisher)
- K. Resolution 2024-XXX: Approving an Agreement (City Contract No. 2024-146) with AssetWorks, Inc., of Wayne, Pennsylvania, in a form approved by the City Attorney, for Software as a Service (SaaS) access to the cloud-based FleetFocus Fleet Management Software application, related professional services, and support services per Proposal dated March 29, 2024 pursuant to the Equalis Group Cooperative Purchasing Contract #COG-2123A in an amount not to exceed \$309,627.17 over the first five years to be funded by Fund 505, account number 505-50-525.44010\_015 & Fund 426, account numbers 426-40-415-241-002.44010\_015, 426-40-415-240-001.44010\_015, 426- 40-415-241-001.44010\_015, and

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426-40-415-243-001.44010\_015 for a five (5) year term with automatic one (1) year renewals unless terminated in writing by either party and authorizing the City Manager to contract directly with AssetWorks, Inc. for additional modules or services in the future to meet the needs of the City, contingent on the availability of budgeted funds, for the Fleet Services Division (Barr)

- L. Resolution 2024-XXX: Authorizing the City's Insurance Broker, Winton-Ireland Strom & Green Insurance Agency, Inc., to procure insurance coverages and execute insurance agreements for Fiscal Year 2024-2025 on behalf of the City with National Union Fire Insurance, Travelers Casualty & Surety Company of America, Ace American Insurance Company, Arch Insurance Company, AIG/Glatfelter's, and Underwriters at Lloyds to be expended from various funds and accounts (Loehr)
- M. 1) Resolution 2024-XXX: Calling for the holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities and the Turlock Municipal Code  
  
2) Resolution 2024-XXX: Requesting the Board of Supervisors of the County of Stanislaus to consolidate a General Municipal Election to be held on Tuesday, November 5, 2024, with the Statewide General Election to be held on the same date pursuant to Section 10403 of the Elections Code and requesting the Board of Supervisors of the County of Stanislaus to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election  
  
3) Resolution 2024-XXX: Adopting regulations for candidates for elective office pertaining to Candidate Statements submitted to the voters at a General Municipal Election to be held on Tuesday, November 5, 2024 and setting the deposit fee which will be required of candidates who elect to have a Candidate Statement printed in the ballot pamphlet for said Election (Christel)

**8. FINAL READINGS**

- A. Second and final reading of an Ordinance amending Turlock Municipal Code (TMC) Title 1, Chapter 1-3, Section 1-3-07 "Acts by deputies" (Wilson)

**Recommended Action:** Ordinance 13XX-CS: Amending Turlock Municipal Code (TMC) Title 1, Chapter 1-3, Section 1-3-07 "Acts by deputies"

**9. PUBLIC HEARINGS**

- Updated
- A. Calling for and giving notice of the holding of a General Municipal Election to be held in the City of Turlock on Tuesday, November 5, 2024, for the purposes of submitting to the qualified voters a ballot measure establishing a tax on businesses which sell, distribute, manufacture, cultivate and test cannabis; requesting consolidation thereof with the Statewide General Election to be held on the same date, and requesting the Stanislaus County Board of Supervisors to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election (Moreno)



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**Recommended Action:** Resolution 2024-XXX: Calling for and giving notice of the holding of a General Municipal Election to be held in the City of Turlock on Tuesday, November 5, 2024, for the purposes of submitting to the qualified voters a ballot measure establishing a tax on businesses which sell, distribute, manufacture, cultivate and test cannabis; requesting consolidation thereof with the Statewide General Election to be held on the same date, and requesting the Stanislaus County Board of Supervisors to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election

- B. Calling for and giving notice of the holding of a General Municipal Election to be held in the City of Turlock on Tuesday, November 5, 2024, for the purposes of submitting to the qualified voters a ballot measure amending Chapter 3-6 of Title 3 of the Turlock Municipal Code to increase the Transient Occupancy Tax, adopt regulations for rental agents and to modernize and update other provisions; requesting consolidation thereof with the Statewide General Election to be held on the same date, and requesting the Stanislaus County Board of Supervisors to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election (Moreno)

**Recommended Action:** Resolution 2024-XXX: Calling for and giving notice of the holding of a General Municipal Election to be held in the City of Turlock on Tuesday, November 5, 2024, for the purposes of submitting to the qualified voters a ballot measure amending Chapter 3-6 of Title 3 of the Turlock Municipal Code to increase the Transient Occupancy Tax, adopt regulations for rental agents and to modernize and update other provisions; requesting consolidation thereof with the Statewide General Election to be held on the same date, and requesting the Stanislaus County Board of Supervisors to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election

- C. Introduction and first reading of an ordinance amending Turlock Municipal Code (TMC) Title 3, Chapter 1, Article 1, Business Licensing to switch billing cycle from semi-annual to annual (Moreno)

**Recommended Action:** Ordinance 13XX-CS: Introduction and first reading of an ordinance amending Turlock Municipal Code (TMC) Title 3, Chapter 1, Article 1, Business Licensing to switch billing cycle from semi-annual to annual

**10. ACTION ITEMS**

- A. Authorizing the City Manager to enter into an agreement with Pressert Marketing in the amount of \$100,000 to provide a City of Turlock Business Development and Assistance Program and appropriating \$425,000 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43060\_047 "Contract Serves Business Development and Assistance Program" to pay for the business development program. Out of the total, \$100,000 is allocated for contract service fees and \$325,000 for Business Development matching funds (Sims)

**Recommended Action:** Resolution 2024-XXX: Authorizing the City Manager to enter into an agreement with Pressert Marketing in the amount of \$100,000 to provide a City of Turlock

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Business Development and Assistance Program and appropriating \$425,000 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43060\_047 "Contract Serves Business Development and Assistance Program" to pay for the business development program. Out of the total, \$100,000 is allocated for contract service fees and \$325,000 for Business Development matching funds

- B. Approving the revised Municipal Services Department Organization Chart effective July 1, 2024 (Dhami)

**Recommended Action:** Resolution 2024-XXX: Approving the revised Municipal Services Department Organization Chart effective July 1, 2024

**11. CITY MANAGER REPORTS/UPDATES**

City Manager reports/updates are provided for informational purposes only and no action or discussion may be undertaken. The City Manager may direct department heads to provide reports/updates at the City Manager's request.

- A. Media Release regarding Stanislaus and Merced County, along with City of Turlock Public Safety Officials opposing the release of sexually violent predators Kevin Gray and Timothy Weather (Wilson)
- B. Media release regarding Stanislaus County extending contract for 1617 Colorado Avenue facility at 6/25/2024 Board of Supervisors Meeting (Wilson)

**12. COUNCILMEMBER COMMENTS AND ANNOUNCEMENTS**

Councilmembers may ask questions, provide comments, and make brief announcements on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

**13. COUNCILMEMBER ITEMS FOR FUTURE CONSIDERATION**

**14. CLOSED SESSION**

- A. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a) "*Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation.*"
- Agency Designated Representative: Deputy City Manager Sarah Eddy  
Employee Organization: Turlock Associated Police Officers  
Employee Organization: Turlock City Employees Association  
Employee Organization: Turlock Firefighters Association-Local 2434  
Employee Organization: Turlock Management Association-Public Safety  
Unrepresented Groups: Turlock Management and Confidential Employees
- B. Conference with Legal Counsel – Anticipated Litigation, Cal. Gov't Code §54956.9(d)(2) "*For*

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*the purposes of this section, litigation shall be considered pending when any of the following circumstances exist... A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency."*

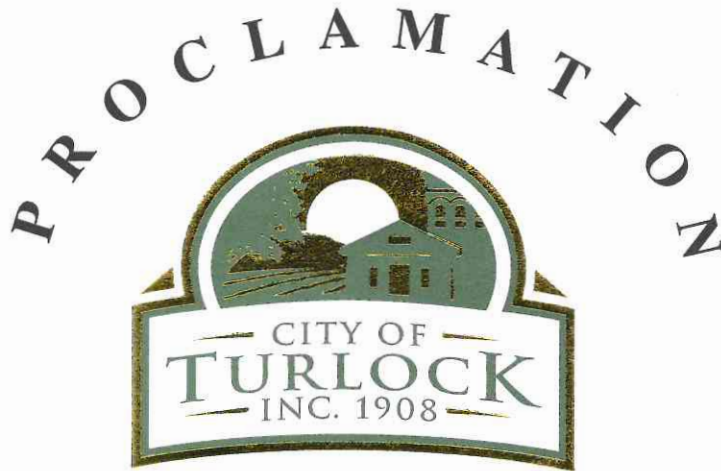
Potential Case(s): Two (2)

- C. Conference with Legal Counsel – Initiation of Litigation, Cal. Gov't Code 54956.9(d)(4) *"For the purposes of this section, litigation shall be considered pending when any of the following circumstances exist...Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation."*

Potential Cases: One (1)

**15. REPORTS FROM CLOSED SESSION**

**16. ADJOURNMENT**



**DESIGNATING  
JULY AS PARK AND RECREATION MONTH  
JULY 2024**

**WHEREAS**, parks and recreation are an integral part of communities throughout this country, including Turlock; and,

**WHEREAS**, parks and recreation promote health and wellness, improving the physical and mental health of people who live near parks; and,

**WHEREAS**, parks and recreation promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and,

**WHEREAS**, parks and recreation encourage physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and,

**WHEREAS**, parks and recreation are a leading provider of healthy meals, nutrition services and education; and education activities, such as out- of-school time programming, youth sports and environmental education, are critical to childhood development; and,

**WHEREAS**, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and,

**WHEREAS**, parks and recreation are fundamental to the environmental well-being of our community; and are essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and,

**WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and,

**WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and Turlock recognizes the benefits derived from parks and recreation resources.

**NOW, THEREFORE, I, AMY BUBLAK**, by virtue of the authority vested in me as Mayor of the City of Turlock, and on behalf of the entire City Council and all our residents, do hereby designate July as Park and Recreation Month in the City of Turlock.



AMY BUBLAK, MAYOR  
City of Turlock, County of Stanislaus  
State of California



# Sewer Rate Study Briefing

*June 25, 2024*



# Agenda

1. The Need for a Cost-of-Service Study
2. Overview of the Service Charge Methodology
3. Financial Plan
4. Cost of Service
5. Rate Design and Proposed Rates
6. Rates Compared to Neighboring Communities
7. Next Steps

# Need for a Cost-of-Service Study

- Current sewer rate revenue is only just covering operating expenses, but not sufficient to cover debt service and capital improvement needs.
- An aging wastewater system needs more investment to meet service requirements.
- The Sewer System Master Plan shows total of \$46M (in future-year dollars) in improvements over the next 10 years.
- The Turlock Regional Water Control Facility shows total of \$118M (in future-year dollars) in improvements over the next 10 years.



# Need for a Cost-of-Service Study, cont.

**TMC 6-4-704: Sewer Service User Rate Table for Non-metered Users**

Fixture Units	Monthly Charge					
	Effective 1/1/08	Effective 1/1/09	Effective 1/1/10	Effective 1/1/11	Effective 1/1/12	Effective 1/1/13
1-15	\$25.00	\$26.00	\$27.00	\$27.85	\$28.40	\$28.95
16-20	\$31.00	\$32.20	\$33.50	\$34.50	\$35.20	\$35.90
21-25	\$37.10	\$38.55	\$40.10	\$41.30	\$42.15	\$42.95
26-30	\$43.30	\$45.00	\$46.80	\$48.20	\$49.20	\$50.15
31-35	\$49.10	\$51.10	\$53.10	\$54.70	\$55.80	\$56.90
36-40	\$54.90	\$57.10	\$59.35	\$61.15	\$62.35	\$63.60
41-45	\$60.95	\$63.35	\$65.90	\$67.90	\$69.25	\$70.65
46-50	\$66.70	\$69.40	\$72.15	\$74.30	\$75.80	\$77.35
51-55	\$72.90	\$75.85	\$78.85	\$81.25	\$82.85	\$84.50
56-60	\$78.65	\$81.80	\$85.05	\$87.60	\$89.35	\$91.15
Greater than 60 per 5 fixture units or portion thereof per month (divide total fixture count by 5)	\$6.00	\$6.25	\$6.50	\$6.70	\$6.80	\$6.95
Plus Administrative Charge (per account/dwelling unit per month)	\$7.05	\$7.35	\$7.65	\$7.85	\$8.00	\$8.15

- The user charges have not been updated since 2013.
- The existing rate design is somewhat antiquated and difficult to administer. For example:
  - The single-family residential charges by fixture units creates over ten different rate categories.
  - The commercial user charges are also difficult to administer with different rate categories for metered vs. non-metered users, as well as separate exceptions to the fixture unit schedule for hospitals, restaurants and schools (resulting in over twenty different rate categories).



# Overview of the Service Charge Methodology



# Rate Setting of Enterprise Funds is Governed by Prop. 218



- Limits authority of local government to impose taxes, assessments, fees, and charges.



- Charges are limited to the cost of providing the service and may not be imposed for general governmental services available to the public.



- Service charges for water and sewer are subject to a protest procedure (majority protest must be 50% + 1 of parcels receiving services).

## Rate Setting of Enterprise Funds is Governed by Prop. 218, cont.



Proposition 218 allows rates to be set for up to 5 years.



Service charges recover the ongoing costs of operating and maintaining the system. This includes the operating costs as well as paying for capital improvements required to maintain the system.



Paying for capital improvements includes debt service as well as pay-as-you-go improvements.

# Our Approach is Based on a 3-Step Process

## 1. Financial Plan

Compares current sources and uses of funds and determines the revenue needed from rates and projects rate adjustments.

## 2. Cost-of-Service

Proportionally allocates revenue requirements to the customer classes in compliance with State Law industry standards.

## 3. Rate Design

Considers the rate structure that best meets the City's need to collect rate revenue from various types of customers.

# Financial Plan



# The Financial Plan Estimates the Costs to be Recovered from Rates

- ➔ These costs include O&M, debt service, planned pay-as-you-go capital projects, and reaching target fund balances.
- ➔ Current annual costs are \$26M. Consists of \$18M in O&M budget, \$6M in debt service, and \$2M in pay/go capital.
- ➔ The existing rate revenue is approximately \$20.5M, so with the expenses listed above, an increase is needed.

# Rate Revenue Requirements

## *What are “Net Revenue Requirements”?*

The Financial Plan estimates the costs to be recovered from customer rates:

**O&M Costs**



**Debt Service**



**Capital Costs**



**Non-Rate Revenues\***

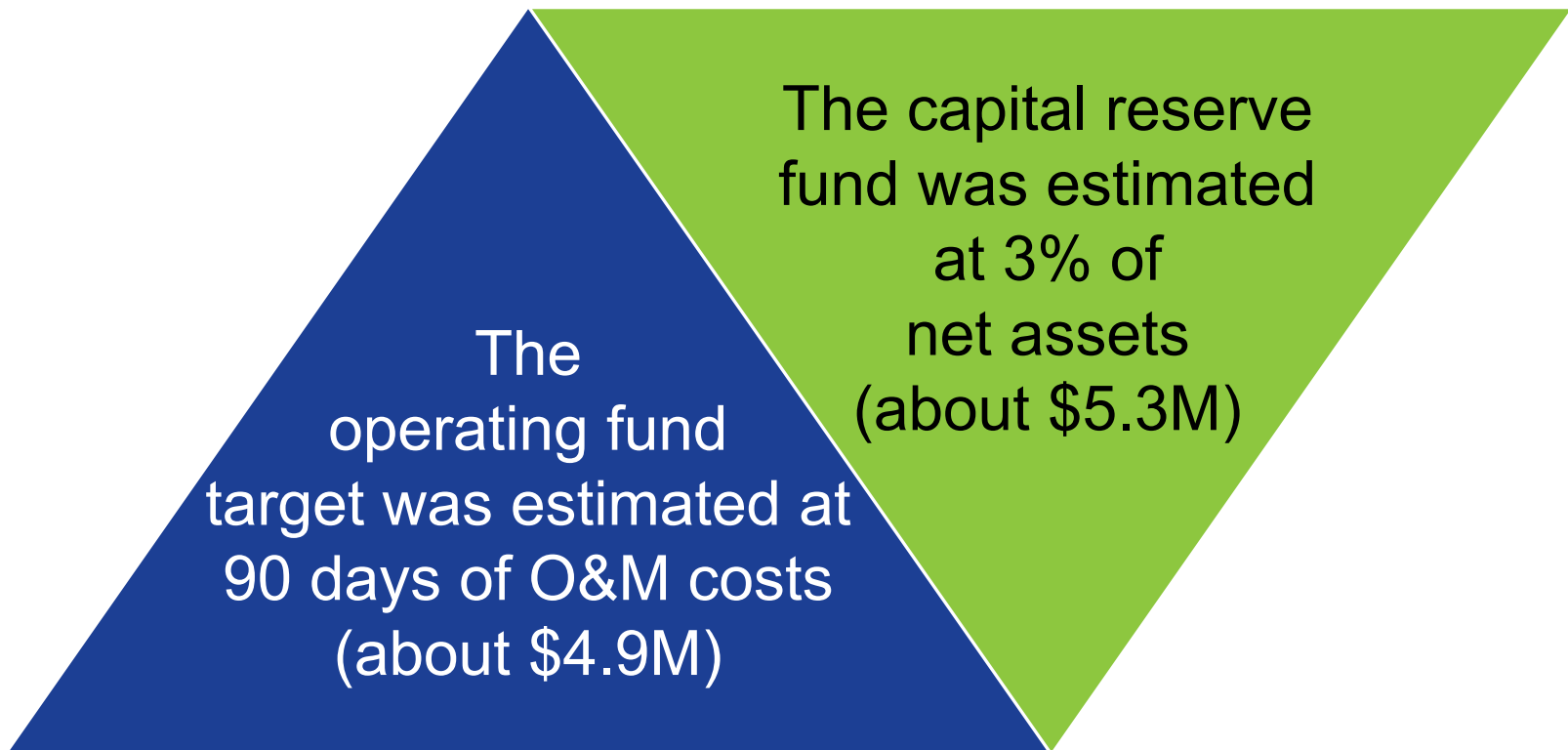
*\* licenses, fines, application fees, etc.*



**Net Revenue Requirements**

These costs should also include funding for adequate levels of reserves.

# The City Should Have an Operating Reserve Fund and a Capital Reserve Fund





# Operating Expenses are Increasing

OPERATING EXPENSE FORECAST	Budget	Projected	5-Year Projected Rate Period				
	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29
<i>Fund 51 - Sewer Expenses</i>							
Total: Operating Expenses	\$ 13,249,444	\$ 18,039,413	\$ 19,432,888	\$ 19,458,427	\$ 20,187,284	\$ 20,954,892	\$ 21,763,872

*Expenses for FY 2023/24 increased by more than 36%, or \$4.8M, from the previous year.*

*Operating expenses are projected to increase by \$3.7M, or 21%, by FY 2028/29.*

# Largest Increases in Operating Expenses

## 530 - Operations

DESCRIPTION	FY 2022/23	FY 2023/24	\$ Difference	% Difference
<b>Fund 51 - Sewer Expenses</b>				
<b>530 - Operations</b>				
Chemicals	\$ 925,302	\$ 2,377,500	\$ 1,452,198	156.9%
Salaries & Benefits	4,287,156	5,015,487	728,331	17.0%
Contract Services	355,963	660,578	304,615	85.6%
Maintenance	164,154	523,092	358,938	218.7%
NPDES Permit Studies	82,660	300,000	217,340	262.9%
Insurance Property	24,689	132,000	107,311	434.7%
Biosolids Recycling	205,613	250,000	44,387	21.6%
Bank Charges	109,126	125,700	16,574	15.2%
Gas & Oil	53,205	60,000	6,795	12.8%
All Other Expenses	4,260,350	4,670,705	410,355	9.6%
<b>Total: Operating Expenses</b>	<b>\$ 10,595,211</b>	<b>\$ 14,323,154</b>	<b>\$ 3,727,943</b>	<b>35.2%</b>

# Largest Increases in Operating Expenses

## 531 - Collection System

DESCRIPTION	FY 2022/23	FY 2023/24	\$ Difference	% Difference
<b>Fund 51 - Sewer Expenses</b>				
<b>531 - Collection System</b>				
Supplies	\$ 90,755	\$ 252,000	\$ 161,245	177.7%
Salaries & Benefits	1,147,487	1,294,350	146,863	12.8%
Pave Trenches	9,170	100,000	90,830	990.5%
Fleet Maintenance Labor	21,719	60,000	38,281	176.3%
Sewer Root System	-	25,000	25,000	100.0%
Regulatory Fees	-	20,000	20,000	100.0%
Tree Removal Service	3,549	20,000	16,451	463.5%
TID Irrigation Lines Repair	-	15,000	15,000	100.0%
Gas & Oil	20,428	29,300	8,872	43.4%
Minor Equipment	11,228	20,000	8,772	78.1%
All Other Expenses	208,790	288,077	79,287	38.0%
<b>Total: Operating Expenses</b>	<b>\$ 1,513,125</b>	<b>\$ 2,123,727</b>	<b>\$ 610,602</b>	<b>40.4%</b>

# Capital Improvement Program

Project Description (in Future-Year Dollars)	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Five-Year Capital Improvement Program	\$ 3,525,854	\$ -	\$ -	\$ -	\$ -	\$ 3,525,854
Biogas Solution Project	3,842,755	7,986,013	8,298,266	-	-	20,127,034
Master Plan Projects						
Sewer System	5,997,894	4,772,759	14,021,190	8,799,653	1,888,145	35,479,641
Turlock Regional Water Quality Control Facility	13,684,375	19,392,279	25,530,750	10,849,883	3,250,127	72,707,414
<b>Total: Capital Improvement Program Costs</b>	<b>\$ 27,050,878</b>	<b>\$ 32,151,051</b>	<b>\$ 47,850,207</b>	<b>\$ 19,649,536</b>	<b>\$ 5,138,272</b>	<b>\$ 131,839,944</b>

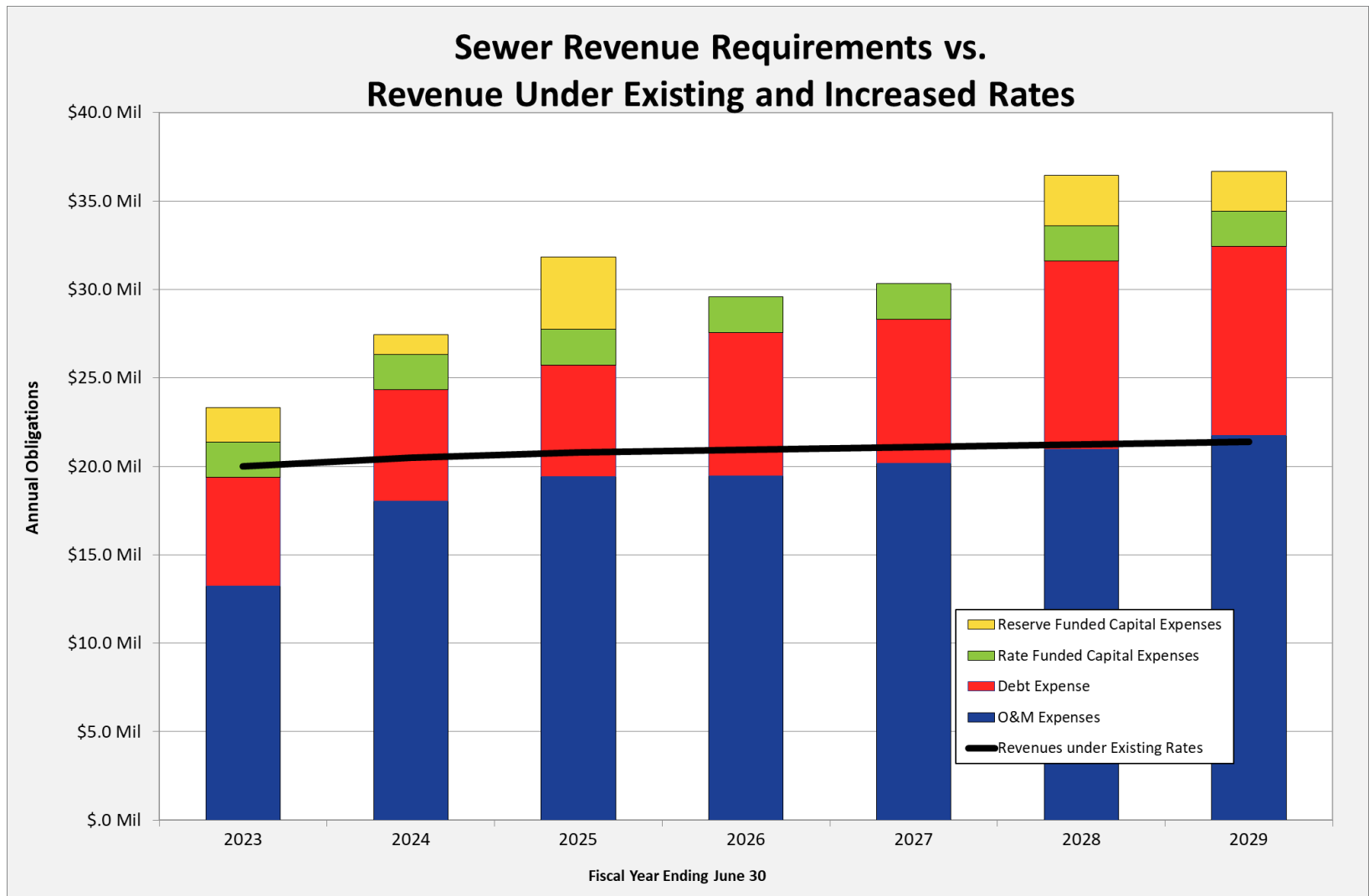
## Sewer System Projects

FY 2024/25 - FY 2028/29	\$ 35,479,641
FY 2029/30 - FY 2033/34	\$ 10,607,574
<b>Total</b>	<b>\$ 46,087,215</b>
Turlock Regional Water Quality Control Facility	
FY 2024/25 - FY 2028/29	\$ 72,707,414
FY 2029/30 - FY 2033/34	\$ 45,050,996
<b>Total</b>	<b>\$ 117,758,410</b>
<b>Grand Total</b>	<b>\$ 163,845,625</b>

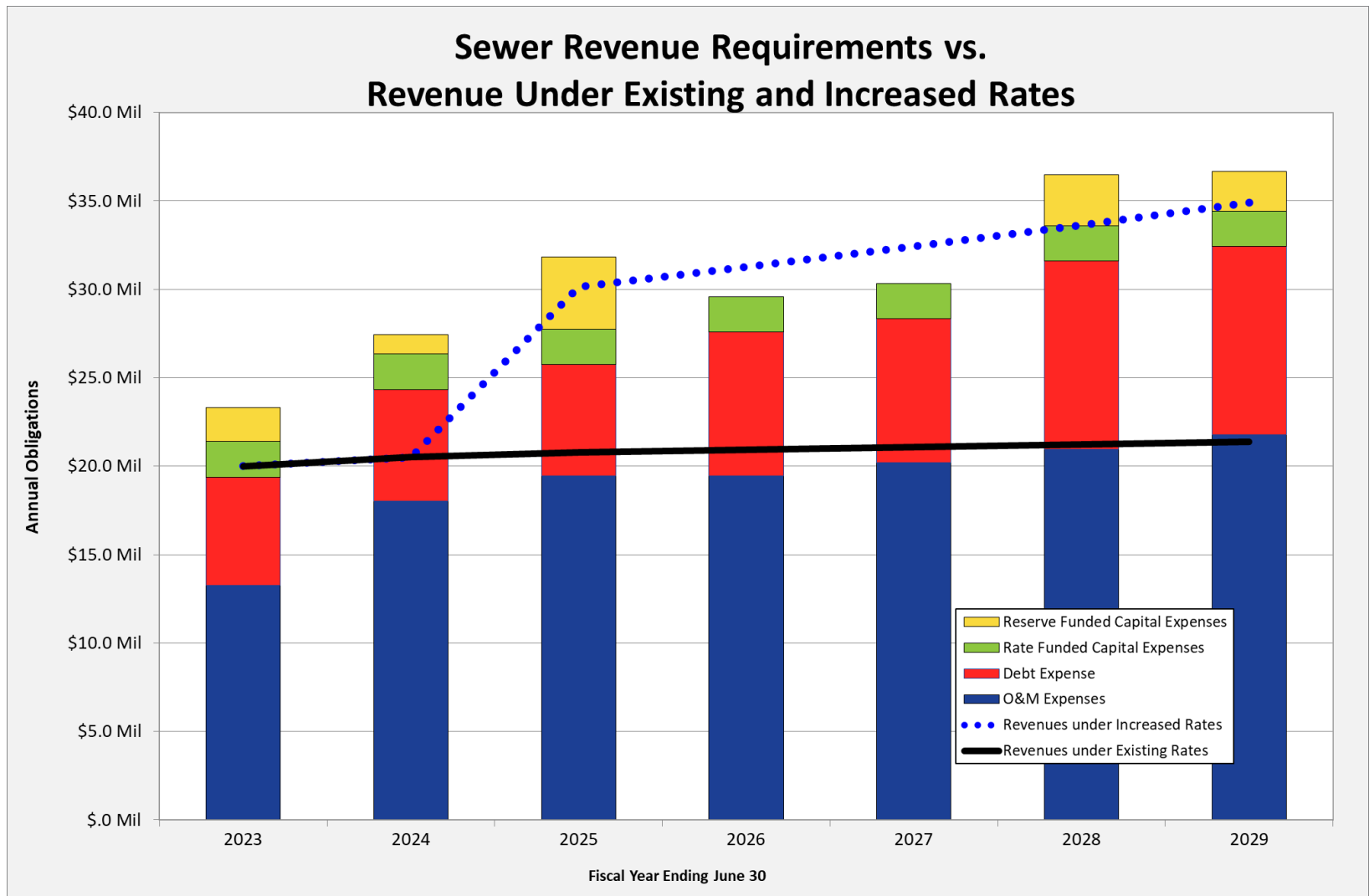
# Debt Funding

- Revenue Bonds
  - Debt Issuance #1 - \$51M: Revenue bonds scheduled to be issued in FY 2024/25.
  - Debt Issuance #2 - \$54M: Revenue bonds scheduled to be issued in FY 2026/27
- Debt Terms
  - Issuance Cost – 2.00%
  - Annual Interest Cost – 5.00%
  - Term – 30 Years
  - Coverage Requirement (% above annual pmt)- 125%

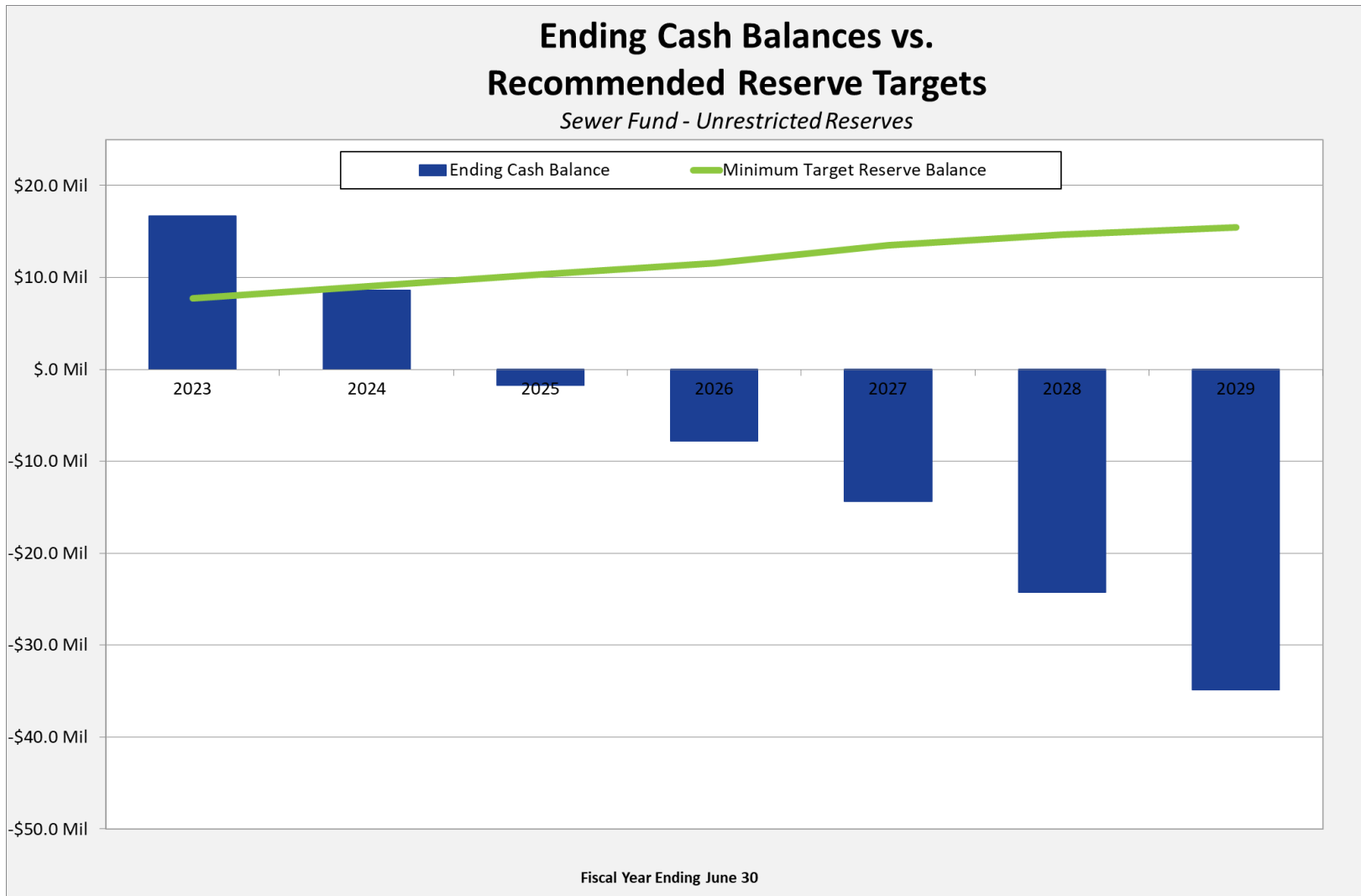
# Current Rates Will Not Meet Revenue Needs



# Projected Revenue With Rate Increases

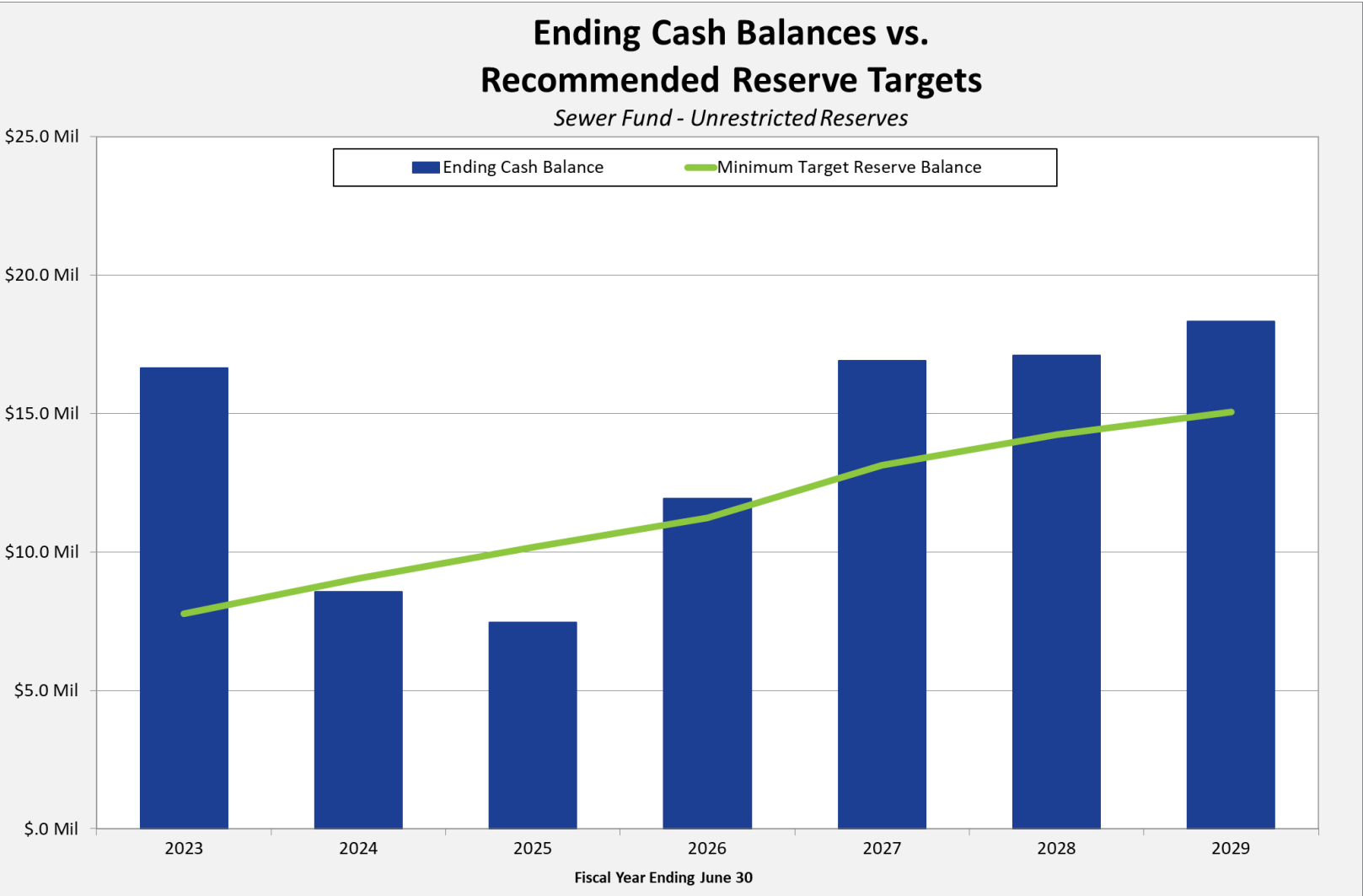


# Current Reserves Are Insufficient





# Current Reserves with Rate Increases



# Cost of Service



# This Cost-of-Service Study has Updated the City Rate Structure

- The current rate structure for residential and non-industrial customers has been in place over 30 years
  - The structure used fixture units and other measures as a proxy for sewer flow
  - Water use is a better proxy for sewer flow
  - Water meters have been in place for several years and that data is used in this study
- Industrial user rates have also changed to remove the reserve capacity charge

# Cost-of-Service Allocates Costs to Customers Based on Their Wastewater Loadings

- First, wastewater costs are allocated to four parameters
  - Customer Costs
  - Flow Related Costs
  - Biological Oxygen Demand (BOD) Costs
  - Suspended Solids (SS) Costs
- Then, costs are allocated to customers based on their contribution to the plant

# Cost of Service Parameters



**Flow related costs** are primarily related to the sewer collection system which transports effluent from customers to the treatment facility.



**Strength related costs** related to the treatment of effluent at the Wastewater Treatment Plant. Two factors, Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) measure different aspects of the treatment process.



**Customer related costs** are associated with having a customer on the system. This includes administrative and billing services.

# Existing Revenues Compared to Current Flows and Loads



# Calculating Customer Wastewater Loadings

- **Winter water usage** is the basis for determining the wastewater flow for residential customer classes.
- **Annual water usage** is the basis for wastewater flow for commercial and institutional customer classes.
- **Wastewater strength** for residential and non-industrial customer classes are based on typical BOD and SS estimates from historical State Water Resources Control Board (SWRCB) guidelines as well as larger agencies that have sampled wastewater strength.
- **Industrial flows and loads** are measured by the City.

# WW Loading Parameters

Customer Class	Design Capacity			Total Annual Volume					
	Flow MGD	BOD lbs/day	TSS lbs/day	Flow MG	% of Total Flow	BOD lbs	% of Total BOD	TSS lbs	% of Total TSS
<b>Residential Customers</b>									
Single Family Residential Metered	3.08	10,273	10,273	1,124	26.9%	3,749,592	20.4%	3,749,592	35.6%
Single Family Residential Non-Metered	0.07	246	246	27	0.6%	89,715	0.5%	89,715	0.9%
Multiple Residential Metered	1.04	3,463	3,463	379	9.1%	1,263,983	6.9%	1,263,983	12.0%
Multiple Residential Non-Metered	0.03	112	112	12	0.3%	40,925	0.2%	40,925	0.4%
<b>All Other Customers</b>									
Commercial Low Strength	0.59	735	735	214	5.1%	268,136	1.5%	268,136	2.5%
Commercial Medium Strength	0.22	727	727	79	1.9%	265,174	1.4%	265,174	2.5%
Commercial High Strength	0.25	1,276	1,276	93	2.2%	465,662	2.5%	465,662	4.4%
Institutional	0.17	344	344	60	1.4%	125,740	0.7%	125,740	1.2%
Industrial	5.84	47,244	22,642	2,193	52.4%	12,068,720	65.8%	4,276,452	40.6%
<b>Total:</b>	<b>11.29</b>	<b>64,419</b>	<b>39,817</b>	<b>4,182</b>	<b>100.0%</b>	<b>18,337,648</b>	<b>100.0%</b>	<b>10,545,380</b>	<b>100.0%</b>



# Resulting Cost of Service Analysis

Customer Class	Cost Classification Components					Cost-of-Service Net Revenue Reqs.
	Volume	Collection	BOD	TSS	Customer	
<b>Net Revenue Requirements<sup>1</sup></b>	<b>\$ 14,041,310</b>	<b>\$ 1,230,432</b>	<b>\$ 6,902,605</b>	<b>\$ 6,902,605</b>	<b>\$ 1,047,523</b>	<b>\$ 30,124,475</b>
	46.6%	4.1%	22.9%	22.9%	3.5%	100.0%
<b>Residential Customers</b>						
Single Family Residential Metered	\$ 3,792,217	\$ 368,030	\$ 1,308,191	\$ 2,230,570	\$ 669,652	\$ 8,368,659
Single Family Residential Non-Metered	90,735	8,806	31,301	53,370	16,023	200,234
Multiple Residential Metered	1,278,352	124,062	440,990	751,922	307,559	2,902,885
Multiple Residential Non-Metered	41,390	4,017	14,278	24,345	7,401	91,431
<b>All Other Customers</b>						
Commercial Low Strength	\$ 723,159	\$ 70,182	\$ 93,550	\$ 159,510	\$ 28,873	\$ 1,075,273
Commercial Medium Strength	268,189	26,027	92,516	157,748	6,873	551,353
Commercial High Strength	313,971	30,470	162,464	277,015	7,442	791,362
Institutional	203,472	19,747	43,869	74,801	2,969	344,857
Industrial	7,329,827	579,091	4,715,445	3,173,325	732	15,798,420
<b>Total:</b>	<b>\$ 14,041,310</b>	<b>\$ 1,230,432</b>	<b>\$ 6,902,605</b>	<b>\$ 6,902,605</b>	<b>\$ 1,047,523</b>	<b>\$ 30,124,475</b>

# Rate Design and Proposed Rates



## Rate Design Goals Include:

- Follows cost of service (*equitable & non-discriminating*)
- Ease of administration and understanding
- Provide revenue stability
- Revise the way sewer charges are calculated (*move away from fixture units*)

# Current and Proposed Rates - Residential/ Commercial

Sewer Rate Schedule	Description <sup>1</sup>	Current Rates <sup>2</sup>	Proposed Sewer Rates				
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29
Residential Customers							
Residential - Monthly Fixed Service Charges							
Single Family Residential Metered	Per Dwelling Unit	\$42.95	\$38.96	\$40.13	\$41.33	\$42.57	\$43.85
Single Family Residential Non-Metered	Per Dwelling Unit	\$28.95	\$38.96	\$40.13	\$41.33	\$42.57	\$43.85
Multiple Residential Metered	Per Dwelling Unit	\$28.95	\$28.83	\$29.69	\$30.58	\$31.50	\$32.45
Multiple Residential Non-Metered	Per Dwelling Unit	\$28.95	\$28.83	\$29.69	\$30.58	\$31.50	\$32.45
Administrative Charge	Per Account/Dwelling Unit	\$8.15	\$3.39	\$3.49	\$3.60	\$3.70	\$3.81
Non-Residential Customers							
Institutional							
Monthly Fixed Service Charge	Per Account	See Exh. 4	\$116.70	\$120.20	\$123.80	\$127.52	\$131.34
Volumetric Charge	Per HCF		\$3.01	\$3.10	\$3.19	\$3.29	\$3.39
Commercial Customers							
Monthly Fixed Service Charge		See Exh. 4					
Commercial Low Strength	Per Account		\$39.44	\$40.62	\$41.84	\$43.09	\$44.39
Commercial Medium Strength	Per Account		\$80.42	\$82.83	\$85.32	\$87.88	\$90.51
Commercial High Strength	Per Account		\$104.72	\$107.86	\$111.10	\$114.43	\$117.86
Volumetric Charge							
Commercial Low Strength	Per HCF		\$2.58	\$2.66	\$2.74	\$2.82	\$2.90
Commercial Medium Strength	Per HCF		\$3.65	\$3.76	\$3.88	\$3.99	\$4.11
Commercial High Strength	Per HCF	\$4.51	\$4.65	\$4.79	\$4.93	\$5.08	

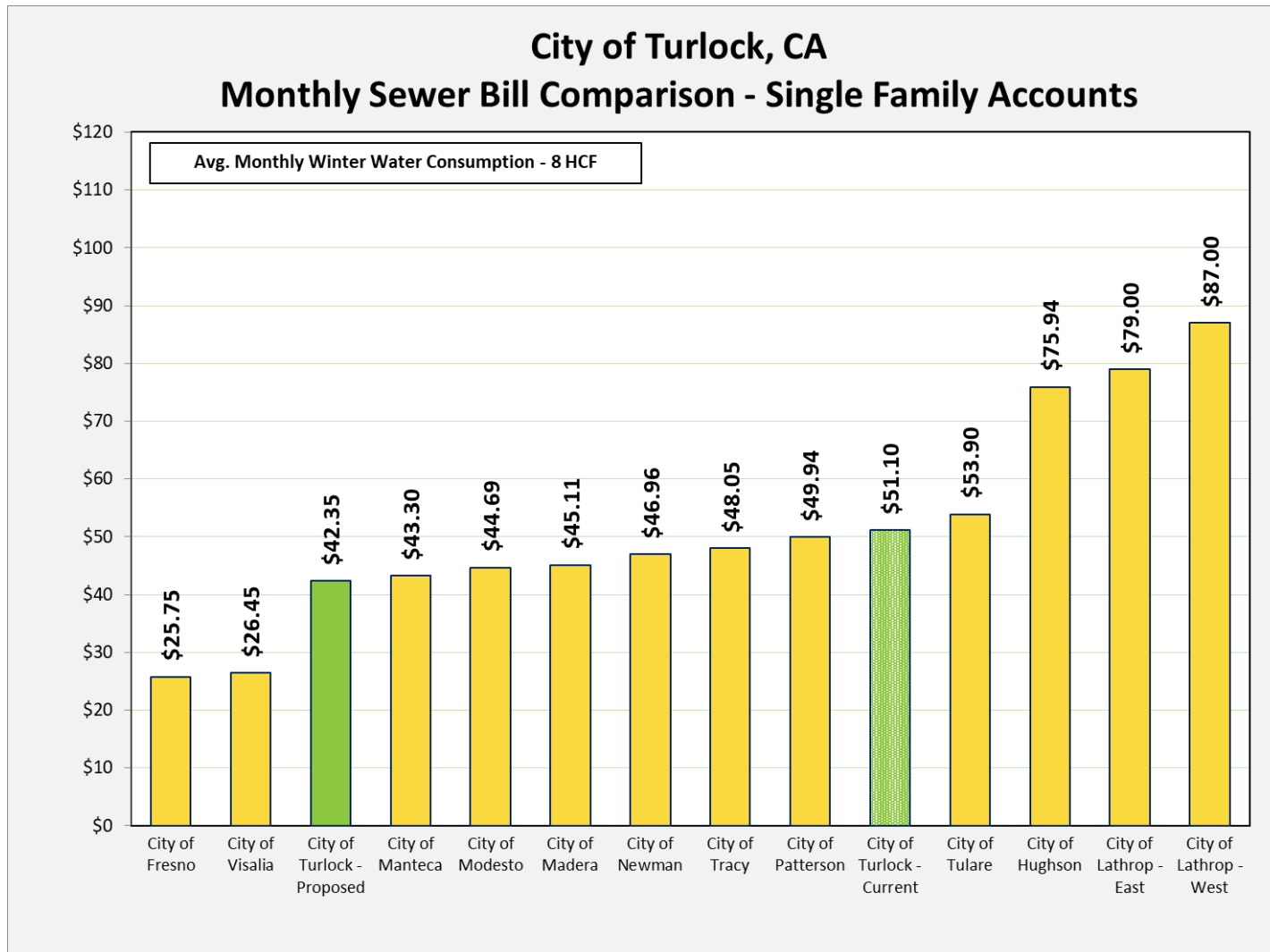
# Current and Proposed Rates - Industrial

<b>Industrial Customers</b>							
Monthly Fixed Administrative Charge	Per Account	\$8.17	\$3.21	\$3.31	\$3.41	\$3.51	\$3.61
<u>Sewer Use Charges</u>							
Flow - per MG	Per MG Sewage Flow	N/A	\$3,660	\$3,770	\$3,883	\$3,999	\$4,119
BOD - per 1,000 pounds	Per 1,000 lbs. BOD	N/A	\$391	\$403	\$415	\$427	\$440
TSS - per 1,000 pounds	Per 1,000 lbs. TSS	N/A	\$742	\$764	\$787	\$811	\$835
<b>City of Ceres</b>							
Monthly Fixed Administrative Charge	Per Account	\$8.17	\$3.21	\$3.31	\$3.41	\$3.51	\$3.61
<u>Sewer Use Charges</u>							
Flow - per MG	Per MG Sewage Flow	N/A	\$3,342	\$3,442	\$3,546	\$3,652	\$3,762
BOD - per 1,000 pounds	Per 1,000 lbs. BOD	N/A	\$391	\$403	\$415	\$427	\$440
TSS - per 1,000 pounds	Per 1,000 lbs. TSS	N/A	\$742	\$764	\$787	\$811	\$835

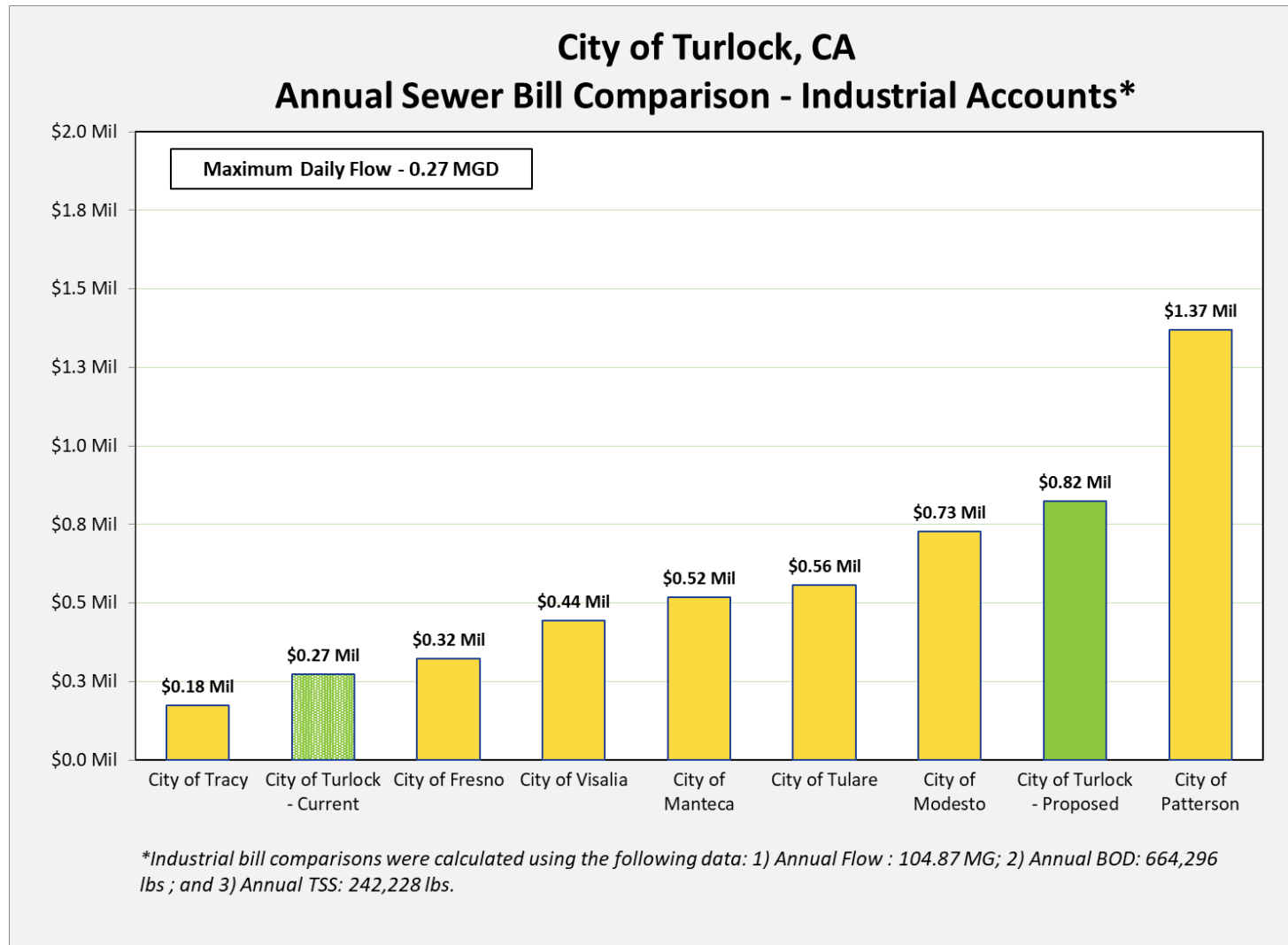
# Rates Compared to Neighboring Communities



# Regional Bill Comparison - SFR



# Regional Bill Comparison – Industrial





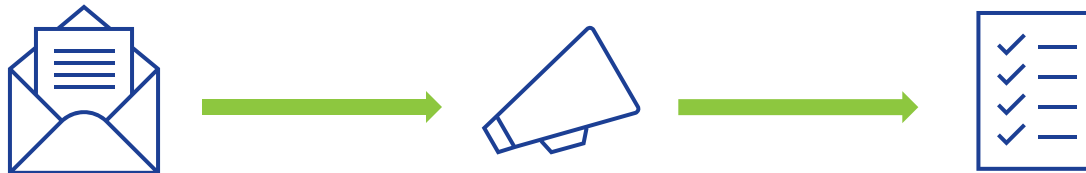
# Next Steps



# Overview of Proposition 218 Process

## Procedural Requirements for the Prop. 218 Protest Procedure:

1. Send Notice of Public Hearing to all customers/property owners.
2. Hold Public Hearing 45-days after mailing notices.
3. If no majority protest (50% + 1), new rates can be adopted.



# Questions or Comments?



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**Jeremy Tamargo**

*Associate Director, NBS*



jtamargo@nbsgov.com



800-676-7516

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable									
<u>Check</u>									
143417	06/06/2024	Open			Accounts Payable	A-Z BUS SALES INC	\$787.82		
	Invoice		Date	Description		Amount			
	INVSAC20479		05/30/2024	710767 RADIO,VR-5650 AM/FM/CD/DVD/ BT,ISO		\$379.29			
	INVSAC20526		05/30/2024	13448 UNDER SEAT RETRACTOR REPL. BELT		\$408.53			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$787.82			
143418	06/06/2024	Open			Accounts Payable	ABS DIRECT INC	\$13,622.49		
	Invoice		Date	Description		Amount			
	135796		05/17/2024	UT STATEMENT - 05/10/24		\$13,140.77			
	135797		05/17/2024	UT DELINQ - MAY 2024		\$481.72			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$4,540.84			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$4,540.84			
	420 - WATER			420.11000 (Cash)		\$4,540.81			
143419	06/06/2024	Open			Accounts Payable	AIRGAS NCN	\$1,537.43		
	Invoice		Date	Description		Amount			
	5507853411		04/30/2024	CYLINDER RENTAL		\$1,472.78			
	5507853412		04/30/2024	CYLINDER RENTAL IND LARGE HELIUM		\$64.65			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$1,537.43			
143420	06/06/2024	Open			Accounts Payable	AMERICA'S AUTO GLASS	\$354.82		
	Invoice		Date	Description		Amount			
	4602		03/14/2024	POL17-1315 NEW SHADED WINDSHIELD		\$354.82			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$354.82			
143421	06/06/2024	Open			Accounts Payable	AMERICAN MESSAGING	\$12.77		
	Invoice		Date	Description		Amount			
	R1061876YF		06/01/2024	Acct #R1-061876 - Fire Department		\$12.77			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$12.77			
143422	06/06/2024	Open			Accounts Payable	AT&T Corp	\$579.86		
	Invoice		Date	Description		Amount			
	7896399803		05/11/2024	SRWA - JPA, Surface Water, Operations - Internet		\$579.86			
				Access May2024					
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$579.86			
143423	06/06/2024	Open			Accounts Payable	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	\$59,838.98		
	Invoice		Date	Description		Amount			
	713570		04/30/2024	Legal Services March & April 2024		\$59,838.98			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$59,838.98			
143424	06/06/2024	Open			Accounts Payable	AXON ENTERPRISE, INC.	\$1,120.00		
	Invoice		Date	Description		Amount			
	INUS227844		02/15/2024	BODY CAM LICENSES		\$1,120.00			

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143425	Paying Fund			Cash Account		Amount			
	240 - Small Equipment Replacement			240.11000 (Cash)		\$1,120.00			
	06/06/2024	Open			Accounts Payable	BALSWICK'S TIRE SHOP INC	\$497.29		
	Invoice			Date	Description	Amount			
	01-218853		05/29/2024		tires	\$497.29			
143426	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$497.29			
	06/06/2024	Open			Accounts Payable	BARNES WELDING SUPPLY	\$33.93		
	Invoice			Date	Description	Amount			
	0063386901		05/23/2024		SRWA Welding Supplies - Vertical Chipping Hammer	\$33.93			
143427	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$33.93			
	06/06/2024	Open			Accounts Payable	Blair, Church & Flynn Consulting Engineers, Inc.	\$3,665.00		
	Invoice			Date	Description	Amount			
	77575		04/30/2024		SR08, 23-051 Tully Road Sewer Main Evaluation and Repair-4/30/24	\$3,665.00			
143428	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$3,665.00			
	06/06/2024	Open			Accounts Payable	CALIFORNIA EMERGENCY PHYSICIANS MEDICAL GROUP	\$450.00		
	Invoice			Date	Description	Amount			
	TP23002648		07/31/2023		CONFIDENTIAL VICTIM EXPENSE E6600093561401	\$150.00			
	TP24002742		05/14/2024		CONFIDENTIAL VICTIM EXPENSE E6600103089401	\$150.00			
	TP24002797		05/17/2024		CONFIDENTIAL VICTIM EXPENSE E6600103150201	\$150.00			
143429	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$450.00			
	06/06/2024	Open			Accounts Payable	CAPITOL BARRICADE INC	\$3,473.83		
	Invoice			Date	Description	Amount			
	164833		05/23/2024		BARRICADE TYPE #1 STENCILED: CITY OF TURLOCK	\$3,473.83			
143430	Paying Fund			Cash Account		Amount			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$1,157.95			
	246 - Landscape Assessment			246.11000 (Cash)		\$1,157.94			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,157.94			
143431	06/06/2024	Open			Accounts Payable	CAROLLO ENGINEERS	\$230,199.99		
	Invoice			Date	Description	Amount			
	FB51130		04/30/2024		Prof services THROUGH 4/30/2024	\$14,310.25			
	FB50829		04/30/2024		18-69 Surface Water Distribution System Improv Phase 1-4/30/24	\$29,086.78			
143431	FB50925		04/30/2024		18-69 Surface Water Distribution System Improv Phase 1-4/30/24	\$186,802.96			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$230,199.99			
	06/06/2024	Open			Accounts Payable	CC & SON'S PLUMBING SOLUTIONS INC	\$357.45		
143431	Invoice			Date	Description	Amount			
	18087		03/21/2024		SHOWER VALVE REPAIR - WQC	\$357.45			

City of Turlock

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143432	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$357.45		
	06/06/2024	Open			Accounts Payable	CDW LLC	\$4,725.96		
	Invoice			Date	Description		Amount		
	QX10764			04/25/2024	Adobe Acrobat Pro License - City Clerk		\$466.30		
	RF73537			05/09/2024	Proline Transceiver QSFP		\$1,248.28		
	RB45891			05/01/2024	Microsoft Surfaces - WQC LAB		\$3,011.38		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$466.30		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$2,753.97		
143433	420 - WATER			420.11000 (Cash)			\$1,505.69		
	06/06/2024	Open			Accounts Payable	CENTRAL SANITARY SUPPLY dba BRADY INDUSTRIES	\$278.15		
	Invoice			Date	Description		Amount		
	8842459			05/03/2024	JANITORIAL PAPER & CLEANING SUPPLIES		\$278.15		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$278.15		
	06/06/2024	Open			Accounts Payable	CENTRAL VALLEY CONCRETE	\$9,730.15		
	Invoice			Date	Description		Amount		
	246062			05/23/2024	UT - AGGREGATE, ASPHALTIC CONCRETE & RELATED MATERIALS		\$564.00		
	245962			05/22/2024	COLORADO PROJECT		\$4,501.84		
143434	245096			05/10/2024	COLORADO PROJECT		\$4,664.31		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$4,664.31		
	420 - WATER			420.11000 (Cash)			\$5,065.84		
	06/06/2024	Open			Accounts Payable	CHARTER COMMUNICATIONS	\$254.97		
	Invoice			Date	Description		Amount		
	0006514051524			05/15/2024	INTERNET AT CITY BLDGS; SENIOR CENTER; MARTY YERBY & RUBE BOESCH		\$254.97		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$254.97		
	06/06/2024	Open			Accounts Payable	Cloudburst Consulting Group, Inc.	\$4,751.50		
143435	Invoice			Date	Description		Amount		
	14116			04/30/2024	Updating Policies and Procedures for Housing Division		\$77.50		
	14249			04/30/2024	Updating Policies and Procedures for Housing Division		\$4,674.00		
	Paying Fund			Cash Account			Amount		
	255 - CDBG			255.11000 (Cash)			\$2,375.75		
	256 - Stanislaus Housing Consortium			256.11000 (Cash)			\$2,375.75		
	06/06/2024	Open			Accounts Payable	COKER PUMP & EQUIP CO INC	\$5,140.18		
	Invoice			Date	Description		Amount		
	0094562			03/19/2024	GAS MIXER PUMP REPAIR		\$5,140.18		
	Paying Fund			Cash Account			Amount		
143436	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$5,140.18		
	06/06/2024	Open			Accounts Payable	COMMUNITY HOUSING SHELTER	\$17,278.35		
	Invoice			Date	Description		Amount		
	Draw 7 FY 23/24			04/16/2024	CHSS-RENT/MORT FY23-24 For March 2024		\$10,017.74		

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Draw 8 FY 23-24		05/15/2024		COMMUNITY HOUSING & SHELTER PUBLIC SERVICE-RENT/MORT FY2023-24		\$7,260.61		
	Paying Fund				Cash Account		Amount		
	255 - CDBG				255.11000 (Cash)		\$17,278.35		
143439	06/06/2024	Open			Accounts Payable	Concept Autobody Inc	\$1,500.00		
	Invoice		Date		Description		Amount		
	15671		05/24/2024		POLISH AND DETAIL		\$1,500.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$1,500.00		
143440	06/06/2024	Open			Accounts Payable	CONDOR EARTH TECH INC	\$5,917.57		
	Invoice		Date		Description		Amount		
	90684		05/15/2024		Environmental Compliance Assistance 2.12.24 to 5.8.24		\$712.00		
	90683		05/08/2024		PROF. SVC FOR 3/18-5/8/24		\$5,205.57		
	Paying Fund				Cash Account		Amount		
	420 - WATER				420.11000 (Cash)		\$5,917.57		
143441	06/06/2024	Open			Accounts Payable	COUNTRYSIDE TIRE & BRAKE	\$99.00		
	Invoice		Date		Description		Amount		
	04- 235185		05/28/2024		AC16-1311 ALIGNMENT		\$99.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$99.00		
143442	06/06/2024	Open			Accounts Payable	CRESCENT SURPLUS INC	\$1,446.57		
	Invoice		Date		Description		Amount		
	071128		05/21/2024		UNIFORM - IVAN RUIZ		\$571.30		
	070149		01/07/2024		UNIFORM - JOSHUA OTTIS		\$436.55		
	070144		01/06/2024		UNIFORM - ISMAEL MACIAS		\$373.41		
	K20517		05/30/2024		UNIFORM - IVAN RUIZ		\$65.31		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$1,446.57		
143443	06/06/2024	Open			Accounts Payable	CURTIS & SONS INC, L N	\$34,998.20		
	Invoice		Date		Description		Amount		
	INV822671		05/10/2024		JUMBO BALL INTAKE VALVE QUOTE#294583		\$10,143.50		
	INV824987		05/17/2024		NEW RECRUIT SAFETY GEAR QUOTE#286630		\$24,854.70		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$24,854.70		
	506 - Vehicle/Equipment Replacement				506.11000 (Cash)		\$10,143.50		
143444	06/06/2024	Open			Accounts Payable	CUSTOM LOCKSMITH & ALARM INC	\$35.36		
	Invoice		Date		Description		Amount		
	W132162		05/21/2024		KEYS FOR REC BLDG		\$35.36		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$35.36		
143445	06/06/2024	Open			Accounts Payable	DALE & LORETTA MCFADDIN	\$2,886.08		
	Invoice		Date		Description		Amount		
	1121		10/20/2023		MISC. SUPPLIES		\$1,686.08		
	1256		10/27/2023		MOWER FRAME REBUILD		\$1,200.00		
	Paying Fund				Cash Account		Amount		
	217 - Streets - Gas Tax				217.11000 (Cash)		\$1,686.08		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,200.00		
143446	06/06/2024	Open			Accounts Payable	DELL MARKETING LP	\$20,692.93		
	Invoice		Date	Description		Amount			
	10749145049		05/17/2024	Computer Replacement - PD		\$1,601.84			
	10750173515		05/22/2024	Monitor Replacement - Engineering		\$282.47			
	10747949445		05/10/2024	Fleet Second Monitor		\$310.93			
	10742759290		04/30/2024	Computer Replacements		\$17,564.90			
	10744720293		04/23/2024	Dell 27 Monitor - Admin		\$621.86			
	10743680937		04/17/2024	DELL 27 Monitor		\$310.93			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,185.70			
	242 - Computer Replacement			242.11000 (Cash)		\$18,885.37			
	505 - Fleet			505.11000 (Cash)		\$621.86			
143447	06/06/2024	Open			Accounts Payable	DISPENSING TECHNOLOGY CORPORATION	\$3,275.40		
	Invoice		Date	Description		Amount			
	16380		05/16/2024	CALIFORNIA METRIC FLAT STENCILS - MISC. THERMO LETTERS		\$3,275.40			
	Paying Fund			Cash Account		Amount			
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)		\$3,275.40			
143448	06/06/2024	Open			Accounts Payable	DOCUSCRIPT, LLC	\$1,932.40		
	Invoice		Date	Description		Amount			
	2593		06/01/2024	TRANSCRIPTION SERVICES FOR MAY 2024		\$1,932.40			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,932.40			
143449	06/06/2024	Open			Accounts Payable	DOWNEY BRAND ATTORNEYS	\$509.00		
	Invoice		Date	Description		Amount			
	600349		05/16/2024	Specialized Legal Services		\$509.00			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$254.50			
	420 - WATER			420.11000 (Cash)		\$254.50			
143450	06/06/2024	Open			Accounts Payable	EDGES ELECTRICAL GROUP LLC	\$56.95		
	Invoice		Date	Description		Amount			
	S6156050.001		05/17/2024	NEW SO CORD FOR THE NEW SUMP PUMP IN THE DGB #1		\$16.63			
	S6160152.001		05/23/2024	WQC SUPPLIES. MATERIALS FOR RESTOCK		\$40.32			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$56.95			
143451	06/06/2024	Open			Accounts Payable	ENTERPRISE HOLDINGS LLC	\$2,161.02		
	Invoice		Date	Description		Amount			
	36094179		05/31/2024	SIU RENTAL FOR MAY 2024		\$2,161.02			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,161.02			
143452	06/06/2024	Open			Accounts Payable	EQUIFAX	\$4.83		
	Invoice		Date	Description		Amount			
	2060424400		05/23/2024	PD BACKGROUNDS		\$4.83			
	Paying Fund			Cash Account		Amount			



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	110 - General Fund			110.11000 (Cash)			\$4.83		
143453	06/06/2024	Open			Accounts Payable	Everything Promo	\$10,028.70		
	Invoice		Date	Description		Amount			
	i017131		05/29/2024	Promotional Items for Fair 2024		\$10,028.70			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$10,028.70			
143454	06/06/2024	Open			Accounts Payable	FEDERAL EXPRESS	\$50.64		
	Invoice		Date	Description		Amount			
	8-516-95580		05/31/2024	SHIPPING CHARGES FOR 5/31/24		\$50.64			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$50.64			
143455	06/06/2024	Open			Accounts Payable	FIRST SHIELD SECURITY AND PATROL	\$21,168.00		
	Invoice		Date	Description		Amount			
	5013		05/29/2024	Unarmed Security Services for Transit Center 05/01/24 -05/31/24		\$21,168.00			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$21,168.00			
143456	06/06/2024	Open			Accounts Payable	FOUNTAIN PEOPLE INC A PLAYCORE COMPANY	\$162.95		
	Invoice		Date	Description		Amount			
	0081944-IN		05/03/2024	TECH SUPPORT		\$162.95			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$162.95			
143457	06/06/2024	Open			Accounts Payable	FRANCHISE TAX BOARD	\$1,776.69		
	Invoice		Date	Description		Amount			
	052524WILSON		05/31/2024	05252024 PAYROLL WITHHOLDING		\$1,776.69			
	Paying Fund			Cash Account		Amount			
	104 - Payroll Clearing Fund			104.11000 (Cash)		\$1,776.69			
143458	06/06/2024	Open			Accounts Payable	GARTON TRACTOR INC	\$127.09		
	Invoice		Date	Description		Amount			
	P4187701		05/29/2024	5180717 FLASHER UNIT		\$127.09			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$127.09			
143459	06/06/2024	Open			Accounts Payable	Genfare, LLC	\$1,067.79		
	Invoice		Date	Description		Amount			
	90199705		05/29/2024	Unencoded Genfare Media Cards		\$1,067.79			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$1,067.79			
143460	06/06/2024	Open			Accounts Payable	GEOANALYTICAL LAB INC	\$90.00		
	Invoice		Date	Description		Amount			
	K4E2105		05/21/2024	SRWA LABORATORY ANALYSIS SERVICES BacT Colitag		\$45.00			
	K4E2006		05/20/2024	SRWA LABORATORY ANALYSIS SERVICES - BacT Colitag		\$45.00			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$90.00			

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143461	06/06/2024	Open			Accounts Payable	GHD INC	\$6,196.00		
	Invoice		Date	Description		Amount			
	380-0051334		05/18/2024	SR07, 23-035 Signal Coordination on Christoffersen Pkwy-5/18/24		\$6,196.00			
	Paying Fund			Cash Account		Amount			
	215 - Streets - Grant Funded Projects			215.11000 (Cash)		\$6,196.00			
143462	06/06/2024	Open			Accounts Payable	GOMES & SONS INC, JOE M	\$150.42		
	Invoice		Date	Description		Amount			
	77543		05/07/2024	CLEAR DIESEL - WQC LOADER		\$150.42			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$150.42			
143463	06/06/2024	Open			Accounts Payable	GRAINGER INC, W W	\$1,794.46		
	Invoice		Date	Description		Amount			
	9130826366		05/24/2024	SUPPLIES FOR WQC		\$515.82			
	9128537769		05/22/2024	SRWA Supplies - Wire Wheels Brushes & Welding Tip		\$136.01			
	9129278223		05/23/2024	SRWA Supplies - Welding Umbrellas		\$422.49			
	9132377103		05/28/2024	SRWA Supplies - Wire Brush Cups		\$64.59			
	9132714347		05/28/2024	SRWA Supplies - Needle and Chisel Scaler Kit		\$530.23			
	9132797532		05/28/2024	SRWA Supplies - Hand Cleaner, Door Stop, 1 gal Coolers		\$125.32			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$515.82			
	450 - SRWA - Operations			450.11000 (Cash)		\$1,278.64			
143464	06/06/2024	Open			Accounts Payable	GROENIGER & COMPANY DBA FERGUSON ENTERPRISES INC	\$16,764.69		
	Invoice		Date	Description		Amount			
	0001258		05/16/2024	Pipe & pipe fittings for Municipal Services Utilities Division		\$2,172.50			
	0001256		05/14/2024	C900		\$2,172.50			
	0001910		05/17/2024	G-5C VLV BX		\$1,464.83			
	0001129-1		05/16/2024	ITEM #AFC2508MMLOAL		\$1,676.53			
	1853671		05/06/2024	FGT120		\$2,197.44			
	0001129		05/09/2024	DR18BPX		\$543.13			
	1853671-1		05/09/2024	FGT120		\$20.26			
	0001132		05/09/2024	C900		\$2,172.50			
	0001253		05/13/2024	C900		\$2,172.50			
	0001255		05/13/2024	C900		\$2,172.50			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$543.13			
	420 - WATER			420.11000 (Cash)		\$16,221.56			
143465	06/06/2024	Open			Accounts Payable	HASA INC	\$22,077.51		
	Invoice		Date	Description		Amount			
	960982		05/17/2024	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$14,998.43			
	952290		04/10/2024	CORP YARD		\$1,150.99			
	959237		05/09/2024	WELL 29		\$106.33			
	959236		05/09/2024	WELL 27		\$360.87			
	959235		05/09/2024	WELL 20		\$515.54			
	959234		05/09/2024	WELL 31		\$64.44			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	959233		05/09/2024	WELL 39			\$77.33		
	959232		05/09/2024	WELL 13			\$306.10		
	959230		05/09/2024	CORP YARD			\$1,050.40		
	959228		05/09/2024	WELL 40			\$195.98		
	959227		05/09/2024	S KILROY			\$886.08		
	959225		05/09/2024	WELL 34			\$138.55		
	959224		05/09/2024	FULKERTH TANK			\$857.08		
	959223		05/09/2024	WELL 30			\$451.09		
	959222		05/09/2024	WELL 36			\$244.88		
	959220		05/09/2024	WELL 22			\$270.66		
	959218		05/09/2024	WELL 33			\$402.76		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$14,998.43		
	420 - WATER			420.11000 (Cash)			\$7,079.08		
143466	06/06/2024	Open			Accounts Payable	HAWORTH INC	\$11,167.08		
	Invoice		Date	Description			Amount		
	3001907563		05/13/2024	SOJI TASK CHAIRS			\$11,167.08		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$11,167.08		
143467	06/06/2024	Open			Accounts Payable	HD SUPPLY INC, DBA USABBLUEBOOK	\$3,690.91		
	Invoice		Date	Description			Amount		
	INV00355991		05/06/2024	WQC SUPPLIES			\$746.38		
	INV00352437		05/01/2024	WQC SUPPLIES			\$34.81		
	INV00352562		05/01/2024	WQC SUPPLIES			\$830.56		
	INV00363041		05/10/2024	WQC SUPPLIES			\$139.25		
	INV00367426		05/15/2024	WQC SUPPLIES			\$131.44		
	INV00367552		05/16/2024	WQC SUPPLIES			\$1,136.04		
	INV00368749		05/17/2024	SRWA supplies - Cal Gas Cylinder			\$672.43		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$174.06		
	420 - WATER			420.11000 (Cash)			\$2,844.42		
	450 - SRWA - Operations			450.11000 (Cash)			\$672.43		
143468	06/06/2024	Open			Accounts Payable	Hill Brothers Chemical Co.	\$4,920.72		
	Invoice		Date	Description			Amount		
	INV123551		04/23/2024	FERRIC CHLORIDE FOR WATER WELL #38			\$4,920.72		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$4,920.72		
143469	06/06/2024	Open			Accounts Payable	HILMAR LUMBER INC	\$394.42		
	Invoice		Date	Description			Amount		
	667534		05/22/2024	SUPPLIES FOR WQC			\$62.86		
	666978		05/20/2024	ACID PHASE SOUTH TRANSFER PUMP (SEAL WATER PIPING)			\$331.56		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$394.42		
143470	06/06/2024	Open			Accounts Payable	HILMAR READY MIX	\$366.78		
	Invoice		Date	Description			Amount		
	12647		05/16/2024	CONCRETE			\$146.71		

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	12609		04/29/2024	CONCRETE			\$220.07		
	Paying Fund			Cash Account			Amount		
	217 - Streets - Gas Tax			217.11000 (Cash)			\$220.07		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$146.71		
143471	06/06/2024	Open			Accounts Payable	HOLT OF CALIFORNIA INC	\$13,705.29		
	Invoice		Date	Description			Amount		
	K5932001		05/16/2024	EQUIPMENT RENTAL - WQC			\$2,009.02		
	SW030130493		04/30/2024	PERFORM PM 2 & LOAD BANK TEST ENGINE/GENERATOR			\$6,821.27		
	SW030130215		04/16/2024	PERFORM SEMI-ANNUAL SVC UPS			\$1,397.17		
	SW030130212		04/16/2024	PERFORM MAINTENANCE ON AUTOMATIC TRANSFER SWITCH			\$1,040.33		
	SW030130213		04/16/2024	PERFORM MAINTENANCE ON AUTOMATIC TRANSFER SWITCH			\$1,040.33		
	SW030130214		04/16/2024	PERFORM SEMI-ANNUAL SVC UPS			\$1,397.17		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$11,696.27		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$2,009.02		
143472	06/06/2024	Open			Accounts Payable	Imperial Bag & Paper Co., LLC DBA Randik Paper Co.	\$2,554.68		
	Invoice		Date	Description			Amount		
	227843-01		05/31/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$27.81		
	228214		05/03/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$826.12		
	228481		05/08/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$297.37		
	228481-01		05/08/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$17.47		
	228785		05/15/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$453.67		
	226653-02		05/21/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$36.19		
	228481-02		05/21/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$36.19		
	228785-01		05/21/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$12.95		
	228950		05/21/2024	JANITORIAL PAPER & CLEANING SUPPLIES			\$846.91		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$2,554.68		
143473	06/06/2024	Open			Accounts Payable	JCS PROPERTIES LLC	\$1,551.68		
	Invoice		Date	Description			Amount		
	June 2024		05/15/2024	MOBILE HOME RENT SUBSIDY PROGRAM JUNE 2024			\$1,551.68		
	Paying Fund			Cash Account			Amount		
	625 - Successor Agency - LMI			625.11000 (Cash)			\$1,551.68		
143474	06/06/2024	Open			Accounts Payable	JOAQUIN ROSE, INC, B & B FLUID POWER	\$907.88		
	Invoice		Date	Description			Amount		
	00280251		05/30/2024	RAM AND HOSE			\$907.88		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$907.88		
143475	06/06/2024	Open			Accounts Payable	JOVITA MEZA DBA STITCH QUEEN	\$1,482.20		
	Invoice		Date	Description			Amount		
	502		05/13/2024	SRWA Supplies - Shirts			\$431.50		
	504		05/15/2024	SRWA Supplies - SRWA Hats			\$1,050.70		
	Paying Fund			Cash Account			Amount		

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							\$1,482.20		
143476	06/06/2024	Open			Accounts Payable	KELSO'S AUTO WRECK & TOW	\$75.00		
	Invoice		Date	Description		Amount			
	51489		04/19/2024	ENG18-342 TOW BILL		\$75.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$75.00			
143477	06/06/2024	Open			Accounts Payable	LC ACTION POLICE SUPPLY, LTD	\$46,384.46		
	Invoice		Date	Description		Amount			
	462816		03/11/2024	SWAT BALLISTIC VESTS (14)		\$46,384.46			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$7,562.79			
	240 - Small Equipment Replacement			240.11000 (Cash)		\$38,821.67			
143478	06/06/2024	Open			Accounts Payable	Life-Assist, Inc	\$1,526.07		
	Invoice		Date	Description		Amount			
	1440591		05/30/2024	IGEL		\$1,526.07			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,526.07			
143479	06/06/2024	Open			Accounts Payable	LINDSAY CORPORATION DBA ELECSYS INTERNATIONAL, LLC	\$70.00		
	Invoice		Date	Description		Amount			
	SIP-E196495		05/20/2024	MAY 2024 CELL AND SAT DATA SERVICES		\$70.00			
	Paying Fund			Cash Account		Amount			
	416 - Recycled Water Sales			416.11000 (Cash)		\$70.00			
143480	06/06/2024	Open			Accounts Payable	MAGIC SANDS MOBILE HOME PARK	\$292.40		
	Invoice		Date	Description		Amount			
	June 2024		05/15/2024	MOBILE HOME RENT SUBSIDY PROGRAM JUNE 2024		\$292.40			
	Paying Fund			Cash Account		Amount			
	625 - Successor Agency - LMI			625.11000 (Cash)		\$292.40			
143481	06/06/2024	Open			Accounts Payable	MARTIN MARIETTA MATERIALS INC	\$171.85		
	Invoice		Date	Description		Amount			
	42497126		05/17/2024	ASPHALT/MATERIALS		\$82.53			
	42524706		05/21/2024	ASPHALT/MATERIALS		\$89.32			
	Paying Fund			Cash Account		Amount			
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)		\$89.32			
	246 - Landscape Assessment			246.11000 (Cash)		\$82.53			
143482	06/06/2024	Open			Accounts Payable	McElroy dba A-1 Steamway Carpet Cleaning, Danny	\$2,095.00		
	Invoice		Date	Description		Amount			
	5.16.24		05/16/2024	STATION CARPET CLEANS		\$2,095.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,095.00			
143483	06/06/2024	Open			Accounts Payable	MEDWASTE MANAGEMENT, LLC.	\$175.00		
	Invoice		Date	Description		Amount			
	32224		05/31/2024	QUARTERLY SERVICE		\$175.00			
	Paying Fund			Cash Account		Amount			

City of Turlock

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143484	110 - General Fund			110.11000 (Cash)			\$175.00		
	06/06/2024	Open			Accounts Payable	MO-CAL OFFICE SOLUTIONS INC	\$3,241.28		
	Invoice		Date	Description		Amount			
	AR1116356		05/15/2024	Color Copier - Utilities		\$3,241.28			
143485	420 - WATER			420.11000 (Cash)			\$3,241.28		
	06/06/2024	Open			Accounts Payable	MODESTO WINDUSTRIAL	\$573.34		
	Invoice		Date	Description		Amount			
	206608-01		05/29/2024	SRWA Supplies - Adaptors & Elbow Fittings		\$457.05			
143486	450 - SRWA - Operations			450.11000 (Cash)			\$573.34		
	06/06/2024	Open			Accounts Payable	MONTE VISTA SMALL ANIMAL HOSPITAL	\$167.80		
	Invoice		Date	Description		Amount			
	749038		03/04/2024	A039985		\$167.80			
143487	110 - General Fund			110.11000 (Cash)			\$167.80		
	06/06/2024	Open			Accounts Payable	Mountain Cascade, Inc.	\$169,657.66		
	Invoice		Date	Description		Amount			
	30		04/30/2024	18-69 Surface Water Distribution System Improv- 4/01/24 - 4/30/24		\$169,657.66			
143488	218 - Measure L			218.11000 (Cash)			\$39,543.21		
	420 - WATER			420.11000 (Cash)			\$130,114.45		
	06/06/2024	Open			Accounts Payable	MRC SMART TECHNOLOGY SOLUTIONS dba MR. COPY INC	\$3,302.66		
	Invoice		Date	Description		Amount			
	IN4078416		03/29/2024	Printer Maintenance and Management System		\$3,302.66			
	110 - General Fund			110.11000 (Cash)			\$2,774.37		
	256 - Stanislaus Housing Consortium			256.11000 (Cash)			\$23.20		
	405 - Building			405.11000 (Cash)			\$34.80		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$283.19		
	420 - WATER			420.11000 (Cash)			\$86.60		
	501 - Information Technology			501.11000 (Cash)			\$40.00		
	502 - Engineering			502.11000 (Cash)			\$59.99		
	505 - Fleet			505.11000 (Cash)			\$0.51		
143489	110 - General Fund			110.11000 (Cash)			\$1,957.99		
	06/06/2024	Open			Accounts Payable	MUNICIPAL EMERGENCY SERVICES, INC.	\$1,957.99		
	Invoice		Date	Description		Amount			
	IN2035013		04/08/2024	SCBA FLOW TEST REPAIRS		\$1,957.99			
143490	110 - General Fund			110.11000 (Cash)			\$1,957.99		
	06/06/2024	Open			Accounts Payable	NAPA AUTO PARTS	\$24.78		
	Invoice		Date	Description		Amount			
	820755		05/24/2024	SWITCH		\$24.78			

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143491	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$24.78		
	06/06/2024	Open			Accounts Payable	NESTLE WATERS NORTH AMERICA	\$180.85		
	Invoice			Date	Description		Amount		
	14E0033242397		05/26/2024		5 GALLON NESTLE DRINKING WATER ELECTRICAL MAINT 4/27/24-5/26/24		\$180.85		
143492	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$90.42		
	420 - WATER			420.11000 (Cash)			\$90.43		
	06/06/2024	Open			Accounts Payable	NEXT LEVEL PARTS INC	\$200.03		
	Invoice			Date	Description		Amount		
	8577-424741		05/24/2024		returns-Credit for Orig 417375,413068,39308,1398368,351378 ,3890		(\$1,540.92)		
	8577-424814		05/28/2024		FILTERS		\$65.96		
	8577-424913		05/29/2024		DPL 1935 F&I LOW GLS BLK AER		\$56.90		
	8577-424919		05/29/2024		14-511 8 OZ. HD BLUE CEMENT		\$10.88		
	8577-424945		05/29/2024		HP10089 FUEL PUMP AND SENDER		\$215.12		
	8577-424972		05/29/2024		LIGHTS		\$166.86		
	8577-424973		05/29/2024		A/C DYE		\$12.98		
	8577-424976		05/29/2024		FILTERS		\$43.03		
	8577-424977		05/29/2024		GROMMET		\$7.34		
	8577-424981		05/29/2024		AC DYE-Credit for Orig 424973		(\$12.98)		
	8577-424982		05/29/2024		AC LEAK DYE UV		\$9.45		
	8577-425017		05/30/2024		60001 LICENSE LAMP		\$15.66		
	8577-425018		05/30/2024		24-6 BATTERY-GOLD		\$178.72		
	8577-425021		05/30/2024		6697BR BLADERUNNER BELT		\$21.14		
	8577-425112		05/31/2024		ROTORS AND PADS		\$180.72		
	8577-425115		05/31/2024		24-6 BATTERY		\$357.44		
	8577-425187		05/31/2024		BELTS AND PULLEYS		\$115.16		
	8577-425188		05/31/2024		BELTS		\$81.15		
	8577-425192		06/01/2024		BRAKE PADS AND BELTS		\$191.17		
	8577-425194		05/31/2024		PULLEY		\$24.25		
143493	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$345.14		
	205 - Sports Facilities			205.11000 (Cash)			(\$34.04)		
	217 - Streets - Gas Tax			217.11000 (Cash)			\$215.02		
	246 - Landscape Assessment			246.11000 (Cash)			\$480.94		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			(\$617.07)		
	420 - WATER			420.11000 (Cash)			(\$199.41)		
	426 - Transit			426.11000 (Cash)			\$9.45		
	06/06/2024	Open			Accounts Payable	NORMAC INC	\$2,589.64		
	Invoice			Date	Description		Amount		
	0015618790-001		05/16/2024		CHEETAH PRO HERBICIDE		\$201.42		
	0015442185-002		05/16/2024		MISC IRRIGATION SUPPLIES		\$2,388.22		
	Paying Fund			Cash Account			Amount		
	246 - Landscape Assessment			246.11000 (Cash)			\$2,589.64		



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143494	06/06/2024	Open			Accounts Payable	O'DELL ENGINEERING, INC	\$807.50		
	Invoice		Date	Description		Amount			
	3842109		04/28/2024	SR03, 21-043 Northeast Neighborhood Park-4/8/24 - 4/28/24		\$807.50			
	Paying Fund			Cash Account		Amount			
	228 - Park Development Tax			228.11000 (Cash)		\$807.50			
143495	06/06/2024	Open			Accounts Payable	Operational Technical Services, LLC	\$11,508.00		
	Invoice		Date	Description		Amount			
	4177		05/26/2024	SRWA - Senior Operator EB 5.22.24 - 5.26.24		\$7,398.00			
	4178		05/22/2024	SRWA - Senior Operator MC 5.20.24 - 5.22.24		\$4,110.00			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$11,508.00			
143496	06/06/2024	Open			Accounts Payable	OREILLY AUTO PARTS	\$17.87		
	Invoice		Date	Description		Amount			
	2800-436105		05/30/2024	DIMMER SWITCH AND PIGTAIL		\$17.87			
	Paying Fund			Cash Account		Amount			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$17.87			
143497	06/06/2024	Open			Accounts Payable	P G & E	\$7.84		
	Invoice		Date	Description		Amount			
	REC 5/24/24		05/24/2024	2749172768-4 / 144 S Broadway		\$7.84			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$7.84			
143498	06/06/2024	Open			Accounts Payable	PAC Shield Roof Services, Inc.	\$10,253.17		
	Invoice		Date	Description		Amount			
	PP6/CP 22-037		03/31/2024	22-037 Fire Station No. 32 & 33 Reroof		\$10,253.17			
	Paying Fund			Cash Account		Amount			
	118 - Measure A			118.11000 (Cash)		\$10,253.17			
143499	06/06/2024	Open			Accounts Payable	PACE SUPPLY CORPORATION	\$2,242.82		
	Invoice		Date	Description		Amount			
	059098365-10		05/15/2024	PIPE & PIPE FITTINGS		\$2,242.82			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,121.41			
	420 - WATER			420.11000 (Cash)		\$1,121.41			
143500	06/06/2024	Open			Accounts Payable	PAUL'S GLASS CO	\$450.00		
	Invoice		Date	Description		Amount			
	36074		05/31/2024	2023 CHEVY TAHOE TINT		\$450.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$450.00			
143501	06/06/2024	Open			Accounts Payable	PB LOADER CORPORATION	\$262,122.93		
	Invoice		Date	Description		Amount			
	IN0021803		05/22/2024	PATCHER TRUCK & ACCESSORIES		\$262,122.93			
	Paying Fund			Cash Account		Amount			
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)		\$262,122.93			
143502	06/06/2024	Open			Accounts Payable	PUMP PROS INC	\$225.29		
	Invoice		Date	Description		Amount			
	1202		05/22/2024	PVC PIPE		\$225.29			
	Paying Fund			Cash Account		Amount			



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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143503	420 - WATER			420.11000 (Cash)			\$225.29		
	06/06/2024	Open			Accounts Payable	RAIN FOR RENT INC	\$2,497.49		
	Invoice		Date	Description		Amount			
	1991679		04/04/2024	WQC EQUIPMENT RENTAL		\$2,897.49			
	2002483		05/02/2024	WQC EQUIPMENT RENTAL		(\$400.00)			
143504	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$2,497.49		
	06/06/2024	Open			Accounts Payable	REED INC, GEORGE	\$204.59		
	Invoice		Date	Description		Amount			
	100333018		05/23/2024	ASPHALT/MATERIALS		\$108.52			
	100332401		05/17/2024	ASPHALT/MATERIALS		\$96.07			
143505	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)			\$204.59		
	06/06/2024	Open			Accounts Payable	RJMS Corporation DBA Total Industries	\$14,615.82		
	Invoice		Date	Description		Amount			
	MF0J81		05/30/2024	- MINI-HD V2.1 29 Cylindrical 41" 2.0 Squeegee		\$14,615.82			
	Paying Fund			Cash Account		Amount			
143506	426 - Transit			426.11000 (Cash)			\$7,307.91		
	06/06/2024	Open			Accounts Payable	ROLAND PHD,JOCELYN E	\$2,000.00		
	Invoice		Date	Description		Amount			
	22949		05/28/2024	FIRE - JUNE 2024 CONTRACT		\$1,000.00			
	22948		05/28/2024	CONTRACT JUNE 2024		\$1,000.00			
143507	110 - General Fund			110.11000 (Cash)			\$2,000.00		
	06/06/2024	Open			Accounts Payable	SAFE-T-LITE CO INC	\$1,389.13		
	Invoice		Date	Description		Amount			
	397679		05/14/2024	NO PARKING SIGNS		\$133.07			
	397949		05/30/2024	Pentecost Parade Temporary Traffic Device Rental		\$1,256.06			
143508	110 - General Fund			110.11000 (Cash)			\$1,256.06		
	06/06/2024	Open			Accounts Payable	SEEGERS PRINTING INC	\$130.35		
	Invoice		Date	Description		Amount			
	0143554-IN		05/09/2024	Housing Business Cards - Rosa & Jennifer		\$130.35			
	Paying Fund			Cash Account		Amount			
143509	255 - CDBG			255.11000 (Cash)			\$130.35		
	06/06/2024	Open			Accounts Payable	SFADIA, INC. dba Green Energy Innovations	\$21,217.01		
	Invoice		Date	Description		Amount			
	PP3/CP21-044 Ret		02/29/2024	21-044 Pedretti Park Lighting Improvements-10/31/23 - 2/29/24		\$21,217.01			
	Paying Fund			Cash Account		Amount			
	120 - Tourism			120.11000 (Cash)			\$21,217.01		

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143510	06/06/2024	Open			Accounts Payable	SHARPENING SHOP	\$2,606.96		
	Invoice		Date	Description		Amount			
	420700		05/20/2024	EQUIPMENT AND SERVICES		\$217.25			
	421258		05/28/2024	CC ARTICULATED HEDGE TRIMMER (3X) & CC CURVED SHAFT EDGER		\$2,389.71			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$217.25			
	246 - Landscape Assessment			246.11000 (Cash)		\$2,389.71			
143511	06/06/2024	Open			Accounts Payable	SHERWIN WILLIAMS	\$1,291.55		
	Invoice		Date	Description		Amount			
	6926-9		05/29/2024	SC21-965 LINELAZER NEEDS REPAIR PARTS		\$1,291.55			
	Paying Fund			Cash Account		Amount			
	205 - Sports Facilities			205.11000 (Cash)		\$1,291.55			
143512	06/06/2024	Open			Accounts Payable	SINCLAIR GENERAL ENGINEERING CONSTRUCTION INC	\$77,555.68		
	Invoice		Date	Description		Amount			
	PP1/CP 21-021		05/28/2024	21-021 Pedras Rd Rehabilitation between Geer and GSB		\$77,555.68			
	Paying Fund			Cash Account		Amount			
	215 - Streets - Grant Funded Projects			215.11000 (Cash)		\$77,555.68			
143513	06/06/2024	Open			Accounts Payable	Sloan Sakai Yeung & Wong LLP	\$1,110.00		
	Invoice		Date	Description		Amount			
	54939		04/30/2024	Sloan Sakai Services April 2024		\$1,110.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,110.00			
143514	06/06/2024	Open			Accounts Payable	SOUTHERN TIRE MART	\$1,647.09		
	Invoice		Date	Description		Amount			
	7320011444		05/30/2024	tires for vehicles		\$1,647.09			
	Paying Fund			Cash Account		Amount			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$1,647.09			
143515	06/06/2024	Open			Accounts Payable	STANISLAUS COUNTY CLERK RECORDER	\$37.00		
	Invoice		Date	Description		Amount			
	219 S Broadway		05/29/2024	Recon Fee for United Samaritans Foundation		\$37.00			
	Paying Fund			Cash Account		Amount			
	255 - CDBG			255.11000 (Cash)		\$37.00			
143516	06/06/2024	Open			Accounts Payable	STERICYCLE INC	\$110.24		
	Invoice		Date	Description		Amount			
	8007240732		05/25/2024	ST#3 - STERI-SAFE MONTHLY TREATMENT		\$27.56			
	8007240734		05/25/2024	ST#1 - STERI-SAFE MONTHLY TREATMENT		\$27.56			
	8007240730		05/25/2024	ST#2 - STERI-SAFE MONTHLY TREATMENT		\$27.56			
	8007240728		05/25/2024	ST#4 - STERI-SAFE MONTHLY TREATMENT		\$27.56			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$110.24			
143517	06/06/2024	Open			Accounts Payable	STOMMEL INC DBA LEHR AUTO ELECTRIC	\$268.96		
	Invoice		Date	Description		Amount			
	SI104326		06/03/2024	PATROL POWER TIMER		\$268.96			

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	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$268.96		
143518	06/06/2024	Open			Accounts Payable	STORER TRANSIT SYSTEMS	\$195,628.48		
	Invoice		Date		Description		Amount		
	9677T		05/29/2024		Management and Operation of Turlock Transit Services April 2024		\$195,628.48		
	Paying Fund				Cash Account		Amount		
	426 - Transit				426.11000 (Cash)		\$195,628.48		
143519	06/06/2024	Open			Accounts Payable	SUPPORT PAYMENT CLEARING	\$405.35		
	Invoice		Date		Description		Amount		
	052524BECCHETTI		05/31/2024		05252024 PAYROLL WITHHOLDING		\$405.35		
	Paying Fund				Cash Account		Amount		
	104 - Payroll Clearing Fund				104.11000 (Cash)		\$405.35		
143520	06/06/2024	Open			Accounts Payable	T I D	\$36,302.62		
	Invoice		Date		Description		Amount		
	050924 573 Birch		05/09/2024		Acct# 0826525611 for 573 Birchwood Way		\$26.99		
	050924 570 Jason		05/09/2024		Acct# 6279743328 for 570 Jason Dr		\$23.13		
	050924 2065 Cody		05/09/2024		Acct# 0978821449 for 2065 Cody Ct		\$23.26		
	624170 May 2024		05/11/2024		ACC#6241700000 - May 2024		\$36,229.24		
	Paying Fund				Cash Account		Amount		
	255 - CDBG				255.11000 (Cash)		\$73.38		
	950 - SRWA - JPA				950.11000 (Cash)		\$36,229.24		
143521	06/06/2024	Open			Accounts Payable	TERRACON CONSULTANTS INC	\$1,646.00		
	Invoice		Date		Description		Amount		
	TM11582		05/25/2024		21-021 Pedras Rd Rehabilitation -5/25/24		\$1,646.00		
	Paying Fund				Cash Account		Amount		
	215 - Streets - Grant Funded Projects				215.11000 (Cash)		\$1,646.00		
143522	06/06/2024	Open			Accounts Payable	The Honey Do Guy	\$709.91		
	Invoice		Date		Description		Amount		
	478		05/24/2024		Repair Services for 901 High St		\$709.91		
	Paying Fund				Cash Account		Amount		
	255 - CDBG				255.11000 (Cash)		\$709.91		
143523	06/06/2024	Open			Accounts Payable	THE MCCLATCHY COMPANY LLC	\$1,477.25		
	Invoice		Date		Description		Amount		
	549313		05/03/2024		Merced-Evidence & Property Specialist I/II		\$729.50		
	554120		05/22/2024		Modesto-Account Clerk I Ad 5.22.2024		\$747.75		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$1,477.25		
143524	06/06/2024	Open			Accounts Payable	TRITECH SOFTWARE SYSTEMS	\$23,175.00		
	Invoice		Date		Description		Amount		
	396076		02/14/2024		PUBLIC SAFETY CITIZEN REPORTING ANNUAL SUBSCRIPTION FEE		\$5,000.00		
	398086		11/30/2023		CRIME ANALYTICS MODULE		\$18,175.00		
	Paying Fund				Cash Account		Amount		
	240 - Small Equipment Replacement				240.11000 (Cash)		\$23,175.00		

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143525	06/06/2024	Open			Accounts Payable	TURF STAR	\$149.28		
	Invoice		Date	Description		Amount			
	INV019799		05/28/2024	ENGINE PARTS		\$149.28			
	Paying Fund			Cash Account		Amount			
	246 - Landscape Assessment			246.11000 (Cash)		\$149.28			
143526	06/06/2024	Open			Accounts Payable	TURLOCK AUTO/NAPA PARTS	\$113.24		
	Invoice		Date	Description		Amount			
	820488		05/20/2024	DEF		\$113.24			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$113.24			
143527	06/06/2024	Open			Accounts Payable	TURLOCK FIRE DEPT INC TOY ACCOUNT	\$1,792.00		
	Invoice		Date	Description		Amount			
	JAN_JUNE 2023		05/31/2024	TOYS FOR TOTS EMPLOYEE CHARITY - REISSUED		\$404.00			
	JULY_DEC 2022		05/31/2024	TOYS FOR TOTS EMPLOYEE CHARITY - REISSUED		\$378.00			
	JULY_DEC 2020		05/31/2024	TOYS FOR TOTS EMPLOYEE CHARITY - REISSUED		\$285.00			
	JAN_JUNE 2022		05/31/2024	TOYS FOR TOTS EMPLOYEE CHARITY - REISSUED		\$373.00			
	JULY_DEC 2021		05/31/2024	TOYS FOR TOTS EMPLOYEE CHARITY - REISSUED		\$352.00			
	Paying Fund			Cash Account		Amount			
	104 - Payroll Clearing Fund			104.11000 (Cash)		\$1,792.00			
143528	06/06/2024	Open			Accounts Payable	TURLOCK JOURNAL	\$750.00		
	Invoice		Date	Description		Amount			
	366378		04/28/2024	Turlock Journal Advertisements 4.25.2024		\$250.00			
	367185		05/05/2024	Evidence & Property Specialist Ad 5.2.2024		\$250.00			
	368629		05/16/2024	Turlock Journal Advertisements 5.16.2024		\$250.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$750.00			
143529	06/06/2024	Open			Accounts Payable	TURLOCK TRANSFER INC	\$720.13		
	Invoice		Date	Description		Amount			
	029937		03/01/2024	Leaf Collect		\$720.13			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$720.13			
143530	06/06/2024	Open			Accounts Payable	UNITED RENTAL INC	\$546.34		
	Invoice		Date	Description		Amount			
	233957104-001		05/16/2024	MERCHANDISE SALES		\$335.63			
	233718354-001		05/10/2024	MISC. EQUIPMENT		\$210.71			
	Paying Fund			Cash Account		Amount			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$210.71			
	420 - WATER			420.11000 (Cash)		\$335.63			
143531	06/06/2024	Open			Accounts Payable	UTILITY TELECOMP GROUP LLC	\$716.86		
	Invoice		Date	Description		Amount			
	0131803240601		06/01/2024	Acct #131803 - Transit Center telephone		\$716.86			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$716.86			

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143532	06/06/2024	Open			Accounts Payable	VERIZON WIRELESS	\$486.92		
	Invoice		Date	Description		Amount			
	9963281199		05/03/2024	972530635-00038 -SRWA Surface Pros(4.04.24 - 5.03.24)		\$445.41			
	9963281186		05/03/2024	Human Relations 4/4/2024-5/3/2024 Invoice		\$41.51			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$41.51			
	450 - SRWA - Operations			450.11000 (Cash)		\$445.41			
143533	06/06/2024	Open			Accounts Payable	WALKER ASSOC INC, LARRY	\$128.25		
	Invoice		Date	Description		Amount			
	00339.10-25		05/14/2024	NPDES Permit Compliance Services through 4.30.24		\$128.25			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$128.25			
143534	06/06/2024	Open			Accounts Payable	WARDEN'S OFFICE INC	\$206.39		
	Invoice		Date	Description		Amount			
	401471-00		05/28/2024	DELIVERY AND PLACEMENT OF SOJI TASK CHAIRS		\$206.39			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$206.39			
143535	06/06/2024	Open			Accounts Payable	WE CARE PROGRAM	\$4,000.00		
	Invoice		Date	Description		Amount			
	FY 23/24 Draw 2		05/02/2024	WE CARE PROGRAM PUBLIC SERVICE FY 2023-2024		\$4,000.00			
	Paying Fund			Cash Account		Amount			
	255 - CDBG			255.11000 (Cash)		\$4,000.00			
143536	06/06/2024	Open			Accounts Payable	WEST COAST ARBORISTS INC	\$55,256.79		
	Invoice		Date	Description		Amount			
	213570		04/15/2024	PEDRETTI PARK MAINTENANCE 04/01/2024-04/15/2024		\$13,987.32			
	213571		04/15/2024	SPORTS COMPLEX MAINTENANCE 04/01/2024-04/15/2024		\$6,103.35			
	214281		04/30/2024	PONDS MAINTENANCE 04/16/2024-04/30/2024		\$8,259.84			
	214282		04/30/2024	STREETS MAINTENANCE 04/16/2024 - 04/30/2024		\$11,935.32			
	214280		04/30/2024	PARKS MAINTENANCE 04/16/2024-04/30/2024		\$14,970.96			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$14,970.96			
	205 - Sports Facilities			205.11000 (Cash)		\$20,090.67			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$11,935.32			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$8,259.84			
143537	06/06/2024	Open			Accounts Payable	WEST YOST ASSOCIATES	\$59,346.88		
	Invoice		Date	Description		Amount			
	2058359		04/30/2024	SRWA - Program Mgmt Services for 2023-24 April 2024		\$59,346.88			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$59,346.88			

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143538	06/06/2024	Open			Accounts Payable	WESTERN VIEW MOBILE RANCH	\$681.36		
	Invoice		Date	Description		Amount			
	June 2024		05/15/2024	MOBILE HOME RENT SUBSIDY PROGRAM JUNE 2024		\$681.36			
	Paying Fund			Cash Account		Amount			
	625 - Successor Agency - LMI			625.11000 (Cash)		\$681.36			
143539	06/06/2024	Open			Accounts Payable	ALLISON, GAVIN	\$180.00		
	Invoice		Date	Description		Amount			
	TR 4990 PER DIEM		06/04/2024	RADAR OPERATOR, 6/10/24 - 6/12/24, ROHNERT PARK		\$180.00			
	Paying Fund			Cash Account		Amount			
	206 - Traffic Safety			206.11000 (Cash)		\$180.00			
143540	06/06/2024	Open			Accounts Payable	BLANC, KEVIN	\$150.00		
	Invoice		Date	Description		Amount			
	TR 4975 PER DIEM		04/25/2024	FORENSIC FIRE DEATH INV., 6/23/24 - 6/28/24, SAN LUIS OBISPO		\$150.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$150.00			
143541	06/06/2024	Open			Accounts Payable	COPLAND, ZACHARY	\$450.00		
	Invoice		Date	Description		Amount			
	240371		05/06/2024	COPLAND - COMPANY OFFICER 2 C		\$450.00			
	Paying Fund			Cash Account		Amount			
	265 - Fire Department Grants			265.11000 (Cash)		\$450.00			
143542	06/06/2024	Open			Accounts Payable	Donato, Raymond	\$90.00		
	Invoice		Date	Description		Amount			
	46099		05/16/2024	Reimbursement for D3 Certification Renewal		\$90.00			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$90.00			
143543	06/06/2024	Open			Accounts Payable	Estrada, Salena	\$364.00		
	Invoice		Date	Description		Amount			
	TR4970PerDiem		05/31/2024	AWWA ACE24 Conference 6/09/24 - 6/14/24		\$364.00			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$364.00			
143544	06/06/2024	Open			Accounts Payable	Estrada, Salena	\$435.63		
	Invoice		Date	Description		Amount			
	TR4970Mileage		05/31/2024	AWWA ACE24 Conference 6/09/24 - 6/14/24		\$435.63			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$435.63			
143545	06/06/2024	Open			Accounts Payable	GALLUP, HUNTER	\$150.00		
	Invoice		Date	Description		Amount			
	TR 4986 PER DIEM		05/28/2024	UAS BASIC CRIME & ACCIDENT MAPPING, 6/9/24-6/12/24, FAIRFIELD		\$150.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$150.00			

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143546	06/06/2024	Open			Accounts Payable	NEVES, FRANK	\$150.00		
	Invoice		Date	Description		Amount			
	TR 4986 PER DIEM		05/28/2024	UAS BASIC CRIME & ACCIDENT MAPPING, 6/9/24-6/12/24, FAIRFIELD		\$150.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$150.00			
143547	06/06/2024	Open			Accounts Payable	PIPPIN, LUCY	\$327.40		
	Invoice		Date	Description		Amount			
	15415463		05/24/2024	PLAY PROGRAM FAMILY CREDIT		\$327.40			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$327.40			
143548	06/06/2024	Open			Accounts Payable	RODRIGUEZ, MARIVEL	\$256.00		
	Invoice		Date	Description		Amount			
	TR 4987 PER DIEM		05/30/2024	2024 NENA CONF & EXPO, 6/28 - 7/3, FLORIDA		\$256.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$256.00			
143549	06/06/2024	Open			Accounts Payable	ROHNERT PARK DEPT. OF PUBLIC SAFETY	\$99.00		
	Invoice		Date	Description		Amount			
	TR 4990 TUITION		06/04/2024	RADAR OPERATOR, 6/10/24 - 6/12/24, ROHNERT PARK- ALLISON		\$99.00			
	Paying Fund			Cash Account		Amount			
	206 - Traffic Safety			206.11000 (Cash)		\$99.00			
143550	06/06/2024	Open			Accounts Payable	SANDFORD, CATRINA	\$315.00		
	Invoice		Date	Description		Amount			
	15360508		05/15/2024	CUSTOMER CANCELLATION - SENIOR CENTER (RENTAL FEES)		\$315.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$315.00			
143551	06/06/2024	Open			Accounts Payable	SANDFORD, CATRINA	\$960.00		
	Invoice		Date	Description		Amount			
	15360364		05/15/2024	CUSTOMER CANCELLATION - SENIOR CENTER DEPOSIT		\$960.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$960.00			
143552	06/06/2024	Open			Accounts Payable	SUAREZ, SYLVIA	\$702.83		
	Invoice		Date	Description		Amount			
	15417418		05/24/2024	DEPOSIT REFUND - INCLUDING CHARGEOUT @ SC		\$702.83			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$702.83			
143553	06/06/2024	Open			Accounts Payable	TRUJILLO, VICTORIA	\$448.00		
	Invoice		Date	Description		Amount			
	TR 4988 PER DIEM		06/04/2024	POST RECORDS CLERK, 06/09/24 - 06/15/24, SAN DIEGO		\$448.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$448.00			

# Payment Register

From Payment Date: 5/31/2024 - To Payment Date: 6/6/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143554	06/06/2024	Open			Accounts Payable	VALLEY MILK, LLC	\$6,044.16		
	Invoice		Date	Description			Amount		
	2024-00001303		05/24/2024	PARTIAL REFUND OF BP22-1573			\$6,044.16		
	Paying Fund			Cash Account			Amount		
	305 - Capital Facility Fees			305.11000 (Cash)			\$6,044.16		
143555	06/06/2024	Open			Accounts Payable	Vue, Jerry	\$500.00		
	Invoice		Date	Description			Amount		
	Prof Dev 23/24		06/03/2024	FY 23/24 Professional Development Reimbursement			\$500.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$500.00		

Type Check Totals:

AP - Accounts Payable Totals

139 Transactions

\$1,599,266.98

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	139	\$1,599,266.98	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	139	\$1,599,266.98	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	139	\$1,599,266.98	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	139	\$1,599,266.98	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	139	\$1,599,266.98	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	139	\$1,599,266.98	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	139	\$1,599,266.98	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	139	\$1,599,266.98	\$0.00



# Payment Register

From Payment Date: 6/7/2024 - To Payment Date: 6/13/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable									
<u>Check</u>									
143556	06/12/2024	Open			Utility Management Refund	ABDULLAH, HASSAN ABDO	\$198.23		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		781673-009	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	110 - General Fund			110.11000 (Cash)			\$198.23		
143557	06/12/2024	Open			Utility Management Refund	ANDRADE, EDILBERTO	\$118.32		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		242233-005	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	110 - General Fund			110.11000 (Cash)			\$118.32		
143558	06/12/2024	Open			Utility Management Refund	BENAVIDEZ, FREDRICK	\$157.65		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		733415-001	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	420 - WATER			420.11000 (Cash)			\$157.65		
143559	06/12/2024	Open			Utility Management Refund	BRIGHT FAMILY LIMITED PARTNERSHIP	\$444.78		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		218367-015	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	420 - WATER			420.11000 (Cash)			\$444.78		
143560	06/12/2024	Open			Utility Management Refund	BROZOSKI, DAVID, A	\$161.83		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		001489-001	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	420 - WATER			420.11000 (Cash)			\$161.83		
143561	06/12/2024	Open			Utility Management Refund	DALEY, DIULINDA	\$246.00		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		192198-006	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	420 - WATER			420.11000 (Cash)			\$246.00		
143562	06/12/2024	Open			Utility Management Refund	DAVID, VERA, BADALIAN	\$276.12		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		180513-002	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	420 - WATER			420.11000 (Cash)			\$276.12		
143563	06/12/2024	Open			Utility Management Refund	ERWIN, PAUL, L	\$138.15		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		679186-003	MOVE-OUT CREDIT	06/11/2024	Refund			

# Payment Register

From Payment Date: 6/7/2024 - To Payment Date: 6/13/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143564	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$138.15		
	06/12/2024	Open			Utility Management Refund	ESPARZA, GASPAR	\$34.63		
143565	Account Type			Account Number	Description	Transaction Date	Transaction Type		
	Single Family Res Metered			687928-001	MOVE-OUT CREDIT	06/11/2024	Refund		
	Paying Fund			Cash Account			Amount		
143566	110 - General Fund			110.11000 (Cash)			\$34.63		
	06/12/2024	Open			Utility Management Refund	FOSTER, SARAH	\$65.89		
	Account Type			Account Number	Description	Transaction Date	Transaction Type		
143567	Single Family Res Metered			428086-007	MOVE-OUT CREDIT	06/11/2024	Refund		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$65.89		
143568	06/12/2024			Open	Utility Management Refund	GIVAGIVOOD, FERIDOUN	\$400.70		
	Account Type			Account Number	Description	Transaction Date	Transaction Type		
	Single Family Res Metered			232122-003	MOVE-OUT CREDIT	06/11/2024	Refund		
143569	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$36.89		
	420 - WATER			420.11000 (Cash)			\$363.81		
143570	06/12/2024			Open	Utility Management Refund	GIVARGIS, ALICE	\$198.23		
	Account Type			Account Number	Description	Transaction Date	Transaction Type		
	Single Family Res Metered			550558-001	MOVE-OUT CREDIT	06/11/2024	Refund		
143571	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$198.23		
	06/12/2024			Open	Utility Management Refund	GONZALEZ, CLAUDIA, ZAMARRIPA	\$26.19		
143572	Account Type			Account Number	Description	Transaction Date	Transaction Type		
	Single Family Res Metered			417718-004	MOVE-OUT CREDIT	06/11/2024	Refund		
	Paying Fund			Cash Account			Amount		
143573	110 - General Fund			110.11000 (Cash)			\$26.19		
	06/12/2024	Open			Utility Management Refund	HAIR CREATIONS	\$100.55		
	Account Type			Account Number	Description	Transaction Date	Transaction Type		
143574	Commercial Metered			925039-001	MOVE-OUT CREDIT	06/11/2024	Refund		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$100.55		
143575	06/12/2024			Open	Utility Management Refund	JKB LIVING	\$22.89		
	Account Type			Account Number	Description	Transaction Date	Transaction Type		
	Single Family Res Metered			001558-001	MOVE-OUT CREDIT	06/11/2024	Refund		
143576	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$22.89		

# Payment Register

From Payment Date: 6/7/2024 - To Payment Date: 6/13/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143571	06/12/2024	Open			Utility Management Refund	JKB LIVING	\$50.00		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Flat		001604-001	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	110 - General Fund			110.11000 (Cash)			\$50.00		
143572	06/12/2024	Open			Utility Management Refund	LANGLEY, LUCAS, J	\$134.79		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		534277-002	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	110 - General Fund			110.11000 (Cash)			\$38.92		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$28.96		
	420 - WATER			420.11000 (Cash)			\$66.91		
143573	06/12/2024	Open			Utility Management Refund	LARA, MARCELINA LUJAN	\$198.23		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		62596-005	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	110 - General Fund			110.11000 (Cash)			\$198.23		
143574	06/12/2024	Open			Utility Management Refund	PMI MERCED	\$161.69		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Multiple Res Metered		403210-003	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	420 - WATER			420.11000 (Cash)			\$161.69		
143575	06/12/2024	Open			Utility Management Refund	RAMIREZ, GLORIA	\$173.23		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		150371-011	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	420 - WATER			420.11000 (Cash)			\$173.23		
143576	06/12/2024	Open			Utility Management Refund	SINSIL, MOHAMEDKHER	\$198.23		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		T00210-016	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	110 - General Fund			110.11000 (Cash)			\$198.23		
143577	06/12/2024	Open			Utility Management Refund	SNELL, MATTHEW	\$393.60		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		146110-007	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>			<u>Amount</u>		
	119 - American Rescue Plan Act			119.11000 (Cash)			\$4.61		
	420 - WATER			420.11000 (Cash)			\$388.99		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143578	06/12/2024	Open			Utility Management Refund	WINANS, JANICE	\$198.85		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		87599-001	MOVE-OUT CREDIT	06/11/2024	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	420 - WATER			420.11000 (Cash)		\$198.85			
143579	06/13/2024	Open			Accounts Payable	OREILLY AUTO PARTS	\$307.13		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	2800-425396A		04/25/2024	PRE FD8198 NEW CV SHFT		\$126.54			
	2800-425804A		04/26/2024	924-971 SHIFT SOLEND		\$107.88			
	2800-425467A		04/25/2024	MOT BRAB401 SENSORASY		\$47.71			
	2980119		05/21/2024	Returned unpaid check fee - #142979		\$25.00			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	110 - General Fund			110.11000 (Cash)		\$199.25			
	426 - Transit			426.11000 (Cash)		\$107.88			
143580	06/13/2024	Open			Accounts Payable	A-Z BUS SALES INC	\$461.96		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	INVSAC20655		06/04/2024	3300420 - LAMP-TAIL OVAL 6.0 LED		\$222.31			
	INVSAC20762		06/06/2024	FF00048WBKNKS WMT GEAR RACK KIT SHIPOUT		\$239.65			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	426 - Transit			426.11000 (Cash)		\$461.96			
143581	06/13/2024	Open			Accounts Payable	ALL VALLEY SMOG INC	\$650.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	000120500		06/05/2024	1039 CAT INSTALL		\$650.00			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	426 - Transit			426.11000 (Cash)		\$650.00			
143582	06/13/2024	Open			Accounts Payable	ALLEGIANCE INDUSTRIAL SUPPLY, LLC	\$2,296.50		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	INV2729		05/31/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$1,113.41			
	INV2754		06/03/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$282.43			
	INV2730		05/30/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$195.53			
	INV2755		06/03/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$41.28			
	INV2753		06/03/2024	ALLEGIANCE - JANITORIAL SUPPLIES		\$40.73			
	INV2731		05/31/2024	ALLEGIANCE - JANITORIAL SUPPLIES		\$623.12			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$2,255.22			
	426 - Transit			426.11000 (Cash)		\$41.28			
143583	06/13/2024	Open			Accounts Payable	AMERICA'S AUTO GLASS	\$149.07		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	00004880		05/31/2024	REC99-1163 NEW TINTED DOORGLASS		\$149.07			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	110 - General Fund			110.11000 (Cash)		\$149.07			
143584	06/13/2024	Open			Accounts Payable	Animal Damage Management, Inc	\$3,105.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	347732		05/21/2024	GOPHER CONTROL		\$3,105.00			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	246 - Landscape Assessment			246.11000 (Cash)			\$3,105.00		
143585	06/13/2024	Open			Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	\$600.00		
	Invoice		Date	Description		Amount			
	I500-01073343		05/24/2024	HAZARDOUS LIQUID - 55 GL DRUM (2)		\$600.00			
	Paying Fund			Cash Account		Amount			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$600.00			
143586	06/13/2024	Open			Accounts Payable	AT&T/SBC	\$66.11		
	Invoice		Date	Description		Amount			
	RELAY 6/1/24		06/01/2024	Acct# 248 134-2929 655 9/ California Relay Srvc TDD		\$4.30			
	FIRE 6/1/24		06/01/2024	Acct# 233 841-5391 333 1/ Fire Dept		\$61.81			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$66.11			
143587	06/13/2024	Open			Accounts Payable	B & V Commercial Cleaning, Inc	\$3,109.69		
	Invoice		Date	Description		Amount			
	2930		05/30/2024	SRWA - Janitorial Cleaning Service - Window Cleaning		\$746.00			
	2953		05/30/2024	SRWA - Janitorial Cleaning Service - May 2024		\$2,363.69			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$3,109.69			
143588	06/13/2024	Open			Accounts Payable	BADGER METER INC dba NATIONAL METER & AUTOMATION	\$60.00		
	Invoice		Date	Description		Amount			
	80161001		05/29/2024	ORION CELLULAR MAY 2024		\$60.00			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$60.00			
143589	06/13/2024	Open			Accounts Payable	BICSEC SECURITY INC	\$2,668.66		
	Invoice		Date	Description		Amount			
	216946		06/01/2024	PSF BLDG; Cert. & Inspect.; 07/01- 07/31/2024		\$186.66			
	216060		06/01/2024	SWITCH GEAR BLDG; Cert. & Inspect.; 07/01- 07/31/2024		\$120.00			
	216059		06/01/2024	CITY HALL BLDG SERVICE FROM 7/1/2024 - 7/31/2024		\$140.00			
	216056		06/01/2024	Transit Center, Commercial monitoring 07/01/2024 - 07/31/2024		\$20.00			
	216058		06/01/2024	Chlorine Building, Fire & Security monitoring 7/01 - 7/31/2024		\$161.25			
	212001		01/15/2024	CITY HALL - SERVICE CALL 1/8/2024		\$535.00			
	211980		01/05/2024	CITY HALL -SERVICE CALL 12/18/2023		\$715.00			
	212953		01/29/2024	SWITCH GEAR BLDG SERVICE CALL - 1/19/2024		\$200.00			
	216008		06/01/2024	Transit Center, Fire & Security monitoring 7/01 - 7/31/2024		\$186.25			
	216050		06/01/2024	CNG Bus Maint. Building Security Monitoring 07/01 - 07/31/2024		\$138.25			
	215994		06/01/2024	SRWA BICSEC - SECURITY AND FIRE ALARM MONITORING July 2024		\$266.25			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,596.66			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$481.25			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143590	426 - Transit			426.11000 (Cash)			\$324.50		
	950 - SRWA - JPA			950.11000 (Cash)			\$266.25		
	06/13/2024	Open			Accounts Payable	BONANDER AUTO TRUCK & TRAILER INC	\$1,132.77		
	Invoice		Date	Description		Amount			
	273652		06/04/2024	CLEANER		\$235.82			
	273657		06/04/2024	MOTOR AND DUCT		\$186.05			
	273677		06/05/2024	REAR END PARTS		\$642.38			
	273708		06/06/2024	HOSE ASM		\$68.52			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$490.39			
143591	426 - Transit			426.11000 (Cash)			\$642.38		
	06/13/2024	Open			Accounts Payable	CAL VALLEY CONSTRUCTION, INC.	\$28,221.23		
	Invoice		Date	Description		Amount			
	PP6/22-001PACK 3		05/07/2024	22-001 Citywide St Rehab & Impov Project Package 3- Fosberg		\$28,221.23			
	Paying Fund			Cash Account		Amount			
	115 - Measure A - Roads			115.11000 (Cash)		\$28,221.23			
	06/13/2024	Open			Accounts Payable	CCME, Inc.	\$5,351.09		
	Invoice		Date	Description		Amount			
	2		05/31/2024	23-031 CM for Roads Task Order No.1 Bid Package 1- 5/31/24		\$5,351.09			
	Paying Fund			Cash Account		Amount			
143592	115 - Measure A - Roads			115.11000 (Cash)		\$5,351.09			
	06/13/2024	Open			Accounts Payable	CENTRAL SANITARY SUPPLY dba BRADY INDUSTRIES	\$226.47		
	Invoice		Date	Description		Amount			
	8914914		05/31/2024	JANITORIAL PAPER & CLEANING SUPPLIES		\$226.47			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$226.47			
	06/13/2024	Open			Accounts Payable	CENTRAL VALLEY CONCRETE	\$576.00		
	Invoice		Date	Description		Amount			
	246813		06/03/2024	UT - AGGREGATE, ASPHALTIC CONCRETE & RELATED MATERIALS		\$576.00			
	Paying Fund			Cash Account		Amount			
143593	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$576.00			
	06/13/2024	Open			Accounts Payable	CHAMPION INDUSTRIAL	\$5,948.00		
	Invoice		Date	Description		Amount			
	79631		05/13/2024	CRAC UNIT BLOWER SWAP RIGHT TO LEFT		\$3,782.00			
	79800		05/31/2024	PM SECTION 3 - May 2024		\$2,166.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$5,104.00			
	501 - Information Technology			501.11000 (Cash)		\$844.00			
	06/13/2024	Open			Accounts Payable	CHARTER COMMUNICATIONS	\$1,293.67		
	Invoice		Date	Description		Amount			
143596	170078401060124		06/01/2024	170078401 / D. LEWIS 2014 Independence Dr. Admin Internet		\$84.98			
	170074001060124		06/01/2024	170074001 / WQC 901 S Walnut Rd		\$99.98			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	170078701060124		06/01/2024	170078701 / L. MACHADO	4304 Arcadian Dr IT		\$89.99		
	170075001060124		06/01/2024	Internet	170075001 / CITY HALL 156 S Broadway #116 City		\$399.00		
	170073601060124		06/01/2024	Wide Internet	170073601 / PSF TV & INTERNET 244 N Broadway		\$619.72		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$704.70		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$49.99		
	420 - WATER			420.11000 (Cash)			\$49.99		
	501 - Information Technology			501.11000 (Cash)			\$488.99		
143597	06/13/2024	Open			Accounts Payable	COIT RESTORATION SVCS INC	\$528.74		
	Invoice		Date	Description			Amount		
	MOD-S-000044345-		04/09/2024	WATER DAMAGE CHARGE			\$528.74		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$528.74		
143598	06/13/2024	Open			Accounts Payable	Confluence Engineering Group LLC	\$4,064.00		
	Invoice		Date	Description			Amount		
	22-0524TRLKWQSP2		05/31/2024	BILLING PERIOD 5/1 - 5/31/24			\$4,064.00		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$4,064.00		
143599	06/13/2024	Open			Accounts Payable	COUNTRYSIDE TIRE & BRAKE	\$99.00		
	Invoice		Date	Description			Amount		
	04- 235334		06/06/2024	REC99-1163 ALIGNMENT			\$99.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$99.00		
143600	06/13/2024	Open			Accounts Payable	CRIME GUARD INC	\$6,324.00		
	Invoice		Date	Description			Amount		
	26672		06/03/2024	CAMERA SURVEILLANCE LIVE MONITORING-DONNELLY -5/1 - 5/31/24			\$868.00		
	26671		06/03/2024	CAMERA SURVEILLANCE LIVE MONITORING-DENAIR PARK-5/1 - 5/31/24			\$868.00		
	26670		06/03/2024	CAMERA SURVEILLANCE LIVE MONITORING-CORP YARD-5/1 - 5/31/24			\$1,116.00		
	26669		06/03/2024	CAMERA SURVEILLANCE LIVE MONITORING-CENTRAL-5/1 - 5/31/24			\$1,736.00		
	26668		06/03/2024	CAMERA SURVEILLANCE LIVE MONITORING-BROADWAY-5/1 - 5/31/24			\$1,736.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$6,324.00		
143601	06/13/2024	Open			Accounts Payable	CULLIGAN INC	\$355.50		
	Invoice		Date	Description			Amount		
	05312024		05/31/2024	ACCT #180900 De-ionized water for WQC Lab			\$315.50		
	Transit-5/31/24		06/10/2024	Water Softener Exchange Service for Transit 6/1/24-6/30/24			\$40.00		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$315.50		
	426 - Transit			426.11000 (Cash)			\$40.00		



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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143602	06/13/2024	Open			Accounts Payable	Cumulus Media New Holdings, INC	\$7,250.00		
	Invoice		Date	Description		Amount			
	BB4103879		05/31/2024	Organics Radio Ad - KWIN 98.3		\$1,375.00			
	BB4103802		05/31/2024	Organics Radio Ad - KAT 103		\$1,925.00			
	BB4103791		05/31/2024	Organics Radio Ad - KHOP 95.1		\$1,375.00			
	BB4103845		05/31/2024	Organics Radio Ad - HAWK 104.1		\$1,375.00			
	BB4081653		05/31/2024	Organics Radio Ad - Sports Radio 970am		\$1,200.00			
	Paying Fund			Cash Account		Amount			
	204 - SolidWaste/Recycle/PublicEducati			204.11000 (Cash)		\$7,250.00			
143603	06/13/2024	Open			Accounts Payable	EMMANUEL VALDOVINOS PEREZ DBA LIMITLESS GRAPHICS	\$1,752.39		
	Invoice		Date	Description		Amount			
	INV-000637		05/07/2024	SPOT GRAPHICS, WINDOW TINT 527		\$1,752.39			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,173.39			
	506 - Vehicle/Equipment Replacement			506.11000 (Cash)		\$579.00			
143604	06/13/2024	Open			Accounts Payable	ENGINEERED FIRE SYST INC	\$1,375.00		
	Invoice		Date	Description		Amount			
	21451		06/02/2024	MAY INVOICE FOR ENGINEERED FIRE SYSTEMS		\$1,375.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,375.00			
143605	06/13/2024	Open			Accounts Payable	FASTENAL COMPANY INC	\$1,850.15		
	Invoice		Date	Description		Amount			
	CATUR192247		05/28/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$540.20			
	CATUR192308		05/31/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$234.41			
	CATUR192320		05/31/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$149.09			
	CATUR192239		05/28/2024	WQC SUPPLIES		\$926.45			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,850.15			
143606	06/13/2024	Open			Accounts Payable	FEDERAL EXPRESS	\$370.63		
	Invoice		Date	Description		Amount			
	8-524-00657		06/07/2024	SHIPPING CHARGES FOR 6/7/24		\$370.63			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$84.09			
	450 - SRWA - Operations			450.11000 (Cash)		\$286.54			
143607	06/13/2024	Open			Accounts Payable	FIRST SHIELD SECURITY AND PATROL	\$10,867.50		
	Invoice		Date	Description		Amount			
	5012		05/31/2024	SRWA - Unarmed Security Services May 2024		\$10,584.00			
	5015		06/12/2024	Special Meetings - May 2024		\$283.50			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$283.50			
	950 - SRWA - JPA			950.11000 (Cash)		\$10,584.00			
143608	06/13/2024	Open			Accounts Payable	GEOANALYTICAL LAB INC	\$7,933.50		
	Invoice		Date	Description		Amount			
	K4E2206		05/22/2024	CORROSION CONTROL WQP MON - TERMINAL TANK PUMP STATION		\$64.00			



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	K4E0815		05/08/2024		CORROSION CONTROL WQP MON - TERMINAL TANK PUMP STATION		\$64.00		
	K4E0811		05/08/2024		CORROSION CONTROL WQP MON. - SITES		\$619.50		
	K4E1508		05/15/2024		DRINKING WATER WELL ANALYSIS - PERCHLORATE		\$214.00		
	K4E0813		05/08/2024		DRINKING WATER WELL ANALYSIS - 123 TCP		\$328.00		
	K4E0814		05/08/2024		DW-WELL 38 MONTHLY ANALYSIS		\$247.80		
	K4E0818		05/08/2024		DRINKING WATER WELL ANALYSIS - ATRAZINE & SIMAZINE		\$168.00		
	K4E1311		05/13/2024		DRINKING WATER DISTRIBUTION SYSTEM- ASBESTOS		\$318.00		
	K4E1507		05/15/2024		DRINKING WATER WELL ANALYSIS - 123 TCP		\$328.00		
	K4E2205		05/22/2024		CORROSION CONTROL WQP MON - WELL 38 (FINAL EFFLUENT)		\$43.00		
	K4E1602		05/16/2024		BIMONTHLY WASTEWATER ANALYSIS - TOTAL PHOSPHOROUS		\$46.20		
	K4E1601		05/16/2024		BIMONTHLY WASTEWATER ANALYSIS - NITRATE + NITRITE AS N		\$66.00		
	K4E0705		05/07/2024		MONTHLY LABORATORY DILUTION WATER		\$44.00		
	K4E2207		05/22/2024		DOWNTOWN PCE REMEDIATION		\$1,494.00		
	K4E1524		05/15/2024		DRINKING WATER WELL ANALYSIS - PERCHLORATE		\$147.00		
	K4E0820		05/08/2024		DRINKING WATER WELL ANALYSIS - PERCHLORATE		\$1,722.00		
	K4E1304		05/13/2024		DISINFECTION SYSTEM - THM REDUCTION STUDY		\$447.00		
	K4E1406		05/14/2024		DISINFECTION SYSTEM - THM REDUCTION STUDY		\$447.00		
	K4E1503		05/15/2024		DISINFECTION SYSTEM - THM REDUCTION STUDY		\$447.00		
	K4E2211		05/22/2024		SRWA LABORATORY ANALYSIS SERVICES - BacT, Colilert, Colitag		\$229.00		
	K4E2302		05/23/2024		SRWA LABORATORY ANALYSIS SERVICES - BacT,		\$90.00		
	K4E2401		05/24/2024		SRWA LABORATORY ANALYSIS SERVICES - BacT, Colitag		\$90.00		
	K4E2804		05/28/2024		SRWA LABORATORY ANALYSIS SERVICES - BacT, COLITAG		\$90.00		
	K4E3002		05/30/2024		SRWA LABORATORY ANALYSIS SERVICES - BacT, COLITAG		\$90.00		
	K4E3101		05/30/2024		SRWA LABORATORY ANALYSIS SERVICES - BacT, COLITAG		\$90.00		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$1,453.20		
	420 - WATER				420.11000 (Cash)		\$5,801.30		
	950 - SRWA - JPA				950.11000 (Cash)		\$679.00		
143609	06/13/2024	Open			Accounts Payable	GILLIG LLC	\$1,137.83		
	Invoice		Date		Description		Amount		
	41181452		05/31/2024		82-49339-000 2 EA CHAMBER ASM,BRAKE		\$1,137.83		
	Paying Fund				Cash Account		Amount		
	426 - Transit				426.11000 (Cash)		\$1,137.83		
143610	06/13/2024	Open			Accounts Payable	GOLDSTAR PRODUCTS INC.	\$1,158.60		
	Invoice		Date		Description		Amount		
	0080054-IN		05/02/2024		EXTREME HEAT CASES		\$1,158.60		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143611	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,158.60		
	06/13/2024	Open			Accounts Payable	GOMES & SONS INC, JOE M	\$37,077.78		
	Invoice			Date	Description		Amount		
	79059			05/20/2024	Fuel for Fire #3		\$1,444.20		
	79186			05/31/2024	Fuel for Fire #3		\$1,435.84		
	79281			05/31/2024	CUST #24090 - Fuel Expense for 5/16/24-5/31/24		\$34,197.74		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$19,514.33		
	205 - Sports Facilities			205.11000 (Cash)			\$631.16		
	217 - Streets - Gas Tax			217.11000 (Cash)			\$1,965.95		
	246 - Landscape Assessment			246.11000 (Cash)			\$1,967.43		
	255 - CDBG			255.11000 (Cash)			\$38.47		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$4,126.26		
143612	420 - WATER			420.11000 (Cash)			\$3,041.69		
	426 - Transit			426.11000 (Cash)			\$5,271.99		
	450 - SRWA - Operations			450.11000 (Cash)			\$520.50		
	06/13/2024	Open			Accounts Payable	GOMES PROPANE	\$83.26		
	Invoice			Date	Description		Amount		
	12654			05/14/2024	PROPANE FOR MISC. EQUIPMENT FOR PFM DEPT		\$83.26		
	Paying Fund			Cash Account			Amount		
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)			\$83.26		
	06/13/2024	Open			Accounts Payable	GRAINGER INC, W W	\$1,356.09		
	Invoice			Date	Description		Amount		
143613	9139889589			06/04/2024	3BY25 POWER CONNECTOR,175 A,RED		\$24.19		
	9133609637			05/29/2024	SUPPLIES FOR WQC		\$913.76		
	9133609629			05/29/2024	SUPPLIES FOR WQC		\$181.53		
	9128287787			05/22/2024	REPLACE BROKEN TOOLS FOR WQC SHOP		\$197.21		
	9133093766			05/29/2024	SRWA Supplies - Fiber Grinding Disc		\$39.40		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,292.50		
	426 - Transit			426.11000 (Cash)			\$24.19		
	450 - SRWA - Operations			450.11000 (Cash)			\$39.40		
	06/13/2024	Open			Accounts Payable	GREEN HORIZON INC	\$1,010.00		
143614	Invoice			Date	Description		Amount		
	42412			06/01/2024	570 Jason Dr - May services		\$100.00		
	42411			06/01/2024	829/831 Vermont Ave - May 2024 services		\$130.00		
	42413			06/01/2024	1827 Shadow Park Dr - May 2024 services		\$130.00		
	42414			06/01/2024	1205 Lambert Way - May 2024 services		\$155.00		
	42415			06/01/2024	2065 Cody Ct - May 2024 services		\$165.00		
	42416			06/01/2024	901 High St - May 2024 services		\$165.00		
	42417			06/01/2024	573 Birchwood Way - May 2024 services		\$165.00		
	Paying Fund			Cash Account			Amount		
	255 - CDBG			255.11000 (Cash)			\$1,010.00		
143615	06/13/2024	Open			Accounts Payable	GREEN RUBBER - KENNEDY AG	\$1,573.34		
	Invoice			Date	Description		Amount		
	M-509163			05/14/2024	SRWA Supplies - Hydrant adapter/coupling **returned		\$464.00		

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	CM202474		05/21/2024		SRWA Supplies - CREDIT wrong item RETURNED M-509163		(\$464.00)		
	M-509830		05/31/2024		SRWA Supplies - Camlock Fittings & Lay Flat Hose		\$1,573.34		
	Paying Fund				Cash Account		Amount		
	450 - SRWA - Operations				450.11000 (Cash)		\$1,573.34		
143616	06/13/2024	Open			Accounts Payable	HASA INC		\$74,210.42	
	Invoice		Date		Description		Amount		
	961940		05/21/2024		SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$15,106.83		
	964291		05/31/2024		SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$15,006.17		
	963004		05/28/2024		SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$15,025.86		
	962991		05/24/2024		SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$15,053.27		
	963421		05/29/2024		SRWA SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$14,018.29		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$60,192.13		
	450 - SRWA - Operations				450.11000 (Cash)		\$14,018.29		
143617	06/13/2024	Open			Accounts Payable	HCI SYSTEMS INC		\$195.00	
	Invoice		Date		Description		Amount		
	I0078799		06/04/2024		SERVICE CALL - PSF 5/30/2024		\$195.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$195.00		
143618	06/13/2024	Open			Accounts Payable	HD SUPPLY INC, DBA USABBLUEBOOK		\$519.42	
	Invoice		Date		Description		Amount		
	INV00378115		05/29/2024		SRWA supplies - Open Purchase Order		\$519.42		
	Paying Fund				Cash Account		Amount		
	450 - SRWA - Operations				450.11000 (Cash)		\$519.42		
143619	06/13/2024	Open			Accounts Payable	HILMAR LUMBER INC		\$1,183.77	
	Invoice		Date		Description		Amount		
	668797		05/29/2024		SUPPLIES FOR WQC		\$1,059.90		
	669616		06/03/2024		SUPPLIES FOR WQC		\$123.87		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$1,183.77		
143620	06/13/2024	Open			Accounts Payable	HOLT OF CALIFORNIA INC		\$2,265.18	
	Invoice		Date		Description		Amount		
	K5935701		06/04/2024		SKID STEER RENTAL		\$2,265.18		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$2,265.18		
143621	06/13/2024	Open			Accounts Payable	HUNT & SONS, INC.		\$3,801.19	
	Invoice		Date		Description		Amount		
	528325		05/31/2024		OIL INVOICE		\$3,801.19		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$488.57		
	217 - Streets - Gas Tax				217.11000 (Cash)		\$834.68		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143622	246 - Landscape Assessment			246.11000 (Cash)			\$130.51		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,015.81		
	420 - WATER			420.11000 (Cash)			\$177.27		
	426 - Transit			426.11000 (Cash)			\$1,154.35		
	06/13/2024	Open			Accounts Payable	IDEXX LABORATORIES INC	\$2,038.55		
143623	Invoice			Date	Description	Amount			
	3153136985			05/31/2024	LAB SUPPLIES	\$2,038.55			
	Paying Fund				Cash Account	Amount			
	420 - WATER				420.11000 (Cash)	\$2,038.55			
	06/13/2024	Open			Accounts Payable	ITRON INC	\$18,938.54		
143624	Invoice			Date	Description	Amount			
	678937			05/09/2024	ANTENNAS	\$15,437.79			
	679315			05/12/2024	HOSTING SERVICE 6/1 - 6/30/24	\$3,500.75			
	Paying Fund				Cash Account	Amount			
	420 - WATER				420.11000 (Cash)	\$18,938.54			
143625	Invoice			Date	Description	Amount			
	50609			05/24/2024	AD03-4843 TOW BILL	\$75.00			
	Paying Fund				Cash Account	Amount			
	246 - Landscape Assessment				246.11000 (Cash)	\$75.00			
	06/13/2024	Open			Accounts Payable	KELSO'S AUTO WRECK & TOW	\$75.00		
143626	Invoice			Date	Description	Amount			
	51564273			03/21/2024	Planning and Engineering OnBase Configuration	\$7,800.00			
	51603180			04/17/2024	Planning and Engineering OnBase Configuration	\$2,600.00			
	51643698			05/21/2024	OnBase 23.1 Upgrade	\$8,250.00			
	Paying Fund				Cash Account	Amount			
143627	240 - Small Equipment Replacement				240.11000 (Cash)	\$10,400.00			
	501 - Information Technology				501.11000 (Cash)	\$8,250.00			
	06/13/2024	Open			Accounts Payable	LANGUAGE LINE SERVICES	\$9.00		
	Invoice			Date	Description	Amount			
	11322818			05/31/2024	Acct #9020101104 - Translation services for Police Department	\$9.00			
143628	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$9.00			
	06/13/2024	Open			Accounts Payable	Mark Thomas & Company, Inc.	\$72,311.59		
	Invoice			Date	Description	Amount			
	51359R			04/30/2024	22-001 CM for Projects 2022 Construction for Roads Prog-4/30/24	\$58,798.25			
143629	51485			05/31/2024	23-031 Engineering Design Services Task Order 1 - 5/30/241	\$13,513.34			
	Paying Fund				Cash Account	Amount			
	115 - Measure A - Roads				115.11000 (Cash)	\$72,311.59			
	06/13/2024	Open			Accounts Payable	MARTIN MARIETTA MATERIALS INC	\$263.44		
	Invoice			Date	Description	Amount			
143630	42660656			06/04/2024	ASPHALT/MATERIALS	\$84.79			
	42627821			05/31/2024	ASPHALT/MATERIALS	\$93.10			
	42673390			06/05/2024	ASPHALT/MATERIALS	\$85.55			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143629	Paying Fund			Cash Account			Amount		
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)			\$263.44		
	06/13/2024	Open			Accounts Payable	MAZE & ASSOCIATES	\$80.00		
	Invoice			Date	Description		Amount		
143630	53257			05/20/2024	SRWA - May 2024 Audit Services FYE 6/30/22 - Basic FS		\$80.00		
	Paying Fund			Cash Account			Amount		
	950 - SRWA - JPA			950.11000 (Cash)			\$80.00		
	06/13/2024	Open			Accounts Payable	MERAZ, EDGAR	\$187.71		
143631	Invoice			Date	Description		Amount		
	CR19012271 06.04			06/12/2024	RETIREE COURT APPEARANCE CR19012271		\$187.71		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$187.71		
143632	06/13/2024	Open			Accounts Payable	MODESTO WINDUSTRIAL	\$536.32		
	Invoice			Date	Description		Amount		
	206955-01			06/05/2024	SRWA Supplies - Union Ball Check Valves		\$536.32		
	Paying Fund			Cash Account			Amount		
143633	450 - SRWA - Operations			450.11000 (Cash)			\$536.32		
	06/13/2024	Open			Accounts Payable	MUNISERVICES LLC	\$2,425.74		
	Invoice			Date	Description		Amount		
	INV06-018856			05/17/2024	SUTA Services for Tax Qtr ending 12/31/23		\$836.28		
143634	INV06-018857			05/17/2024	SUTA Services for Tax Qtr ending 12/31/23 (District Tax)		\$1,589.46		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$836.28		
	118 - Measure A			118.11000 (Cash)			\$1,589.46		
143635	06/13/2024	Open			Accounts Payable	NAPA AUTO PARTS	\$254.15		
	Invoice			Date	Description		Amount		
	821106			06/04/2024	22012 NGK OXYGEN SENSOR ()		\$97.81		
	821143			06/04/2024	SC1633 NBC MANUAL BATT CHARGER ()		\$254.15		
143636	821305			06/06/2024	OXYGEN SENSOR Credit for Orig 1041-821106		(\$97.81)		
	Paying Fund			Cash Account			Amount		
	426 - Transit			426.11000 (Cash)			\$254.15		
	06/13/2024	Open			Accounts Payable	NEXT LEVEL PARTS INC	\$9,866.52		
143637	Invoice			Date	Description		Amount		
	8577-425246			06/03/2024	susp parts		\$704.31		
	8577-425247			06/03/2024	rotors and pads		\$570.50		
	8577-423896			05/13/2024	wire loom		\$219.26		
143638	8577-425259			06/03/2024	BRAKE PADS		\$45.18		
	8577-425269			06/03/2024	BELT TENSIONER		\$40.14		
	8577-425297			06/03/2024	ANTI SEIZE COMPOUND BRAKE CALIPER GREASE		\$85.49		
	8577-425316			06/04/2024	THERMOSTAT AND GASKET		\$33.01		
143639	8577-425331			06/04/2024	11-Piece O2 Oxygen Sensor Socke		\$85.53		
	8577-425333			06/04/2024	SWITCH		\$98.97		
	8577-425337			06/04/2024	STARTER RECOIL		\$75.86		
	8577-425373			06/04/2024	FILTER		\$6.27		
143640	8577-425375			06/04/2024	ROTORS AND PADS		\$197.33		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	8577-425399		06/04/2024		battery-Credit for Orig 425115		(\$47.80)		
	8577-425400		06/04/2024		battery-Credit for Orig 425018		(\$23.90)		
	8577-425401		06/04/2024		battery-Credit for Orig 424136		(\$23.90)		
	8577-425403		06/04/2024		battery-Credit for Orig 379097		(\$29.33)		
	8577-425404		06/04/2024		battery-Credit for Orig 422486		(\$23.90)		
	8577-425405		06/04/2024		BRAKE PADS-Credit for Orig -425247		(\$45.18)		
	8577-425406		06/04/2024		idler pulleys-Credit for Orig 425192		(\$90.70)		
	8577-425427		06/05/2024		OIL SEAL		\$3.90		
	8577-425445		06/05/2024		ANTIFREEZE		\$252.36		
	8577-425484		06/05/2024		RETURNS-Credit for Orig 349240,425188		(\$119.41)		
	8577-425500		06/05/2024		battery		\$758.56		
	8577-425508		06/06/2024		RTV ULT BLK HI TEMP		\$26.47		
	8577-425520		06/06/2024		ROB AC1234-4 AC MACHINE		\$5,882.03		
	8577-425555		06/06/2024		XBO 3568HP fan asmblys		\$486.94		
	8577-425565		06/06/2024		ENGINE PARTS		\$64.25		
	8577-425605		06/07/2024		BATTERY-Credit for Orig 424173		(\$29.33)		
	8577-425619.		06/07/2024		BELTS		\$45.46		
	8577-425584		06/07/2024		WATER PUMP AND GASKET		\$139.01		
	8577-425604		06/07/2024		battery-Credit for Orig 425500,423028		(\$47.80)		
	8577-425638		06/07/2024		HFO-1234YF 10 LBS. DISPOSABLE H FREON		\$25.14		
	8577-425639		06/07/2024		XBO GSS-HS46-1 ROTORY SCREW COMP OIL		\$501.80		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$1,539.16		
	217 - Streets - Gas Tax				217.11000 (Cash)		\$692.34		
	246 - Landscape Assessment				246.11000 (Cash)		\$100.91		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$66.53		
	420 - WATER				420.11000 (Cash)		\$600.39		
	426 - Transit				426.11000 (Cash)		\$3,677.46		
	502 - Engineering				502.11000 (Cash)		\$248.72		
	505 - Fleet				505.11000 (Cash)		\$2,941.01		
143635	06/13/2024	Open			Accounts Payable	NV5 INC.	\$8,262.40		
	Invoice		Date		Description		Amount		
	391316		04/30/2024		23-031 CM for Roads Task Order No.1 Bid Package 2-4/30/24		\$8,262.40		
	Paying Fund				Cash Account		Amount		
	115 - Measure A - Roads				115.11000 (Cash)		\$8,262.40		
143636	06/13/2024	Open			Accounts Payable	ONESOURCE DISTRIBUTORS, LLC	\$60.83		
	Invoice		Date		Description		Amount		
	S007483539.001		05/16/2024		WQC SUPPLIES		\$60.83		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$60.83		
143637	06/13/2024	Open			Accounts Payable	Operational Technical Services, LLC	\$12,330.00		
	Invoice		Date		Description		Amount		
	4198		06/02/2024		SRWA - Senior Operator MC 5.29.24 - 6.02.24		\$7,398.00		
	4197		05/29/2024		SRWA - Senior Operator EB 5.27.24 - 5.29.24		\$4,932.00		
	Paying Fund				Cash Account		Amount		
	450 - SRWA - Operations				450.11000 (Cash)		\$12,330.00		

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143638	06/13/2024	Open			Accounts Payable	OREILLY AUTO PARTS	\$186.86		
	Invoice		Date	Description		Amount			
	2800-437912		06/05/2024	MRY DA1160	HVAC ACTUATR	\$42.55			
	2800-438536		06/07/2024	20-6582-00	HEADLIGHT	\$53.37			
	2800-438641		06/07/2024	CP6661	WATER PUMP	\$90.94			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$144.31			
	502 - Engineering			502.11000 (Cash)		\$42.55			
143639	06/13/2024	Open			Accounts Payable	OTIS ELEVATOR CO INC	\$1,100.00		
	Invoice		Date	Description		Amount			
	SW15791001		04/30/2024	SERVICE CALL 4/30/2024		\$1,100.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,100.00			
143640	06/13/2024	Open			Accounts Payable	OVIVO USA LLC	\$3,947.41		
	Invoice		Date	Description		Amount			
	8487500		05/08/2024	WQC SUPPLIES		\$3,947.41			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$3,947.41			
143641	06/13/2024	Open			Accounts Payable	P G & E	\$90.58		
	Invoice		Date	Description		Amount			
	COLUMBIA 6/2/24		06/02/2024	6180280303-3 / 600 Columbia St		\$8.11			
	HIGH 6/2/24		06/02/2024	0221941093-9 / 595 High St		\$8.38			
	R. BOESCH 6/2/24		06/02/2024	4388605407-1 / 275 N Orange		\$15.19			
	FIRE#3 6/5/24		06/05/2024	2087893140-9 / 501 E Monte Vista Ave		\$58.90			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$90.58			
143642	06/13/2024	Open			Accounts Payable	PAUL'S GLASS CO	\$320.00		
	Invoice		Date	Description		Amount			
	36013		05/21/2024	UNIT 1326 SPECIAL OP'S WINDOW TINT		\$320.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$320.00			
143643	06/13/2024	Open			Accounts Payable	PIRES, LIPOMI & BURKETT ARCHITECTURAL CORP	\$4,050.00		
	Invoice		Date	Description		Amount			
	6610		04/30/2024	SR01, 24-004 WQC Admin Building Reroof-4/30/24		\$4,050.00			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$4,050.00			
143644	06/13/2024	Open			Accounts Payable	Platt Electric Supply	\$1,261.62		
	Invoice		Date	Description		Amount			
	5F19074		05/24/2024	GATE AT PD CARD READER		\$172.32			
	5E68012		05/17/2024	WELL 28 BATTERY TERMINAL FOR RTV		\$82.35			
	5C45043		05/03/2024	SEWER 59 LEVEL TRANSMITTER REPLACEMENT		\$744.01			
	5F12690		05/23/2024	TOOLS		\$37.93			
	5C74032		04/23/2024	STREET LIGHTS		\$103.37			
	5D96011		05/09/2024	SEWER #4		\$92.89			
	5D20081		04/29/2024	STREET LIGHTS		\$28.75			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$172.32			



# Payment Register

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143645	246 - Landscape Assessment			246.11000 (Cash)			\$132.12		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$874.83		
	420 - WATER			420.11000 (Cash)			\$82.35		
	06/13/2024	Open			Accounts Payable	PROCLEAN SUPPLY	\$59.79		
	Invoice		Date	Description		Amount			
143646	594141		05/30/2024	Mop Pads for Transit Center		\$59.79			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$59.79			
	06/13/2024	Open			Accounts Payable	PROVOST AND PRITCHARD ENGINEERING GROUP	\$5,229.90		
	Invoice		Date	Description		Amount			
143647	109892		04/30/2024	SR06, Well 8 Mod for Nitrate Monitoring and Handling- 4/30/24		\$469.80			
	110151		04/30/2024	22-001 Citywide Street Rehab Projects - Bid Packages 1 -4/30/24		\$4,760.10			
	Paying Fund			Cash Account		Amount			
	115 - Measure A - Roads			115.11000 (Cash)		\$4,760.10			
	420 - WATER			420.11000 (Cash)		\$469.80			
143648	06/13/2024	Open			Accounts Payable	PUBLIC RESTROOM CO INC	\$383,181.00		
	Invoice		Date	Description		Amount			
	25431		05/31/2024	Columbia Pool Renovation-Storage, Con and Restroom Build-5/31/24		\$383,181.00			
	Paying Fund			Cash Account		Amount			
	301 - Capital Improvements			301.11000 (Cash)		\$383,181.00			
143649	06/13/2024	Open			Accounts Payable	RDP Technologies, Inc.	\$181.00		
	Invoice		Date	Description		Amount			
	7718601		05/29/2024	SRWA Weir Pump Packing		\$181.00			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$181.00			
143650	06/13/2024	Open			Accounts Payable	REED INC, GEORGE	\$107.63		
	Invoice		Date	Description		Amount			
	100333760		05/31/2024	ASPHALT/MATERIALS		\$107.63			
	Paying Fund			Cash Account		Amount			
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)		\$107.63			
143651	06/13/2024	Open			Accounts Payable	REXEL INC	\$687.39		
	Invoice		Date	Description		Amount			
	S139209524.001		05/28/2024	HARDING VFD FAN KITS		\$687.39			
	Paying Fund			Cash Account		Amount			
	416 - Recycled Water Sales			416.11000 (Cash)		\$687.39			
143652	06/13/2024	Open			Accounts Payable	Ricoh USA, Inc.	\$192.08		
	Invoice		Date	Description		Amount			
	5069496265		05/19/2024	SRWA - Copy/Printer Machine Maint May 2024		\$192.08			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$192.08			
143652	06/13/2024	Open			Accounts Payable	ROBIC REFRIGERATION INC	\$1,016.00		
	Invoice		Date	Description		Amount			
	0000030373		05/29/2024	SERVICE FOR WALK IN COOLER		\$1,016.00			



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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143653	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$1,016.00		
	06/13/2024	Open			Accounts Payable	ROMEO MEDICAL CLINIC	\$284.00		
	Invoice			Date	Description		Amount		
	March 2024-FIRE			02/06/2024	Romeo Medical Services March 2024 FIRE		\$284.00		
143654	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$284.00		
	06/13/2024	Open			Accounts Payable	RUSH TRUCK CENTERS OF CALIFORNIA, INC.	\$858.31		
	Invoice			Date	Description		Amount		
	3037357077			05/23/2024	reman cluster defective refund		(\$559.40)		
143655	3037504288			06/05/2024	HEADLIGHTS		\$454.77		
	3037527571			06/06/2024	FL3Z9941018AD:FRD MOULDING		\$109.44		
	3037528593			06/07/2024	LC3Z16612C:FRD HOOD ASY		\$853.50		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$109.44		
	420 - WATER			420.11000 (Cash)			\$853.50		
	426 - Transit			426.11000 (Cash)			\$454.77		
	502 - Engineering			502.11000 (Cash)			(\$559.40)		
	06/13/2024	Open			Accounts Payable	SEEGERS PRINTING INC	\$3,738.88		
	Invoice			Date	Description		Amount		
143656	0143705-IN			05/28/2024	1,2,3 TCP Public Notice - July		\$1,053.67		
	0143686-IN			05/28/2024	Think before you flush		\$1,734.74		
	0143685-IN			05/28/2024	summer watering schedule- summer		\$950.47		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,734.74		
143657	420 - WATER			420.11000 (Cash)			\$2,004.14		
	06/13/2024	Open			Accounts Payable	SHAPE INC	\$3,228.34		
	Invoice			Date	Description		Amount		
	33796B23063			05/30/2024	Flygt Submersible pump maintenance		\$3,228.34		
	Paying Fund			Cash Account			Amount		
143658	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$3,228.34		
	06/13/2024	Open			Accounts Payable	SHARPENING SHOP	\$16,991.12		
	Invoice			Date	Description		Amount		
	422029			06/07/2024	LAZER Z X-SERIES 34.5 HP KAW FX820EVO W/ 60" ULTRACUT SERIES		\$16,991.12		
	Paying Fund			Cash Account			Amount		
143659	246 - Landscape Assessment			246.11000 (Cash)			\$16,991.12		
	06/13/2024	Open			Accounts Payable	SOUTHERN TIRE MART	\$2,623.37		
	Invoice			Date	Description		Amount		
	7320011535			06/04/2024	TIRES		\$501.90		
	7320011567			06/05/2024	ST99-7003 tires		\$753.49		
	7320011577			06/05/2024	ST12-4385A TIRE		\$636.49		
	7320011605			06/06/2024	ST99-7003 TIRES		\$731.49		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$501.90		
	217 - Streets - Gas Tax			217.11000 (Cash)			\$2,121.47		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143659	06/13/2024	Open			Accounts Payable	STATE WATER RESOURCE CTNL	\$220.00		
	Invoice		Date	Description		Amount			
	PEREZ - D1		06/04/2024	D1 CERT		\$70.00			
	GONZALES - D2		06/04/2024	D2 CERTIFICATE		\$80.00			
	RODRIGUEZ - D1		06/03/2024	D1 CERT		\$70.00			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$220.00			
143660	06/13/2024	Open			Accounts Payable	STATE WATER RESOURCES CONTROL BOARD	\$912.00		
	Invoice		Date	Description		Amount			
	App ID 573153		06/11/2024	Permit Registration Documents for 22-001 Pack 1		\$912.00			
	Paying Fund			Cash Account		Amount			
	115 - Measure A - Roads			115.11000 (Cash)		\$912.00			
143661	06/13/2024	Open			Accounts Payable	T I D	\$40.75		
	Invoice		Date	Description		Amount			
	052624 1827 Shad		05/26/2024	Acct# 5637003297 1827 Shadow Park Dr		\$40.75			
	Paying Fund			Cash Account		Amount			
	255 - CDBG			255.11000 (Cash)		\$40.75			
143662	06/13/2024	Open			Accounts Payable	THE MCCLATCHY COMPANY LLC	\$7,640.52		
	Invoice		Date	Description		Amount			
	513780		02/04/2024	Modesto-Code Compliance Technician 1/28/24-2/4/24		\$1,410.25			
	513781		02/04/2024	Merced-Code Compliance Technician 1/28/24-2/4/24		\$123.50			
	513881		02/21/2024	Modesto-Plans Examiner, Sr 1/28/24-2/21/24		\$1,107.00			
	513892		02/04/2024	Modesto-PT Env. Comp. Insp. Asst. 1/28/24-2/4/24		\$1,291.75			
	513893		02/04/2024	Merced-PT Env. Comp. Insp. Asst. 1/28/24-2/4/24		\$114.50			
	516740		02/07/2024	Modesto-Police Records Tech 2/4/24-2/7/24		\$885.50			
	517826		02/18/2024	Modesto-Plans Examiner I 2/7/24-2/18/24		\$864.50			
	517827		02/18/2024	Merced-Plans Examiner I 2/7/24-2/18/24		\$108.00			
	524242		02/28/2024	Merced-Housing Program Specialist 2/25/24-2/28/24		\$77.00			
	524243		02/28/2024	Modesto-Housing Program Specialist 2/25/24-2/28/24		\$1,159.50			
	238376		02/29/2024	Public Notice Ad No. 1889734		\$499.02			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$4,498.75			
	255 - CDBG			255.11000 (Cash)		\$1,735.52			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,406.25			
143663	06/13/2024	Open			Accounts Payable	TOWNSEND PUBLIC AFFAIRS INC	\$5,000.00		
	Invoice		Date	Description		Amount			
	21658		05/31/2024	Consulting Services for May 2024		\$5,000.00			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$2,500.00			
	420 - WATER			420.11000 (Cash)		\$2,500.00			
143664	06/13/2024	Open			Accounts Payable	TURLOCK IRRIGATION DISTRICT	\$121,558.02		
	Invoice		Date	Description		Amount			
	30198		04/30/2024	SRWA - TID Commissioning Procedures& Normal Operations April '24		\$121,558.02			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$121,558.02			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143665	06/13/2024	Open			Accounts Payable	TURLOCK SCAVENGER/SWEEPING	\$23,650.00		
	Invoice		Date	Description		Amount			
	04-2024		04/30/2024	Turlock Sweeping - April 2024		\$23,650.00			
	Paying Fund			Cash Account		Amount			
	246 - Landscape Assessment			246.11000 (Cash)		\$9,460.00			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$14,190.00			
143666	06/13/2024	Open			Accounts Payable	TURLOCK TRANSFER INC	\$297.05		
	Invoice		Date	Description		Amount			
	030109		06/01/2024	UHC REFUSE DISPOSAL MAY 2024		\$297.05			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$297.05			
143667	06/13/2024	Open			Accounts Payable	UNITED RENTAL INC	\$1,726.00		
	Invoice		Date	Description		Amount			
	229163882-005		05/21/2024	SRWA - Equipment rental Skid Steer Loader 5.06.24 - 6.03.24		\$1,726.00			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$1,726.00			
143668	06/13/2024	Open			Accounts Payable	UNITED SITE SERVICES OF CALIFORNIA, INC.	\$62.84		
	Invoice		Date	Description		Amount			
	114-13867319		05/31/2024	ASSESSMENTS PORTABLE; 5/31 - 6/27/2024		\$62.84			
	Paying Fund			Cash Account		Amount			
	246 - Landscape Assessment			246.11000 (Cash)		\$62.84			
143669	06/13/2024	Open			Accounts Payable	UTILITY TELECOMP GROUP LLC	\$750.02		
	Invoice		Date	Description		Amount			
	0128444240601		06/01/2024	Acct #128444 - Public Safety internet service		\$750.02			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$750.02			
143670	06/13/2024	Open			Accounts Payable	Veritone, Inc.	\$2,400.00		
	Invoice		Date	Description		Amount			
	663214		06/04/2024	REDACT APPLICATION - 4/15/24 - 4/14/25		\$2,400.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,400.00			
143671	06/13/2024	Open			Accounts Payable	VWR INTERNATIONAL INC	\$198.74		
	Invoice		Date	Description		Amount			
	8816228940		06/03/2024	GLOVE EXAM NITRILE 9.5 IN M BX100		\$79.73			
	8816089770		05/16/2024	POTASSIUM CHLORIDE 3 MOLAR		\$119.01			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$79.73			
	420 - WATER			420.11000 (Cash)		\$119.01			
143672	06/13/2024	Open			Accounts Payable	WALKER ASSOC INC, LARRY	\$1,611.14		
	Invoice		Date	Description		Amount			
	00339.11-3		05/14/2024	OWOW Group Membership and Ordering		\$1,611.14			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,611.14			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143673	06/13/2024	Open			Accounts Payable	WARDEN'S OFFICE INC	\$10,857.07		
	Invoice		Date	Description		Amount			
	401247-00		05/31/2024	Finance - Office Workspace - Delivery & Installation		\$10,857.07			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$10,857.07			
143674	06/13/2024	Open			Accounts Payable	WEST COAST ARBORISTS INC	\$15,229.08		
	Invoice		Date	Description		Amount			
	214609		05/15/2024	FACILITIES MAINTENANCE 05/01 - 05/15/2024		\$6,001.29			
	214610		05/15/2024	PONDS MAINTENANCE 05/01-05/15/2024		\$6,001.29			
	214612		05/15/2024	TRSC SPORTS COMPLEX MAINTENANCE 05/01 - 05/15/2024		\$3,226.50			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$6,001.29			
	205 - Sports Facilities			205.11000 (Cash)		\$3,226.50			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$6,001.29			
143675	06/13/2024	Open			Accounts Payable	WEST PUBLISHING CORPORATION	\$279.08		
	Invoice		Date	Description		Amount			
	850262382		06/01/2024	ONLINE SOFTWARE SUBSCRIPTIONS FOR 05/01/2024 - 05/31/2024		\$279.08			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$279.08			
143676	06/13/2024	Open			Accounts Payable	CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES, ATTN: ACCT BRANCH	\$688.74		
	Invoice		Date	Description		Amount			
	CST17056-23		05/15/2024	OSS-44-23- OFFICER SAFETY SEMINAR, 05/08/24, SLO SWAT UPDATE		\$688.74			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$688.74			
143677	06/13/2024	Open			Accounts Payable	CSEA DELHI CHAPTER 234	\$1,000.00		
	Invoice		Date	Description		Amount			
	15522391		06/05/2024	SENIOR CENTER DEPOSIT REFUND (EVENT ON 6/1-6/2/2024)		\$1,000.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,000.00			
143678	06/13/2024	Open			Accounts Payable	GARCIA, JOSE	\$500.00		
	Invoice		Date	Description		Amount			
	03252024		03/25/2024	TRAINING REIMBURSEMENT FOR SIGN/MARKINGS CERTIFICATION		\$500.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$500.00			
143679	06/13/2024	Open			Accounts Payable	GONZALES, RAYMOND	\$65.00		
	Invoice		Date	Description		Amount			
	RAYMOND - D2		04/11/2024	REIMBURSEMENT FOR DISTRIB. GRADE 2		\$65.00			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$65.00			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
143680	06/13/2024	Open			Accounts Payable	KAISER, SIERRA	\$150.00		
	Invoice		Date	Description			Amount		
	TR 4989 PER DIEM		06/10/2024	TACTICAL DISPATCHING, 6/23/24 - 6/26/24, DAVIS			\$150.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$150.00		
143681	06/13/2024	Open			Accounts Payable	LA COUNTY SHERIFF'S DEPARTMENT	\$226.00		
	Invoice		Date	Description			Amount		
	243184SS, TR4947		05/30/2024	ICI CHILD ABUSE, 03/25/24 - 03/29/24, WHITTIER - CROXEN,HIGAREDA			\$226.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$226.00		
143682	06/13/2024	Open			Accounts Payable	MEZA, MARIA	\$140.00		
	Invoice		Date	Description			Amount		
	155380952		06/07/2024	PLAY Program family credit			\$140.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$140.00		
143683	06/13/2024	Open			Accounts Payable	MILITARY DEPARTMENT	\$845.00		
	Invoice		Date	Description			Amount		
	0000001576524		05/14/2024	SLO SWAT UPDATE, LICENSE CSLO 24-56, 05/08/24 - 05/11/24			\$845.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$845.00		
143684	06/13/2024	Open			Accounts Payable	Moreno, Isaac	\$700.00		
	Invoice		Date	Description			Amount		
	FY23/24-PROF DEV		06/06/2024	Prof Dev FY 23/24 Isaac Moreno			\$700.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$385.00		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$140.00		
	420 - WATER			420.11000 (Cash)			\$140.00		
	450 - SRWA - Operations			450.11000 (Cash)			\$35.00		
143685	06/13/2024	Open			Accounts Payable	PEREZ, DEVIN	\$50.00		
	Invoice		Date	Description			Amount		
	DEVIN - D1		05/07/2024	REIMBURSMENT FOR DISTRIB GRADE 1			\$50.00		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$50.00		
143686	06/13/2024	Open			Accounts Payable	SANCHEZ, DOMINIQUE	\$314.00		
	Invoice		Date	Description			Amount		
	TR 4991 PER DIEM		06/04/2024	FBI - MEDIA & PUBLIC RELATIONS, 6/17/24 - 6/21/24, IDAHO			\$314.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$314.00		
143687	06/13/2024	Open			Accounts Payable	Showalter, Nick	\$700.00		
	Invoice		Date	Description			Amount		
	Prof Dev FY23/24		06/05/2024	PROFESSIONAL DEVELOPMENT FY23/24			\$700.00		
	Paying Fund			Cash Account			Amount		
	501 - Information Technology			501.11000 (Cash)			\$700.00		

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Type Check Totals:					132 Transactions		\$1,002,100.54		
AP - Accounts Payable Totals									
<u>Checks</u>		<u>Status</u>		<u>Count</u>		<u>Transaction Amount</u>		<u>Reconciled Amount</u>	
		Open		132		\$1,002,100.54		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		132		\$1,002,100.54		\$0.00	
<u>All</u>		<u>Status</u>		<u>Count</u>		<u>Transaction Amount</u>		<u>Reconciled Amount</u>	
		Open		132		\$1,002,100.54		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		132		\$1,002,100.54		\$0.00	
<u>Checks</u>		<u>Status</u>		<u>Count</u>		<u>Transaction Amount</u>		<u>Reconciled Amount</u>	
		Open		132		\$1,002,100.54		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		132		\$1,002,100.54		\$0.00	
<u>All</u>		<u>Status</u>		<u>Count</u>		<u>Transaction Amount</u>		<u>Reconciled Amount</u>	
		Open		132		\$1,002,100.54		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		132		\$1,002,100.54		\$0.00	

Grand Totals:



## ***INVESTMENT AND CASH REPORT FOR APRIL 30, 2024***

### **CURRENT INVESTMENT AND CASH BALANCE**

The City's cash and investments as of APRIL 30, 2024 totaled the following:

Invested Cash	\$ 260,581,693.52
Demand Deposits (excludes outstanding items)	\$ 19,524,448.72
Total Cash and Investments	<u>\$ 280,106,142.24</u>

See the attached *Schedule of Investments* for detail regarding individual investments.

In compliance with the California Government Code, The City of Turlock has adequate resources to meet its expenditure requirements for the next six months.

### **COMPLIANCE WITH INVESTMENT POLICY**

As of APRIL 30, 2024, the investment portfolio was in compliance with all elements of the City's Investment Policy.

***Prepared by: Jamie Gomes, Accountant II***

Jamie Gomes  
Signature

05/15/2024  
Date Signed

***Reviewed and approved as to accuracy by: Diana Lewis, City Treasurer***

Diana Lewis  
Signature

05/19/2024  
Date Signed

Updated: May 15, 2024

# CITY OF TURLOCK

Schedule of Investments - As of April 30, 2024

INVESTMENT DETAIL	Cost	Par	Coupon Rate	YIELD	Purchase Date	Maturity Date	Market	When Interest Paid
Local Agency Investment Fund (LAIF)	\$ 26,239,715.54	\$ 26,239,715.54	n/a	4.272%	n/a	n/a	\$ 26,239,715.54	Quarterly
<b>Total LAIF</b>	<b>26,239,715.54</b>	<b>26,239,715.54</b>					<b>26,239,715.54</b>	
California Asset Management Program (CAMP)	66,839,234.28	66,839,234.28	n/a	5.440%	n/a	n/a	\$ 66,839,234.28	Monthly
<b>Total CAMP</b>	<b>66,839,234.28</b>	<b>66,839,234.28</b>					<b>66,839,234.28</b>	
<b>DEMAND DEPOSITS:</b>								
West America Bank Daily Receipts (unreconciled)	19,514,528.72	19,514,528.72	n/a	n/a	n/a	n/a	19,514,528.72	monthly
Petty Cash	9,920.00	9,920.00	n/a	n/a	n/a	n/a	9,920.00	n/a
<b>Total Demand Deposits</b>	<b>19,524,448.72</b>	<b>19,524,448.72</b>					<b>19,524,448.72</b>	
<b>CERTIFICATES OF DEPOSIT:</b>								
Flagstar Bank FSB	249,000.00	249,000.00	n/a	0.500%	7/31/20	7/31/24	245,954.11	Jan & Jul
Oak Valley Community Bank	3,048,599.65	3,048,599.65	n/a	4.070%	9/2/23	9/2/24	3,048,599.65	Maturity
Oak Valley Community Bank	2,054,941.15	2,054,941.15	n/a	4.070%	9/2/23	9/2/24	2,054,941.15	Maturity
Bank of Stockton	1,179,037.41	1,179,037.41	n/a	0.200%	4/13/23	10/13/24	1,179,037.41	Maturity
Bank of Stockton	2,165,455.36	2,165,455.36	n/a	4.760%	10/16/23	10/16/24	2,165,455.36	Maturity
Bank of Stockton	1,193,305.42	1,193,305.42	n/a	4.760%	10/23/23	10/23/24	1,193,305.42	Maturity
Raymond James Bank NA	247,000.00	247,000.00	n/a	1.850%	11/26/19	11/26/24	242,222.32	May & Nov
State Bank of India	247,000.00	247,000.00	n/a	2.050%	11/27/19	11/27/24	242,473.63	May & Nov
Merrick Bank	247,000.00	247,000.00	n/a	1.800%	11/29/19	11/29/24	242,064.22	Monthly
Farmers & Merchants Bank	2,420,244.09	2,420,244.09	n/a	4.000%	2/2/24	2/2/25	2,420,244.09	Maturity
Farmers & Merchants Bank	1,219,123.51	1,219,123.51	n/a	4.000%	2/4/24	2/4/25	1,219,123.51	Maturity
East Boston Savings Bank	249,000.00	249,000.00	n/a	0.500%	8/14/20	8/14/25	234,740.04	Monthly
Enterprise Bank/PA	249,000.00	249,000.00	n/a	0.500%	8/14/20	8/14/25	234,740.04	Monthly
Pony Express Bank	249,000.00	249,000.00	n/a	0.450%	8/14/20	8/14/25	234,585.05	Monthly
First Carolina Bank	249,000.00	249,000.00	n/a	0.450%	8/20/20	8/20/25	234,413.32	Monthly
Valley Natl Bk Wayne	245,000.00	245,000.00	n/a	4.600%	4/2/24	4/2/27	243,665.57	Monthly
Owen County St Bk Spencer Ind	248,000.00	248,000.00	n/a	5.100%	10/31/23	10/29/27	251,097.50	Monthly
<b>Total Certificates of Deposit</b>	<b>15,759,706.59</b>	<b>15,759,706.59</b>					<b>15,686,662.39</b>	
<b>MONEY MARKET AND MUTUAL FUNDS</b>								
Oak Valley Community Bank-MM	5,140,095.65	5,140,095.65	n/a	1.000%	9/2/15	open	5,140,095.65	monthly
WestAmerica Bank-MM	10,212,372.58	10,212,372.58	n/a	4.050%	10/23/23	open	10,212,372.58	monthly
	<b>15,352,468.23</b>	<b>15,352,468.23</b>					<b>15,352,468.23</b>	
<b>U.S. TREASURIES:</b>								
US Treasury Note	MATURED	MATURED	2.250%	3.373%	6/16/22	3/31/24	MATURED	March & Sept
US Treasury Bill	1,948,182.22	2,000,000.00	0.000%	5.469%	11/13/23	5/9/24	1,997,654.44	N/A
US Treasury Note	1,990,234.38	2,000,000.00	0.250%	0.421%	6/30/21	5/15/24	1,996,057.34	May & Nov
US Treasury Note	1,988,515.63	2,000,000.00	0.250%	0.446%	6/30/21	6/15/24	1,987,167.96	Jun & Dec
US Treasury Note	2,048,125.00	2,000,000.00	1.250%	0.484%	6/30/21	8/31/24	1,972,792.96	Feb & Aug
US Treasury Note	2,092,500.00	2,000,000.00	1.500%	0.228%	2/3/21	9/30/24	1,968,437.50	March & Sept
US Treasury Bill	1,901,356.12	2,000,000.00	0.000%	5.311%	11/13/23	10/31/24	1,947,489.16	N/A
US Treasury Note	1,032,343.75	1,000,000.00	1.500%	0.520%	6/30/21	10/31/24	1,962,578.12	Apr & Oct
US Treasury Note	1,023,476.56	1,000,000.00	1.500%	0.701%	11/10/21	10/31/24		Apr & Oct
US Treasury Note	1,980,000.00	2,000,000.00	4.500%	5.396%	10/3/23	11/30/24	1,990,136.72	May & Nov
US Treasury Note	1,973,750.00	2,000,000.00	4.250%	5.390%	10/19/23	12/31/24	1,985,677.08	Jun & Dec
US Treasury Note	2,036,875.00	2,000,000.00	2.000%	1.377%	2/3/22	2/15/25	1,948,261.72	Feb & Aug
US Treasury Note	1,980,000.00	2,000,000.00	0.500%	0.800%	11/10/21	3/31/25	1,915,937.50	March & Sept
US Treasury Note	1,955,625.00	2,000,000.00	2.750%	3.558%	6/16/22	5/15/25	1,949,921.88	May & Nov
US Treasury Note	1,935,625.00	2,000,000.00	2.875%	5.008%	11/13/23	6/15/25	1,948,984.38	Jun & Dec
US Treasury Note	1,965,703.13	2,000,000.00	0.250%	0.685%	6/30/21	6/30/25	1,888,671.88	Jun & Dec
US Treasury Note	1,963,750.00	2,000,000.00	0.250%	0.701%	6/30/21	7/31/25	1,881,093.76	Jan & July
US Treasury Note	1,961,171.88	2,000,000.00	0.250%	0.724%	6/30/21	8/31/25	1,873,984.38	Feb & Aug



**CITY OF TURLOCK**  
Schedule of Investments - As of April 30, 2024

INVESTMENT DETAIL	Cost	Par	Coupon Rate	YIELD	Purchase Date	Maturity Date	Market	When Interest Paid
US Treasury Note	1,969,531.25	2,000,000.00	4.250%	5.047%	10/3/23	10/15/25	1,976,428.44	Apr & Oct
US Treasury Note	1,955,000.00	2,000,000.00	0.375%	0.942%	11/10/21	11/30/25	1,856,328.12	May & Nov
US Treasury Note	1,898,750.00	2,000,000.00	2.625%	5.086%	10/19/23	12/31/25	1,920,703.12	Jun & Dec
US Treasury Note	1,977,734.38	2,000,000.00	0.750%	1.010%	11/10/21	3/31/26	1,844,843.76	March & Sept
US Treasury Note	1,791,406.25	2,000,000.00	0.750%	3.602%	6/16/22	5/31/26	1,832,031.24	May & Nov
US Treasury Note	978,398.44	1,000,000.00	4.125%	5.001%	10/19/23	6/15/26	2,945,859.36	Jun & Dec
US Treasury Note	1,997,656.25	2,000,000.00	4.125%	4.176%	2/6/24	6/15/26		Jun & Dec
US Treasury Note	970,781.25	1,000,000.00	0.875%	1.564%	2/3/22	6/30/26	916,093.75	Jun & Dec
US Treasury Note	1,982,187.50	2,000,000.00	4.500%	4.843%	10/3/23	7/15/26	1,978,593.76	Jan & July
US Treasury Note	1,918,750.00	2,000,000.00	0.625%	1.565%	2/3/22	7/31/26	1,815,859.38	Jan & July
US Treasury Note	1,845,000.00	2,000,000.00	1.625%	3.590%	6/16/22	9/30/26	1,849,765.62	March & Sept
US Treasury Note	1,788,671.88	2,000,000.00	1.125%	4.068%	11/29/22	10/31/26	1,821,640.62	Apr & Oct
US Treasury Note	897,343.75	1,000,000.00	1.500%	4.924%	10/19/23	1/31/27	913,046.88	Jan & July
US Treasury Note	1,858,750.00	2,000,000.00	2.500%	4.717%	10/3/23	3/31/27	1,871,796.88	March & Sept
US Treasury Note	1,859,687.50	2,000,000.00	2.625%	4.735%	10/3/23	5/31/27	1,873,046.88	May & Nov
US Treasury Note	1,964,375.00	2,000,000.00	3.250%	3.691%	2/3/23	6/30/27	1,907,187.50	Jun & Dec
US Treasury Note	962,187.50	1,000,000.00	2.750%	3.671%	2/3/23	7/31/27	937,421.88	Jan & July
US Treasury Bond	2,223,125.00	2,000,000.00	6.375%	3.680%	2/3/23	8/15/27	2,092,500.00	Feb & Aug
US Treasury Note	2,004,687.50	2,000,000.00	4.125%	4.062%	7/25/23	9/30/27	1,954,921.88	March & Sept
US Treasury Note	2,005,312.50	2,000,000.00	4.125%	4.055%	7/25/23	10/31/27	1,953,515.62	Apr & Oct
US Treasury Note	954,531.25	1,000,000.00	3.500%	4.672%	10/3/23	1/31/28	954,765.62	Jan & July
US Treasury Note	1,947,500.00	2,000,000.00	4.000%	4.665%	10/3/23	2/29/28	1,943,125.00	Feb & Aug
US Treasury Note	1,714,062.50	2,000,000.00	1.250%	4.863%	10/19/23	3/31/28	1,748,359.38	March & Sept
US Treasury Note	1,959,375.00	2,000,000.00	3.500%	4.026%	2/6/24	4/30/28	1,905,937.50	Apr & Oct
US Treasury Note	1,704,687.50	2,000,000.00	1.250%	4.860%	10/19/23	5/31/28	1,739,921.88	May & Nov
US Treasury Note	1,968,906.25	2,000,000.00	3.625%	4.020%	2/6/24	5/31/28	1,914,140.62	May & Nov
US Treasury Note	1,703,437.50	2,000,000.00	1.000%	4.528%	11/13/23	7/31/28	3,424,062.48	Jan & July
US Treasury Note	1,755,078.13	2,000,000.00	1.000%	4.012%	2/6/24	7/31/28		Jan & July
US Treasury Note	1,761,250.00	2,000,000.00	1.125%	4.014%	2/6/24	8/31/28	1,717,031.24	Feb & Aug
US Treasury Note	2,008,125.00	2,000,000.00	4.375%	4.272%	3/28/24	8/31/28	1,969,765.62	Feb & Aug
US Treasury Note	2,050,000.00	2,000,000.00	4.875%	4.269%	3/28/24	10/31/28	2,009,531.26	Apr & Oct
US Treasury Note	1,905,625.00	2,000,000.00	3.125%	4.258%	3/28/24	11/15/28	1,867,265.62	May & Nov
US Treasury Note	1,754,062.50	2,000,000.00	1.375%	4.257%	3/28/24	12/31/28	1,719,765.62	Jun & Dec
<b>Total U.S. Treasuries</b>	<b>89,813,210.25</b>	<b>93,000,000.00</b>					<b>88,390,103.31</b>	

**U.S. AGENCY SECURITIES:**

FFCB (Federal Farm Credit Bank)	MATURED	MATURED	1.200%	1.200%	2/3/22	4/3/24	MATURED	Apr & Oct
FNMA (Fannie Mae)	2,104,000.00	2,000,000.00	1.750%	0.220%	2/3/21	7/2/24	1,987,222.24	Jan & July
FFCB (Federal Farm Credit Bank)	2,013,840.00	2,000,000.00	4.875%	4.529%	11/30/22	1/10/25	1,993,909.06	Jan & July
FNMA (Fannie Mae)	933,000.00	1,000,000.00	0.625%	5.306%	10/19/23	4/22/25	956,692.23	Apr & Oct
FNMA (Fannie Mae)	1,837,800.00	2,000,000.00	0.500%	4.124%	2/3/23	6/17/25	1,897,604.18	June & Dec
FFCB (Federal Farm Credit Bank)	1,994,838.20	2,000,000.00	4.875%	5.030%	11/13/23	7/28/25	1,991,367.32	Jan & July
FHLB (Federal Home Loan Bank)	1,994,600.00	2,000,000.00	4.875%	5.022%	11/13/23	9/12/25	1,990,965.76	March & Sept
FHLB (Federal Home Loan Bank)	2,062,460.00	2,000,000.00	1.750%	0.920%	11/10/21	9/12/25	1,910,549.54	March & Sept
FFCB (Federal Farm Credit Bank)	1,992,294.00	2,000,000.00	1.440%	1.540%	2/3/22	1/27/26	1,878,107.48	Jan & July
FFCB (Federal Farm Credit Bank)	2,000,000.00	2,000,000.00	1.560%	1.560%	2/3/22	2/3/26	1,880,964.22	Feb & Aug
FFCB (Federal Farm Credit Bank)	1,988,990.00	2,000,000.00	4.875%	5.112%	10/19/23	4/20/26	1,991,534.00	Apr & Oct
FFCB (Federal Farm Credit Bank)	957,212.00	1,000,000.00	0.600%	1.580%	2/3/22	8/18/26	903,855.85	Feb & Aug
FFCB (Federal Farm Credit Bank)	2,344,629.43	2,358,000.00	4.750%	4.960%	10/3/23	9/1/26	2,340,669.67	March & Sept
FFCB (Federal Farm Credit Bank)	2,977,740.00	3,000,000.00	3.625%	3.841%	2/3/23	10/26/26	2,897,334.51	Apr & Oct
FHLB (Federal Home Loan Bank)	1,047,690.00	1,000,000.00	2.625%	1.600%	2/3/22	12/11/26	943,986.98	June & Dec
FHLB (Federal Home Loan Bank)	983,617.00	1,000,000.00	1.250%	1.600%	2/3/22	12/21/26	914,076.18	June & Dec
FFCB (Federal Farm Credit Bank)	2,003,580.00	2,000,000.00	4.500%	4.435%	3/28/24	3/26/27	1,975,477.62	March & Sept
FFCB (Federal Farm Credit Bank)	1,903,352.00	2,000,000.00	2.875%	4.282%	7/25/23	4/26/27	1,887,357.76	Apr & Oct

**CITY OF TURLOCK**  
Schedule of Investments - As of April 30, 2024

INVESTMENT DETAIL	Cost	Par	Coupon Rate	YIELD	Purchase Date	Maturity Date	Market	When Interest Paid
FHLB (Federal Home Loan Bank)	1,995,276.00	2,000,000.00	4.125%	4.190%	7/25/23	6/11/27	1,953,669.22	June & Dec
FFCB (Federal Farm Credit Bank)	1,996,124.00	2,000,000.00	4.625%	4.679%	11/15/23	11/15/27	1,981,388.28	May & Nov
FHLB (Federal Home Loan Bank)	1,818,046.00	2,000,000.00	2.500%	4.956%	10/19/23	12/10/27	1,842,365.52	June & Dec
FHLB (Federal Home Loan Bank)	1,878,638.00	2,000,000.00	3.250%	4.708%	10/3/23	6/9/28	1,885,934.02	June & Dec
FFCB (Federal Farm Credit Bank)	2,005,680.00	2,000,000.00	4.625%	4.561%	11/13/23	11/13/28	1,989,161.48	May & Nov
<b>Total U.S. Agencies</b>	<b>40,833,406.63</b>	<b>41,358,000.00</b>					<b>39,994,193.12</b>	
<b>CORPORATE NOTES/BONDS</b>								
Tennessee Valley Authority	1,907,880.00	2,000,000.00	2.875%	4.300%	7/25/23	2/1/27	1,893,312.92	Feb & Aug
Microsoft Corp	1,930,730.00	2,000,000.00	3.300%	4.210%	11/29/22	2/6/27	1,915,629.88	Feb & Aug
Apple Inc	1,905,342.00	2,000,000.00	3.000%	4.100%	2/3/23	11/13/27	1,873,226.56	May & Nov
<b>Total Corporate Notes/Bonds</b>	<b>5,743,952.00</b>	<b>6,000,000.00</b>					<b>5,682,169.36</b>	
<b>TOTAL INVESTMENTS</b>	<b>\$ 260,581,693.52</b>	<b>\$ 171,549,124.64</b>					<b>\$ 258,184,546.23</b>	
<b>TOTAL INVESTMENTS AND DEMAND DEPOSITS</b>	<b>280,106,142.24</b>	<b>191,073,573.36</b>					<b>277,708,994.95</b>	

*Note: Market values are as stated by Wells Fargo Bank Investment statements.*



## ***INVESTMENT AND CASH REPORT FOR MAY 31, 2024***

### **CURRENT INVESTMENT AND CASH BALANCE**

The City's cash and investments as of MAY 31, 2024 totaled the following:

Invested Cash	\$ 268,985,061.29
Demand Deposits (excludes outstanding items)	\$ 12,841,061.22
Total Cash and Investments	<u>\$ 281,826,122.51</u>

See the attached *Schedule of Investments* for detail regarding individual investments.

In compliance with the California Government Code, The City of Turlock has adequate resources to meet its expenditure requirements for the next six months.

### **COMPLIANCE WITH INVESTMENT POLICY**

As of MAY 31, 2024, the investment portfolio was in compliance with all elements of the City's Investment Policy.

***Prepared by: Jamie Gomes, Accountant II***

Jamie Gomes  
Signature

06/18/2024  
Date Signed

***Reviewed and approved as to accuracy by: Diana Lewis, City Treasurer***

Diana Lewis  
Signature

06/19/2024  
Date Signed

Updated: June 18, 2024

**CITY OF TURLOCK**  
Schedule of Investments - As of May 31, 2024

INVESTMENT DETAIL	Cost	Par	Coupon Rate	YIELD	Purchase Date	Maturity Date	Market	When Interest Paid
Local Agency Investment Fund (LAIF)	\$ 26,239,715.54	\$ 26,239,715.54	n/a	4.332%	n/a	n/a	\$ 26,239,715.54	Quarterly
<b>Total LAIF</b>	<b>26,239,715.54</b>	<b>26,239,715.54</b>					<b>26,239,715.54</b>	
California Asset Management Program (CAMP)	67,146,793.86	67,146,793.86	n/a	5.430%	n/a	n/a	\$ 67,146,793.86	Monthly
<b>Total CAMP</b>	<b>67,146,793.86</b>	<b>67,146,793.86</b>					<b>67,146,793.86</b>	
<b>DEMAND DEPOSITS:</b>								
West America Bank Daily Receipts (unreconciled)	12,831,141.22	12,831,141.22	n/a	n/a	n/a	n/a	12,831,141.22	monthly
Petty Cash	9,920.00	9,920.00	n/a	n/a	n/a	n/a	9,920.00	n/a
<b>Total Demand Deposits</b>	<b>12,841,061.22</b>	<b>12,841,061.22</b>					<b>12,841,061.22</b>	
<b>CERTIFICATES OF DEPOSIT:</b>								
Flagstar Bank FSB	249,000.00	249,000.00	n/a	0.500%	7/31/20	7/31/24	246,990.37	Jan & Jul
Oak Valley Community Bank	3,048,599.65	3,048,599.65	n/a	4.070%	9/2/23	9/2/24	3,048,599.65	Maturity
Oak Valley Community Bank	2,054,941.15	2,054,941.15	n/a	4.070%	9/2/23	9/2/24	2,054,941.15	Maturity
Bank of Stockton	1,179,037.41	1,179,037.41	n/a	0.200%	4/13/23	10/13/24	1,179,037.41	Maturity
Bank of Stockton	2,165,455.36	2,165,455.36	n/a	4.760%	10/16/23	10/16/24	2,165,455.36	Maturity
Bank of Stockton	1,193,305.42	1,193,305.42	n/a	4.760%	10/23/23	10/23/24	1,193,305.42	Maturity
Raymond James Bank NA	247,000.00	247,000.00	n/a	1.850%	11/26/19	11/26/24	242,727.05	May & Nov
State Bank of India	247,000.00	247,000.00	n/a	2.050%	11/27/19	11/27/24	242,938.92	May & Nov
Merrick Bank	247,000.00	247,000.00	n/a	1.800%	11/29/19	11/29/24	242,659.54	Monthly
Farmers & Merchants Bank	2,420,244.09	2,420,244.09	n/a	4.000%	2/2/24	2/2/25	2,420,244.09	Maturity
Farmers & Merchants Bank	1,219,123.51	1,219,123.51	n/a	4.000%	2/4/24	2/4/25	1,219,123.51	Maturity
East Boston Savings Bank	249,000.00	249,000.00	n/a	0.500%	8/14/20	8/14/25	235,209.21	Monthly
Enterprise Bank/PA	249,000.00	249,000.00	n/a	0.500%	8/14/20	8/14/25	235,209.21	Monthly
Pony Express Bank	249,000.00	249,000.00	n/a	0.450%	8/14/20	8/14/25	235,064.43	Monthly
First Carolina Bank	249,000.00	249,000.00	n/a	0.450%	8/20/20	8/20/25	234,889.36	Monthly
Valley Natl Bk Wayne	245,000.00	245,000.00	n/a	4.600%	4/2/24	4/2/27	242,934.66	Monthly
Owen County St Bk Spencer Ind	248,000.00	248,000.00	n/a	5.100%	10/31/23	10/29/27	250,101.65	Monthly
<b>Total Certificates of Deposit</b>	<b>15,759,706.59</b>	<b>15,759,706.59</b>					<b>15,689,430.99</b>	
<b>MONEY MARKET AND MUTUAL FUNDS</b>								
Oak Valley Community Bank-MM	5,150,076.15	5,150,076.15	n/a	2.320%	9/2/15	open	5,150,076.15	monthly
WestAmerica Bank-MM	10,247,404.37	10,247,404.37	n/a	4.050%	10/23/23	open	10,247,404.37	monthly
	<b>15,397,480.52</b>	<b>15,397,480.52</b>					<b>15,397,480.52</b>	
<b>U.S. TREASURIES:</b>								
US Treasury Bill			0.000%	5.469%	11/13/23	5/9/24	MATURED	N/A
US Treasury Note			0.250%	0.421%	6/30/21	5/15/24	MATURED	May & Nov
US Treasury Note			0.250%	0.446%	6/30/21	6/15/24	MATURED	Jun & Dec
US Treasury Note	1,988,515.63	2,000,000.00	1.250%	0.484%	6/30/21	8/31/24	1,979,941.40	Feb & Aug
US Treasury Note	2,048,125.00	2,000,000.00	1.500%	0.228%	2/3/21	9/30/24	1,975,104.16	March & Sept
US Treasury Note	2,092,500.00	2,000,000.00	0.000%	5.311%	11/13/23	10/31/24	1,956,761.66	N/A
US Treasury Bill	1,901,356.12	2,000,000.00	1.500%	0.520%	6/30/21	10/31/24	1,969,277.34	Apr & Oct
US Treasury Note	1,032,343.75	1,000,000.00	1.500%	0.701%	11/10/21	10/31/24		Apr & Oct
US Treasury Note	1,023,476.56	1,000,000.00	4.500%	5.396%	10/3/23	11/30/24	1,991,582.04	May & Nov
US Treasury Note	1,980,000.00	2,000,000.00	4.250%	5.390%	10/19/23	12/31/24	1,987,539.06	Jun & Dec
US Treasury Note	1,973,750.00	2,000,000.00	2.000%	1.377%	2/3/22	2/15/25	1,954,375.00	Feb & Aug
US Treasury Note	2,036,875.00	2,000,000.00	0.500%	0.800%	11/10/21	3/31/25	1,924,667.96	March & Sept
US Treasury Note	1,980,000.00	2,000,000.00	2.750%	3.558%	6/16/22	5/15/25	1,954,218.75	May & Nov
US Treasury Note	1,955,625.00	2,000,000.00	5.008%	11/13/23	6/15/25		1,953,750.00	Jun & Dec
US Treasury Note	1,935,625.00	2,000,000.00	0.250%	0.685%	6/30/21	6/30/25	1,898,645.84	Jun & Dec
US Treasury Note	1,965,703.13	2,000,000.00	0.250%	0.701%	6/30/21	7/31/25	1,891,250.00	Jan & July
US Treasury Note	1,963,750.00	2,000,000.00	0.250%	0.724%	6/30/21	8/31/25	1,883,828.12	Feb & Aug
US Treasury Note	1,961,171.88	2,000,000.00	4.250%	5.047%	10/3/23	10/15/25	1,977,890.62	Apr & Oct
US Treasury Note	1,969,531.25	2,000,000.00						

**CITY OF TURLOCK**  
Schedule of Investments - As of May 31, 2024

INVESTMENT DETAIL	Cost	Par	Coupon Rate	YIELD	Purchase Date	Maturity Date	Market	When Interest Paid
US Treasury Note	1,955,000.00	2,000,000.00	0.375%	0.942%	11/10/21	11/30/25	1,867,031.24	May & Nov
US Treasury Note	1,898,750.00	2,000,000.00	2.625%	5.086%	10/19/23	12/31/25	1,927,734.38	Jun & Dec
US Treasury Note	1,977,734.38	2,000,000.00	0.750%	1.010%	11/10/21	3/31/26	1,856,289.06	March & Sept
US Treasury Note	1,791,406.25	2,000,000.00	0.750%	3.602%	6/16/22	5/31/26	1,844,062.50	May & Nov
US Treasury Note	978,398.44	1,000,000.00	4.125%	5.001%	10/19/23	6/15/26	2,956,054.68	Jun & Dec
US Treasury Note	1,997,656.25	2,000,000.00	4.125%	4.176%	2/6/24	6/15/26		Jun & Dec
US Treasury Note	970,781.25	1,000,000.00	0.875%	1.564%	2/3/22	6/30/26	922,187.50	Jun & Dec
US Treasury Note	1,982,187.50	2,000,000.00	4.500%	4.843%	10/3/23	7/15/26	1,985,234.38	Jan & July
US Treasury Note	1,918,750.00	2,000,000.00	0.625%	1.565%	2/3/22	7/31/26	1,828,593.76	Jan & July
US Treasury Note	1,845,000.00	2,000,000.00	1.625%	3.590%	6/16/22	9/30/26	1,861,640.62	March & Sept
US Treasury Note	1,788,671.88	2,000,000.00	1.125%	4.068%	11/29/22	10/31/26	1,834,218.76	Apr & Oct
US Treasury Note	897,343.75	1,000,000.00	1.500%	4.924%	10/19/23	1/31/27	919,453.12	Jan & July
US Treasury Note	1,858,750.00	2,000,000.00	2.500%	4.717%	10/3/23	3/31/27	1,883,828.12	March & Sept
US Treasury Note	1,859,687.50	2,000,000.00	2.625%	4.735%	10/3/23	5/31/27	1,887,109.38	May & Nov
US Treasury Note	1,964,375.00	2,000,000.00	3.250%	3.691%	2/3/23	6/30/27	1,920,781.26	Jun & Dec
US Treasury Note	962,187.50	1,000,000.00	2.750%	3.671%	2/3/23	7/31/27	944,687.50	Jan & July
US Treasury Bond	2,223,125.00	2,000,000.00	6.375%	3.680%	2/3/23	8/15/27	2,102,343.76	Feb & Aug
US Treasury Note	2,004,687.50	2,000,000.00	4.125%	4.062%	7/25/23	9/30/27	1,967,109.38	March & Sept
US Treasury Note	2,005,312.50	2,000,000.00	4.125%	4.055%	7/25/23	10/31/27	1,966,406.24	Apr & Oct
US Treasury Note	954,531.25	1,000,000.00	3.500%	4.672%	10/3/23	1/31/28	962,187.50	Jan & July
US Treasury Note	1,947,500.00	2,000,000.00	4.000%	4.665%	10/3/23	2/29/28	1,957,187.50	Feb & Aug
US Treasury Note	1,714,062.50	2,000,000.00	1.250%	4.863%	10/19/23	3/31/28	1,765,546.88	March & Sept
US Treasury Note	1,959,375.00	2,000,000.00	3.500%	4.026%	2/6/24	4/30/28	1,921,171.88	Apr & Oct
US Treasury Note	1,704,687.50	2,000,000.00	1.250%	4.860%	10/19/23	5/31/28	1,757,343.76	May & Nov
US Treasury Note	1,968,906.25	2,000,000.00	3.625%	4.020%	2/6/24	5/31/28	1,929,296.88	May & Nov
US Treasury Note	1,703,437.50	2,000,000.00	1.000%	4.528%	11/13/23	7/31/28	3,461,093.76	Jan & July
US Treasury Note	1,755,078.13	2,000,000.00	1.000%	4.012%	2/6/24	7/31/28		Jan & July
US Treasury Note	1,761,250.00	2,000,000.00	1.125%	4.014%	2/6/24	8/31/28	1,735,468.76	Feb & Aug
US Treasury Note	2,008,125.00	2,000,000.00	4.375%	4.272%	3/28/24	8/31/28	1,986,484.38	Feb & Aug
US Treasury Note	2,014,375.00	2,000,000.00	4.625%	4.440%	5/28/24	9/30/28	2,005,937.50	March & Sept
US Treasury Note	2,050,000.00	2,000,000.00	4.875%	4.269%	3/28/24	10/31/28	2,026,250.00	Apr & Oct
US Treasury Note	1,905,625.00	2,000,000.00	3.125%	4.258%	3/28/24	11/15/28	1,883,984.38	May & Nov
US Treasury Note	1,754,062.50	2,000,000.00	1.375%	4.257%	3/28/24	12/31/28	1,738,906.24	Jun & Dec
US Treasury Note	1,965,000.00	2,000,000.00	4.000%	4.417%	5/28/24	1/31/29	1,953,515.62	Jan & July
US Treasury Note	1,848,437.50	2,000,000.00	2.625%	4.422%	5/28/24	2/15/29	1,837,187.50	Feb & Aug
US Treasury Note	1,975,000.00	2,000,000.00	4.125%	4.413%	5/28/24	3/31/29	1,960,781.25	March & Sept
<b>Total U.S. Treasuries</b>	<b>93,677,606.15</b>	<b>97,000,000.00</b>					<b>92,652,598.98</b>	
<b>U.S. AGENCY SECURITIES:</b>								
FNMA (Fannie Mae)	2,104,000.00	2,000,000.00	1.750%	0.220%	2/3/21	7/2/24	1,994,222.94	Jan & July
FFCB (Federal Farm Credit Bank)	2,013,840.00	2,000,000.00	4.875%	4.529%	11/30/22	1/10/25	1,995,650.82	Jan & July
FNMA (Fannie Mae)	933,000.00	1,000,000.00	0.625%	5.306%	10/19/23	4/22/25	960,327.49	Apr & Oct
FNMA (Fannie Mae)	1,837,800.00	2,000,000.00	0.500%	4.124%	2/3/23	6/17/25	1,906,270.82	June & Dec
FFCB (Federal Farm Credit Bank)	1,994,838.20	2,000,000.00	4.875%	5.030%	11/13/23	7/28/25	1,994,807.58	Jan & July
FHLB (Federal Home Loan Bank)	1,994,600.00	2,000,000.00	4.875%	5.022%	11/13/23	9/12/25	1,998,821.98	March & Sept
FHLB (Federal Home Loan Bank)	2,062,460.00	2,000,000.00	1.750%	0.920%	11/10/21	9/12/25	1,921,880.66	March & Sept
FFCB (Federal Farm Credit Bank)	1,992,294.00	2,000,000.00	1.440%	1.540%	2/3/22	1/27/26	1,887,890.40	Jan & July
FFCB (Federal Farm Credit Bank)	2,000,000.00	2,000,000.00	1.560%	1.560%	2/3/22	2/3/26	1,891,952.32	Feb & Aug
FFCB (Federal Farm Credit Bank)	1,988,990.00	2,000,000.00	4.875%	5.112%	10/19/23	4/20/26	1,997,730.76	Apr & Oct
FFCB (Federal Farm Credit Bank)	957,212.00	1,000,000.00	0.600%	1.580%	2/3/22	8/18/26	912,266.83	Feb & Aug
FFCB (Federal Farm Credit Bank)	2,344,629.43	2,358,000.00	4.750%	4.960%	10/3/23	9/1/26	2,352,987.67	March & Sept
FFCB (Federal Farm Credit Bank)	2,977,740.00	3,000,000.00	3.625%	3.841%	2/3/23	10/26/26	2,919,407.91	Apr & Oct
FHLB (Federal Home Loan Bank)	1,047,690.00	1,000,000.00	2.625%	1.600%	2/3/22	12/11/26	950,139.37	June & Dec
FHLB (Federal Home Loan Bank)	983,617.00	1,000,000.00	1.250%	1.600%	2/3/22	12/21/26	916,472.49	June & Dec

**CITY OF TURLOCK**  
Schedule of Investments - As of May 31, 2024

INVESTMENT DETAIL	Cost	Par	Coupon Rate	YIELD	Purchase Date	Maturity Date	Market	When Interest Paid
FFCB (Federal Farm Credit Bank)	2,003,580.00	2,000,000.00	4.500%	4.435%	3/28/24	3/26/27	1,985,743.12	March & Sept
FFCB (Federal Farm Credit Bank)	1,903,352.00	2,000,000.00	2.875%	4.282%	7/25/23	4/26/27	1,900,478.96	Apr & Oct
FHLB (Federal Home Loan Bank)	1,995,276.00	2,000,000.00	4.125%	4.190%	7/25/23	6/11/27	1,965,933.64	June & Dec
FFCB (Federal Farm Credit Bank)	1,996,124.00	2,000,000.00	4.625%	4.679%	11/15/23	11/15/27	1,988,513.12	May & Nov
FHLB (Federal Home Loan Bank)	1,818,046.00	2,000,000.00	2.500%	4.956%	10/19/23	12/10/27	1,857,489.78	June & Dec
FHLB (Federal Home Loan Bank)	1,878,638.00	2,000,000.00	3.250%	4.708%	10/3/23	6/9/28	1,902,992.48	June & Dec
FFCB (Federal Farm Credit Bank)	2,005,680.00	2,000,000.00	4.625%	4.561%	11/13/23	11/13/28	2,000,592.00	May & Nov
FFCB (Federal Farm Credit Bank)	2,026,700.00	2,000,000.00	4.750%	4.444%	5/28/24	4/30/29	2,013,204.52	Apr & Oct
FNMA (Fannie Mae)	2,159,700.00	2,000,000.00	6.250%	4.439%	5/28/24	5/15/29	2,146,664.72	May & Nov
<b>Total U.S. Agencies</b>	<b>45,019,806.63</b>	<b>45,358,000.00</b>					<b>44,362,442.38</b>	
<b>CORPORATE NOTES/BONDS</b>								
Tennessee Valley Authority	1,907,880.00	2,000,000.00	2.875%	4.300%	7/25/23	2/1/27	1,909,142.44	Feb & Aug
Microsoft Corp	1,930,730.00	2,000,000.00	3.300%	4.210%	11/29/22	2/6/27	1,923,348.82	Feb & Aug
Apple Inc	1,905,342.00	2,000,000.00	3.000%	4.100%	2/3/23	11/13/27	1,889,830.26	May & Nov
<b>Total Corporate Notes/Bonds</b>	<b>5,743,952.00</b>	<b>6,000,000.00</b>					<b>5,722,321.52</b>	
<b>TOTAL INVESTMENTS</b>	<b>\$ 268,985,061.29</b>	<b>\$ 175,901,696.51</b>					<b>\$ 267,210,783.79</b>	
<b>TOTAL INVESTMENTS AND DEMAND DEPOSITS</b>	<b>281,826,122.51</b>	<b>188,742,757.73</b>					<b>280,051,845.01</b>	

*Note: Market values are as stated by Wells Fargo Bank Investment statements.*



# City Council Meeting Minutes

June 11, 2024

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

## 1. CALL TO ORDER

Mayor Bublak called the meeting to order at 6:00 p.m.

## 2. SALUTE TO THE FLAG

## 3. ROLL CALL AND DECLARATION OF CONFLICTS

Present: Councilmembers Cassandra Abram, Kevin Bixel, Rebecka Monez, Vice Mayor Pam Franco, and Mayor Amy Bublak.

Absent: None

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
None	None	None	None	None

## 4. APPROVAL OF AGENDA AS POSTED OR AMENDED

Motion: Approval of Agenda as amended, motioned by Vice Mayor Franco, seconded by Councilmember Abram and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

## 5. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS

- A. Presentation: Engage in discussion and provide direction to staff regarding a draft ordinance on a Transient Occupancy Tax Ballot Measure (Moreno)

Finance Director Moreno introduced the item and responded to questions from the City Council along with Ben Fay from Jarvis Fay LLP.

Mayor Bublak opened the item to public comment and the following members of the public spoke:

Milt Triewailer  
Ron Bridegroom  
Gil Esquer  
Bob Puffer

With no further comment, Mayor Bublak closed public comment.

**CITY OF TURLOCK  
CITY COUNCIL MEETING MINUTES  
TUESDAY, JUNE 11, 2024**

- B. Presentation: Engage in discussion and provide direction to staff regarding a draft ordinance on a Cannabis Tax Ballot Measure (Moreno)

Finance Director Moreno introduced the item and Mark Lovelace from HdL Companies gave a presentation and responded to questions from the City Council.

Mayor Bublak opened the item to public comment and the following members of the public spoke:

Angelica Sanchez  
Gil Esquer  
Ron Bridegroom  
Bob Puffer

With no further comment, Mayor Bublak closed public comment.

**6. PUBLIC PARTICIPATION**

Mayor Bublak opened the item to public comment and the following members of the public spoke:

Milt Trieweler  
Christan Santos  
Ramon Rodriguez  
Ron Bridegroom  
Bob Puffer

With no further comments, Mayor Bublak closed public comment.

**7. CONSENT CALENDAR**

Mayor Bublak announced that Consent Calendar Items 7B and 7E would be pulled for separate consideration.

- A. Motion: Accepting the Weekly demands of May 17, 2024 through May 23, 2024 in the amount of \$1,744,974.42, May 24, 2024 through May 30, 2024 in the amount of \$1,603,148.42, Payroll EFT February 2024 in the amount of \$2,570,564.95, and AP EFT April 2024 in the amount of \$8899,218.74
- B. Item pulled for separate consideration
- C. Motion: Waiving Reading of All Ordinances on the Agenda, Except by Title
- D. Resolution 2024-086: Approving an agreement with Chemtrade Chemicals Corporation US LLC, Contract No. 2025-009, under Bay Area Chemical Consortium (BACC) cooperative agreement Bid No. 01-2024 "For Supply and Delivery of Aluminum Sulfate" for a period of one (1) year, in an amount not to exceed a total compensation of \$195,000 in Fiscal Year 2024-25, funded in the Stanislaus Regional Water Authority (SRWA) Operations budget Fund 450 "SRWA Operations" account number 450-53-550.44005 "Chemicals" (Fisher)



**CITY OF TURLOCK  
CITY COUNCIL MEETING MINUTES  
TUESDAY, JUNE 11, 2024**

- E. Item pulled for separate consideration
- F. Resolution 2024-087: Adopting the updated “Housing Rehabilitation Program Policies and Procedures Manual” and updates to “A Guide to Rehabilitation Standards” for the Housing Division (Figueroa)
- G. Resolution 2024-088: Approving an agreement with Thatcher Company of California, Inc., Contract No. 2025-13, under Bay Area Chemical Consortium (BACC) cooperative agreement Bid No. 11-2024 “For Supply and Delivery of Sodium Bisulfite” for a period of one (1) year, in a total maximum not to exceed contract amount of \$235,000, which includes a 10.2% contingency to be expensed from Fund 410 “Water Quality Control” account number 410-51-530.44005\_009 “Chemicals Sodium Bisulfite” (Fisher)
- H. Resolution 2024-089: Approving an agreement with Univar Solutions USA LLC, Contract No. 2025-12, under Bay Area Chemical Consortium (BACC) cooperative agreement Bid No. 13-2024 “For the Supply and Delivery of Sodium Hypochlorite” for a period of one (1) year, in a total maximum not to exceed contract amount of \$3,635,000, which includes a 10.3% contingency to be expensed from Fund 410 “Water Quality Control” account number 410-51-530.44005\_006 “Chemicals Chlorine,” Fund 420 “Water” account number 420-52-550.44005\_006 “Chemicals Chlorine,” and Fund 450 “SRWA - Operations” account number 450-53-550.44005 “Chemicals” (Fisher)
- I. Resolution 2024-090: Determining the Amendment No. 4 for Task Order 2A is exempt from provisions of CEQA in accordance with Section 15378 and approving Amendment No. 4 for Task Order No. 2A under the terms of the Master Agreement (City Contract No. 2023-109) with Mark Thomas & Company, Inc. (Sacramento, California office) in the amount of \$949,559.00 to be funded by Fund 115 “Measure A – Roads,” account number 115-10-115.43366\_001 “Design Roads” for Professional Services for the City of Turlock’s Roads Initiative Program under City Project No. 23-052 “Mark Thomas Task Order No. 2A for Roads Program - Geer Road (Final)” (Pezeshk)

**Action:** Motion by Vice Mayor Franco, seconded by Councilmember Abram, to adopt the Consent Calendar as amended, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 7B. Motion: Accepting the Minutes of the May 28, 2024 Regular meeting of the City Council

Mayor Bublak opened the item for public comment, and with none, closed public comment.

**Action:** Motion by Vice Mayor Franco, seconded by Councilmember Bixel, to adopt the Consent Calendar as amended, and carried 4/0 by the following vote:

**CITY OF TURLOCK  
CITY COUNCIL MEETING MINUTES  
TUESDAY, JUNE 11, 2024**

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Abstained	Yes

- 7E. Resolution 2024-091: Approving Amendment No. 1 to Agreement No. 2023-57 between the City of Turlock and St. Francis Electric, LLC, for traffic signal preventative maintenance and repair services to increase the annual compensation to \$500,000 in fiscal years 2024/25 and 2025/26 for a total compensation not to exceed \$1,250,000 to be paid from Fund 216 "Streets-Local Transportation" account 216-40-435.43060\_003 "Contract Services Signalization" and Fund 218 "Measure L" account 218-40-462.43060\_003 "Contracted Services Signalization" (Fisher)

Municipal Services Director Fisher introduced the item.

Mayor Bublak opened the item to public comment and the following member of the public spoke:

Bob Puffer

With no further comments, Mayor Bublak closed public comment.

**Action:** Motion by Vice Mayor Franco, seconded by Councilmember Bixel, to adopt the Consent Calendar as amended, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

## 8. FINAL READINGS

- A. Second and final reading of an Ordinance amending the Zoning Map of the City of Turlock, attached to Title 9 of the Turlock Municipal Code [Rezone 2023-02 (Oak Park Amenities)], Approving Minor Discretionary Permit 2024-01 (Oak Park Amenities) (Werner)

Mayor Bublak opened the item for public comment, and with none, closed public comment.

**Action:** Ordinance 1313-CS: Second and final reading of an ordinance amending the Zoning Map of the City of Turlock, attached to Title 9 of the Turlock Municipal Code [Rezone 2023-02 (Oak Park Amenities)] as motioned by Vice Mayor Franco, seconded by Councilmember Abram, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

## 9. PUBLIC HEARINGS

**CITY OF TURLOCK**  
**CITY COUNCIL MEETING MINUTES**  
**TUESDAY, JUNE 11, 2024**

- A. Introduction and first reading of an Ordinance amending Turlock Municipal Code (TMC) Title 1, Chapter 1-3, Section 1-3-07 "Acts by deputies" (Wilson)

City Manager Reagan Wilson provided a staff report on this item and responded to questions from the City Council.

Mayor Bublak opened the item for public comment, and with none, closed public comment.

**Action:** Ordinance 13XX-CS: Introduction and first reading of an Ordinance amending Turlock Municipal Code (TMC) Title 1, Chapter 1-3, Section 1-3-07 "Acts by deputies" as motioned by Councilmember Monez, seconded by Vice Mayor Franco, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**10. ACTION ITEMS**

- A. Adopting the City of Turlock Fiscal Year 2024-2025 General and Non-General Fund Budgets (Moreno)

Finance Director Moreno provided a staff report on this item and responded to questions from the City Council.

Mayor Bublak opened the item to public comment and the following members of the public spoke:

Ron Bridegroom  
Milt Triewailer

With no further comment, Mayor Bublak closed public comment.

**Action:** Resolution 2024-092: Adopting the City of Turlock Fiscal Year 2024-2025 General and Non-General Fund Budgets as motioned by Vice Mayor Franco, seconded by Councilmember Monez, and carried 4/1 by the following vote:

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
No	Yes	Yes	Yes	Yes

- B. Awarding bid and approving an Agreement with ANV Contractors, Inc., in the amount of \$419,700.00 and authorizing a contingency amount of \$41,970 (10%) for a total of \$461,670. \$294,361 to be paid from account 260-41-494.47224 "Acquisition & Rehab of Affordable Rental Housing and \$167,309 to be paid from account 256-41-486.47225\_002 "Affordable Housing Affordable Housing - Prior" for the rehabilitation of a four-plex located at 1205 Lambert Way in Turlock and authorizing the City Manager to sign all necessary documents (Figueroa)

Housing Program Manager Figueroa and Interim Development Services Director Hampton provided a staff report for this item and responded to questions from the City Council.

**CITY OF TURLOCK  
CITY COUNCIL MEETING MINUTES  
TUESDAY, JUNE 11, 2024**

Mayor Bublak opened the item to public comment and the following members of the public spoke:

Milt Triewailer  
Ron Bridegroom

With no further comment, Mayor Bublak closed public comment.

**Action:** Resolution 2024-093: Awarding bid and approving an Agreement with ANV Contractors, Inc., in the amount of \$419,700.00 and authorizing a contingency amount of \$41,970 (10%) for a total of \$461,670. \$294,361 to be paid from of account 260-41-494.47224 "Acquisition & Rehab of Affordable Rental Housing and \$167,309 to be paid from account 256-41-486.47225\_002 "Affordable Housing Affordable Housing - Prior" for the rehabilitation of a four-plex located at 1205 Lambert Way in Turlock and authorizing the City Manager to sign all necessary documents as motioned by Councilmember Abram, seconded by Vice Mayor Franco, and passed 3/2 by the following vote:

Councilmember Abram	Councilmember Bixel	Vice Mayor Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	No	No

**11. CITY MANAGER REPORTS/UPDATES**

A. Monthly Department Reports

**12. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

Councilmember Bixel – no here on 6/25 not at 4<sup>th</sup> of July parade

Franco – congrats to new seargant Richard fartado, congratulations to all graduates of the 2024 classes. CM, DCM, Packwood attended briefing of a rail station to come to the City of Turlock.

Bublak – director fisher and mayor at goat milk for a ceremony for water savings, hold date for 7/18 for state of Turlock.

**13. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

Abram – hotels in many communities serve as housing for multiple serving as homelessness, would like to see in annual action plan to incorporate assistance for people who are utilizing hotels for shelter

Franco – need spreadsheet for items that are approved

**14. CLOSED SESSION**

- A. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a) "*Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with*

**CITY OF TURLOCK  
CITY COUNCIL MEETING MINUTES  
TUESDAY, JUNE 11, 2024**

*the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*

Agency Designated Representative: Deputy City Manager Sarah Eddy

Employee Organization: Turlock Associated Police Officers

Employee Organization: Turlock City Employees Association

Employee Organization: Turlock Firefighters Association-Local 2434

Employee Organization: Turlock Management Association-Public Safety

Unrepresented Groups: Turlock Management and Confidential Employees

- B. Conference with Legal Counsel – Anticipated Litigation, Cal. Gov't Code §54956.9(d)(2) *"For the purposes of this section, litigation shall be considered pending when any of the following circumstances exist... A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency."*  
Potential Case(s): Two (2)
- C. Conference with Legal Counsel – Initiation of Litigation, Cal. Gov't Code §54956.9(d)(4) *"For the purposes of this section, litigation shall be considered pending when any of the following circumstances exist...Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation."*  
Potential Cases: One (1)

**15. REPORTS FROM CLOSED SESSION**

None

**16. ADJOURNMENT**

Mayor Bublak adjourned the meeting at 9:13 p.m.

Respectfully submitted

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Nichole Fiez, Deputy City Clerk

**Agenda Item 7C**

**Motion: Waiving Reading of All Ordinances on the Agenda, Except by Title**

# City Council Staff Report

## June 25, 2024



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From: Jessie Dhami, Human Relations Director

Prepared by: Darlene Ingersoll, Principal Human Relations Analyst

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Approving an agreement with the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide labor negotiation, labor/employment law to the City of Turlock pursuant to an updated attorney representation agreement effective July 1, 2024 for a one (1) year term, in a total maximum not to exceed contract amount of \$300,000 to be paid from "General Fund" account number 110-10-109.43010 "Contract Attorney"

### 2. SYNOPSIS:

The Turlock City Council engaged the law firm of Atkinson, Andelson, Loya, Ruud & Romo ("AALRR") to act as lead negotiator on behalf of the City of Turlock for collective bargaining during the past several years and to handle labor/employment law issues such as personnel matters.

### 3. DISCUSSION OF ISSUE:

Staff is seeking to continue the services of AALRR into the 2024-2025 fiscal year pursuant to an updated Attorney Representation Agreement to perform the following services:

- Labor negotiations with Turlock City Employees Association ("TCEA"), Turlock Associated Police Officers ("TAPO"), Turlock Firefighters, Local #2434 ("Turlock Firefighters"), Turlock Management Association — Public Safety ("TMAPS"), Management Employees, and Confidential Employees.
- Various labor and employment law matters including, but not limited to, disciplinary issues, and advice and counsel on an as-needed basis, etc.

Staff is requesting the continued services of Atkinson, Andelson, Loya, Ruud & Romo into FY 2024/25. The Human Relations Department has estimated \$300,000 as a fiscal impact.

**4. BASIS FOR RECOMMENDATION:**

- A. To continue engagement with Atkinson, Andelson, Loya, Ruud & Romo for anticipated labor and employment law matters, engaging in labor negotiations with the various unions and employee groups.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

The proposed fiscal year budget 2024-2025 includes adequate funds to account for this fiscal impact in Fund "General Fund" account number 110-10-109.43010 "Contract Attorney".

**6. STAFF'S COMMENTS:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

- A. Council could decline to approve this action and direct staff to explore other options in regards to continuing the labor and employment law services and labor negotiation services. Due to the expertise of AALRR and its current involvement in important employment law matters, and the ongoing and upcoming labor negotiations, this alternative is not recommended.

**10. ATTACHMENTS:**

- A. Draft Resolution
- B. Attorney Representation Agreement
- C. Addendum



**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

<b>IN THE MATTER OF APPROVING</b>	<b>}</b>	<b>RESOLUTION NO. 2024-XXX</b>
<b>AN AGREEMENT WITH THE LAW FIRM OF</b>	<b>}</b>	
<b>ATKINSON, ANDELSON, LOYA, RUUD &amp;</b>	<b>}</b>	
<b>ROMO TO PROVIDE LABOR NEGOTIATION,</b>	<b>}</b>	
<b>LABOR/EMPLOYMENT LAW TO THE CITY OF</b>	<b>}</b>	
<b>TURLOCK PURSUANT TO AN UPDATED</b>	<b>}</b>	
<b>ATTORNEY REPRESENTATION</b>	<b>}</b>	
<b>AGREEMENT EFFECTIVE JULY 1, 2024</b>	<b>}</b>	
<b>FOR A ONE (1) YEAR TERM, IN A TOTAL</b>	<b>}</b>	
<b>MAXIMUM NOT TO EXCEED CONTRACT</b>	<b>}</b>	
<b>AMOUNT OF \$300,000 TO BE PAID FROM</b>	<b>}</b>	
<b>"GENERAL FUND" ACCOUNT NUMBER</b>	<b>}</b>	
<b><u>110-10-109.43010 "CONTRACT ATTORNEY"</u></b>	<b>}</b>	

**WHEREAS**, the City engaged the law firm of Atkinson, Andelson, Loya, Ruud & Romo ("AALRR") to act as lead negotiator on behalf of the City of Turlock for the collective bargaining process during the past several years related to TCEA, TAPO, Turlock Firefighters, TMAPS, Management Employees, and Confidential Employees labor groups; and

**WHEREAS**, the City also engaged AALRR to handle labor/employment law issues such as personnel matters; and

**WHEREAS**, the City desires to continue the engagement of AALRR related to FY 2024-2025.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve an agreement with the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide labor negotiation, labor/employment law to the City of Turlock pursuant to an updated attorney representation agreement effective July 1, 2024 for a one (1) year term, in a total maximum not to exceed contract amount of \$300,000 to be paid from "General Fund" account number 110-10-109.43010 "Contract Attorney".

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Julie Christel, City Clerk  
City of Turlock, County of Stanislaus,  
State of California

## **ATTORNEY REPRESENTATION AGREEMENT**

### **I. PARTIES**

This Attorney Representation Agreement ("Agreement") is entered into by and between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a professional corporation, hereinafter referred to as "Attorney" or the "Law Firm" and the CITY OF TURLOCK, hereinafter referred to as "Client."

### **II. PURPOSE**

Client desires to retain and engage Law Firm to provide services and consultation relating to labor negotiations, labor relations, and general employment law needs and other services on an as-needed basis. Law Firm accepts this engagement on the terms and conditions contained in this Agreement.

### **III. TERMS AND CONDITIONS**

#### **A. Fees for Services**

##### **1. Hourly Rate Services**

Client agrees to pay the Law Firm at the following standard hourly rates:

Partners/Of Counsel: \$345.00

Associates (depending on years of professional experience): \$295.00 - \$315.00

Paralegals: \$235.00

##### **2. Costs and Expenses**

In addition to the fees described above, Client agrees to pay a five percent (5%) "administrative fee" calculated and based on the total monthly billed fees to cover certain operating expenses of the Law Firm incurred in providing services to Client. This administrative fee is in lieu of charging Client for Westlaw, photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage.

Costs relating to fees charged by third parties retained to perform services ancillary to the Law Firm's representation of Client are not included and are charged separately. These include, but are not limited to, deposition and court reporter fees, transcript costs, witness fees (including expert witnesses), process server fees, and other similar third party fees. The Law Firm shall not be obligated to advance costs on behalf of Client; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of Client with Client's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of Client in the event a particular cost item totals \$2,000.00 or less.

## B. Billing Practices

1. A detailed description of the work performed and the costs and expenses advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to Client on or about the 15th of the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement, will be due to the Law Firm from Client by the 10th of the month following delivery of the statement, unless other arrangements are made. In the event that there are funds of Client in the Law Firm's Trust Account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 60 days will be subject to a 1% per month service charge.

2. Hourly rate services shall be charged to Client at a minimum increment of one-tenth hour, including reasonable travel time billed portal-to-portal. When time spent by Attorney on a particular service exceeds one-tenth hour, the charge will be rounded up to the next one-tenth hour increment.

3. Client agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement.

4. After the conclusion of a particular engagement (e.g. an investigation) should a need arise for the Firm to respond to any subpoena or discovery, to provide testimony at deposition, trial or arbitration, or to otherwise perform services with respect to any matter relating to or arising out of that engagement, Client shall compensate the Firm at its then applicable rates for time expended, including all required preparation time.

## C. Termination of Representation

Client has the right, at any time, and either with or without good cause, to discharge the Law Firm as its attorneys. In the event of such a discharge of the Law Firm by Client, however, any and all unpaid attorneys' fees and costs owing to the Firm by Client shall be immediately due and payable.

The Law Firm reserves the right to discontinue the performance of legal services on behalf of Client on a particular matter upon the occurrence of anyone or more of the following events:

1. Upon order of a court of law requiring the Law Firm to discontinue the performance of legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of legal services;

3. Upon a failure of Client to perform any of Client's obligations with respect to the payment of the Law Firm's fees, costs or expenses as reflected on the monthly bill; or,

4. Upon failure to cooperate with Law Firm as described in paragraph E.

In the event that the Law Firm ceases to perform legal services for Client, Client agrees that it will promptly pay to the Law Firm any and all unpaid fees and costs advanced. Further, the Client agrees that, with respect to any litigation where the Law Firm has made an appearance in a court of law on its behalf, Client will promptly execute an appropriate Substitution of Attorney form. Any termination of Law Firm's representation on such a matter may be subject to approval by the applicable court of law.

#### D. Possible Third Party Conflicts

The Firm has a number of attorneys. The Firm may currently or in the future represent one or more other clients in matters involving Client. The Firm undertakes this engagement on the condition that the Firm may represent another client in a matter in which the Firm does not represent Client, even if the interests of the other client are adverse to those of Client (including appearance on behalf of another client adverse to Client in litigation or arbitration), provided the other matter is not substantially related to the Firm's representation of Client and in the course of representing Client attorneys of the Firm have not obtained confidential information of Client material to the representation of the other client ("Permitted Adverse Representation"). Client's consent to this arrangement is required because of its possible adverse effects on performance of the Firm's duties as attorneys to remain loyal and available to those other clients and to render legal services with vigor and competence. Also, if an attorney does not continue an engagement or must withdraw therefrom, the client may incur delay, prejudice or additional cost such as acquainting new counsel for the matter. Client agrees not to seek to disqualify the Firm from representing such other client in any Permitted Adverse Representation.

#### E. Client Cooperation

Client understands and agrees that, in order for the Law Firm to represent Client effectively, it is necessary for Client to assist and cooperate with the Law Firm during this engagement. Client agrees to: (1) make its employees and officials available to discuss issues as they arise; (2) attend and participate in meetings, preparation sessions and court proceedings, review drafts of documents, and perform other activities in connection with the representation; and (3) provide complete and accurate information and documents to us on a timely basis. Noncooperation will be grounds for the Law Firm's withdrawal from representing Client on a particular matter. It is essential that Client and the Law Firm maintain open communications.

#### F. Identification of Insurance Coverage

With respect to insurance coverage for any matters covered by the scope of services under this Agreement, Client agrees that it has the responsibility, rather than the Law Firm, to identify potential insurance coverage and to tender legal matters to any appropriate insurance companies that may insure Client. If Client desires that the Law Firm become involved in identifying potential insurers and/or the tender of legal disputes, then a separate written agreement between Client and the Law Firm to that effect will be required.

G. Arbitration: Waiver of Jury Trial

If any dispute arises out of, or related to, a claimed breach of this agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, breach of fiduciary duty, misrepresentation, or conflict of interest, such dispute shall be resolved by confidential and binding arbitration upon the written request of one party after service of that request on the other party.

There are significant advantages and disadvantages of binding arbitration. The parties shall agree on an arbitrator with special skills and experience to hear and determine the dispute unlike in a court proceeding where a judge is assigned. If the parties cannot agree, then the Superior Court of Stanislaus County shall choose an impartial arbitrator whose decision shall be final and conclusive on all matters.

The parties shall each have the right of discovery in accordance with Code of Civil Procedure Section 1283. Arbitrations conducted pursuant to this agreement permit the same discovery rights as in a court proceeding. Each party shall bear their own costs and attorney fees, including payments to the arbitrator which can be significantly more costly than the filing fee in Court proceedings where costs may be awarded to the prevailing party. Each party to this agreement waives and therefore gives up important constitutional rights in arbitration as the arbitrator's decision is final. There is no right to appeal to challenge any errors made in the arbitration proceeding. Unlike court proceedings, arbitration proceedings are conducted privately and the outcome will remain confidential. There is no right to a trial by a judge or jury of one's peers. There is no limitation on the type of monetary damage that can be awarded by the arbitrator. The client is advised that the client has the right to have an independent lawyer of client's choice review this arbitration provision.

H. Protection of Client Confidences - High Tech Communication Devices

The Law Firm is aware of its important obligation to preserve the secrets and confidences of its clients which it holds in precious trust for them. To that end it is important that Client and the Law Firm agree from the outset what kinds of communications technology the Law Firm should employ in the course of representing Client. For example, the exchange of documents and other information using email or other types of electronic communications involves some risk that information will be retrieved by third parties with no right to see it. Even the use of facsimile machines can cause problems if documents are sent to numbers where the documents sit in open view.

Therefore, Client should only provide the Law Firm with cellular numbers, facsimile numbers and email addresses which are acceptable to Client for receiving confidential communications from the Law Firm. Client agrees that the Law Firm may use any of the cellular numbers, facsimile numbers and email addresses other than those which you specify in writing that the Law Firm should not use.

I. Document Retention and Destruction

After a file on a matter is closed, Client has a right to request the Law Firm to return the file to Client. Absent such a request, the Law Firm shall retain the file on Client's behalf for a period of five (5) years. Following this period of time, the Law Firm will destroy such files.

J. Miscellaneous

1. Law Firm and Client agree that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of Client.
2. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

K. Entire Agreement

This Agreement represents the entire agreement between Client and the Law Firm unless a particular matter is covered by a separate written agreement. By execution of this Agreement, Client certifies that it has carefully reviewed and understands the contents of this Agreement and agrees to be bound by all of its terms and conditions. Furthermore, Client acknowledges that the Law Firm has made no representations or guarantees regarding the outcome, or the time necessary to complete or resolve a particular matter. No change or waiver of any of the provisions of this Agreement will be binding on either Client or the Law Firm unless the change is in writing and signed by both Client and the Law Firm.

**IV. DURATION**

This Agreement shall commence on July 1, 2024. The attorney-client relationship between the Firm and Client will cease at the conclusion of the matter(s) specified above. If the Firm is not asked by Client to provide advice for a period of one (1) year from the last date the Firm provided such advice, both Client and the Firm agree that the attorney-client relationship

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terminated on the last date the Firm provided advice without further action or notice by either party.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Kevin R. Dale

“Client”

CITY OF TURLOCK

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Reagan M. Wilson  
City Manager

APPROVED AS TO FORM

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
George A. Petrulakis  
City Attorney

ATTEST

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Julie Christel  
City Clerk

## ADDENDUM TO CITY OF TURLOCK AGREEMENT FOR SERVICES

Professional: Atkinson, Andelson, Loya, Ruud &amp; Romo (AALRR)

Date: July 1, 2024

City Contract No. 2024-xxx

Scope of Work: Attorney Services

### 1. INSURANCE:

Professional shall not commence work under this Agreement until Professional has obtained City's approval regarding all insurance requirements, forms, endorsements, amounts, and carrier ratings, nor shall Professional allow any Sub-Professional to commence work on a subcontract until all similar insurance required of the Sub-Professional shall have been so obtained and approved. Professional shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Professional, its agents, representatives, employees or Sub-Professionals. Failure to maintain or renew coverage or to provide evidence of renewal may constitute a material breach of contract. Any available insurance proceeds in excess of the specified minimum limits and coverage shall be available to City.

(a) General Liability Insurance: Professional shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability and coverage for explosion, collapse and underground property damage hazards. Professional's general liability policies shall be primary and not seeking contribution from the City's coverages, and be endorsed using Insurance Services Office form CG 20 10 to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies. For construction contracts, an endorsement providing completed operations to the additional insured, ISO form CG 20 37, is also required.

(b) Workers' Compensation Insurance: Professional shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least One Million Dollars (\$1,000,000.00). Professional shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

(c) Auto Insurance: Professional shall ensure each person operating a motor vehicle in the course of doing business with City shall carry personal automobile liability insurance in the amount required by law.

- (d) Cyber Liability Insurance: {Intentionally Omitted}
- (e) Builder's Risk Insurance: {Intentionally Omitted}
- (f) Professionals Pollution Insurance: {Intentionally Omitted}

10/2023



**ADDENDUM TO  
CITY OF TURLOCK  
AGREEMENT FOR SERVICES**

**Professional: Atkinson, Andelson, Loya, Ruud & Romo (AALRR)**

**Date: July 1, 2024**

**City Contract No. 2024-xxx**

**Scope of Work: Attorney Services**

(g) Professional Liability Insurance: When applicable, Professional shall maintain professional liability insurance that insures against negligent professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of Two Million Dollars (\$2,000,000.00) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement, and Professional agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(h) Umbrella or Excess Policy: Professional may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required. The Umbrella or Excess policies shall be provided on a true “following form” or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability and automobile Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Professional’s primary and excess liability policies are exhausted.

(i) Deductibles and Self-Insured Retentions: {Intentionally Omitted}

(j) Other Insurance Provisions: The commercial general liability policy shall contain, or be endorsed to contain, the following provisions:

(1) City, its elective and appointive boards, officers, agents, employees, and volunteers are to be covered as additional insureds with respect to liability arising out of work or operations performed by or on behalf of Professional, including materials, parts or equipment furnished in connection with such work or operations, which coverage shall be maintained in effect for at least three (3) years following the completion of the work specified in the contract. General liability coverage can be provided in the form of an endorsement to Professional’s insurance (at least as broad as CG 20 10 for ongoing operations and CG 20 37 for products/completed operations), or as a separate Owners and Professionals Protective Liability policy providing both ongoing operations and completed operations coverage.

(2) For any claims related to this project, Professional’s insurance coverage shall be primary insurance as respects City and any insurance or self-insurance maintained by City shall be excess of Professional’s insurance and shall not contribute with it.

**ADDENDUM TO  
CITY OF TURLOCK  
AGREEMENT FOR SERVICES**

**Professional: Atkinson, Andelson, Loya, Ruud & Romo (AALRR)**

**Date: July 1, 2024**

**City Contract No. 2024-xxx**

**Scope of Work: Attorney Services**

(3) In the event of cancellation, non-renewal, or material change that reduces or restricts the insurance coverage afforded to City under this Agreement, the insurer, broker/producer, or Professional shall provide City with thirty (30) days' prior written notice of such cancellation, non-renewal, or material change.

(4) Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

(k) **Acceptability of Insurers:** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII or with an insurer to which the City has provided prior approval.

(l) **Verification of Coverage:** Professional shall furnish City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Professional's obligation to provide them. City reserves the right, at any time, to require complete, certified copies of all required insurance policies and endorsements.

(m) **Waiver of Subrogation:** With the exception of professional liability, Professional hereby agrees to waive subrogation which any insurer of Professional may acquire from Professional by virtue of the payment of any loss. The commercial general liability policy and workers' compensation policy shall be endorsed to contain a waiver of subrogation in favor of City for all work performed by Professional, its agents, employees, independent Professionals and Sub-Professionals. Professional agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation.

(n) **Sub-Professionals:** Professional shall include all Sub-Professionals as insureds under its policies or shall furnish separate certificates and endorsements for each Sub-Professional. All coverages for Sub-Professionals shall be subject to all of the requirements stated herein.

(o) **Surety Bonds:** {Intentionally Omitted}

**2. INDEMNIFICATION:**

**ADDENDUM TO  
CITY OF TURLOCK  
AGREEMENT FOR SERVICES**

**Professional: Atkinson, Andelson, Loya, Ruud & Romo (AALRR)**

**Date: July 1, 2024**

**City Contract No. 2024-xxx**

**Scope of Work: Attorney Services**

Indemnity for Professional Liability: When the law establishes a professional standard of care for Professional's Services, to the fullest extent permitted by law, Professional shall indemnify, protect, defend, and hold harmless City and any and all of its elective and appointive boards, officers, officials, agents, employees or volunteers from and against any and all losses, liabilities, damages, costs, and expenses, including legal counsel's fees and costs but only to the extent the Professional (and its Sub-Professionals) are responsible for such damages, liabilities and costs on a comparative basis of fault between the Professional (and its Sub-Professionals) and the City in the negligent performance of professional services under this Agreement. Professional shall not be obligated to defend or indemnify City for the City's own negligence or for the negligence of others.

Indemnity for other than Professional Liability: Other than in the performance of professional services and to the full extent permitted by law, Professional shall indemnify, defend, and hold harmless City and any and all of its elective and appointive boards, officers, officials, agents, employees or volunteers from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the negligent performance of this Agreement by Professional or by any individual or agency for which Professional is legally liable, including, but not limited to, officers, agents, employees, or Sub-Professionals of Professional.

**3. TERM:** The term of this Agreement shall be effective July 1, 2024 and end June 30, 2025, subject to City's availability of funds.

**4. VOLUNTARY TERMINATION:** City may terminate this Agreement without cause or legal excuse by providing thirty (30) days' written notice to Professional.

**5. CONFLICT:** Should any conflict exist between the terms and conditions of the Agreement and this Addendum, the terms and conditions of the Addendum shall prevail.

**6. COMPENSATION: Amount, Time and Manner of Payment for Professional Services.** City shall pay Professional according to the rates and timing set forth in the Attorney Representation Agreement. On each anniversary date of the Effective Date, Professional will be allowed to increase prices with thirty (30) days' written notice to City. Increases may not exceed increases in the San Francisco-Oakland Consumer Price Index for all urban consumers or percentage increases in Professional's published prices, whichever is lower. In all cases, City may

**ADDENDUM TO  
CITY OF TURLOCK  
AGREEMENT FOR SERVICES**

**Professional: Atkinson, Andelson, Loya, Ruud & Romo (AALRR)**

**Date: July 1, 2024**

**City Contract No. 2024-xxx**

**Scope of Work: Attorney Services**

cancel this Agreement if a requested price increase is not acceptable. City's total compensation to Professional shall not exceed Three Hundred Thousand and No/100ths Dollars (\$300,000).

**7. GOVERNING LAW:** This Agreement shall be interpreted, construed, and governed according to the laws of the State of California, and venue for all actions arising from or related to this Agreement shall be in the County of Stanislaus, State of California.

**8. CONTRACT ADMINISTRATOR:** The City's contract administrator and contact person for this Agreement is:

Jessie Dhami  
City of Turlock  
Human Relations  
156 S. Broadway, Suite 235  
Turlock, California 95380  
Telephone Number: (209) 668-5150  
E-mail Address: [jdhami@turlock.ca.us](mailto:jdhami@turlock.ca.us)

**IN WITNESS WHEREOF**, the parties have caused this Addendum to be executed by and through their respective officer's thereunto duly authorized.

<b>CITY OF TURLOCK, a municipal corporation</b>	<b>ATKINSON, ANDELSON, LOYA, RUUD &amp; ROMO, a professional corporation</b>
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By: \_\_\_\_\_  
Reagan M. Wilson, City Manager

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

By: \_\_\_\_\_  
Jessie Dhami, Human Relations Director

Date: \_\_\_\_\_

APPROVED AS TO FORM:

10/2023

**ADDENDUM TO  
CITY OF TURLOCK  
AGREEMENT FOR SERVICES**

**Professional: Atkinson, Andelson, Loya, Ruud & Romo (AALRR)**

**Date: July 1, 2024**

**City Contract No. 2024-xxx**

**Scope of Work: Attorney Services**

By: \_\_\_\_\_  
George A. Petrulakis, City Attorney

ATTEST:

By: \_\_\_\_\_  
Julie Christel, City Clerk

# City Council Staff Report

## June 25, 2024




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From: Jessie Dhami, Human Relations Director

Prepared by: Darlene Ingersoll, Principal Human Relations Analyst

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Approving the establishment of new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II and amend the Turlock City Employees Association (TCEA) Salary Schedule effective June 25, 2024

### 2. SYNOPSIS:

Staff is recommending approval of the establishment of new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II.

Adopting a Resolution approving an amendment to the TCEA Salary Schedule effective June 25, 2024 to include approved salary ranges.

### 3. DISCUSSION OF ISSUE:

Staff is requesting the establishment of new job descriptions within the Housing Division of the Development Services Department of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II.

These positions are represented by TCEA for Labor Relations purposes and is considered non-exempt under the Fair Labor Standards Act (FLSA). TCEA agrees with these new job descriptions and salary ranges.

### 4. BASIS FOR RECOMMENDATION:

The existing positions of Housing Rehabilitation Specialist I/II are responsible for conducting assessment and informal inspection of structures to establish a scope of work and estimated cost for rehabilitation construction. The great majority of the

structures are residential, but occasionally commercial buildings. These new job descriptions creating a new classification series will establish skills, experience and credentials insuring the assessment and inspection of structures includes structural and life safety evaluations, thereby insuring the scope of work for rehabilitation addresses building codes standards. Because this is not currently the nature of the assessment provided by the Housing Rehabilitation Specialist position, the City has experienced rehabilitation projects that have exceeded budgets by double the estimated amount when substandard structural and life safety issues are discovered. And, the potential of rehabilitated houses being finalized and sold to first home buyers without structural and life safety issues being a part of the initial evaluation, is a significant concern.

The new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II will provide the personnel support needed in the Housing Division while also providing retention planning for the future within the Development Services Department.

This recommended action also provides consistency with the Development Services Department, wherein inspections and evaluations completed by the Housing Rehabilitation Specialist / Inspector will mirror those of the Building Inspectors. Additionally, the Building and Housing Divisions within Development Services will be able to temporarily support each other during times wherein service demands cannot be met in one of the Divisions.

Section 2-4-207 of the Turlock Municipal Code provides that the City Manager is responsible for the efficient administration of all affairs of the City which are under his control. Section 2-4-207(d) of the Turlock Municipal Code provides the City Manager with the power and duty to recommend to the City Council the reorganization of offices, positions, departments, or units under his direction as he may deem in the interest of the efficient, effective, and economical conduct of the City's business.

Therefore, the recommendation is to approve the establishment of new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II and amend the Turlock City Employees Association (TCEA) Salary Schedule effective June 25, 2024.

City Council approval is required for any new job descriptions.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

The existing position of Housing Rehabilitation Specialist is fully funded via Community Development Block Grant (CDBG) Funds, Account 255. The new classification series with new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II may be funded in the same manner, which is recommended. Fully funding of the new positions with CDBG funds requires 51% of the position time to be allocated to CDBG funded activities. That standard is currently met and will continue to be met with the new classification series.

**6. STAFF RECOMMENDATION:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

A. Council may choose not to approve the establishment of the new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II. Staff does not recommend this option as the City is at risk of rehabilitating and selling structures without inspection and correction of any structural and/or life issues.

**10. ATTACHMENTS:**

- A. Draft Resolution
- B. Housing Rehabilitation Specialist / Inspector Trainee - job description (new)
- C. Housing Rehabilitation Specialist / Inspector I - job description (new)
- D. Housing Rehabilitation Specialist / Inspector II - job description (new)
- E. TCEA Salary Schedule



**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

<b>IN THE MATTER OF APPROVING THE</b>	<b>}</b>	<b>RESOLUTION NO. 2024-XXX</b>
<b>ADDITION OF A FULL-TIME EMPLOYEE AND</b>	<b>}</b>	
<b>ESTABLISHMENT A NEW JOB DESCRIPTION</b>	<b>}</b>	
<b>APPROVING THE ESTABLISHMENT OF NEW</b>	<b>}</b>	
<b>JOB DESCRIPTIONS OF HOUSING</b>	<b>}</b>	
<b>REHABILITATION SPECIALIST / INSPECTOR</b>	<b>}</b>	
<b>TRAINEE, HOUSING REHABILITATION</b>	<b>}</b>	
<b>SPECIALIST / INSPECTOR I AND HOUSING</b>	<b>}</b>	
<b>REHABILITATION SPECIALIST / INSPECTOR II</b>	<b>}</b>	
<b>AND AMEND THE TURLOCK CITY</b>	<b>}</b>	
<b>EMPLOYEES ASSOCIATION (TCEA) SALARY</b>	<b>}</b>	
<b>SCHEDULE EFFECTIVE JUNE 25, 2024</b>	<b>}</b>	
	<b>}</b>	

**WHEREAS**, Section 2-4-207 of the Turlock Municipal Code provides that the City Manager is responsible for the efficient administration of all affairs of the City which are under his control and Section 2-4-207(d) of the Turlock Municipal Code provides the City Manager with the power and duty to recommend to the City Council the reorganization of offices, positions, departments, or units under his direction as he may deem in the interest of the efficient, effective, and economical conduct of the City's business; and

**WHEREAS**, the recommended approval of these new job descriptions creating a new classification series will establish skills, experience and credentials insuring the assessment and inspection of structures includes structural and life safety evaluations, thereby insuring the scope of work for rehabilitation addresses building codes standards; and

**WHEREAS**, this recommended action also provides consistency with the Development Services Department, wherein inspections and evaluations completed by the Housing Rehabilitation Specialist / Inspector will mirror those of the Building Inspectors; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve establishment of new job descriptions of Housing Rehabilitation Specialist / Inspector Trainee, Housing Rehabilitation Specialist / Inspector I and Housing Rehabilitation Specialist / Inspector II and amend the Turlock City Employees Association (TCEA) Salary Schedule effective June 25, 2024.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

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Julie Christel, City Clerk  
City of Turlock, County of Stanislaus,  
State of California



## **HOUSING REHABILITATION SPECIALIST / INSPECTOR TRAINEE**

### **DEFINITION**

Under general supervision, provides professional and technical assistance to property owners in the City of Turlock related to construction and rehabilitation of property and performs related work as required. Assists and trains in: inspecting buildings and structures in all stages of construction, alteration and repair; reading building plans and specifications; enforcing building, plumbing, electrical and mechanical codes and laws.

This classification is assigned to the Turlock City Employees Association (TCEA) bargaining unit for labor relations purposes and is subject to overtime.

### **DISTINGUISHING CHARACTERISTICS**

This is a trainee level position in the Housing Rehabilitation Specialist / Inspector series. The trainee classification performs more routine and standardized tasks. The Housing Rehabilitation Specialist / Inspector Trainee is considered to be in a training status for a minimum of one year. Promotion to the Housing Rehabilitation Specialist / Inspector I position will be based on the incumbent's demonstration of their ability to assume the full range of duties for the Housing Rehabilitation Specialist / Inspector I.

Incumbents in this classification report to and are supervised by the Housing Program Manager. The trainee classification may receive training from the Housing Rehabilitation Specialist / Inspector I or II or Building Inspector I, II or Building Inspector, Sr.

**ESSENTIAL FUNCTIONS:** – Duties may include, but are not limited to the following:

- Makes field inspections of dwellings of potential participants in the Housing Rehabilitation Program.
- Prepares specifications for work to be performed.
- Drafts footprint of residential floor plans.
- Prepares detailed cost estimates of proposed work and presents the estimates to property owners.
- Assists property owners in preparing bids and soliciting bidders.
- Gives technical assistance to homeowners on all phases of construction.
- Works with property owners and contractors to develop suitable agreements.

- Inspects dwelling units during rehabilitation to determine compliance with applicable housing and building codes and policies of the Housing Rehabilitation Program.
- Housing Quality Standards inspections for Turlock and member jurisdictions First Time Homebuyer programs.
- Assists in marketing and promoting the rehabilitation program to potential clients.
- Make field inspections of residential buildings during various stages of construction and remodeling to assure compliance with applicable codes and regulations of the City, County, State and Federal agencies.
- May assist in the checking of building plans.
- Coordinate inspection activities with other City departments.
- Confer with architects, contractors, builders and the general public in the field and office.
- Update and maintain records, files, field note as applicable and prepare reports.
- Perform related duties as assigned.

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- State and County laws, codes and ordinances relating to building construction and zoning.
- Types of building materials and variation in their quality.
- Methods of building construction and rehabilitation.
- Principles and techniques of building inspection.
- Principles and techniques of structural rehabilitation.
- Principles and techniques of real estate appraisal.
- Accepted safety standards and methods of building construction.
- Building related codes and ordinances enforceable by the City, specifically, the California Building Code.

### **Ability to:**

- Interpret provisions of applicable codes, ordinances, and regulations enforceable by the City.

- Apply technical knowledge of building trades work.
- Use sound inspection methods to examine workmanship and materials and to detect deviations from plans, specifications, and standard installation practices.
- Prepare work specifications for rehabilitation.
- Accurately estimate the cost of material and labor for potential rehabilitation work.
- Relate to individuals of various social-economic levels.
- Read and interpret diagrams, plans, and specifications.
- Make arithmetic computations rapidly and accurately.
- Learn to perform building inspections in a variety of specialty trade areas.
- Learn to enforce a variety of State and City codes and regulations.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Understand and carry out oral and written directions.
- Communicate clearly and concisely, both orally and in writing.

## **EXPERIENCE AND EDUCATION**

Any combination of education, training and experience which would likely provide the required knowledge and abilities qualifying. A typical way to obtain the required knowledge and abilities would be:

### **Experience:**

Two (2) years of responsible construction experience equivalent to journey level construction work in the building trades involving work done in conformance with standard building, electrical, mechanical systems and plumbing codes;

### **OR**

Equivalent to three (3) years of experience in residential / housing construction or related occupational field dealing with the residential / housing construction industry.

### **Education:**

Education requirement is high school diploma, GED or equivalent.

## **LICENSE OR CERTIFICATE**

Possession of a valid California Driver's License at the time of appointment and must be maintained thereafter as a condition of continued employment.

## **PHYSICAL REQUIREMENTS**

Maintain the following physical abilities: see well enough to read, write, make observations, view computer screen, read gauges and other instrumentation as well as operate a motor vehicle; hear well enough to converse on the radio, telephone, and in person; use hands and fingers well enough to use computer keyboard, write, file and answer telephones; bodily mobility to walk on uneven surfaces or sloped surfaces such as construction sites and roofs, bend, stand, climb on scaffolding and ladders, and be able to tolerate extreme fluctuations in temperatures while performing inspections or other duties.

Established: June 25, 2024

Reviewed and Approved:

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Personnel Officer

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Date



## **HOUSING REHABILITATION SPECIALIST / INSPECTOR I**

### **DEFINITION**

Under general supervision, provides professional and technical assistance to property owners in the City of Turlock related to construction and rehabilitation of property and performs related work as required. Inspects buildings and structures in all stages of construction, alteration and repair; has the ability to review building plans and specifications; enforces building, plumbing, electrical, zoning and mechanical codes and laws.

This classification is assigned to the Turlock City Employees Association (TCEA) bargaining unit for labor relations purposes and is subject to overtime.

### **DISTINGUISHING CHARACTERISTICS**

This is the entry level in the Housing Rehabilitation Specialist / Inspector series. This classification performs the routine and standardized tasks which may include other specialized duties. Incumbents in this class are expected to perform most routine tasks in the Housing Division and back-up to the Building & Safety Division within the framework established by higher level employees fully utilizing existing skills required for the position. It is expected that the knowledge and skills of the incumbent will be enhanced through a comprehensive orientation program, which leads to performing increasingly responsible building inspection staff work with minimal direct supervision. Promotion eligibility to the Housing Rehabilitation Specialist / Inspector II position will be based on the incumbent's demonstration after mastering the full range of inspection expertise and possession of an International Code Council (ICC) Building Inspector Certification.

Incumbents in this classification report to and are supervised by the Housing Program Manager. The Housing Rehabilitation Specialist / Inspector I may receive training from the Housing Rehabilitation Specialist / Inspector II or Building Inspector I, II or Building Inspector, Sr.

**ESSENTIAL FUNCTIONS:** – Duties may include, but are not limited to the following:

- Makes field inspections of dwellings of potential participants in the Housing Rehabilitation Program.
- Prepares specifications for work to be performed.
- Drafts footprint of residential floor plans.
- Prepares detailed cost estimates of proposed work and presents the estimates to property owners.
- Assists property owners in preparing bids and soliciting bidders.

- Gives technical assistance to homeowners on all phases of construction.
- Works with property owners and contractors to develop suitable agreements.
- Inspects dwelling units during rehabilitation to determine compliance with applicable housing and building codes and policies of the Housing Rehabilitation Program.
- Housing Quality Standards inspections for Turlock and member jurisdictions First Time Homebuyer programs.
- Assists in marketing and promoting the rehabilitation program to potential clients.
- Make field inspections of industrial, commercial and residential buildings during various stages of construction and remodeling to assure compliance with applicable codes and regulations of the City, County, State and federal agencies.
- Inspect foundation, cement, framing, plastering, plumbing, mechanical and electrical installations and a large variety of other complex and routine building system elements.
- Check stud, joist, rafter spacing and other structural member factors.
- Examine grade, quality and treatment of lumber, cement, lath, wire and composition.
- Coordinate inspection activities with other city departments and public agencies as needed.
- Assist in conducting investigations of zoning, land use and construction code enforcement and abatement issues.
- Determine compliance to California Building, Plumbing, and Mechanical Codes, California Electric Code, and pertinent provisions of State and County health and environmental ordinances.
- Confer with architects, contractors, builders and general public in the field and office to resolve complaints and answer questions regarding plan check correction lists, conditions of permit approvals, and use of alternative methods or materials.
- Update and maintain records, files, field note as applicable and prepare reports.
- Perform related duties as assigned.

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- State and County laws, codes and ordinances relating to building construction and zoning.
- Types of building materials and variation in their quality.
- Methods of building construction and rehabilitation.
- Principles and techniques of building inspection.



- Principles and techniques of structural rehabilitation.
- Principles and techniques of real estate appraisal.
- Accepted safety standards and methods of building construction.
- Building related codes and ordinances enforceable by the City, specifically, the California Building Code.

**Ability to:**

- Interpret provisions of applicable codes, ordinances, and regulations enforceable by the City.
- Apply technical knowledge of building trades work.
- Use sound inspection methods to examine workmanship and materials and to detect deviations from plans, specifications, and standard installation practices.
- Prepare work specifications for rehabilitation.
- Accurately estimate the cost of material and labor for potential rehabilitation work.
- Relate to individuals of various social-economic levels.
- Read and interpret diagrams, plans, and specifications and building codes.
- Make arithmetic computations rapidly and accurately.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations and standard construction practices.
- Learn to perform journey level inspection skills in a variety of specialty trade areas and to perform competent and efficient work.
- Enforce a variety of State and City codes and regulations.
- Determine that construction systems conform to City Code requirements.
- Advise on standard construction methods and requirements.
- Enforce necessary regulations with firmness and tact.
- Establish and maintain an effective working relationship with those contacted during the course of work.
- Understand and carry out oral and written directions.
- Communicate clearly and concisely, both orally and in writing.

## **EXPERIENCE AND EDUCATION**

Any combination of education, training and experience which would likely provide the required knowledge and abilities qualifying. A typical way to obtain the required knowledge and abilities would be:

### **Experience:**

Three (3) years of responsible construction or inspection experience equivalent to journey level construction work in the building trades involving work done in conformance with standard building, electrical, mechanical systems and plumbing codes;

### **OR**

Equivalent to four (4) years of experience in residential/housing construction or related occupational field dealing with the residential/ housing construction industry.

### **Education:**

Education requirement is high school diploma, GED or equivalent.

## **LICENSE OR CERTIFICATE**

Possession of a certification or course completed in a related U.S. Department of Housing and Urban Development (HUD) regulation such as lead based paint, mold or other construction discipline within twelve months from date of appointment.

Possession of a Building Inspector Certification issued by the International Code Council (ICC) within one (1) year appointment for a total of one (1) certification.

Possession of a valid California Driver's License at the time of appointment and must be maintained thereafter as a condition of continued employment.

## **PHYSICAL REQUIREMENTS**

Maintain the following physical abilities: see well enough to read, write, make observations, view computer screen, read gauges and other instrumentation as well as operate a motor vehicle; hear well enough to converse on the radio, telephone, and in person; use hands and fingers well enough to use computer keyboard, write, file and answer telephones; bodily mobility to walk on uneven surfaces or sloped surfaces such as construction sites and roofs, bend, stand, climb on scaffolding and ladders, and be able to tolerate extreme fluctuations in temperatures while performing inspections or other duties.

Established: June 25, 2024

Reviewed and Approved:

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Personnel Officer

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Date



## **HOUSING REHABILITATION SPECIALIST / INSPECTOR II**

### **DEFINITION**

Under general supervision, provides professional and technical assistance to property owners in the City of Turlock related to construction and rehabilitation of property and performs related work as required. Inspects buildings and structures in all stages of construction, alteration and repair; reviews building plans and specifications; enforces building, plumbing, electrical, zoning and mechanical codes and laws.

This classification is assigned to the Turlock City Employees Association (TCEA) bargaining unit for labor relations purposes and are subject to overtime.

### **DISTINGUISHING CHARACTERISTICS**

This is the journey level in the Housing Rehabilitation Specialist / Inspector series. This classification is normally filled by advancement from the lower classification of Housing Rehabilitation Specialist / Inspector I. Appointment to the higher classification requires that the employee be performing substantially the full range of duties for the classification requiring a complete knowledge of department policies and procedures and meet the qualification standards for the classification. The Housing Rehabilitation Specialist / Inspector II is expected to perform the entire range of moderately difficult inspections (building, electrical, fire, plumbing and mechanical) for a variety of construction inspections. It is expected that the knowledge and skills of the incumbent will be enhanced through a comprehensive orientation program, which leads to performing increasingly responsible building inspection staff work with minimal direct supervision.

Incumbents in this classification report to and are supervised by the Housing Program Manager. The Housing Rehabilitation Specialist / Inspector I may receive training from the Building Inspector II or Building Inspector, Sr.

### **ESSENTIAL FUNCTIONS:** – Duties may include, but are not limited to the following:

- Makes field inspections of dwellings of potential participants in the housing rehabilitation program.
- Prepares specifications for work to be performed.
- Drafts footprint of residential floor plans.
- Prepares detailed cost estimates of proposed work and presents the estimates to property owners.
- Assists property owners in preparing bids and soliciting bidders.

- Gives technical assistance to homeowners on all phases of construction.
- Works with property owners and contractors to develop suitable agreements.
- Inspects dwelling units during rehabilitation to determine compliance with applicable housing and building codes and policies of the Housing Rehabilitation Program.
- Housing Quality Standards inspections for Turlock and member jurisdictions First Time Homebuyer programs.
- Assists in marketing and promoting the rehabilitation program to potential clients.
- Perform field inspections of industrial, commercial and residential buildings during various stages of construction and remodeling to assure compliance with applicable codes and regulations of the City, County, state and federal agencies.
- Perform complex inspection duties in several trade specialties such as plumbing, electrical and mechanical, structural and finish trade areas.
- Inspect foundation, cement, framing, plastering, plumbing, heating and electrical installations, and a large variety of other complex and routine building system elements.
- May assist in the checking of building plans and perform field review of plans and specifications.
- Check stud, joist, rafter spacing and other structural member factors.
- Examine grade, quality and treatment of lumber, cement, lath, wire and composition including conducting research of new and/or alternative material reports from ICBO and other testing labs.
- Assure proper and safe installations of routine and complex building systems.
- Coordinate inspection activities with other City departments and public agencies as needed.
- Assist in conducting investigations of zoning, land use and construction code enforcement and abatement issues.
- Determine compliance to California Building, Plumbing, and Mechanical Codes, California Electric Code, and pertinent provisions of state and County health and environmental ordinances.
- Confer with architects, contractors, builders and the general public in the field and office to resolve complaints and answer questions regarding plan check correction lists, conditions of permit approval, and use of alternative methods or materials.
- Update and maintain records, files, field note as applicable and prepare reports.
- Perform related duties as assigned.

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- State and County laws, codes and ordinances relating to building construction and zoning.
- Types of building materials and variation in their quality.
- Methods of building construction and rehabilitation.
- Principles and techniques of building inspection.
- Principles and techniques of structural rehabilitation.
- Principles and techniques of real estate appraisal.
- Accepted safety standards and methods of building construction.
- Building related codes and ordinances enforceable by the City including the California Building, Mechanical, Plumbing and Housing Codes, the California Electric Code, and the municipal zoning and sign ordinances.
- Principles and techniques of building inspection work.
- Complex building, electrical, fire, plumbing and mechanical code enforcement.

### **Ability to:**

- Interpret provisions of applicable codes, ordinances, and regulations enforceable by the City.
- Apply technical knowledge of building trades work.
- Use sound inspection methods to examine workmanship and materials and to detect deviations from plans, specifications, and standard installation practices.
- Prepare work specifications for rehabilitation.
- Accurately estimate the cost of material and labor for potential rehabilitation work.
- Relate to individuals of various social-economic levels.
- Read and interpret diagrams, plans, and specifications and building codes
- Make arithmetic computations rapidly and accurately.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations and standard construction practices.

- Perform high level inspection skills in a variety of specialty trade areas and to perform competent and efficient work as a Building Inspector.
- Enforce a variety of State and City codes and regulations
- Read and interpret building plans, specifications and building codes and determine that construction systems conform to City Code requirements.
- Advise on standard construction methods and requirements.
- Enforce necessary regulations with firmness and tact.
- Establish and maintain an effective working relationship with those contacted during the course of work.
- Apply City codes and policies regarding zoning, environmental matters and other regulations to field situations.
- Perform entire range of inspections, including building, electrical, fire, plumbing and mechanical for residential, commercial and industrial construction.
- Communicate clearly and concisely, both orally and in writing.
- Work independently without supervision.

## **EXPERIENCE AND EDUCATION**

Any combination of education, training and experience which would likely provide the required knowledge and abilities qualifying. A typical way to obtain the required knowledge and abilities would be:

### **Experience:**

Four (4) years of responsible construction or inspection experience equivalent to journey level construction work in the building trades involving work done in conformance with standard building, electrical, mechanical systems and plumbing codes;

### **OR**

Equivalent to five (5) years of experience in residential/housing construction or related occupational field dealing with the residential/ housing construction industry.

### **Education:**

Education requirement is high school diploma, GED or equivalent.

## **LICENSE OR CERTIFICATE**

Possession of a certification or course completed in a related U.S. Department of Housing and Urban Development (HUD) regulation such as lead based paint, mold or other construction discipline at the time of appointment.

Possession of a Building Inspector Certification issued by the International Code Council (ICC) at the time of appointment and possess a second Building Inspector Certification by the ICC within one (1) year appointment for a total of two (2) certifications.

Possession of a valid California Driver's License at the time of appointment and must be maintained thereafter as a condition of continued employment.

### **PHYSICAL REQUIREMENTS**

Maintain the following physical abilities: see well enough to read, write, make observations, view computer screen, read gauges and other instrumentation as well as operate a motor vehicle; hear well enough to converse on the radio, telephone, and in person; use hands and fingers well enough to use computer keyboard, write, file and answer telephones; bodily mobility to walk on uneven surfaces or sloped surfaces such as construction sites and roofs, bend, stand, climb on scaffolding and ladders, and be able to tolerate extreme fluctuations in temperatures while performing inspections or other duties.

Established: June 25, 2024

Reviewed and Approved:

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Personnel Officer

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Date

TCEA MONTHLY SALARY SCHEDULE  
EFFECTIVE 7/1/23

Attachment E

JOB TITLE	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
OFFICE ASST I	13.9	3262	3425	3597	3776	3965
FACILITIES MAINT. ASST	15.2	3473	3647	3829	4021	4222
ACCOUNT CLERK I	15.2	3473	3647	3829	4021	4222
OFFICE ASST II	15.9	3597	3776	3965	4163	4372
TRAFFIC TECHNICIAN TRAINEE	16.6	3720	3906	4102	4307	4522
ACCOUNT CLERK II	17.2	3829	4021	4222	4433	4654
FIELD SERVICES TECHNICIAN	17.2	3829	4021	4222	4433	4654
MAINTENANCE WKR I	17.2	3829	4021	4222	4433	4654
SHIPPING & RECEV INV SPEC	17.2	3829	4021	4222	4433	4654
POLICE RECORDS TECH	17.3	3848	4041	4243	4455	4678
FLEET MAINT SERVICE WKR	17.9	3965	4163	4372	4590	4820
COMMUNITY SERV COORDINATOR	18.0	3981	4180	4389	4608	4839
PARTS CLERK	18.2	4021	4222	4433	4654	4887
ACCOUNTS PAYABLE CLERK	19.2	4222	4433	4654	4887	5131
ACCOUNT CLERK, SR	19.2	4222	4433	4654	4887	5131
MAINTENANCE WKR II	19.2	4222	4433	4654	4887	5131
CODE COMPLIANCE TECHNICIAN	19.2	4222	4433	4654	4887	5131
PLANNING ASSISTANT	19.2	4222	4433	4654	4887	5131
SECRETARY	19.2	4222	4433	4654	4887	5131
POLICE RECORDS TECH, SR	19.3	4243	4455	4678	4911	5157
UTILITY MAINT WKR I	19.4	4264	4477	4701	4936	5183
WATER CONSERVATION WORKER	19.4	4264	4477	4701	4936	5183
TRAFFIC TECHNICIAN I	19.6	4307	4522	4748	4986	5235
CODE ENFORCEMENT OFFICER	20.2	4433	4654	4887	5131	5388
BUILDING INSPECTOR, TRNEE	20.8	4567	4796	5035	5287	5552
FLEET MAINT. MECHANIC I	20.9	4590	4820	5061	5314	5579
NEIGHBORHOOD SERVICES TEC	21.0	4608	4839	5080	5334	5601
STAFF SERVICES ASSISTANT	21.0	4608	4839	5080	5334	5601
LABORATORY ANALYST I	21.1	4631	4863	5106	5361	5629
ACCOUNTING TECHNICIAN	21.2	4654	4887	5131	5388	5657
MAINTENANCE WKR, SR.	21.2	4654	4887	5131	5388	5657
SECRETARY, SR.	21.2	4654	4887	5131	5388	5657
COMMUNITY DEV-SERVICE TEC	21.3	4678	4911	5157	5415	5686
UTILITY MAINT WKR II	21.4	4701	4936	5183	5442	5714
WASTEWATER PLT OPR I	21.9	4820	5061	5314	5579	5858
WATER TREATMENT PLANT OPERATOR I	21.9	4820	5061	5314	5579	5858
ADMIN ASST, PUBLIC SAFETY	22.0	4839	5080	5334	5601	5881
ADMINISTRATIVE ASSISTANT	22.0	4839	5080	5334	5601	5881
PERMIT TECHNICIAN	22.5	4961	5209	5469	5743	6030
FLEET MAINT. MECHANIC II	22.9	5061	5314	5579	5858	6151
PLANNING TECHNICIAN	23.0	5080	5334	5601	5881	6175
PURCHASING SPECIALIST	23.0	5080	5334	5601	5881	6175
RECREATION COORDINATOR	23.0	5080	5334	5601	5881	6175
STAFF SERVICES TECHNICIAN	23.0	5080	5334	5601	5881	6175
CRIME & COMMUNITY INFO ANALYST	23.2	5131	5388	5657	5940	6237
PUBLIC SAFETY BUSINESS ANALYST - POLICE	23.2	5131	5388	5657	5940	6237
PUBLIC SAFETY BUSINESS ANALYST - FIRE	23.2	5131	5388	5657	5940	6237
SECRETARY, SUPERVISING	23.2	5131	5388	5657	5940	6237
PUB FAC MAINT - TEAM LEADER	23.2	5131	5388	5657	5940	6237
UTILITY MAINT WKR, SR	23.4	5183	5442	5714	6000	6300
LAND SURVEYING TECH I	23.6	5235	5497	5771	6060	6363
TRAFFIC TECHNICIAN II	23.6	5235	5497	5771	6060	6363
WASTEWATER PLT OPR II	23.9	5314	5579	5858	6151	6459
BUILDING INSPECTOR I	24.1	5361	5629	5911	6206	6517
FIRE PREVENTION INSP	24.1	5361	5629	5911	6206	6517



TCEA MONTHLY SALARY SCHEDULE  
EFFECTIVE 7/1/23

JOB TITLE	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
LABORATORY ANALYST II	24.1	5361	5629	5911	6206	6517
ACCOUNTANT I	24.2	5388	5657	5940	6237	6549
PLANNER, ASSISTANT	24.3	5415	5686	5970	6268	6582
HOUSING FINANCE SPECIALIST, TRAINEE	24.3	5415	5686	5970	6268	6582
FLEET MAINT. MECHANIC, SR	24.9	5579	5858	6151	6459	6782
ELECTRICAL MECH TECH I	25.0	5601	5881	6175	6484	6808
INFORMATION TECHNOLOGY TECH	25.2	5657	5940	6237	6549	6877
HOUSING FINANCE SPEC I	25.3	5686	5970	6268	6582	6911
HOUSING REHABIL. SPEC I	25.3	5686	5970	6268	6582	6911
HOUSING REHABILITATION SPECIALIST / INSPECTOR TRAINEE	25.3	5686	5970	6268	6582	6911
HOUSING PROGRAM SPEC I	25.3	5686	5970	6268	6582	6911
FIRE OPERATIONS SUPPORT ANALYST	25.6	5771	6060	6363	6681	7015
PLANS EXAMINER I	25.6	5771	6060	6363	6681	7015
PURCHASING COORDINATOR	25.6	5771	6060	6363	6681	7015
TRAFFIC TECHNICIAN, SR.	25.6	5771	6060	6363	6681	7015
PUBLIC SAFETY RECORDS SUP	25.7	5800	6090	6395	6714	7050
WASTEWATER PLT OPR, SR	25.9	5858	6151	6459	6782	7121
LABORATORY ANALYST, SR	26.1	5911	6206	6517	6842	7184
ACCOUNTANT II	26.2	5940	6237	6549	6877	7220
HOUSING REHABIL. SPEC II	26.3	5970	6268	6582	6911	7256
HOUSING FINANCE SPEC II	26.3	5970	6268	6582	6911	7256
HOUSING PROGRAM SPEC II	26.3	5970	6268	6582	6911	7256
UTILITIES SUPERVISOR, ASST	26.4	6000	6300	6615	6945	7293
PUB FACIL MAINT SUPV, ASST	26.4	6000	6300	6615	6945	7293
ELECT/INSTRUMENT TECH	27.0	6175	6484	6808	7149	7506
ELECTRICAL MECH TECH II	27.0	6175	6484	6808	7149	7506
WATER TREATMENT PLANT OPERATOR II	27.0	6175	6484	6808	7149	7506
MAINTENANCE TECHNICIAN II	27.0	6175	6484	6808	7149	7506
BUILDING INSPECTOR II	27.1	6206	6517	6842	7184	7544
HOUSING REHABILITATION SPECIALIST / INSPECTOR I	27.1	6206	6517	6842	7184	7544
PUBLIC WORKS CONST INSP	27.1	6206	6517	6842	7184	7544
INFO TECH ANALYST I	27.2	6237	6549	6877	7220	7581
PLANNER, ASSOCIATE	27.3	6268	6582	6911	7256	7619
REDEV/ECON DEV ANALYST	27.3	6268	6582	6911	7256	7619
TRANSIT PLANNER	27.3	6268	6582	6911	7256	7619
ENVIRONMENTAL COMPL INSP	27.4	6300	6615	6945	7293	7657
ENGINEERING PROJECT COORDINATOR	27.6	6363	6681	7015	7366	7734
COORDINATOR FOR UNSHELTERED/HOMELESS PROGRAMS	27.6	6363	6681	7015	7366	7734
LAND SURVEYING TECH II	27.6	6363	6681	7015	7366	7734
PLANT OPERATOR, LEAD	27.9	6459	6782	7121	7477	7851
PARKS, REC & PUB FAC SUPERVISOR	27.9	6459	6782	7121	7477	7851
RECREATION SUPERVISOR	27.9	6459	6782	7121	7477	7851
STAFF SERVICES ANALYST	28.0	6484	6808	7149	7506	7881
FLEET MAINT. SUPERVISOR	28.5	6648	6980	7329	7696	8080
PLANS EXAMINER II	28.6	6681	7015	7366	7734	8121
ELECT/INSTRUMENT TECH, SR	29.0	6808	7149	7506	7881	8276
ELECTRICAL MECH TECH, SR	29.0	6808	7149	7506	7881	8276
INSTRUMENT AND CONTROL TECHNICIAN, SR	29.0	6808	7149	7506	7881	8276
MAINTENANCE TECHNICIAN, SR	29.0	6808	7149	7506	7881	8276
WATER TREATMENT PLANT OPERATOR, SR	29.0	6808	7149	7506	7881	8276
HOUSING REHABILITATION SPECIALIST / INSPECTOR II	29.2	6877	7220	7581	7960	8358

TCEA MONTHLY SALARY SCHEDULE  
EFFECTIVE 7/1/23

JOB TITLE	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
INFO TECH ANALYST, II	29.2	6877	7220	7581	7960	8358
ENGINEER, ASSISTANT	29.6	7015	7366	7734	8121	8527
ELECT/MECH MAINTENANCE SUPV, ASST	30.0	7149	7506	7881	8276	8689
BUILDING INSPECTOR, SR	30.1	7184	7544	7921	8317	8733
PUBLIC WORKS CONS INSP SR	30.1	7184	7544	7921	8317	8733
PLANNER, SENIOR	30.3	7256	7619	8000	8400	8820
TRANSIT ANALYST	30.3	7256	7619	8000	8400	8820
UTILITIES SUPERVISOR	30.4	7293	7657	8040	8442	8864
WQC LABORATORY SUPERVISOR	30.4	7293	7657	8040	8442	8864
WQC SUPERVISOR	30.4	7293	7657	8040	8442	8864
FIN CUSTOMER SERVICE SUPV	30.4	7293	7657	8040	8442	8864
PURCHASING SUPERVISOR	30.4	7293	7657	8040	8442	8864
ACCOUNTANT III	31.2	7581	7960	8358	8776	9215
PLANS EXAMINER, SR	31.6	7734	8121	8527	8953	9401
ENGINEER, ASSOCIATE	31.6	7734	8121	8527	8953	9401
LAND SURVEYOR, ASST	31.6	7734	8121	8527	8953	9401
ELECT/MECH MAINTENANCE SUPV	33.0	8276	8689	9124	9580	10059
PUBLIC MAINT SUPERVISOR	33.0	8276	8689	9124	9580	10059
WATER TREATMENT PLANT SUPERVISOR	33.0	8276	8689	9124	9580	10059
PLANNER, PRINCIPAL	33.6	8527	8953	9401	9871	10365
CIVIL ENGINEER, ASSOC	33.6	8527	8953	9401	9871	10365
LAND SURVEYOR	33.6	8527	8953	9401	9871	10365
INFO TECH ANALYST, SR	34.2	8776	9215	9676	10160	10668
GIS COORDINATOR	34.2	8776	9215	9676	10160	10668
CIVIL ENGINEER, SR	35.6	9401	9871	10365	10883	11427
INFO TECH COORDINATOR	36.2	9676	10160	10668	11201	11761

# City Council Staff Report

## June 25, 2024



From: Erik Schulze, Public Works Director

Prepared by: Janine Lee, Associate Engineer

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Motion: Accepting improvements for City Project No. 20-038 "Signal Coordination on W. Monte Vista Ave, Golden State Blvd, and Geer Rd" and authorizing the City Engineer to file a Notice of Completion

### 2. SYNOPSIS:

This action accepts the improvements and authorizes the City Engineer to file a Notice of Completion for City Project No. 20-038 "Signal Coordination on W. Monte Vista Ave, Golden State Blvd, and Geer Rd".

### 3. DISCUSSION OF ISSUE:

On August 9, 2022, City Council approved an agreement with St. Francis Electric, LLC of San Leandro, California, for the construction of City Project No. 20-038 "Signal Coordination on W. Monte Vista Ave, Golden State Blvd, and Geer Rd". Construction has been completed in accordance with the approved plans and specifications.

The purpose of the project is to replace the existing traffic signal controllers and install new controllers that are capable of operating a signal coordination timing plan. A signal coordination timing plan will help traffic signals operate more efficiently.

Change Order Summary:

	Amount	Approval Date
Original Contract	\$ 208,812.00	August 9, 2022
Change Order No. 1	\$ 3,250.00	June 2, 2023
Change Order No. 2	(\$ 640.00) CREDIT	July 12, 2023
Change Order No. 3	\$ 398.70	February 7, 2024
<b>Adjusted Total Contract</b>	<b>\$ 211,820.70</b>	

A contingency amount for change orders in the amount of \$20,000 was approved with award of the construction agreement. Change Orders No. 1, 2, and 3 were approved by the City Engineer in accordance with the City's Change Order policy identified in Resolution No. 2023-070. A summary of work performed by Change Order is provided below.

- Change Order No. 1 in the amount of \$3,250.00 was to reimburse the Contractor's camera installation crew who mobilized to install cameras at Monte Vista Avenue and Golden State Boulevard and lost a day of work upon discovering the existing conductors at the traffic signal location were damaged due to ants. The Contractor could not perform the camera work until the damaged wires were replaced.
- Change Order No. 2 in the credit amount of \$640.00 was to reimburse the City for the non-installation of two controllers that were located at traffic signals belonging to the California Department of Transportation (Caltrans). Caltrans opted to install the new controllers themselves.
- Change Order No. 3 in the amount of \$398.70 was for the Contractor returning an additional time to address coordination issues in the controllers requested by the City and not associated with the original scope of work.

City staff requests Council authorization for the City Engineer to file a Notice of Completion.

**4. BASIS FOR RECOMMENDATION:**

- A. Improvements for City Project No. 20-038 have been completed.
- B. California Civil Code Section 9204 allows a public entity to record a Notice of Completion as signed and verified by its agent.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**NOTE:** No General Fund money was used for this project.

Fund 215 "Streets – Grant Funded Projects" account number 215-40-420.51210 "Federal Street Projects" is the designated account number for all project expenses. The total project costs are presented below:

Preliminary Engineering – <i>City Staff</i>	\$ 11,886.97
Construction Contract – <i>St. Francis Electric, LLC</i>	\$ 211,820.70
Timing Plan Implementation – <i>GHD, Inc.</i>	\$ 109,343.00
Miscellaneous Expenses – <i>Encroachment Permit</i>	\$ 1,447.42
Construction Inspection and Engineering Management – <i>City Staff</i>	\$ 36,585.27
<b>Total Project Cost</b>	<b>\$ 371,083.36</b>

The project is partially funded through a federal Congestion Mitigation and Air Quality Program (CMAQ) grant with remaining local match funds provided by Fund 218 Measure L Traffic Management.

CMAQ Grant	\$ 254,375.00
Measure L Traffic Management	\$ 116,708.36
<b>Total Funding</b>	<b>\$ 371,083.36</b>

Staff has requested local match funds from Measure L Traffic Management to be made to Fund 215 as part of the normal budgeting process and no additional funds are requested to be appropriated at this time.

**6. STAFF RECOMMENDATION:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

This project is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15301 (c) Existing Facilities as this project involves the replacement of the existing traffic controllers with new controllers that are capable of operating a signal coordination timing plan. This project involves negligible or no expansion of use and does not create additional automobile lanes.

**9. ALTERNATIVES:**

- A. Council could choose to deny authorizing the City Engineer to file the Notice of Completion. Staff does not recommend this alternative as all work has been completed in accordance with the contract documents.

**10. ATTACHMENTS:**

- A. Notice of Completion (NOC)
- B. Change Order No. 1
- C. Change Order No. 2
- D. Change Order No. 3
- E. Final Quantities

**RECORDED AT THE REQUEST OF:**  
CITY OF TURLOCK

**WHEN RECORDED MAIL TO:**  
CITY OF TURLOCK  
OFFICE OF THE CITY CLERK  
156 S. BROADWAY, SUITE 230  
TURLOCK, CA 95380-5454

**NOTICE OF COMPLETION  
CITY PROJECT NO. 20-038  
SIGNAL COORDINATION ON W. MONTE VISTA, GOLDEN STATE BLVD, AND  
GEER RD.**

Notice is hereby given that work on the above-referenced project located on W. Monte Vista, Golden State Blvd, and Geer Rd in Turlock, California, was completed by the undersigned agency on June 25<sup>th</sup>, 2024. The contractor of work is St. Francis Electric, Inc. of San Leandro, California, 94577 and the owner is the City of Turlock, 156 South Broadway, Suite 150, Turlock, California, 95380. Kindly refer to said Project Number on all communications relating to this work.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature- William D. Morris, P.E., City Engineer, Owner's Agent),  
City of Turlock

**VERIFICATION**

I, the undersigned, City Engineer of the owner of the aforesaid interest, have read this notice; I know and understand the contents thereof; and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

CITY OF TURLOCK

\_\_\_\_\_  
WILLIAM D. MORRIS, P.E.  
CITY ENGINEER  
OWNER'S AGENT

Executed on June 26, 2024 at Turlock, California, Stanislaus County

### Contract Change Order

Project Title	<b>Signal Coordination on Geer Rd, W Monte Vista Ave, and Golden State Blvd</b>	Contractor	<b>St. Francis Electric, LLC</b>
Project Number	<b>20-038 (CML-5165 (096))</b>	Contact	<b>Monica Kint</b>
Change Order Number	<b>01</b>	Phone	<b>5107255185</b>
Date Submitted	<b>Jun 2, 2023 10:48 AM</b>	Address	<b>975 Carden St San Leandro, CA 94577</b>
Date Approved	<b>Jun 2, 2023 2:39 PM</b>		
Page	<b>1 of 2</b>	Email	<b>mkint@sfe-inc.com</b>

You are hereby directed to make the herein changes from the plans and specifications or do the following work not included in the plans and specifications on the contract.

Bid Item Changes

New Line Items

5] CCO 1.1 Cost for Lost Day Due to Damaged Conductors. Contract Qty: 1.00 LS @ \$3250.00 = \$3,250.00

By this change, time of completion and/or price adjustment is:

Time Extension: Yes ☐ No ☒ If yes, # of days: 0

☒ The agreed Lump Sum price for this change order work is \$3,250.00

☐ The agreed cost for the Extra Work above will not exceed

☐ By Contract Unit Price ☐ By Force Account in accordance with Standard Specifications

Summary:

Payment Adjustment: The total agreed cost of this Change Order is \$3,250.00  
 Time Adjustment: 0 days

Cost this Change Order	<b>\$3,250.00</b>	Statement of Contract Time	Days	Date
Estimated or Exact	<b>Exact</b>	Date of Notice to Proceed		<b>08/22/2022</b>
Original Contract Price	<b>\$208,812.00</b>	Original Contract Days	<b>0</b>	
Total of all Approved Changes	<b>\$0.00</b>	Computed Date of Completion		<b>09/23/2022</b>
Orders including this CCO	<b>\$3,250.00</b>	Time Extension Days this CCO	<b>0</b>	
% of Original Contract	<b>1.6</b>	Total Time Ext Days all CCOs	<b>0</b>	
Revised Contract Price	<b>\$212,062.00</b>	Extended Date of Completion		

Approved By:

1] Monica Kint, Project Manager - Jun 2, 2023 @ 10:52 AM

2] Janine Lee, Associate Engineer - Jun 2, 2023 @ 2:37 PM

3] Erik Schulze, Public Works Director - Jun 2, 2023 @ 2:39 PM

We, the undersigned contractor, have given careful consideration of the change proposed and hereby agree, if the proposal is approved, that we will provide all equipment, furnish all materials except as may otherwise be noted above, and perform all services necessary for the work above as specified, and will accept as full payment, therefore, the prices shown above.

Monica Kint, Project Manager - Jun 2, 2023 @ 10:52 AM

If the Contractor does not sign this change order, his attention is directed to the requirements of the specifications as to proceeding with change order work and filing a written protest within the time therein specified.



### Contract Change Order

Project Title	<b>Signal Coordination on Geer Rd, W Monte Vista Ave, and Golden State Blvd</b>	Contractor	<b>St. Francis Electric, LLC</b>
Project Number	<b>20-038 (CML-5165 (096))</b>	Contact	<b>Monica Kint</b>
Change Order Number	<b>02</b>	Phone	<b>5107255185</b>
Date Submitted	<b>Jul 11, 2023 2:18 PM</b>	Address	<b>975 Carden St San Leandro, CA 94577</b>
Date Approved	<b>Jul 12, 2023 8:20 AM</b>		
Page	<b>1 of 2</b>	Email	<b>mkint@sfe-inc.com</b>

You are hereby directed to make the herein changes from the plans and specifications or do the following work not included in the plans and specifications on the contract.

Bid Item Changes

New Line Items

6] CCO 2.1 Credit for Bid Item #3. Contract Qty: 1.00 LS @ \$-640.00 = \$-640.00

By this change, time of completion and/or price adjustment is:

Time Extension: Yes ☐ No ☒ If yes, # of days: 0

☒ The agreed Lump Sum price for this change order work is \$-640.00

☐ The agreed cost for the Extra Work above will not exceed

☐ By Contract Unit Price ☐ By Force Account in accordance with Standard Specifications

Summary:

Payment Adjustment: The total agreed cost of this Change Order is \$-640.00  
 Time Adjustment: 0 days

Cost this Change Order	<b>\$-640.00</b>	Statement of Contract Time	Days	Date
Estimated or Exact	<b>Exact</b>	Date of Notice to Proceed		<b>08/22/2022</b>
Original Contract Price	<b>\$208,812.00</b>	Original Contract Days	<b>0</b>	
Total of all Approved Changes	<b>\$3,250.00</b>	Computed Date of Completion		<b>09/23/2022</b>
Orders including this CCO	<b>\$2,610.00</b>	Time Extension Days this CCO	<b>0</b>	
% of Original Contract	<b>1.2</b>	Total Time Ext Days all CCOs	<b>0</b>	
Revised Contract Price	<b>\$211,422.00</b>	Extended Date of Completion		

Approved By:

1] Monica Kint, Project Manager - Jul 12, 2023 @ 6:30 AM

2] Janine Lee, Associate Engineer - Jul 12, 2023 @ 7:21 AM

3] Erik Schulze, Public Works Director - Jul 12, 2023 @ 8:20 AM

We, the undersigned contractor, have given careful consideration of the change proposed and hereby agree, if the proposal is approved, that we will provide all equipment, furnish all materials except as may otherwise be noted above, and perform all services necessary for the work above as specified, and will accept as full payment, therefore, the prices shown above.

Monica Kint, Project Manager - Jul 12, 2023 @ 6:30 AM

If the Contractor does not sign this change order, his attention is directed to the requirements of the specifications as to proceeding with change order work and filing a written protest within the time therein specified.

### Contract Change Order

Project Title	<b>Signal Coordination on Geer Rd, W Monte Vista Ave, and Golden State Blvd</b>	Contractor	<b>St. Francis Electric, LLC</b>
Project Number	<b>20-038 (CML-5165 (096))</b>	Contact	<b>Monica Kint</b>
Change Order Number	<b>03</b>	Phone	<b>5107255185</b>
Date Submitted	<b>Feb 5, 2024 11:28 AM</b>	Address	<b>975 Carden St San Leandro, CA 94577</b>
Date Approved	<b>Feb 7, 2024 10:36 AM</b>		
Page	<b>1 of 2</b>	Email	<b>mkint@sfe-inc.com</b>

You are hereby directed to make the herein changes from the plans and specifications or do the following work not included in the plans and specifications on the contract.

Bid Item Changes

New Line Items

7] CCO 3.1 Cost for Additional Field Visits. Contract Qty: 1.00 LS @ \$398.70 = \$398.70

By this change, time of completion and/or price adjustment is:

Time Extension: Yes ☐ No ☒

If yes, # of days: 0

☒ The agreed Lump Sum price for this change order work is \$398.70

☐ The agreed cost for the Extra Work above will not exceed

☐ By Contract Unit Price

☐ By Force Account in accordance with Standard Specifications

Summary:

Payment Adjustment: The total agreed cost of this Change Order is \$398.70

Time Adjustment: 0 days

Cost this Change Order	<b>\$398.70</b>	Statement of Contract Time	Days	Date
Estimated or Exact	<b>Exact</b>	Date of Notice to Proceed		<b>08/22/2022</b>
Original Contract Price	<b>\$208,812.00</b>	Original Contract Days	<b>0</b>	
Total of all Approved Changes	<b>\$2,610.00</b>	Computed Date of Completion		<b>09/23/2022</b>
Orders including this CCO	<b>\$3,008.70</b>	Time Extension Days this CCO	<b>0</b>	
% of Original Contract	<b>1.4</b>	Total Time Ext Days all CCOs	<b>0</b>	
Revised Contract Price	<b>\$211,820.70</b>	Extended Date of Completion		

Approved By:

1] Monica Kint, Project Manager - Feb 5, 2024 @ 12:27 PM

2] Charlotte Calvario, Engineering Project Coordinator - Feb 5, 2024 @ 2:43 PM  
(on behalf of Janine Lee, Associate Engineer)

3] Erik Schulze, Public Works Director - Feb 7, 2024 @ 10:34 AM

We, the undersigned contractor, have given careful consideration of the change proposed and hereby agree, if the proposal is approved, that we will provide all equipment, furnish all materials except as may otherwise be noted above, and perform all services necessary for the work above as specified, and will accept as full payment, therefore, the prices shown above.

Monica Kint, Project Manager - Feb 5, 2024 @ 12:27 PM

If the Contractor does not sign this change order, his attention is directed to the requirements of the specifications as to proceeding with change order work and filing a written protest within the time therein specified.

## Attachment F



## FINAL QUANTITIES

City Project No: 20-038  
 Project Title: Signal Coordination on W. Monte Vista Ave, Golden State Blvd, and Geer Rd.

Item No.	Item Description	Unit of Measure	Contractor's Unit Price	Final Actual Quantities	Final Actual Amount	Bid Quantities	Bid Amount	Total Difference
1	Mobilization and Demobilization	LS	\$ 10,000.00	1.00	\$ 10,000.00	1.00	\$ 10,000.00	\$ -
2	Temporary Traffic Control	LS	\$ 500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$ -
3	2070 Traffic Signal Controller and Equipment	EA	\$ 10,060.00	15.00	\$ 150,900.00	15.00	\$ 150,900.00	\$ -
4	Remove and Replace Ex. Cameras	EA	\$ 11,853.00	4.00	\$ 47,412.00	4.00	\$ 47,412.00	\$ -
<b>SUB-TOTAL CONTRACT ITEMS =</b>					<b>\$ 208,812.00</b>		<b>\$ 208,812.00</b>	<b>\$ -</b>

C.O. #	CHANGE ORDERS							
1.1	Cost for Lost Day Due to Damaged Conductors	LS	\$ 3,250.00	1.00	\$ 3,250.00		\$ -	\$ 3,250.00
2.1	Credit for Bid Item #3	LS	\$ (640.00)	1.00	\$ (640.00)		\$ -	\$ (640.00)
3.1	Cost for Additional Field Visits	LS	\$ 398.70	1.00	\$ 398.70		\$ -	\$ 398.70
<b>SUB-TOTAL CHANGE ORDER ITEMS =</b>					<b>\$ 3,008.70</b>		<b>\$ -</b>	<b>\$ 3,008.70</b>
<b>TOTAL PROJECT =</b>					<b>\$ 211,820.70</b>		<b>\$ 208,812.00</b>	<b>\$ 3,008.70</b>

# City Council Staff Report

## June 25, 2024



From: Erik Schulze, Public Works Director

Prepared by: Charlotte Calvario, Engineering Project Coordinator

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Motion: Accepting improvements and authorizing the City Engineer to file a Notice of Completion for City Project No. 20-039 "Signal Coordination on E. Monte Vista Ave"

### 2. SYNOPSIS:

This action accepts the improvements and authorizes the City Engineer to file a Notice of Completion for City Project No. 20-039 "Signal Coordination on E. Monte Vista Ave."

### 3. DISCUSSION OF ISSUE:

On July 26, 2022, City Council approved an agreement with St. Francis Electric LLC of San Leandro, California, for the construction of City Project No. 20-039 "Signal Coordination on E. Monte Vista Ave." This project consisted of the removal and replacement of traffic signal controllers along the East Monte Vista Avenue corridor to operate a synchronized signal timing plan.

All change orders for the project were approved previously by the City Engineer in accordance with the City's Change Order policy identified in Resolution No. 2023-070.

Change Order Summary:

	Amount	Approval Date
Original Contract	\$ 49,520.00	July 26, 2022
Change Order No. 1	\$ 398.70	February 15, 2024
Change Order No. 2 (Final)	(\$ 5,000.00) CREDIT	May 31, 2024
<b>Adjusted Total Contract</b>	<b>\$ 44,918.70</b>	

- Change Order No. 1 in the amount of \$398.70 included additional troubleshooting services not initially included in the original scope of work.
- Change Order No. 2 in the credit amount of \$5,000 was due to construction project signage deemed to be unnecessary and removed from the scope of work.

All work on the construction project has been completed in accordance with the project plans and specifications. City staff requests Council authorization for the City Engineer to file a Notice of Completion.

**4. BASIS FOR RECOMMENDATION:**

- A. Improvements for City Project No. 20-039 "Signal Coordination on E. Monte Vista Ave." have been completed.
- B. California Civil Code Section 9204 allows a public entity to record a Notice of Completion as signed and verified by its agent.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**NOTE:** No General Fund money was used for this project.

Fund Fund 215 "Streets – Grant Funded Projects" account number 215-40-420.51210 "Federal Street Projects" is the designated account number for all project expenses.

The total project costs are displayed below:

Preliminary Engineering	\$ 12,023.83
- City Staff	
Traffic Engineering	\$ 10,200.00
- TJKM Transportation Consultants	
Construction Contract	\$ 44,918.70
- St. Francis Electric LLC	
Construction Engineering (City Staff)	\$ 17,800.00
- City Staff	
Miscellaneous expenses	\$ 1,839.91
<b>Total Project Costs</b>	<b>\$ 86,782.44</b>

The project is partially funded through a federal Congestion Mitigation and Air Quality Program (CMAQ) grant with remaining local match funds provided by Fund 218 Measure L Traffic Management.

CMAQ Grant	\$ 70,088.00
------------	--------------

Measure L Traffic Management	\$ 16,694.44
<b>Total Funding</b>	<b>\$ 86,782.44</b>

Sufficient local match transfers have been made to provide the Measure L funding necessary for this project and appropriation of additional funds is not needed.

**6. STAFF COMMENTS:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

This project is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15301 (c) Existing Facilities as this project involves the replacement of the existing traffic controllers with new controllers that are capable of operating a signal coordination timing plan. This project involves negligible or no expansion of use and does not create additional automobile lanes.

**9. ALTERNATIVES:**

- A. Council could choose to deny authorizing the City Engineer to file the Notice of Completion. Staff does not recommend this alternative as all work has been completed in accordance with the contract documents.

**10. ATTACHMENTS:**

- A. Notice of Completion (NOC)
- B. Change Order No. 1
- C. Change Order No. 2
- D. Final Quantities



**RECORDED AT THE REQUEST OF:**  
CITY OF TURLOCK

**WHEN RECORDED MAIL TO:**  
CITY OF TURLOCK  
OFFICE OF THE CITY CLERK  
156 S. BROADWAY, SUITE 230  
TURLOCK, CA 95380-5454

**NOTICE OF COMPLETION  
CITY PROJECT NO. 20-039  
SIGNAL COORDINATION ON E. MONTE VISTA AVE.**

Notice is hereby given that work on the above-referenced project located along E Monte Vista Ave. in Turlock, California, was completed by the undersigned agency on June 25, 2024. The contractor of work is St. Francis Electric LLC of San Leandro, California, and the owner is the City of Turlock, 156 South Broadway, Suite 150, Turlock, California. Kindly refer to said Project Number on all communications relating to this work.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature- William D. Morris, P.E., City Engineer, Owner's Agent),  
City of Turlock

**VERIFICATION**

I, the undersigned, City Engineer of the owner of the aforesaid interest, have read this notice; I know and understand the contents thereof; and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

CITY OF TURLOCK

\_\_\_\_\_  
WILLIAM D. MORRIS, P.E.  
CITY ENGINEER  
OWNER'S AGENT

Executed on June 26, 2024 at Turlock, California, Stanislaus County

## ATTACHMENT B

City of Turlock CA  
156 S Broadway Turlock, CA 95380  
209-668-5520

### Contract Change Order

Project Title	Signal Coordination on E. Monte Vista Ave	Contractor	St. Francis Electric, LLC
Project Number	20-039 (CML - 5165 (097))	Contact	Monica Kint
Change Order Number	01	Phone	5107255185
Date Submitted	Feb 14, 2024 8:52 AM	Address	975 Carden St San Leandro, CA 94577
Date Approved	Feb 15, 2024 1:27 PM		
Page	1 of 2	Email	mkint@sfe-inc.com

You are hereby directed to make the herein changes from the plans and specifications or do the following work not included in the plans and specifications on the contract.

Bid Item Changes

New Line Items

5] CCO 3.1 Cost for Additional Field Visits. Contract Qty: 1.00 LS @ \$398.70 = \$398.70

By this change, time of completion and/or price adjustment is:

Time Extension: Yes ☐ No ☒

If yes, # of days: 0

☒ The agreed Lump Sum price for this change order work is \$398.70

☐ The agreed cost for the Extra Work above will not exceed

☐ By Contract Unit Price

☐ By Force Account in accordance with Standard Specifications

Summary:

Payment Adjustment: The total agreed cost of this Change Order is \$398.70

Time Adjustment: 0 days

# ATTACHMENT B

City of Turlock CA  
156 S Broadway Turlock, CA 95380  
209-668-5520

Cost this Change Order	<b>\$398.70</b>	Statement of Contract Time	Days	Date
Estimated or Exact	<b>Exact</b>	Date of Notice to Proceed		
Original Contract Price	<b>\$49,520.00</b>	Original Contract Days	<b>20</b>	
Total of all Approved Changes	<b>\$0.00</b>	Computed Date of Completion		
Orders including this CCO	<b>\$398.70</b>	Time Extension Days this CCO	<b>0</b>	
% of Original Contract	<b>0.8</b>	Total Time Ext Days all CCOs	<b>0</b>	
Revised Contract Price	<b>\$49,918.70</b>	Extended Date of Completion		

Approved By:

1] Monica Kint, Project Manager - Feb 14, 2024 @ 8:57 AM

2] Charlotte Calvario, Engineering Project Coordinator - Feb 14, 2024 @ 8:58 AM

3] Bill Morris, City Engineer/City Surveyor - Feb 15, 2024 @ 1:27 PM

We, the undersigned contractor, have given careful consideration of the change proposed and hereby agree, if the proposal is approved, that we will provide all equipment, furnish all materials except as may otherwise be noted above, and perform all services necessary for the work above as specified, and will accept as full payment, therefore, the prices shown above.

Monica Kint, Project Manager - Feb 14, 2024 @ 8:57 AM

If the Contractor does not sign this change order, his attention is directed to the requirements of the specifications as to proceeding with change order work and filing a written protest within the time therein specified.

## ATTACHMENT C

City of Turlock CA  
156 S Broadway Turlock, CA 95380  
209-668-5520

### Contract Change Order

Project Title	Signal Coordination on E. Monte Vista Ave	Contractor	St. Francis Electric, LLC
Project Number	20-039 (CML - 5165 (097))	Contact	Monica Kint
Change Order Number	02	Phone	5107255185
Date Submitted	May 30, 2024 3:57 PM	Address	975 Carden St San Leandro, CA 94577
Date Approved	May 31, 2024 8:02 AM		
Page	1 of 2	Email	mkint@sfe-inc.com

You are hereby directed to make the herein changes from the plans and specifications or do the following work not included in the plans and specifications on the contract.

#### Bid Item Changes

2] Project Signs. Contract Qty: 2.00, Actual Qty: 0.00 / Additional -2 EA @ \$2500.00 = \$0.00

#### New Line Items

By this change, time of completion and/or price adjustment is:

Time Extension: Yes ☐ No ☒

If yes, # of days: 0

☒ The agreed Lump Sum price for this change order work is \$-5,000.00

☐ The agreed cost for the Extra Work above will not exceed

☐ By Contract Unit Price

☐ By Force Account in accordance with Standard Specifications

#### Summary:

Payment Adjustment: The total agreed cost of this Change Order is \$-5,000.00

Time Adjustment: 0 days

# ATTACHMENT C

City of Turlock CA  
156 S Broadway Turlock, CA 95380  
209-668-5520

Cost this Change Order	<b>\$-5,000.00</b>	Statement of Contract Time	Days	Date
Estimated or Exact	<b>Exact</b>	Date of Notice to Proceed		
Original Contract Price	<b>\$49,520.00</b>	Original Contract Days	<b>20</b>	
Total of all Approved Changes	<b>\$398.70</b>	Computed Date of Completion		
Orders including this CCO	<b>\$-4,601.30</b>	Time Extension Days this CCO	<b>0</b>	
% of Original Contract	<b>-9.3</b>	Total Time Ext Days all CCOs	<b>0</b>	
Revised Contract Price	<b>\$44,918.70</b>	Extended Date of Completion		

Approved By:

1] Monica Kint, Project Manager - May 31, 2024 @ 7:39 AM

2] Charlotte Calvario, Engineering Project Coordinator - May 31, 2024 @ 7:51 AM

3] Bill Morris, City Engineer/City Surveyor - May 31, 2024 @ 8:02 AM

We, the undersigned contractor, have given careful consideration of the change proposed and hereby agree, if the proposal is approved, that we will provide all equipment, furnish all materials except as may otherwise be noted above, and perform all services necessary for the work above as specified, and will accept as full payment, therefore, the prices shown above.

Monica Kint, Project Manager - May 31, 2024 @ 7:39 AM

If the Contractor does not sign this change order, his attention is directed to the requirements of the specifications as to proceeding with change order work and filing a written protest within the time therein specified.

**FINAL QUANTITIES**

**City Project No:** 20-039  
**Project Title:** Traffic Signal Synchronization on E. Monte Vista Ave

<i>Item No.</i>	<i>Item Description</i>	<i>Unit of Measure</i>	<i>Contractor's Unit Price</i>	<i>Final Actual Quantities</i>	<i>Final Actual Amount</i>	<i>Bid Quantities</i>	<i>Bid Amount</i>	<i>Total Difference</i>
1	Mobilization and Demobilization	LS	\$2,500.00	1.00	\$ 2,500.00	1.00	\$ 2,500.00	\$ -
2	Project Signs	EA	\$2,500.00	2.00	\$ 5,000.00	2.00	\$ 5,000.00	\$ -
3	Temporary Traffic Control	LS	\$500.00	1.00	\$ 500.00	1.00	\$ 500.00	\$ -
4	2070 Traffic Signal Controller	EA	\$10,380.00	4.00	\$ 41,520.00	4.00	\$ 41,520.00	\$ -
<b>SUB-TOTAL CONTRACT ITEMS =</b>					<b>\$ 49,520.00</b>		<b>\$ 49,520.00</b>	<b>\$ -</b>
<b>C.O. #</b>	<b>CHANGE ORDERS</b>							
1	Cost for Additional Field Visit	LS	\$ 398.70	1.00	\$ 398.70	0	\$0.00	\$ 398.70
2	Credit for Bid Item #2	LS	\$ (5,000.00)	1.00	\$ (5,000.00)	0	\$0.00	\$ (5,000.00)
<b>SUB-TOTAL CHANGE ORDER ITEMS =</b>					<b>\$ (4,601.30)</b>		<b>\$ -</b>	<b>\$ (4,601.30)</b>
<b>TOTAL PROJECT =</b>					<b>\$ 44,918.70</b>		<b>\$ 49,520.00</b>	<b>\$ (4,601.30)</b>

# City Council Staff Report

## June 25, 2024



From: Erik Schulze, Public Works Director

Prepared by: Mark Crivelli, Recreation Supervisor

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Approving a Memorandum of Understanding between the City of Turlock and the Turlock Unified School District to provide a safe and supportive environment through the Expanded Learning Opportunity Program for 2024/2025 after school programs

### 2. SYNOPSIS:

Approving a Memorandum of Understanding (MOU) with Turlock Unified School District (TUSD) to implement the Expanded Learning Opportunity Program (ELOP).

### 3. DISCUSSION OF ISSUE:

In 2021, an Assembly Bill to fund after school and summer school enrichment programs, known as the Expanded Learning Opportunity Program (ELOP), was approved by the State of California. The bill awards Local Educational Agencies with funds to offer additional comprehensive after school and intersessional expanded learning opportunities. Turlock Unified School District (TUSD) has been awarded funds to offer these learning opportunities. TUSD is seeking to enter into another Memorandum of Understanding (MOU) with the City of Turlock to facilitate after school programs as a supplement to the Positive Leisure Activities for Youth (PLAY) and After School Education and Safety Program (ASES) programs at no cost to TUSD participants for the 2024/2025 school year.

For many years, the City of Turlock and TUSD have partnered to provide before & after school programs through ASES and PLAY and most recently the ELOP Summer Camp programs and ELOP Afterschool Programs. The ASES program, like ELOP, is a grant-funded program. The City of Turlock and TUSD are working together to add free after school programs through ELOP for TUSD students. The goal of the program is to provide safe, meaningful, and free opportunities for students during the school year.

After school programs will provide supplement programs to up to 910 students at school sites not currently offering the ASES program. These sites will offer additional Kinder care programs and after school programs at the end of the school day. ELOP will be offered for the entire school year for 2024/2025.

The City of Turlock will invoice TUSD quarterly in September, December, March and June for students to recover revenue. TUSD will reimburse the City at the same rate of PLAY participants as outlined in the User Fees, approved by Council on February 28, 2023 in Resolution 2023-054, which outline a \$48 weekly fee and the \$55 annual registration fee per student. Additionally, the City will charge TUSD 1% for Administrative costs. The City of Turlock will invoice TUSD for reimbursement for program registrations and an Administrative fee not to exceed \$1,726,988.90 for ELOP.

**4. BASIS FOR RECOMMENDATION:**

- A. The Recreation Division has previously offered After School programs at all TUSD elementary school sites and two junior high/middle school sites. TUSD is seeking an agreement with the City of Turlock to supplement the current programs to offer additional services to more students. TUSD will reimburse the City of Turlock for program registrations and an Administrative fee associated with the program.
- B. Funding through the ELOP grant will provide free after school opportunities for TUSD students at elementary school sites.
- C. By entering into this MOU, the City would be able to leverage resources to increase needed Recreation programs for community youth.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Fiscal Impact**

The attached MOU reflects the after school ELOP budget. TUSD will be invoiced to reimburse the City of Turlock for all program registrations and Administrative fees not to exceed the quarterly amounts below.

One-time Annual Registration Fee	910 participants x \$55	\$50,050.00
Program Weekly Fee	910 participants x \$48 x 38 weeks of program	\$1,659,840.00
	Subtotal	\$1,709,890.00
Administrative Services	1% of charged fees	\$17,098.90



<b>Grand Not-to-exceed Total</b>		<b>\$1,726,988.90</b>
----------------------------------	--	-----------------------

Program Reimbursement and 1% Administrative Fee	September	\$431,747.22
Program Reimbursement and 1% Administrative Fee	December	\$431,747.22
Program Reimbursement and 1% Administrative Fee	March	\$431,747.23
Program Reimbursement and 1% Administrative Fee	June	\$431,747.23
<b>Total Invoiced to TUSD not to exceed</b>		<b>\$1,726,988.90</b>

**6. STAFF RECOMMENDATION:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

This action is not subject to the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15378(b)(5) (Project) of the CEQA guidelines. This action is an organizational or administrative activity approving a Memorandum of Understanding (MOU) between the City of Turlock and Turlock Unified School District (TUSD) to implement the Expanded Learning Opportunity Program (ELOP). The action will not result in direct or indirect physical changes in the environment.

**9. ALTERNATIVES:**

- A. Deny the approval of the MOU. Staff does not recommend this as there is a need for free after school programs within the community. Not entering into this MOU would limit the number of children who would be eligible for free after school programs.

**10. ATTACHMENTS:**

- A. Draft Resolution
- B. MOU with Turlock Unified School District for ELOP after school programs

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF APPROVING A }  
 MEMORANDUM OF UNDERSTANDING }  
 BETWEEN THE CITY OF TURLOCK }  
 AND THE TURLOCK UNIFIED SCHOOL }  
 DISTRICT TO PROVIDE A SAFE AND }  
 SUPPORTIVE ENVIRONMENT THROUGH }  
 THE EXPANDED LEARNING }  
 OPPORTUNITY PROGRAM FOR 2024/2025 }  
 AFTER SCHOOL PROGRAMS }

---

RESOLUTION NO. 2024-

**WHEREAS**, in 2021 an Assembly Bill to fund after school and summer school enrichment programs, known as the Expanded Learning Opportunity Program (ELOP), was approved by the State of California; and

**WHEREAS**, the Turlock Unified School District (TUSD) was awarded state funding to implement the Expanded Opportunity Learning Programs; and

**WHEREAS**, the Turlock Unified School District is seeking to enter an MOU with the City of Turlock to provide free after school programs for TUSD students during the 2024/2025 school year; and

**WHEREAS**, the City of Turlock along with the Turlock Unified School District, have worked together to provide before and after school programs through After School Education and Safety (ASES), Positive Leisure Activities for Youth (PLAY) and previous Expanded Learning Opportunity Programs (ELOP); and

**WHEREAS**, the City of Turlock will staff and implement the ELOP summer camp and will invoice TUSD for student registration and Administration costs associated with the program.

**WHEREAS**, this action is not subject to the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15378(b)(5) (Project) of the CEQA guidelines because this action is an organizational or administrative activity approving a Memorandum of Understanding (MOU) between the City of Turlock and Turlock Unified School District (TUSD) to implement the Expanded Learning Opportunity Program (ELOP) and will not result in direct or indirect physical changes in the environment.

**NOW, THEREFORE, BE IT RESOLVED** the City Council of the City of Turlock does hereby approve the Memorandum of Understanding between the City of Turlock and the Turlock Unified School District to provide a safe and supportive environment through the Expanded Learning Opportunity Program for 2024/2025 after school programs.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June 2024, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

---

Julie Christel, City Clerk  
City of Turlock, County of Stanislaus,  
State of California



## Turlock Unified School District

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### 2024-2025 Expanded Learning Opportunity Program Memorandum of Understanding Turlock Unified School District & City of Turlock

This Memorandum of Understanding (MOU) is entered into on August 13, 2024, by and between the Turlock Unified School District (“TUSD”), and the City of Turlock (“City”), to provide safe and supportive environments at schools during the 2024-2025 programming under the Expanded Learning Opportunity Program (ELOP).

#### RECITALS

- A. **WHEREAS**, pursuant to Assembly Bill (“AB”) 130, the Expanded Learning Opportunities Program (“ELOP”) provides funding for after school and intersessional expanded learning opportunities for eligible students; and
- B. **WHEREAS**, City is qualified to hire program staff to provide educational, literacy, and enrichment activities for eligible TUSD students and TUSD desires that the City assist in meeting all ELOP program requirements, subject to the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual agreements set forth herein and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

#### AGREEMENT

**Term of the Agreement.** The term of this Agreement shall be August 13, 2024 through May 30, 2025 (“Term”).

#### **Duties of Parties.**

Both Parties will:

- ❑ Collaboratively operate ELOP at school sites with the City to implement the program for the required minimum number of hours every regular instructional school day with the required staff/student ratio (20:1 for grades 1-6 and 10:1 for TK/Kinder). See attached 2024-2025 ELOP Program Schedule.
- ❑ Collaboratively work with the City to ensure the following two program elements are incorporated in the ELOP Program: 1) Educational and Literacy and 2) Educational Enrichment.
- ❑ Follow the daily schedule on days the ELOP program is in operation.

Daily Schedule:

- Check-in
- Snack & transitions
- Educational and Literacy Activities (language arts, math, history, and science)
- Indoor and/or outdoor activities
- Enrichment (fine arts, career, technology, etc.)
- Check-out

- TUSD will pay the City the following amount not to exceed **\$1,726,988.90**. The City will invoice TUSD the following amount not to exceed **\$1,726,988.90**. The dollar amount includes 1% administrative fee, staffing for school sites listed below, student registration, and supplies. TUSD will make quarterly installments at the end of each quarter (July-September, October-December, January-March, April-June) to the City based on actual number of registered and participating students in ELOP.

Calculations: 38 weeks, \$55 annual registration fee/per student, \$48 weekly fee/per student, 10 school sites staffed by City, 910 students

910 students x \$55 reg fee = **\$50,050**

910 students x \$48 weekly fee x 38 weeks = **\$1,659,840**

**\$50,050 + \$1,659,840 = \$1,709,890**

**\$1,709,890 x 1% = \$17,098.90**

**\$1,709,890 + \$17,098.90 = \$1,726,988.90**

School Sites:

- Brown Elementary School
  - Crowell Elementary School
  - Cunningham Elementary School
  - Earl Elementary School
  - Julien Elementary School
  - Medeiros Elementary School
  - Osborn Elementary School
  - Wakefield Elementary School
  - Walnut Elementary School
  - Dutcher Middle School (6<sup>th</sup> grade priority and 7<sup>th</sup>/8<sup>th</sup> grade spots pending availability)
- Conduct site visits within each quarter (July-September, October-December, January-March, April-June) collaboratively with the City to verify that every ELOP site maintains adequate and accurate attendance records in addition to providing periodic program and fiscal reports required by the CDE, including the number of pupils served and expenditure of funds for which they were granted.
  - Discrimination. City and TUSD shall not discriminate on the basis of race, religion, sex, national origin, age, handicap, or sexual orientation in employment or its performance of this Agreement, or any other unlawful basis, in conformance with applicable state and federal laws.

TUSD will:

- ❑ Serve as the fiscal agent and ensure fiscal and reporting compliances with the California Department of Education (“CDE”).
- ❑ Serve as liaison between CDE and ELOP school sites.
- ❑ Collaboratively work with the City to coordinate student registration through CommunityPass, a program that provides cloud-based management solution (registration, attendance, and reporting). TUSD will confirm registration rosters and provide approval to City to register students in a timely manner.
- ❑ Share student information with the City as needed and in accordance with federal and state privacy laws.
- ❑ Provide program management in collaboration with the City by hiring quality staff that meet ELOP requirements to provide a safe and nurturing environment at the Program, Staff, and Student Participant levels in addition to support staff to assist with program implementation and requirements.
- ❑ Provide snacks as needed for the students participating in the ELOP program during the Term.
- ❑ Provide professional development to the City that aligns to ELOP program components and student needs. Professional development shall include a total of no less than three (3) professional development days; topics may vary but should be designed to support the ELOP program.
- ❑ Communicate and observe holiday observances: See attached TUSD 2024-2025 school calendar.
- ❑ Provide facilities and space to implement the ELOP program. Finalize facility requests for each site.
- ❑ Conduct fiscal, attendance, and reporting audits as required or needed for ELOP program.
- ❑ Work collaboratively with the City to develop a process and protocols for addressing and meeting the needs of students, attendance and behavior expectations, communication with families, mandated reporting of suspected child abuse and neglect, student risk assessments, and site safety emergency procedures (lockdown, fire).
- ❑ Collaborate on ELOP Program information with the City.
- ❑ Indemnity Agreement:  
To the fullest extent permitted by law, each party shall hold harmless, defend at its own expense, and indemnify each other and each party’s officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions of each party or their officers, agents, or employees regarding the ELOP program and implementation of the same; excluding, however, such liability, claims, losses, damages, or expenses arising from each

party's sole negligence or willful acts. This obligation is independent of, and shall not in any way be limited by, any minimum Insurance obligations contained in this agreement. These obligations shall survive the completion or termination of this agreement.

- ❑ TUSD may terminate this MOU for any reason upon a 30-day written notice to the City. TUSD shall compensate the City for services provided through the termination date. In addition, TUSD may terminate this MOU for cause should the City fail to perform any part of the MOU; however, TUSD must provide City with notice of the failure and provide an opportunity to correct the failure. In the event of termination for cause, TUSD may secure the required services from another contractor.

City will:

- ❑ Work collaboratively with TUSD site staff to administer, supervise, and monitor students, which are staffed by City.
- ❑ Collaboratively work with TUSD regarding registration through CommunityPass. City will provide all rosters as changes occur and as needed to TUSD. If necessary, City will provide reports to TUSD for reporting and compliance purposes.
- ❑ Provide program management in collaboration with TUSD by hiring quality staff that meet ELOP requirements to provide a safe and nurturing environment at the Program, Staff, and Student Participant levels. Provide Site Managers and Recreation Leaders to assist with program implementation and requirements. Maintain required staff and student ratios according to ELOP requirements.
- ❑ Record snacks count for duration of program through May 30, 2025.
- ❑ Program staff will attend professional development provided by TUSD that aligns to program components and student needs.
- ❑ Communicate and observe holiday observances: Follow attached TUSD 2024-2025 school calendar.
- ❑ Work collaboratively with TUSD to develop a process and protocols for addressing and meeting the needs of students, attendance and behavior expectations, communication with families, mandated reporting of suspected child abuse and neglect, student risk assessments, and site safety emergency procedures (lockdown, fire).
- ❑ Provide master of weekly themes calendar of instructional and enrichment activities and collaborate with TUSD on themed weeks, lessons, activities, and outside agencies - presentations.
- ❑ Attend meetings coordinated and scheduled throughout the year to review results, share information and best practices, and develop strategies to improve programs.
- ❑ Collaborate on ELOP Program information with TUSD.

- ❑ Independent Contractor Status. While partnering with TUSD to provide services through the ELOP and in carrying out the terms and conditions of the Agreement, City is an independent contractor, and not an officer, employee, or agent of TUSD.
- ❑ Fingerprinting & Background Checks. City shall at all times comply with the fingerprinting and criminal background investigation requirements of California Education Code section 45125.1. City further agrees and acknowledges that if at any time during the Term of this Agreement, City learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or City adds personnel who will provide Program services under this Agreement, City shall immediately notify TUSD and prohibit any new personnel from interacting with students until the fingerprinting and background check requirements have been satisfied and TUSD determines whether any interaction is permissible.
- ❑ Accident/Incident Report. City agrees to submit a written accident report to TUSD immediately of an accident or incident when any student enrolled in the Program has suffered an injury, injured another individual, or has been involved in an activity requiring notification of law enforcement or emergency personnel.
- ❑ Child Abuse Reporting. City assures TUSD that all employees providing services as part of the Program under this Agreement are familiar with and agree to adhere to child abuse and/or missing children reporting obligations and procedures under California law, including but not limited to, California Education Code Section 49370 and California Penal Code Section 1166 et seq..
- ❑ Indemnity Agreement:  
To the fullest extent permitted by law, each party shall hold harmless, defend at its own expense, and indemnify each other and each party's officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions of each party or their officers, agents, or employees regarding the ELOP and implementation of the same; excluding, however, such liability, claims, losses, damages, or expenses arising from each party's sole negligence or willful acts. This obligation is independent of, and shall not in any way be limited by, any minimum Insurance obligations contained in this agreement. These obligations shall survive the completion or termination of this agreement.
- ❑ The City may terminate this MOU for any reason upon a 30-day written notice to TUSD. The City shall be compensated by TUSD for services provided through the termination date. In addition, the City may terminate this MOU for cause should TUSD fail to perform any part of the MOU. However, the City must provide TUSD with notice of this failure and provide an opportunity for TUSD to correct the failure.

**Governing Law.** This Agreement shall be governed by and interpreted under the laws of the State of California applicable to instruments, persons, transactions and subject matter which have legal contacts and relationships exclusively within the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for Stanislaus County, subject to any transfer of



venue as required by law.

**Severability.** If any provision or any part of this Agreement is for any reason held to be invalid and/or unenforceable or contrary to public policy, law, statute, or ordinance by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.

**Amendment.** This Agreement may be amended only by a writing signed by both the Parties.

**Entire Agreement.** This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and no prior agreement, statement, promise, or representation made by any party, employee, officer, or agent which is not contained herein shall be binding or valid.

**Execution in Counterparts.** This Agreement may be executed in counterparts, each of which shall constitute an original of the Agreement. Facsimile signature pages transmitted to either Party to this Agreement shall be deemed equivalent to original signatures on counterparts.

**Warrant of Authority.** Each of the persons signing this Agreement represents and warrants that such person has been duly authorized to sign this Agreement on behalf of the Party indicated, and each of the Parties by signing this Agreement warrants and represents that such Party is legally authorized and entitled to enter into this Agreement.

### Signatures

The parties hereby agree to the terms and conditions set forth in this MOU and such is demonstrated throughout by their signatures below:

\_\_\_\_\_  
Dana Salles Trevethan  
TUSD Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Marjorie Bettencourt  
TUSD Assistant Superintendent, Finance and Accountability

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reagan M. Wilson  
City of Turlock, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
APPROVED AS TO FORM  
George A. Petrulakis  
City of Turlock, City Attorney

\_\_\_\_\_  
Date

\_\_\_\_\_  
ATTEST  
Julie Christel  
City of Turlock, City Clerk

\_\_\_\_\_  
Date

# Turlock Unified School District

## SCHOOL IN SESSION

## SCHOOL CALENDAR 2024-2025



Holiday

### SCHOOL VACATIONS & HOLIDAYS

Independence Day (observed)	July 4
Labor Day	Sept. 2
Veterans Day	Nov. 11
Thanksgiving	Nov. 25 - 29
Winter Break	Dec. 23 - Jan. 3
Martin Luther King, Jr. Day	Jan. 20
Lincoln's Birthday (observed)	Feb. 13
In Lieu Admission Day	Feb. 14
Washington's Birthday	Feb. 17
Spring Break	Apr. 18 - 25
Memorial Day	May 26
Juneteenth	June 19

### MINIMUM DAYS

First Day of School*	Aug. 13
TK-6 Parent Teacher Conf.	Nov. 18 - 22
Day Before Winter Break	Dec. 20
Last Day of School	May 30

### EARLY RELEASE DAYS

TK-12 Wednesdays	Every Wednesday
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### K-6 TRIMESTERS

Trimester 1	Aug. 13 - Nov. 8
Trimester 2	Nov. 12 - Feb. 28
Trimester 3	Mar. 3 - May 30

### 7-12 QUARTERS/SEMESTER DATES

Quarter 1	Oct. 11
Quarter 2/Semester 1	Dec. 20
Quarter 3	Mar. 14
Quarter 4/Semester 2	May 30

### JULY 2024

S	M	T	W	Th	F	S
	1	2	3	<del>4</del>	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### AUGUST 2024

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### SEPTEMBER 2024

S	M	T	W	Th	F	S
1	<del>2</del>	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### OCTOBER 2024

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### NOVEMBER 2024

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	<del>11</del>	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	<del>28</del>	<del>29</del>	30

### DECEMBER 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	<del>24</del>	<del>25</del>	26	27	28
29	30	31				

### JANUARY 2025

S	M	T	W	Th	F	S
			<del>1</del>	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	<del>20</del>	21	22	23	24	25
26	27	28	29	30	31	

### FEBRUARY 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	<del>13</del>	<del>14</del>	15
16	<del>17</del>	18	19	20	21	22
23	24	25	26	27	28	

### MARCH 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### APRIL 2025

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### MAY 2025

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	<del>26</del>	27	28	29	30	31

### JUNE 2025

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	<del>19</del>	20	21
22	23	24	25	26	27	28
29	30					

Note: August 9, 12, and October 21 are teacher workdays per the TUSD and TTA collective bargaining agreement.

\*First day of school for TK and Kindergarten will remain as a regular day schedule (both a.m. and p.m. sessions)

Board Approved: November 15, 2022

Board Approved Update: February 20, 2024

# City Council Staff Report

## June 25, 2024



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From: Erik Schulze, Public Works Director

Prepared by: Bill Morris, City Engineer

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Adopting a list of projects and expenses (Exhibit A) for Fiscal Year 2024-25 funded by Senate Bill 1 (SB 1) "The Road Repair and Accountability Act of 2017"

### 2. SYNOPSIS:

This action will adopt the Senate Bill (SB 1) list of expenditures for Fiscal Year 2024-2025 as required by SB 1 "The Road Repair and Accountability Act of 2017."

### 3. DISCUSSION OF ISSUE:

On April 28, 2017, Governor Jerry Brown signed Senate Bill 1 (SB 1) known as the Road Repair and Accountability Act of 2017. The primary focus of SB 1 is to address basic road maintenance, rehabilitation, and critical safety needs on both the state highways and local streets and road systems. Beginning November 1, 2017, the State Controller's Office deposited various portions of this funding into the newly created Road Maintenance and Rehabilitation Account (RMRA).

Prior to receiving an apportionment of RMRA funds, the City must submit a list of projects proposed to be funded in a given fiscal year to the California Transportation Commission (CTC). All proposed projects must be adopted annually by resolution by the City Council. Cities and counties receiving SB 1 funds must comply with all federal and state laws, regulations, policies, and procedures. The project list is due to the CTC by July 1, 2024.

The Fiscal Year 2024-25 project list includes ongoing items listed in Fiscal Year 2023-24 that carry over into Fiscal Year 2024-25. Items that carry over include staff time and material for street network maintenance. There are two budgeted street maintenance positions that City Council approved as the "second pothole crew" in April 2019; no new positions are being proposed. Equipment including one-time purchases such as a thermoplastic truck are also listed as well as the operating and maintenance costs for traffic signals and street lights in non-assessment areas. These expenditures are an allowable use of SB 1 funding as they relate to road maintenance and safety. Exhibit A of the resolution identifies the projects or expenses, locations, estimated costs, anticipated expense period, and life expectancies of the improvements.

The City of Turlock is projected to receive \$1,866,000 in revenue for Fiscal Year 2024-25 based on the California Local Government Finance Almanac estimates. Staff prepare and complete the required SB 1 list concurrently with the City's upcoming fiscal budget to ensure that expenses in the City's adopted budget do not exceed the projected revenue and fund balance.

**4. BASIS FOR RECOMMENDATION:**

- A. Per Section 2034(a)(1) of the Streets and Highways Code, the City must identify projects to be funded with SB 1 funds and submit to the CTC prior to receiving an apportionment of funds. All projects proposed to receive funding shall be adopted by resolution by the City Council at a regular public meeting.
- B. The proposed project list to establish eligibility for the upcoming Fiscal Year's apportionment is due to the CTC on or before July 1, 2024.
- C. SB 1 is a funding source for essential ongoing transportation operations such as traffic signal maintenance and road maintenance (pothole repair, traffic striping, etc.)

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**NOTE:** No General Fund Impact.

It is estimated that the City will receive approximately \$1,866,000 in SB 1 funding in Fiscal Year 2024-25. The estimated total for the proposed project list is \$1,821,000. Projects and expenses have been identified to utilize the estimated revenues, and they do not exceed the amount. The City is allowed to reserve unexpended funds to subsequent fiscal years for qualified expenses.

There is no impact to the General Fund despite the SB 1 Maintenance of Effort requirement as no General Funds have been used on roadway improvement projects during the calculation period. Therefore, no General Fund contribution to roadway improvements is required.

**6. STAFF RECOMMENDATION:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

This action is not subject to the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15378(b)(5) [Project] of the CEQA guidelines. This is an organizational or administrative activity involves the adoption of a list of projects and expenditures for Fiscal Year 2024-2025 as required by Senate Bill 1 (SB 1) the Road

Repair and Accountability Act of 2017. This action will not result in direct or indirect physical changes in the environment. A CEQA determination will be made for individual projects at the time the City Council awards the bid and construction contract.

**9. ALTERNATIVES:**

- A. Council may choose to not adopt the proposed SB 1 project list. Staff does not recommend this as SB 1 is another funding source that the City utilizes to aid in the rehabilitation or maintenance of City streets and roads. Losing SB 1 funds might postpone or jeopardize such projects.
- B. Council may choose to modify the SB 1 project list. Staff does not recommend this as the items in the project list are all necessary items for continued road maintenance and street light maintenance. The items have been incorporated into the draft Fiscal Year 2024-25 budget. Modifications and/or amendments to the SB 1 project list can be made throughout the year if needed.

**10. ATTACHMENTS:**

- A. Draft resolution  
Exhibit A: Fiscal Year 2024-25 SB 1 Project List

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

<b>IN THE MATTER OF ADOPTING A LIST OF PROJECTS AND EXPENSES (EXHIBIT A) FOR FISCAL YEAR 2024-25 FUNDED BY SENATE BILL 1 (SB 1) "THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017"</b>	} } } } } } }	<b>RESOLUTION NO. 2024-</b>
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**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Turlock are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Turlock must adopt a list of all projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Turlock will receive an estimated \$1,866,000 in RMRA funding in Fiscal Year 2024-25 from SB 1; and

**WHEREAS**, this is the eighth year in which the City of Turlock is receiving SB 1 funding and will enable the City of Turlock to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety; investing in complete streets infrastructure; and using cutting-edge technology, materials and practices will have significant positive co-benefits statewide; and

**WHEREAS**, this action is not subject to the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15378(b)(5) [Project] of the CEQA guidelines because this is an organizational or administrative activity that involves the adoption of a list of projects and expenditures for Fiscal Year 2024-2025 as required by Senate Bill 1 (SB 1) the Road Repair and Accountability Act of 2017 and this action will not result in direct or indirect physical changes in the environment.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby adopt a list of projects and expenses (Exhibit A) for Fiscal Year 2024-25 funded by Senate Bill 1 (SB 1) "The Road Repair and Accountability Act of 2017."

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

EXHIBIT A	FY 24/25		Resolution No. 2024- Page 3	
Project Description	Location	Estimate Cost	Estimated Schedule/ Period	Estimated Useful Life
Maintain Transportation Facilities - Traffic Signal	Signalized intersections City Wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 400,000.00	July 1, 2024 - June 30, 2025	1 year
Maintain Transportation Facilities - Street Lights	Street lights City Wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 400,000.00	July 1, 2024 - June 30, 2025	1 year
Road Maintenance Worker 1	Staff to maintain streets City Wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 95,000.00	July 1, 2024 - June 30, 2025	1 year
Road Maintenance Worker 2	Staff to maintain streets City Wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 126,000.00	July 1, 2024 - June 30, 2025	1 year
Hot Mix Asphalt	Hot mix asphalt and equipment for potholes City Wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 80,000.00	July 1, 2024 - June 30, 2025	1 year
Roadway Element Maintenance	Maintenance of items within the right of way including striping, signage, traffic signals, sidewalk, pedestrian activated signals, line of sight correction, etc. City wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 80,000.00	July 1, 2024 - June 30, 2025	1 year
Roadway Element Maintenance	Maintenance of items within the right of way including crack sealing, etc. City wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 200,000.00	July 1, 2024 - June 30, 2025	1 year
Thermoplastic Material	Thermoplastic material for striping City Wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 40,000.00	July 1, 2024 - June 30, 2025	5 years
Thermoplastic Striping Truck	One time equipment purchase for thermoplastic striping City Wide, generally bounded by Taylor Road to the north, Washington Road to the west, Glenwood Avenue to the south and Daubenberger Road to the east	\$ 400,000.00	July 1, 2024 - June 30, 2025	20 years



# City Council Staff Report

## June 25, 2024



From: Christopher Fisher, Municipal Services Director

Prepared by: Nicole Mann, Staff Services Assistant

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Awarding Request for Bid (RFB) No. 24-002 and approving Agreement No. 2024-170 with Pace Supply for pipe and pipe fittings for the Municipal Services Utilities, and Water Quality Control divisions, for a period of one (1) year, with an option to extend the Agreement for two (2) additional one-year terms, in an annual compensation not to exceed \$175,000 and a total compensation not to exceed \$525,000 over the 3-year term of the Agreement, if all renewal periods are exercised. Appropriate funding for this Agreement is located in Fund 410 "Water Quality Control (WQC)" account 410-51-530.43314 "Contract Help – Service," Fund 410 "Water Quality Control (WQC)" account 410-51-531.44001\_005 "Supplies Piping Supplies," and Fund 420 "Water" account 420-52-550.44001\_005 "Supplies Piping Supplies"

Resolution: Awarding Request for Bid (RFB) No. 24-002 and approving Agreement No. 2024-171 with GP Norton Co. – a Division of Hajoca, for pipe and pipe fittings for the Municipal Services Utilities, and Water Quality Control divisions, for a period of one (1) year, with an option to extend the Agreement for two (2) additional one-year terms, in an annual compensation not to exceed \$75,000 and a total compensation not to exceed \$225,000 over the 3-year term of the Agreement, if all renewal periods are exercised. Appropriate funding for this Agreement is located in Fund 410 "Water Quality Control (WQC)" account 410-51-530.43314 "Contract Help – Service," Fund 410 "Water Quality Control (WQC)" account 410-51-531.44001\_005 "Supplies Piping Supplies," and Fund 420 "Water" account 420-52-550.44001\_005 "Supplies Piping Supplies"

**2. SYNOPSIS:**

Awarding RFB No. 24-002 and approving Agreements with Pace Supply and GP Norton Co. for pipe and pipe fittings for the Municipal Services Utilities and Water Quality Control divisions.

**3. DISCUSSION OF ISSUE:**

Water and sewer infrastructures of the City are maintained and repaired with the help of more than 1,000 parts that are kept on hand by the Utilities and Water Quality Control Divisions.

The Purchasing Office solicited formal bids for pipe and pipe fittings on Request for Bid (RFB) 24-002 by publishing the formal bid notice in the local newspaper, the City's website and at the City Hall bulletin board, and contacting potential bidders by fax or email according to TMC 2-7-06 "Purchases: Procedures" guidelines.

The RFB stated that the City of Turlock may elect to award two separate agreements to two or more suppliers, in which only two vendors submitted a bid. The purchasing office evaluated the bid proposals by assessing each line item for the low bid amount, and the overall cost of all parts are shown below. Staff is recommending an authorization to award two contracts to the lowest bidders for the purchase of pipe and pipe fittings for the Municipal Services Utilities and Water Quality Control divisions. Due to GP Norton Co's limited capacity to supply roughly 40-50% of the items listed in the RFB, staff suggests that Pace Supply be awarded \$175,000 annually, and GP Norton Co be awarded \$75,000 annually, for a combined annual compensation amount not to exceed \$250,000.

Bidder's Name	Pace Supply Stockton, CA	GP Norton Co Merced, CA
Total Bid Amount	\$338,558.34	\$92,542.80

Growth to the City of Turlock has boosted the demand for homes, apartments and businesses, which has in turn increased the need for plumbing fittings and fixtures. In addition, the road rehabilitation project has resulted in an increase in the necessity for water and sewer replacement, repairs and maintenance. Upgraded water valves, water and sewer pipe, and manhole lids are just a few of the components required for the roads project. Fire hydrants and backflow preventers, both essential for preserving health and safety, have seen pricing increases of approximately 72%. Due to inflation, the previous contract for pipe and pipe fittings had expensed all funds months ahead of the renewal date, forcing staff to make purchases from other sources while staying within the purchasing guidelines. To be able to maintain for the entire year of the agreement, increased annual compensation is necessary.

The Municipal Service Department's proposed budget for FY 2024-2025 budget has sufficient funding to offset the fiscal impact of the requested compensation for the Pace Supply and GP Norton agreements.

**4. BASIS FOR RECOMMENDATION:**

Due to the growth in the City of Turlock and the increased need for plumbing fixtures, and repairs and maintenance to the City's established infrastructure, staff is recommending that the contracts for RFB No. 24-002 for pipe and pipe fittings for the Municipal Services Utilities and Water Quality Control divisions be awarded to both Pace Supply and GP Norton Co.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

No General Fund money will be used for this project.

The combined Agreement amounts are not to exceed an annual compensation of \$250,000 and a total compensation is not to exceed \$750,000 over the 3-year term of the Agreement, if all renewal periods are exercised. Appropriate funds are been requested through the Fiscal Year 2024-2025 process.

**Fiscal Impact:**

**\$250,000.00 annually**

410-51-530.43314 "Contract Help-Service" - \$50,000

410-51-531.44001\_005 "Supplies Piping Supplies" – \$100,000

420-52-550.44001\_005 "Supplies Piping Supplies" - \$100,000

No budget appropriation is needed at this time.

**6. STAFF RECOMMENDATION**

Recommend Approval.

**7. CITY MANAGER'S COMMENTS**

Recommend Approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

- A. Do not approve the Agreement. This alternative is not recommended because the agreement is needed to purchase water and sewer parts for maintenance and repairs of the City's infrastructure.

**10. ATTACHMENTS:**

- A. Draft Resolution - Pace Supply
- B. Draft Resolution - GP Norton, Co.
- C. Agreement No. 2024-170 with Pace Supply
- D. Exhibit A: Bid Summary for Pace Supply
- E. Agreement No. 2024-171 with GP Norton, Co. – a Division of Hajoca
- F. Exhibit B: Bid Summary for GP Norton Co.



**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby award Request for Bid (RFB) No. 24-002 and approve Agreement No. 2024-170 with Pace Supply, for pipe and pipe fittings for the Municipal Services Utilities, and Water Quality Control Divisions, for a period of one (1) year, with an option to extend the Agreement for two (2) additional one-year terms in an annual compensation not to exceed \$175,000 and a total compensation not to exceed \$525,000 over the 3-year term of the Agreement, if all renewal periods are exercised. Appropriate funding for this Agreement is located in Fund 410 "Water Quality Control (WQC)" account 410-51-530.43314 "Contract Help – Service," Fund 410 "Water Quality Control (WQC)" account 410-51-531.44001\_005 "Supplies Piping Supplies," and Fund 420 "Water" account 420-52-550.44001\_005 "Supplies Piping Supplies."

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote.

AYES:

NOES:

NOT PARTICIPATING:

ABSENT:

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California



**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby award Request for Bid (RFB) no. 2024-171 and approve Agreement No. 2024-171 with GP Norton Co. – a Division of Hajoca, for pipe and pipe fittings for the Municipal Services Utilities, and Water Quality Control Divisions, for a period of one (1) year, with an option to extend the Agreement for two (2) additional one-year terms in an annual compensation not to exceed \$75,000 and a total compensation not to exceed \$225,000 over the 3-year term of the Agreement, if all renewal periods are exercised. Appropriate funding for this Agreement is located in Fund 410 “Water Quality Control (WQC)” account 410-51-530.43314 “Contract Help – Service,” Fund 410 “Water Quality Control (WQC)” account 410-51-531.44001\_005 “Supplies Piping Supplies,” and Fund 420 “Water” account 420-52-550.44001\_005 “Supplies Piping Supplies.”

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote.

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California





**AGREEMENT BETWEEN THE CITY OF TURLOCK  
and  
PACE SUPPLY  
for  
PIPE AND PIPE FITTINGS**

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**City Contract No. 2024-170**

**THIS AGREEMENT** (the “Agreement”) is entered into by and between the CITY OF TURLOCK, a California municipal corporation (“CITY”), and Pace Supply, (“SUPPLIER”), on this 25th day of June 2024 (the “Effective Date”). CITY and SUPPLIER may be collectively referred to herein as the “Parties” or individually as “Party.” There are no other parties to this Agreement.

**RECITALS**

**WHEREAS**, CITY has a need for pipe and pipe fittings; and

**WHEREAS**, SUPPLIER has made a proposal to CITY to provide pipe and pipe fittings. A description that of which SUPPLIER proposes to provide is included in Exhibit A attached hereto and incorporated herein by reference; and

**WHEREAS**, CITY desires to purchase pipe and pipe fittings from SUPPLIER, subject to the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, the parties hereto mutually agree as follows:

**AGREEMENT**

**1. RECITALS:** The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Section 1 through 35 of this Agreement, Sections 1 through 35 shall prevail.

**2. PURCHASE OF PRODUCT:** SUPPLIER agrees to sell, and CITY agrees to purchase pipe and pipe fittings, as described in Exhibit A.

**3. SAFETY REQUIREMENT:** All services and products must comply with California State Division of Industrial Safety orders and O.S.H.A.

Contract No. 2024-170  
{PLA 2024}

**4. COMPENSATION:** CITY agrees to pay SUPPLIER in accordance with Exhibit A as full remuneration for performing all Services and furnishing all staffing and materials called for in Exhibit A and for performance by SUPPLIER of all of its duties and obligations under this Agreement. In no event shall the annual sum of this Agreement exceed One Hundred and Seventy-Five Thousand and No/100<sup>th</sup> Dollars (\$175,000). SUPPLIER agrees that compensation shall be paid in the manner and at the times set forth below:

(a) Invoices: SUPPLIER shall submit dated invoices to CITY specifying the date, location and service rendered, and the charge therefor.

(b) Payment: All payments by CITY shall be made in arrears, after satisfactory service, as determined and approved by CITY, has been provided. Payment shall be made by CITY no more than thirty (30) days from CITY's receipt of invoice.

**5. TERM OF AGREEMENT:** The term of this Agreement shall be one (1) year and will commence on the Effective Date and terminate on the 25th day of June, 2025 (Term), unless the Parties mutually agree in writing to terminate the Agreement earlier or extend the Term pursuant to this Agreement.

**6. EXTENSION OF AGREEMENT:** CITY may elect to extend this Agreement for two (2) additional one-year term(s), on the same terms and conditions, upon issuing an "Election to Extend Agreement" letter executed by the City Manager and SUPPLIER thirty (30) days prior to the expiration of this Agreement. On each anniversary date, SUPPLIER will be allowed to increase prices. Increases may not exceed increases in the San Francisco-Oakland Consumer Price Index for all urban consumers or percentage increases in SUPPLIER's published prices, whichever is lower. In all cases, CITY may cancel the contract if a requested price increase is not acceptable.

**7. INSURANCE:** SUPPLIER shall not commence work under this Agreement until SUPPLIER has obtained City's approval regarding all insurance requirements, forms, endorsements, amounts, and carrier ratings, nor shall SUPPLIER allow any subcontractor to commence work on a subcontract until all similar insurance required of the subcontractor shall have been so obtained and approved. SUPPLIER shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by SUPPLIER, its agents, representatives, employees or subcontractors. Failure to maintain or renew coverage or to provide evidence of renewal may constitute a material breach of contract. Any available insurance proceeds in excess of the specified minimum limits and coverage shall be available to CITY.

(a) General Liability Insurance: SUPPLIER shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than two million dollars (\$2,000,000) per occurrence, four million dollars (\$4,000,000) general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability and coverage for explosion, collapse and underground property damage hazards. SUPPLIER's general liability policies shall be primary and not seeking contribution from the City's coverages, and be endorsed using Insurance Services Office form CG 20 10 to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies.

(b) Workers' Compensation Insurance: SUPPLIER shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one

million dollars (\$1,000,000). SUPPLIER shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

(c) Auto Insurance: SUPPLIER shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than one million dollars (\$1,000,000) per accident. If SUPPLIER owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

(d) Umbrella or Excess Policy: SUPPLIER may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required. The Umbrella or Excess policies shall be provided on a true “following form” or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability and Automobile Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the SUPPLIER’s primary and excess liability policies are exhausted.

(e) Deductibles and Self-Insured Retentions: Upon request of City, any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its elective and appointive boards, officers, agents, employees, and volunteers; or (2) SUPPLIER shall provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

(f) Other Insurance Provisions: The commercial general liability policy shall contain, or be endorsed to contain, the following provisions:

(1) City, its elective and appointive boards, officers, agents, employees, and volunteers are to be covered as additional insureds with respect to liability arising out of work or operations performed by or on behalf of SUPPLIER, including materials, parts or equipment furnished in connection with such work or operations, which coverage shall be maintained in effect for at least three (3) years following the completion of the work specified in the contract. General liability coverage can be provided in the form of an endorsement to SUPPLIER’s insurance (at least as broad as CG 20 10 for ongoing operations and CG 20 37 for products/completed operations), or as a separate Owners and Contractors Protective Liability policy providing both ongoing operations and completed operations coverage.

(2) For any claims related to this project, SUPPLIER’s insurance coverage shall be primary insurance as respects City and any insurance or self-insurance maintained by City shall be excess of SUPPLIER’s insurance and shall not contribute with it.

(3) In the event of cancellation, non-renewal, or material change that reduces or restricts the insurance coverage afforded to City under this Agreement, the insurer, broker/producer, or SUPPLIER shall provide City with thirty (30) days’ prior written notice of such cancellation, non-renewal, or material change.

(4) Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

(g) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII or with an insurer to which the City has provided prior approval.

(h) Verification of Coverage: SUPPLIER shall furnish City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive SUPPLIER's obligation to provide them. City reserves the right, at any time, to require complete, certified copies of all required insurance policies and endorsements.

(i) Waiver of Subrogation: With the exception of professional liability, SUPPLIER hereby agrees to waive subrogation which any insurer of SUPPLIER may acquire from SUPPLIER by virtue of the payment of any loss. The commercial general liability policy and workers' compensation policy shall be endorsed to contain a waiver of subrogation in favor of City for all work performed by SUPPLIER, its agents, employees, independent contractors and subcontractors. SUPPLIER agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation.

(j) Subcontractors: SUPPLIER shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**8. INDEMNIFICATION:** To the full extent permitted by law, SUPPLIER shall indemnify, defend, and hold harmless City and any and all of its elective and appointive boards, officers, officials, agents, employees or volunteers from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by SUPPLIER or by any individual or agency for which SUPPLIER is legally liable, including, but not limited to, officers, agents, employees, or subcontractors of SUPPLIER.

**9. INDEPENDENT CONTRACTOR RELATIONSHIP:** All acts of SUPPLIER, its agents, officers, and employees and all others acting on behalf of SUPPLIER relating to the performance of this Agreement, shall be performed as independent contractors and not as agents, officers, or employees of CITY. SUPPLIER, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of CITY. SUPPLIER has no authority or responsibility to exercise any rights or power vested in the CITY. No agent, officer, or employee of the CITY is to be considered an employee of SUPPLIER. It is understood by both SUPPLIER and CITY that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture.

SUPPLIER, its agents, officers and employees are and, at all times during the terms of this Agreement, shall represent and conduct themselves as independent contractors and not as employees of CITY.

SUPPLIER shall determine the method, details and means of performing the work and Services to be provided by SUPPLIER under this Agreement. SUPPLIER shall be responsible to CITY only for the requirements and results specified in this Agreement, and, except as expressly provided in this Agreement, shall not be subjected to CITY's control with respect to the physical action or activities of the

SUPPLIER in fulfillment of this Agreement. SUPPLIER has control over the manner and means of performing the Services under this Agreement. SUPPLIER is permitted to provide services to others during the same period service is provided to CITY under this Agreement. If necessary, SUPPLIER has the responsibility for employing other persons or firms to assist SUPPLIER in fulfilling the terms and obligations under this Agreement.

If in the performance of this Agreement any third persons are employed by SUPPLIER, such persons shall be entirely and exclusively under the direction, supervision, and control of SUPPLIER. All terms of employment including hours, wages, working conditions, discipline, hiring, and discharging or any other term of employment or requirement of law shall be determined by the SUPPLIER.

It is understood and agreed that as an independent contractor and not an employee of CITY neither the SUPPLIER or SUPPLIER'S assigned personnel shall have any entitlement as a CITY employee, right to act on behalf of the CITY in any capacity whatsoever as an agent, or to bind the CITY to any obligation whatsoever.

It is further understood and agreed that SUPPLIER must issue W-2 forms or other forms as required by law for income and employment tax purposes for all of SUPPLIER'S personnel.

As an independent contractor, SUPPLIER hereby indemnifies and holds CITY harmless from any and all claims that may be made against CITY based upon any contention by any third party that an employer-employee relationship exists by reason of this Agreement.

**10. TERMINATION:** Either Party may terminate this Agreement without cause or legal excuse by providing thirty (30) days' written notice to the other party.

**11. CONFORMANCE WITH FEDERAL AND STATE LAW:** All equipment, supplies and services used by SUPPLIER in the performance of this Agreement shall conform to the laws of the government of the United States and the State of California.

**12. TIME:** Time is of the essence in this Agreement for each covenant and term of a condition herein.

**13. ENTIRE AGREEMENT AND MODIFICATION:** This Agreement supersedes all previous Agreements and constitutes the entire understanding of the parties hereto. SUPPLIER shall be entitled to no other benefits than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. SUPPLIER specifically acknowledges that in entering into and executing this Agreement, SUPPLIER relies solely upon the provisions contained in this Agreement and no others. Should any conflict exist between the terms and conditions of the Agreement and any and all exhibits attached hereto, the terms and conditions of the Agreement shall prevail.

**14. AMENDMENTS:** Both parties to this Agreement understand that it may become desirable or necessary during the execution of this Agreement, for CITY or SUPPLIER to modify the scope of Services provided for under this Agreement. Any material extension or change in the scope of work shall be discussed with CITY and the change and cost shall be memorialized in a written amendment to the original contract prior to the performance of the additional work.

Until an Amendment is so executed, CITY will not be responsible to pay any charges SUPPLIER may incur in performing such additional services, and SUPPLIER shall not be required to perform any such additional services.

**15. PARTIAL INVALIDITY:** If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

**16. WAIVER:** No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

**17. AUDIT:** CITY's duly authorized representative shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify SUPPLIER'S charges to CITY under this Agreement.

SUPPLIER agrees to retain reports, records, documents, and files related to charges under this Agreement for a period of four (4) years following the date of final payment for SUPPLIER Services. CITY's representative shall have the right to reproduce any of the aforesaid documents.

**18. GOVERNING LAW:** This Agreement shall be governed according to the laws of the State of California.

**19. HEADINGS NOT CONTROLLING:** Headings used in the Agreement are for reference purposes only and shall not be considered in construing this Agreement.

**20. COMPLIANCE WITH LAWS:** SUPPLIER shall insure compliance with all safety and hourly requirements for employees, in accordance with federal, state, and county safety and health regulations and laws including, but not limited to, prevailing wage laws, if applicable. SUPPLIER shall fully comply with all applicable federal, state, and local laws, ordinances, regulations and permits.

**21. CITY BUSINESS LICENSE:** SUPPLIER will have a City of Turlock business license.

**22. ASSIGNMENT:** This Agreement is binding upon CITY and SUPPLIER and their successors. Except as otherwise provided herein, neither CITY nor SUPPLIER shall assign, sublet, or transfer interest in this Agreement or any part thereof without the prior written consent of the other.

**23. NOTICE:** Any and all notices permitted or required to be given hereunder shall be deemed duly given and effective (1) upon actual delivery, if delivery is by hand; or (2) five (5) days after delivery into the United States mail, if delivery is by postage paid, registered, or certified (return receipt requested) mail. Each such notice shall be sent to the parties at the address respectively indicated below or to any other address as the respective parties may designate from time to time:

To City:

**City of Turlock**  
Attention: Chris Fisher  
156 South Broadway, Suite 270  
Turlock, California 95380

With courtesy copy to:

Petrulakis Law & Advocacy APC  
George A. Petrulakis, City Attorney  
Post Office Box 92  
Modesto, California 95352

If to Supplier:

Pace Supply  
Attention: Steven Wright  
4015 Newton Rd  
Stockton, CA 95205

**24. CITY CONTRACT ADMINISTRATOR:** The City's contract administrator and contact person for this Agreement is:

Nicole Mann  
Municipal Services  
156 S. Broadway, Suite 270  
Turlock, California 95380  
Telephone: (209) 668-5590 ext 4452  
E-mail: [nmann@turlock.ca.us](mailto:nmann@turlock.ca.us)

**25. MODIFICATION:** No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all of the Parties to this Agreement.

**26. AUTHORITY:** All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, neither Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

**27. VENUE.** Venue for all legal proceedings shall be in the Superior Court of the State of California, in and for the County of Stanislaus.

**28. SEVERIBILITY:** If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

Contract No. 2024-170  
{PLA 2024}

**29. COUNTERPARTS:** This Agreement may be executed simultaneously, and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

**30. ENTIRE AGREEMENT:** This Agreement, together with its specific references, attachments, and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof and supersedes any and all prior negotiations, understanding, and agreements with respect hereto, whether oral or written.

**31. SUPERSEDES PRIOR AGREEMENT:** It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, or representations, whether written, electronic or oral, between the Parties with respect to the subject matter of this Agreement.

**32. MANDATORY AND PERMISSIVE:** “Shall” and “will” and “agrees” are mandatory. “May” and “can” are permissive.

**33. SUCCESSORS AND ASSIGNS:** All representations, covenants, and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of, any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.

**34. ATTORNEY’S FEES AND COSTS:** If any action at law or in equity not resolved pursuant to the “Arbitration of Disputes” section of this Agreement, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

**35. NECESSARY ACTS AND FURTHER ASSURANCES:** The Parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

*[Signatures on Following Page]*



**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by and through their respective officers' thereunto duly authorized.

**CITY OF TURLOCK, a municipal corporation**

**SUPPLIER Pace Supply**

By: \_\_\_\_\_  
Reagan M. Wilson, City Manager

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED AS TO SUFFICIENCY:

Print name: \_\_\_\_\_

By: \_\_\_\_\_  
Christopher Fisher, Municipal Services Director

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
George A. Petrulakis, City Attorney

ATTEST:

By: \_\_\_\_\_  
Julie Christel, City Clerk



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REQUEST FOR BID (RFB) NO. 24-002  
FOR  
PIPE AND PIPE FITTINGS

RFB ISSUED: 3/15/24  
BIDS DUE: 4/9/2024 3:00 PM

BID SUBMITALS TO:  
CITY OF TURLOCK  
ATTN: PURCHASING  
156 S. BROADWAY, SUITE 270  
TURLOCK, CA 95380

24-002 Pipe & Pipe Fittings  
Exhibit A

Name of Firm: PACE SUPPLY

Contact Person(s): STEVEN WRIGHT

Address: 4015 NEWTON ROAD, STOCKTON, CA 95205

Phone: 916-343-9437 Fax: 209-463-7595

Email: SWRIGHT@PACESUPPLY.COM

City of Turlock Business License No.: 200037

DIR No (If Applicable):

Contractor License No. (If Applicable):



(Signature)



## RFB 24-002 BID SUMMARY

Item #	City Part #	Description	Qty.	Pace Supply Unit Price	GP Norton Co Unit Price
<b>Pipe &amp; Pipe Fittings</b>					
1	CLBUS001	BUSHING, JOINTS 4" J BUSHING ( SDR 26 )	20	\$ 13.41	
2	NO CITY #	BUSHING, JOINTS 4" CLAY-ABS, SCH 40, #JOI-139	20	\$ 13.41	
3	CLBUS005	BUSHING, JOINTS 4" B BUSHING ( C 900 )	20	\$ 13.41	
4	CLBUS010	BUSHING, JOINTS 6" J BUSHING ( SDR 26 )	20	\$ 26.08	
5	CLBUS015	BUSHING, JOINTS 6" B BUSHING ( C 900 )	20	\$ 26.08	
6	CLBUS020	BUSHING, JOINTS 8" J BUSHING ( SDR 26 )	6	\$ 39.85	
7	CLBUS025	BUSHING, JOINTS 8" BUSHING ( C 900 )	6	\$ 39.85	
8	CLBUS030	BUSHING, JOINTS 10" J BUSHING ( SDR 26 )	2	\$ 73.20	
9	CLBUS035	BUSHING, JOINTS 10" B BUSHING ( C 900 )	2	\$ 73.20	
10	CLBUS040	BUSHING, JOINTS 12" J BUSHING ( SDR 26 )	2	\$ 80.80	
11	CLBUS045	BUSHING, JOINTS 12" B BUSHING ( C 900 )	2	\$ 80.80	
12	CLBUS050	BUSHING, JOINTS 14" J BUSHING ( SDR 26 )	2	\$ 90.51	
13	CLBUS055	BUSHING, JOINTS 14" B BUSHING ( C 900 )	2	\$ 90.51	
14	CLBUS060	BUSHING, JOINTS 16" J BUSHING ( SDR 26 )	2	\$ 107.00	
15	CLBUS065	BUSHING, JOINTS 16" B BUSHING ( C 900 )	2	\$ 107.00	
16	No city part #	CAP SOLVENT WELD SDR35 8" PART# PSFCAPH8	10	\$ 35.76	
17	No city part #	CAP GASKET SDR35 8" PART# PSFCAPG8	10	\$ 43.71	
18	CLCAA001	PLUG 4" A.B.S. THREADED	50	\$ 3.88	\$ 3.19
19	CLCOM001	4" ABS, T-Y LONG TURN ALL HUB	50	\$ 33.39	\$ 19.82
20	CLCOM002	4" ABS, T-Y SHORT TURN ALL HUB	50	\$ 18.93	
21	CLCOU001	COUPLER, 4" JOINTS RUBBER CALDER, CLAY TO CLAY	100	\$ 16.05	
22	CLCOU005	COUPLER, 4" JOINTS SHEAR COUPLER, CLAY TO CLAY	20	\$ 33.00	
23	CLCOU010	COUPLER, 6" JOINTS SHEAR COUPLER, CLAY TO CLAY	20	\$ 47.92	
24	CLCOU015	COUPLER, 8" JOINTS SHEAR COUPLER, CLAY TO CLAY	20	\$ 65.06	
25	CLCOU020	COUPLER, 10" JOINTS SHEAR COUPLER, CLAY TO CLAY	12	\$ 89.79	
26	CLCOU025	COUPLER, 12" JOINTS SHEAR COUPLER, CLAY TO CLAY	12	\$ 114.10	
27	CLCOU030	COUPLER, 14" JOINTS SHEAR COUPLER, CLAY TO CLAY	6	\$ 151.00	
28	CLCOU035	COUPLER, 16" JOINTS SHEAR COUPLER, CLAY TO CLAY	2	\$ 188.00	
29	CLCOU040	COUPLER, 3" STAINLESS CAST	12	\$ 22.00	
30	CLCOU045	COUPLER, 4" STAINLESS CAST	12	\$ 26.00	
31	CLCOU050	COUPLER, 6" STAINLESS CAST	12	\$ 24.00	
32	CLCOU055	COUPLER, 8" STAINLESS CAST	12	\$ 58.00	
33	CLCOU060	COUPLER, 4" X 3" CALDER	12	\$ 14.50	\$ 5.05
34	CLCOU065	COUPLER, 4" X 3" ABS REDUCER (20 PER BOX)	20	\$ 12.00	\$ 8.63
35	CLCOU070	COUPLER, 4" SDR26 X ABS TRANSITION	50	\$ 7.00	
36	CLCOU075	COUPLER, 4" ABS SLIP X FM THREAD	50	\$ 7.35	\$ 6.02
37	CLCOU076	COUPLER, 4" RUBBER CALDER CLAY TO AC	20	\$ 14.50	\$ 9.45
38	CLCOU080	COUPLER, 4" ABS SPIGOT X FM THREAD	20	\$ 13.00	\$ 9.44
39	CLCOU085	COUPLER, 4" ABS SLIP X SLIP	50	\$ 6.00	\$ 4.58
40	CLCOU090	COUPLER, 4" RUBBER CALDER CLAY TO PLASTIC	50	\$ 14.50	\$ 6.89
41	CLCOU100	COUPLER, 4" C-900 X SDR 26 TRANSITION BELL TO BELL	10	\$ 152.00	
42	CLCOU105	COUPLER, 4" C-900 BELL X SDR 26 SPIGOT TRANSITION	10	\$ 208.00	
43	CLELB001	ELBOW 4" ABS HUB/HUB 22 1/2 DEGREE	25	\$ 10.25	\$ 8.43
44	CLELB005	ELBOW 4" ABS HUB/HUB 45 DEGREE	25	\$ 11.00	\$ 9.03
45	CLELB010	ELBOW 4" ABS HUB/HUB 90 DEGREE	25	\$ 13.60	\$ 11.26
46	CLELB075	ELBOW 4" SDR26 RINGTITE 22 1/2 DEGREE	25	\$ 35.50	
47	CLELB080	ELBOW 4" SDR26 RINGTITE 45 DEGREE	25	\$ 26.50	
48	CLELB085	ELBOW 4" SDR26 RINGTITE 90 DEGREE	25	\$ 47.75	
49	CLELB090	ELBOW 4" ABS STREET 22 1/2 DEGREE	25	\$ 17.50	\$ 14.40
50	CLELB095	ELBOW 4" ABS STREET 45 DEGREE	25	\$ 11.15	\$ 9.18
51	CLELB100	ELBOW 4" ABS STREET 90 DEGREE	25	\$ 16.25	\$ 13.39
52	CLELB105	ELBOW 4" C-900 22 1/2 BELL TO BELL	6	\$ 185.00	
53	CLELB110	ELBOW 4" C-900 45 BELL TO BELL	6	\$ 190.00	
54	CLELB115	ELBOW 4" SDR26 STREET 22 1/2 DEGREE	6	\$ 34.00	
55	CLELB120	ELBOW 4" SDR26 STREET 45 DEGREE	6	\$ 24.00	
56	CLELB015	ELBOW 10" C-900 22 1/2 BELL TO BELL	2	\$ 568.00	
57	CLELB020	ELBOW 10" C-900 45 BELL TO BELL	2	\$ 950.00	
58	CLELB025	ELBOW 10" C-900 90 BELL TO BELL	2	\$ 1,700.00	
59	CLELB030	ELBOW 12" C-900 22 1/2 BELL TO BELL	2	\$ 1,400.00	
60	CLELB035	ELBOW 12" C-900 45 BELL TO BELL	2	\$ 1,400.00	
61	CLELB040	ELBOW 12" C-900 90 BELL TO BELL	2	\$ 2,225.00	
62	CLELB045	ELBOW 6" C-900 22 1/2 BELL TO BELL	6	\$ 260.00	
63	CLELB050	ELBOW 6" C-900 45 BELL TO BELL	6	\$ 275.00	

64	CLELB055	ELBOW 6" C-900 90 BELL TO BELL	6	\$	459.00	
65	CLELB060	ELBOW 8" C-900 22 1/2 BELL TO BELL	6	\$	491.00	
66	CLELB065	ELBOW 8" C-900 45 BELL TO BELL	6	\$	485.00	
67	CLELB070	ELBOW 8" C-900 90 BELL TO BELL	6	\$	860.00	
68	CLFRA001	FRAME #2 CATCH BASIN	10	\$	400.00	
69	CLGRA001	GRATE #1 CATCH BASIN	6	\$	400.00	
70	CLGRA005	GRATE #2 CATCH BASIN	10	\$	400.00	
71	CLINS001	INSERT, RUBBER 4" VCP TO ABS	5	\$	12.00	
72	CLINS005	INSERT, RUBBER 6" VCP TO ABS	5	\$	28.00	
73	CLINS010	INSERT, RUBBER 4" VCP TO BALD CAST	5	\$	19.00	
74	CLINS015	INSERT, RUBBER 6" VCP TO BALD CAST	5	\$	30.00	
75	CLINS020	INSERT, RUBBER 8" VCP TO BALD CAST	5	\$	43.00	
76	CLINS025	INSERT, RUBBER 10" VCP TO CLASS 150	5	\$	73.00	
77	CLINS030	INSERT, RUBBER 12" VCP TO CLASS 150	5	\$	80.00	
78	CLINS035	INSERT, RUBBER 15" VCP TO CLASS 150	2	\$	80.00	
79	CLINS040	INSERT, RUBBER 18" VCP TO CLASS 150	2	\$	80.00	
80	CLINS045	INSERT, RUBBER 8" VCP TO CLASS 150	5	\$	43.00	
81	CLINS050	INSERT, RUBBER 10" VCP TO TRANSITE	5	\$	56.00	
82	CLINS055	INSERT, RUBBER 8" VCP TO CAST IRON	5	\$	45.00	
83	CLINS060	INSERT, RUBBER 4" VCP TO TRANSITE	5	\$	21.00	
84	CLINS065	INSERT, RUBBER 6" VCP TO TRANSITE	5	\$	34.00	
85	CLINS070	INSERT, RUBBER 8" VCP TO TRANSITE	5	\$	41.00	
86	CLMNH001	MANHOLE HOOK 27" X 5/8"	5	\$	57.00	
87	CLMNH005	MANHOLE HOOK 33" X 5/8"	5	\$	70.00	
88	NO CITY #	1" X 14-1/2" RAM-NEK COILS 8/BX		\$	250.00	
89	CLMAN001	MANHOLE RING & COVER MARKED SEWER	12	\$	530.00	
90	CLMAN005	MANHOLE RING & COVER MARKED STORM	12	\$	530.00	
91	CLMAN006	MANHOLE RING EXTENSION 1 1/2"	4	\$	195.00	
92	CLMAN007	MANHOLE RING EXTENSION 2"	4	\$	220.00	
93	CLMAN010	MANHOLE, 1 FOOT BARREL	3	NO BID		
94	CLMAN015	MANHOLE, 2 FOOT BARREL	3	NO BID		
95	CLMAN020	MANHOLE, 3 FOOT BARREL	2	NO BID		
96	CLMAN025	MANHOLE, 4 FOOT BARREL	2	NO BID		
97	CLMAN030	MANHOLE, 1 FOOT CONE	4	NO BID		
98	CLMAN035	MANHOLE, 2 FOOT CONE	4	NO BID		
99	CLMAN040	MANHOLE, 3 FOOT CONE	3	NO BID		
100	CLMAN041	MANHOLE, 2" GRADE RING	20	NO BID		
101	CLMAN045	MANHOLE, 3" GRADE RING	20	\$	85.00	
102	CLMAN050	MANHOLE, 6" GRADE RING	15	\$	100.00	
103	CLORI001	O-RING 10" RUBBER FOR PLASTIC TO CONCRETE	2	\$	18.00	
104	CLORI005	O-RING 12" RUBBER FOR PLASTIC TO CONCRETE	2	\$	19.00	
105	CLORI010	O-RING 15" RUBBER FOR PLASTIC TO CONCRETE	2	\$	24.00	
106	CLORI015	O-RING 18" RUBBER FOR PLASTIC TO CONCRETE	2	\$	86.00	
107	CLORI020	O-RING 6" RUBBER FOR PLASTIC TO CONCRETE	2	\$	13.00	
108	CLORI025	O-RING 8" RUBBER FOR PLASTIC TO CONCRETE	2	\$	14.00	
109	CLPIP001	PIPE 4" ABS	300	\$	3.33	\$ 3.07
110	CLPIP005	PIPE 4" SDR26	400	\$	3.80	
111	CLPIP010	PIPE 6" SDR26	200	\$	8.50	
112	CLPIP015	PIPE 8" SDR26	200	\$	15.40	
113	CLPIP020	PIPE 10" SDR26	60	\$	24.90	
114	CLPIP025	PIPE 12" SDR26	60	\$	35.80	
115	CLPIP060	PIPE 4" CAST IRON NO HUB	100	\$	13.90	\$ 12.18
116	CLPIP065	PIPE 6" CAST IRON NO HUB	100	\$	24.00	\$ 20.93
117	CLPLG001	4" TEST PLUG	12	\$	9.00	\$ 4.60
118	CLPLG005	6" TEST PLUG	12	\$	20.00	\$ 11.68
119	CLPLG010	PLUG 10" SPEEDSEAL STOPPER	4	\$	90.00	
120	CLPLG015	PLUG 12" SPEEDSEAL STOPPER	4	\$	140.00	
121	CLPLG020	PLUG 4" SPEEDSEAL STOPPER	4	\$	20.00	
122	CLPLG025	PLUG 6" SPEEDSEAL STOPPER	4	\$	30.00	
123	CLPLG030	PLUG 8" SPEEDSEAL STOPPER	4	\$	50.00	
124	CLRED001	REDUCER 10" X 6" VCP SPEED SEAL	2	\$	600.00	
125	CLRED005	REDUCER 12" X 10" VCP SPEED SEAL	2	\$	600.00	
126	CLRED010	REDUCER 8" X 6" VCP SPEED SEAL	2	\$	300.00	
127	CLTEE001	4" TAP-N-TEE SADDLE FITTING	10	\$	65.00	
128	CLTEE005	TEE 4" X 8" INSERT A TEE FOR C900	2	\$	185.00	
129	CLTEE010	TEE 4" X 10" X 12" INSERT A TEE FOR C900	2	\$	190.00	
130	CLTEE015	TEE 4" X 8" INSERT A TEE FOR PVC	2	\$	225.00	
131	CLTEE020	TEE 4" X 10" X 12" INSERT A TEE FOR PVC	2	\$	250.00	

132	CLTEE025	TEE 4" X 15" INSERT A TEE FOR VCP	6	\$ 250.00	
133	CLTEE030	TEE 4" X 8" INSERT A TEE FOR VCP	6	\$ 250.00	
134	CLTEE035	TEE 4" X 10" & 12" INSERT A TEE FOR VCP	6	\$ 300.00	
135	CLWYE001	4" SDR26 WYE ALL HUB	6	\$ 57.00	
136	CLWYE010	4" C900 WYE ALL HUB	6	\$ 260.00	
137	CLWYE015	12" X 4" SDR26 WYE ALL HUB	6	\$ 356.00	
138	CLWYE020	10" X 4" SDR26 WYE ALL HUB	6	\$ 260.00	
139	CLWYE025	8" X 4" SDR26 WYE ALL HUB	6	\$ 103.00	
140	CLWYE030	6" X 4" SDR26 WYE ALL HUB	6	\$ 74.00	
141	NO CITY #	8" X 4" C900 WYE ALL HUB	6	\$ 780.00	
142	CLWYE035	6" X 4" C900 WYE ALL HUB	6	\$ 420.00	
143	WTADA001	ADAPTER 3/4" BRASS FMIP X PJ	20	\$ 21.45	
144	WTADA005	ADAPTER 3/4" BRASS MIP X PJ	20	\$ 21.90	
145	WTADA010	ADAPTER 1" BRASS FMIP X PJ	20	\$ 27.40	
146	WTADA015	ADAPTER 1" BRASS MIPT X PJ	20	\$ 31.80	
147	WTADA020	ADAPTER 1 1/2" BRASS FMIP X PJ	20	\$ 68.65	
148	WTADA025	ADAPTER 1 1/2" BRASS MIP X PJ	20	\$ 53.65	
149	WTADA030	ADAPTER 2" BRASS FMIP X PJ	20	\$ 81.75	
150	WTADA035	ADAPTER 2" BRASS MIP X PJ	20	\$ 78.20	
151	WTADA040	ADAPTER DUCTILE IRON 10" F X MJ	4	\$ 253.00	
152	WTADA045	ADAPTER DUCTILE IRON 12" F X MJ	4	\$ 323.00	
153	WTADA050	ADAPTER DUCTILE IRON 14" F X MJ	2	\$ 495.00	
154	WTADA055	ADAPTER DUCTILE IRON 6" F X MJ	20	\$ 97.00	
155	WTADA060	ADAPTER DUCTILE IRON 4" F X MJ	10	\$ 70.00	
156	WTADA065	ADAPTER DUCTILE IRON 8" F X MJ	10	\$ 145.00	
157	NO CITY #	ADAPTER DUCTILE IRON 10" F X MJ	4	\$ 253.00	
158	NO CITY #	ADAPTER DUCTILE IRON 12" F X MJ	4	\$ 323.00	
159	WTADA070	ADAPTER PVC 3/4" SLIP X MIPT SCHEDULE 80	100	\$ 3.35	\$ 3.68
160	WTADA075	ADAPTER PVC 3/4" SLIP X 1" MIPT SCHEDULE 80	100	\$ 4.05	\$ 9.80
161	WTADA080	ADAPTER PVC 1" SLIP X MIPT SCHEDULE 80	200	\$ 5.80	\$ 6.37
162	WTADA085	ADAPTER PVC 1 1/2" SLIP X MIPT SCHEDULE 80	100	\$ 9.70	\$ 10.70
163	WTADA090	ADAPTER PVC 2" SLIP X MIPT SCHEDULE 80	100	\$ 14.00	\$ 15.47
164	WTADA095	METER ADAPTERS 3/4" TO 1" FORD A34	10	\$ 21.10	
165	NO CITY #	BACKFLOW ASSEMBLY 1" PRESSURE VACUUM BREAKER	10	\$ 148.00	\$ 130.00
166	WTBFL001	BACKFLOW ASSEMBLY 3/4" DOUBLE CHECK	10	\$ 252.00	\$ 295.20
167	WTBFL005	BACKFLOW ASSEMBLY 1" DOUBLE CHECK	10	\$ 280.00	\$ 324.70
168	WTBFL010	BACKFLOW ASSEMBLY 1 1/2" DOUBLE CHECK	10	\$ 751.00	\$ 841.25
169	WTBFL015	BACKFLOW ASSEMBLY 2" DOUBLE CHECK	10	\$ 845.00	\$ 947.00
170	NO CITY #	BACKFLOW WILKINS 1" DOUBLE CHECK 950 XLT2		\$ 313.00	
171	NO CITY #	BACKFLOW WILKINS 1 1/2" DOUBLE CHECK 950 XLT2		\$ 813.00	
172	NO CITY #	BACKFLOW WILKINS 2" DOUBLE CHECK 950 XLT2		\$ 915.00	
173	WTBFL020	BACKFLOW ASSEMBLY 3" DOUBLE CHECK	2	\$ 1,895.00	\$ 1,899.00
174	WTBFL025	BACKFLOW ASSEMBLY 4" DOUBLE CHECK	3	\$ 2,195.00	\$ 2,245.00
175	WTBFL030	BACKFLOW ASSEMBLY 6" DOUBLE CHECK	2	\$ 3,500.00	\$ 3,510.00
176	WTBFL035	BACKFLOW ASSEMBLY 8" DOUBLE CHECK	2	\$ 6,580.00	\$ 6,590.00
177	WTBFL040	BACKFLOW ASSEMBLY 10" DOUBLE CHECK	2	\$ 9,955.00	\$ 9,956.00
178	WTBFL045	BACKFLOW ASSEM 3" DOUBLE CHECK DET ASSEMBLY	2	\$ 2,873.00	\$ 2,825.00
179	WTBFL050	BACKFLOW ASSEM 4" DOUBLE CHECK DET ASSEMBLY	4	\$ 3,225.00	\$ 3,065.00
180	WTBFL055	BACKFLOW ASSEM 6" DOUBLE CHECK DET ASSEMBLY	4	\$ 4,703.00	\$ 4,575.00
181	WTBFL060	BACKFLOW ASSEM 8" DOUBLE CHECK DET ASSEMBLY	4	\$ 8,954.00	\$ 8,510.00
182	WTBFL065	BACKFLOW ASSEM 10" DOUBLE CHECK DET ASSEMBLY	2	\$ 12,880.00	\$ 12,235.00
183	WTBFL070	BACKFLOW ASSEMBLY PVB 3/4"	4	\$ 133.00	\$ 112.00
184	WTBFL075	BACKFLOW ASSEMBLY PVB 1"	12	\$ 148.00	\$ 122.35
185	WTBFL080	BACKFLOW ASSEMBLY PVB 1 1/4"	2	\$ 656.00	\$ 535.00
186	WTBFL085	BACKFLOW ASSEMBLY PVB 1 1/2"	12	\$ 685.00	\$ 559.00
187	WTBFL090	BACKFLOW ASSEMBLY PVB 2"	12	\$ 780.00	\$ 635.00
188	WTBFL095	BACKFLOW ASSEMBLY 3/4" REDUCED PRESSURE	6	\$ 487.00	\$ 505.00
189	WTBFL100	BACKFLOW ASSEMBLY 1" REDUCED PRESSURE	15	\$ 487.00	\$ 517.00
190	WTBFL105	BACKFLOW ASSEMBLY 1 1/2" REDUCED PRESSURE	12	\$ 910.00	\$ 920.00
191	WTBFL110	BACKFLOW ASSEMBLY 2" REDUCED PRESSURE	12	\$ 985.00	\$ 999.00
192	WTBFL115	BACKFLOW ASSEMBLY 3" REDUCED PRESSURE	2	\$ 2,477.00	\$ 2,355.00
193	WTBFL120	BACKFLOW ASSEMBLY 4" REDUCED PRESSURE	2	\$ 3,022.00	\$ 2,870.00
194	WTBFL125	BACKFLOW ASSEMBLY 6" REDUCED PRESSURE	2	\$ 5,083.00	\$ 4,325.00
195	WTBFL125	BACKFLOW ASSEMBLY 8" REDUCED PRESSURE	2	\$ 9,587.00	\$ 9,105.00
196	WTBLNK001	BLANKET - 3/4 - 1"	15	\$ 78.00	\$ 125.00
197	WTBLNK005	BLANKET - 1 1/2 - 2"	15	\$ 120.00	\$ 150.00
198	WTBLNK010	BLANKET - 3 - 4"	6	\$ 260.00	\$ 200.00
199	WTBOL000	BOLT UP SET 3"	20	\$ 5.20	

200	WTBOL001	BOLT UP SET 4"	20	\$ 9.00	
201	WTBOL005	BOLT UP SET 6" & 8"	20	\$ 17.50	
202	WTBOL010	BOLT UP SET 10" & 12"	20	\$ 41.00	
203	WTBOL015	BOLT, MACHINE 3/4" X 4" & NUTS	100	\$ 5.00	
204	WTBOL020	BOLT, MACHINE 5/8"-11 X 2 1/2" & NUTS	50	\$ 5.00	
205	WTBOL025	BOLT, MACHINE 5/8"-11 X 2 1/4" & NUTS	50	\$ 5.00	
206	WTBOL030	BOLT, MACHINE 5/8"-11 X 3" & NUTS	100	\$ 5.00	
207	WTBOL031	5/8"-11 NUTS	100	\$ 0.50	
208	WTBOL035	BOLT, MACHINE 7/8" X 4" & NUTS	100	\$ 7.00	
209	WTBOL040	BOLT, MJ TEE HEAD 3/4" X 3 1/2" & NUTS	50	\$ 7.00	
210	WTBOL045	BOLT, MJ TEE HEAD 3/4" X 4" & NUTS+C58	200	\$ 8.00	
211	WTBOL050	BOLT, DILLY LUG	30	\$ 8.00	
212	WTBOL055	BOLT, MACHINE .5 X 2.5 (1/2" X 2 1/2")	50	\$ 0.80	
213	WTBOL060	BOLT, MACHINE .5 X 2.25 (1/2" X 2 1/4")	50	\$ 0.80	
214	WTBOL065	BOLT, MACHINE .5 X 2 (1/2" X 2")	50	\$ 0.80	
215	WTBOL070	BOLT, MACHINE .75 X 2.5 (3/4" X 2 1/2")	50	\$ 2.00	
216	WTBOL075	BOLT, MACHINE .75 X 3.5 (3/4" X 3 1/2")	50	\$ 2.00	
217	WTBOL080	BOLT, MACHINE .625 X 2 (5/8" X 2")	50	\$ 1.00	
218	WTBOX001	BOX, B16 UTILITY	40	\$ 51.00	\$ 60.71
219	WTBOX005	BOX, B36 UTILITY	30	\$ 78.00	\$ 93.11
220	WTBOX010	BOX, B40 UTILITY	2	\$ 217.00	\$ 261.22
221	WTBOX015	BOX, B44 UTILITY	2	\$ 239.00	\$ 274.42
222	WTBOX020	BOX, B48 UTILITY	2	\$ 278.00	\$ 322.66
223	WTBOX025	BOX, B52 UTILITY	2	\$ 348.00	\$ 404.47
224	WTBOX030	BOX COVER C.I. WATER B16C	10	\$ 159.00	\$ 184.71
225	WTBOX035	BOX COVER, BOX B16-61D STEEL CHECKER PLATE	10	\$ 177.00	\$ 241.12
226	WTBOX040	BOX COVER, B16 D CONCRETE	10	\$ 43.00	\$ 51.59
227	WTBOX045	BOX COVER, B36-61G STEEL CHECKER PLATE	10	\$ 284.00	\$ 409.74
228	WTBOX046	BOX COVER, B36-G CONCRETE W/ CI READING LID	10	\$ 103.00	\$ 111.95
229	WTBOX050	BOX COVER, B40-61G STEEL CHECKER PLATE	2	\$ 419.00	\$ 602.34
230	WTBOX055	BOX COVER, B40-M W/10" X 16" CONC LID	2	\$ 230.00	\$ 229.97
231	WTBOX060	BOX COVER, B44-62G STEEL CHECKER PLATE	2	\$ 534.00	\$ 744.44
232	WTBOX065	BOX COVER, B44-E2 2 PC CONC W/CONC RDG LID	2	\$ 600.00	\$ 138.35
233	WTBOX070	BOX COVER, B48-62G STEEL CHECKER PLATE	2	\$ 668.00	\$ 932.93
234	WTBOX075	BOX COVER, B46-M2 2PC CONC W/CONC RDG LID	2	\$ 575.00	
235	WTBOX080	BOX COVER, B52-62G STEEL CHECKER PLATE	2	\$ 890.00	\$ 1,226.92
236	WTBOX085	BOX, METER EXTENSION - E40	2	\$ 176.00	
237	WTBOX090	BOX, METER EXTENSION - E44	2	\$ 148.00	
238	WTBOX095	BOX, METER EXTENSION - E-48	2	\$ 203.00	
239	WTBOX100	BOX G5 GRADE RING 1" HIGH G5GR10	10	\$ 54.00	\$ 62.21
240	WTBOX105	BOX G5 GRADE RING 1 1/2" HIGH G5GR15	10	\$ 60.00	\$ 70.88
241	WTBOX110	BOX G5 GRADE RING 2" HIGH G5GR20	10	\$ 70.00	\$ 89.35
242	WTBOX115	BOX G5 CAST IRON LID MARKED WATER	40	\$ 39.50	\$ 44.12
243	WTBOX116	BOX G5 CAST IRON LID MARKED SEWER	150	\$ 39.50	\$ 44.12
244	WTBOX120	BOX, TRAFFIC G5 VALVE BOX 10 3/8" X 12" HIGH	150	\$ 47.00	\$ 58.72
245	WTBOX125	BOX, TRAFFIC B1324 (B16)	10	\$ 201.00	\$ 60.71
246	WTBOX130	BOX, TRAFFIC B1324-61JH - H/20 COVER(B16)	10	\$ 269.00	\$ 344.53
247	WTBOX135	BOX, TRAFFIC B1730 (B36)	10	\$ 367.00	\$ -
248	WTBOX140	BOX, TRAFFIC B1730-51JH - H/20 COVER (B36)	10	\$ 468.00	
249	WTBOX150	BOX, B-36 UTILITY FIBERLITE	10	\$ 244.00	\$ 264.64
250	WTBOX155	BOX, B-16 FIBRELYTE LID MARKED WATER	300	\$ 96.00	\$ 115.49
251	WTBOX160	BOX, B-36 FIBRELYTE LID MARKED WATER	100	\$ 234.00	\$ 256.92
252	WTBOX165	BOX, B-16 EXTENSION	10	\$ 45.00	\$ 49.78
253	WTBOX170	BOX, B-36 EXTENSION	10	\$ 82.00	\$ 89.35
254	WTBOX175	BOX G4 CAST IRON LID MARKED WATER	30	\$ 53.00	\$ 56.55
255	WTBOX180	BOX, TRAFFIC G4 VALVE BOX 10 3/8" X 12" HIGH	30	\$ 80.00	\$ 56.55
256	WTBUS001	BUSHING, 1" X 3/4" BRASS	10	\$ 3.45	\$ 4.63
257	WTBUS005	BUSHING, 1 1/2" X 1" BRASS	10	\$ 7.45	\$ 10.09
258	WTBUS010	BUSHING, 2" X 1" BRASS	10	\$ 13.25	\$ 17.96
259	WTBUS015	BUSHING, 2" X 1 1/2" LF BRASS	10	\$ 11.00	\$ 14.92
260	NO CITY #	BUSHING, 3" X 2" LF BRASS		\$ 42.00	\$ 33.40
261	WTBUS020	BUSHING, 3/4" X 1/2" GALVANIZED	50	\$ 2.25	\$ 1.77
262	WTBUS025	BUSHING, 1" X 3/4" GALVANIZED	50	\$ 2.50	\$ 2.00
263	WTBUS030	BUSHING, 1 1/2" X 1" GALVANIZED	50	\$ 4.45	\$ 3.92
264	WTBUS035	BUSHING, 2" X 1" GALVANIZED	50	\$ 5.45	\$ 4.31
265	WTBUS040	BUSHING, 2" X 1 1/2" GALV	50	\$ 4.75	\$ 4.31
266	WTBUS045	BUSHING, 2" X 1 1/4" GALV	20	\$ 5.45	\$ 4.31
267	WTBUS050	BUSHING 3" X 2" GALVANIZED	20	\$ 14.00	\$ 11.54

268	WTBUS055	BUSHING, 4" X 2" GALVANIZED	20	\$	30.00	\$	20.60
269	WTBUS060	BUSHING, 4" X 3" GALVANIZED	20	\$	30.00	\$	18.54
270	NO CITY #	BUSHING, 4" X 2" LF BRASS	4	\$	117.00	\$	90.50
271	WTCAP000	CAP DUCTILE IRON 10" X MJ	4	\$	100.00		
272	WTCAP001	CAP DUCTILE IRON 10" X 2" MJ	4	\$	130.00		
273	WTCAP005	CAP DUCTILE IRON 10" X 4" MJ	4	\$	350.00		
274	WTCAP006	CAP DUCTILE IRON 12" X MJ	4	\$	150.00		
275	WTCAP010	CAP DUCTILE IRON 12" X 2" MJ	4	\$	180.00		
276	WTCAP015	CAP DUCTILE IRON 12" X 4" MJ	4	\$	430.00		
277	WTCAP020	CAP DUCTILE IRON 14" X 4" MJ	4	\$	600.00		
278	WTCAP025	CAP DUCTILE IRON 16" X 4" MJ	4	\$	700.00		
279	WTCAP026	CAP DUCTILE IRON 4" X MJ	4	\$	27.00		
280	WTCAP030	CAP DUCTILE IRON 4" X 2" MJ	4	\$	58.00		
281	NO CITY #	CAP DUCTILE IRON 4" X 4" MJ		\$	300.00		
282	WTCAP031	CAP DUCTILE IRON 6" X MJ	4	\$	49.00		
283	WTCAP035	CAP DUCTILE IRON 6" X 2" MJ	4	\$	79.00		
284	WTCAP040	CAP DUCTILE IRON 6" X 4" MJ	4	\$	208.00		
285	WTCAP041	CAP DUCTILE IRON 8" X MJ	4	\$	80.00		
286	WTCAP045	CAP DUCTILE IRON 8" X 2" MJ	4	\$	109.00		
287	WTCAP050	CAP DUCTILE IRON 8" X 4" MJ	4	\$	271.00		
288	WTCAP055	CAP, 1/2" GALVANIZED	20	\$	1.20	\$	0.94
289	WTCAP060	CAP, 3/4" GALVANIZED	20	\$	1.70	\$	1.35
290	WTCAP065	CAP, 1" GALVANIZED	20	\$	1.90	\$	1.49
291	WTCAP070	CAP, 1 1/2" GALVANIZED	20	\$	3.50	\$	2.76
292	WTCAP075	CAP, 2" GALVANIZED	20	\$	4.40	\$	4.00
293	WTCAP080	CAP, 3" GALVANIZED	10	\$	20.00		
294	WTCAP085	CAP, 4" GALVANIZED	10	\$	44.00		
295	WTCAP090	CAP, 1/2" PVC - SLIP	10	\$	0.45	\$	0.33
296	WTCAP095	CAP, 3/4" PVC - SLIP	10	\$	0.50	\$	0.39
297	WTCAP100	CAP, 1" PVC - SLIP	10	\$	0.75	\$	0.61
298	WTCAP105	CAP, 1 1/4" PVC - SLIP	40	\$	1.10	\$	0.86
299	WTCAP110	CAP, 1 1/2" PVC - SLIP	10	\$	1.20	\$	0.95
300	WTCAP115	CAP, 2" PVC - SLIP	10	\$	1.40	\$	1.13
301	WTCLA001	CLAMP FULL CIRC RPR RNG 2.35-2.63 X 7 1/2" SS	12	\$	63.00		
302	WTCLA005	CLAMP FULL CIRC RPR RNG 3.00-3.25 X 7 1/2" OD	12	\$	71.00		
303	WTCLA010	CLAMP FULL CIRC RPR RNG 4.95-5.35 X 7 1/2" AC	12	\$	78.00		
304	WTCLA011	CLAMP FULL CIRC RPR RNG 4.95-5.35 X 12 1/2" AC	12	\$	120.00		
305	WTCLA015	CLAMP FULL CIRC RPR RNG 4.74-5.14 X 7 1/2"C900 AC CI	12	\$	78.00		
306	NO CITY #	CLAMP FULL CIRC RPR RNG 4.74-5.14 X 12 1/2"C900 AC CI		\$	120.00		
307	WTCLA020	CLAMP FULL CIRC RPR RNG 5.22-5.62 X 7 1/2" SS	12	\$	78.00		
308	No city part #	CLAMP FULL CIRC RPR RNG 5.22-5.62 X 12 1/2" SS	6	\$	120.00		
309	WTCLA240	CLAMP FULL CIRC RPR RNG 5.95-6.35 X 7 1/2" OD	12	\$	88.00		
310	WTCLA025	CLAMP FULL CIRC RPR RNG 5.95-6.35 X 12 1/2" OD	12	\$	123.00		
311	WTCLA030	CLAMP FULL CIRC RPR RNG 6.56-6.96X7 1/2" SS C900CI	12	\$	88.00		
312	WTCLA035	CLAMP FULL CIRC RPR RNG 6.63-7.03X7 1/2" SS C900CI	12	\$	88.00		
313	WTCLA036	CLAMP FULL CIRC RPR RNG 6.84-7.24 X 6" ROMAC	12	\$	105.00		
314	WTCLA040	CLAMP FULL CIRC RPR RNG 6.84-7.24X7 1/2"C900 CIAC	12	\$	81.00		
315	WTCLA045	CLAMP FULL CIRC RPR RNG 7.10-7.50 X 12 1/2" AC	12	\$	132.00		
316	WTCLA050	CLAMP FULL CIRC RPR RNG 9.30-9.70 X 10" AC	12	\$	114.00		
317	WTCLA051	CLAMP FULL CIRC RPR RNG 9.00-9.40 X 6" ROMAC	12	\$	114.00		
318	WTCLA055	CLAMP FULL CIRC RPR RNG 9.00-9.40 X7 1/2 C900AC CI	12	\$	94.00		
319	WTCLA060	CLAMP FULL CIRC RPR RNG 8.99-9.79 X 12" C900 AC CI	12	\$	241.00		
320	WTCLA065	CLAMP FULL CIRC RPR RNG 8.99-9.79X7 1/2" C900AC CI	12	\$	152.00		
321	WTCLA070	CLAMP FULL CIRC RPR RNG 9.30-9.70 X 7 1/2" AC	12	\$	97.00		
322	WTCLA075	CLAMP FULL CIRC RPR RNG 9.27-9.67 X 7 1/2" AC	12	\$	97.00		
323	WTCLA080	CLAMP FULL CIRC RPR RNG 11.75-12.15 X 7 1/2" AC	12	\$	121.00		
324	WTCLA085	CLAMP FULL CIRC RPR RNG 9.20-10.00 X 12 1/2, OD	12	\$	248.00		
325	WTCLA090	CLAMP FULL CIRC RPR RNG 7.20-8.00 X 12 1/2", OD	12	\$	230.00		
326	WTCLA095	CLAMP FULL CIRC RPR RNG 8.60-9.39 X 12 1/2" SS C900 CI	12	\$	242.00		
327	WTCLA100	CLAMP BELL JOINT LEAK 11.10-11.40	4	\$	218.00		
328	WTCLA105	CLAMP BELL JOINT LEAK 4.80-5.00	4	\$	115.00		
329	WTCLA110	CLAMP BELL JOINT LEAK 6.90-7.10	4	\$	126.00		
330	WTCLA115	CLAMP BELL JOINT LEAK 9.05-9.30	4	\$	173.00		
331	WTCLA120	CLAMP, FULL CIRCLE REPAIR - 4" OD X 7 1/2"	12	\$	88.00		
332	WTCLA125	CLAMP, REPAIR SPOT 3" ODS X 4" STYLE "C"	12	\$	43.00		
333	WTCLA130	CLAMP, REPAIR SPOT 4" ODS X 8" STYLE "C"	12	\$	44.00		
334	WTCLA135	CLAMP, REPAIR SPOT 6" OD X 8"	12	\$	98.00		
335	WTCLA140	CLAMP, REPAIR SPOT 6" STD X 8" STYLE "C"	12	\$	98.00		



336	WTCLA145	CLAMP, REPAIR SPOT 8" ODS X 3" STYLE "SC"	12	\$ 39.00
337	WTCLA150	CLAMP, REPAIR SPOT 8" ODS X 6" STYLE "SC"	12	\$ 72.00
338	WTCLA155	CLAMP, REPAIR SPOT 3/4" STD STL X 4"	12	\$ 38.00
339	WTCLA160	CLAMP, REPAIR SPOT 3/4" STD STL X 6"	12	\$ 66.00
340	WTCLA165	CLAMP, REPAIR SPOT 1" STD STL X 4"	12	\$ 39.00
341	WTCLA170	CLAMP, REPAIR SPOT 1" STD STL X 6"	12	\$ 66.00
342	WTCLA175	CLAMP, REPAIR SPOT 1 1/2" STD STL X 4"	12	\$ 41.00
343	WTCLA180	CLAMP, REPAIR SPOT 1 1/2" STD STL X 6"	12	\$ 72.00
344	WTCLA185	CLAMP, REPAIR SPOT 2" STD STL X 3"	12	\$ 13.00
345	WTCLA190	CLAMP, REPAIR SPOT 2" STD STL X 6"	12	\$ 24.00
346	WTCLA195	CLAMP, REPAIR SPOT 4" STD STL X 3"	12	\$ 19.00
347	WTCLA200	CLAMP, REPAIR SPOT 4" STD STL X 6"	12	\$ 27.00
348	WTCLA205	CLAMP, REPAIR SPOT 6" STD STL X 3"	12	\$ 24.00
349	WTCLA210	CLAMP, REPAIR SPOT 6" STD STL X 6"	12	\$ 35.00
350	WTCLA215	CLAMP, REPAIR SPOT 8" STD STL X 3"	12	\$ 24.00
351	WTCLA220	CLAMP, REPAIR SPOT 8" STD STL X 6"	12	\$ 39.00
352	WTCLA225	CLAMP, REPAIR SPOT 2 1/2" STD STL X 4"	12	\$ 30.00
353	WTCLA230	CLAMP FULL CIRC RPR RNG 3.96-4.25 X 7 1/2" OD	12	\$ 90.00
354	WTCLA235	CLAMP FULL CIRC RPR RNG 3.96-4.25 X 12 1/2" OD	12	\$ 132.00
355	WTCLA245	CLAMP, HOSE 1" - 2" DELTA RUBBER	30	\$ 2.00
356	WTCLA250	CLAMP, HOSE 5" - 7" DELTA RUBBER	30	\$ 4.00
357	WTCOR001	VALVE CORPORATION STOP 3/4" MIPT X M1PT	10	\$ 47.00
358	WTCOR005	VALVE CORPORATION STOP 1" MIPT X MIPT	10	\$ 63.00
359	WTCOR010	VALVE CORPORATION STOP 1 1/2" MIPT X M1PT	10	\$ 148.00
360	WTCOR015	VALVE CORPORATION STOP 1 1/2" MIPT X PJ	10	\$ 161.00
361	WTCOR020	VALVE CORPORATION STOP 2" MIPT X MIPT	10	\$ 252.00
362	WTCOR025	VALVE CORPORATION STOP 2" IP X PJ	10	\$ 265.00
363	WTCOR030	VALVE CORPORATION STOP 1" IP X PJ	10	\$ 77.00
364	WTCOU001	COUPLING 3/4" PJ	20	\$ 21.00
365	WTCOU005	COUP COMP 1/2" RNG .84 - .875 STD STL-ROMAC	25	\$ 41.00
366	WTCOU010	COUP COMP 3/4" RNG 1.05 - 1.125 STD STL-ROMAC	100	\$ 41.00
367	WTCOU015	COUP COMP 1" RNG 1.315 - 1.375 STD STL-ROMAC	100	\$ 43.00
368	WTCOU020	COUP COMP 1 1/4" RNG 1.66 STD STL-ROMAC	50	\$ 49.00
369	WTCOU025	COUP COMP 1 1/2" RNG 1.90 STD STL-ROMAC	50	\$ 52.00
370	WTCOU030	COUP COMP 2" RNG 2.375 STD STL-ROMAC	50	\$ 70.00
371	WTCOU035	COUP COMP 3" RNG 3.48 - 3.65 STD STL-ROMAC	2	\$ 107.00
372	WTCOU040	COUP COMP 3" RNG 3.00 OD-ROMAC	2	\$ 88.00
373	WTCOU045	COUP COMP 4" RNG 4.50-4.70 STD STL-ROMAC	2	\$ 99.00
374	WTCOU050	COUP COMP 4" RNG 3.80 - 4.05 OD-ROMAC	2	\$ 99.00
375	WTCOU055	COUP COMP 4" RNG 4.74 - 5.10 AC-ROMAC	2	\$ 99.00
376	WTCOU060	COUP COMP 5" RNG 5.00 OD-ROMAC	2	\$ 99.00
377	WTCOU065	COUP COMP 6" RNG 5.80 - 6.10 OD-ROMAC	2	\$ 134.00
378	WTCOU070	COUP COMP 6" RNG 6.63 STD STL-ROMAC	2	\$ 134.00
379	WTCOU075	COUP COMP 6" RNG 6.86 - 7.20 C900 AC CI-ROMAC	2	\$ 134.00
380	WTCOU076	COUP COMP 6" RNG 7.15 - 7.35 AC -ROMAC	2	\$ 134.00
381	WTCOU080	COUP COMP 6" RNG 6.60 - 6.91 C900-ROMAC	2	\$ 134.00
382	WTCOU085	COUP COMP 8" RNG 7.80 - 8.10 OD-ROMAC	2	\$ 169.00
383	WTCOU090	COUP COMP 8" RNG 8.63 STD STL-ROMAC	2	\$ 169.00
384	WTCOU095	COUP COMP 8" RNG 8.60 - 9.06 CI-ROMAC	2	\$ 169.00
385	WTCOU100	COUP COMP 8" RNG 8.99 - 9.45 C900 AC CI-ROMAC	2	\$ 169.00
386	WTCOU105	COUP COMP 8" RNG 9.31 - 9.50 AC-ROMAC	2	\$ 169.00
387	WTCOU110	COUP COMP 10" RNG 10.00 OD-ROMAC	6	\$ 221.00
388	WTCOU115	COUP COMP 10" RNG 10.89 - 11.40 C900-ROMAC	6	\$ 221.00
389	WTCOU120	COUP COMP 10" RNG 11.80 - 12.12 AC-ROMAC	6	\$ 221.00
390	WTCOU125	COUPLING COMP 12" RNG OD-ROMAC	2	\$ 282.00
391	WTCOU130	COUPLING COMP 12" AC-ROMAC	2	\$ 282.00
392	WTCOU135	COUPLING COMP 12" C-900-ROMAC	2	\$ 282.00
393	WTCOU140	COUPLING COMP 4" 4.74-5.10 ROMAC	2	\$ 134.00
394	WTCOU145	COUP COMP 2 1/2" RNG 2.88 STD STL-ROMAC	10	\$ 78.00
395	WTCOU150	AB CENTER RING 10" (BARREL ONLY) ROMAC	6	\$ 92.00
396	WTCOU151	AB CENTER RING 12" ( BARREL ONLY ) ROMAC	6	\$ 92.00
397	WTCOU155	COUP REDUCER 8"SS C900X6"AC RNG8.60-9.05X7.15-7.35	2	\$ 381.00
398	WTCOU160	COUP REDUCER ODXC900 RNG 10.00X11.10-11.40	2	\$ 381.00
399	WTCOU165	COUP REDUCER SSXC900 RNG10.75X11.10-11.60	2	\$ 381.00
400	WTCOU170	COUP REDUCER C900XSS C900 RNG10.89-11.40X8.60-9.06	2	\$ 381.00
401	WTCOU175	COUPLING 1" PJ X PJ	20	\$ 52.00
402	WTCOU180	COUPLING 1 1/2" PJ X PJ	20	\$ 79.00
403	WTCOU185	COUPLING 2" PJ X PJ	20	\$ 110.00

404	WTCOU190	COUPLING, 1" PJ X PJ - 90 DEGREE ELBOW-ROMAC	20	\$ 58.00	
405	WTCOU195	COUPLING, 1 1/2" PJ X PJ - 90 DEGREE ELBOW-ROMAC	20	\$ 110.00	
406	WTCOU200	COUPLING, 2" PJ X PJ - 90 DEGREE ELBOW-ROMAC	20	\$ 221.00	
407	WTCOU205	COUPLING 10" FLANGED ADAPTER FXMJ	10	\$ 253.00	
408	WTCOU210	COUPLING 4" FLANGED ADAPTER FXMJ	10	\$ 70.00	
409	WTCOU215	COUPLING 6" FLANGED ADAPTER FXMJ	10	\$ 97.00	
410	WTCOU220	COUPLING 8" FLANGED ADAPTER FXMJ	10	\$ 145.00	
411	WTCOU225	COUPLING ANGLE METER 3/4" FMIP	10	\$ 58.00	
412	WTCOU230	COUPLING ANGLE METER 1" FMIP	10	\$ 98.00	
413	WTCOU235	COUPLING, 1/2" PVC SLIP X SLIP	50	\$ 0.50	\$ 0.24
414	WTCOU240	COUPLING, 3/4" PVC SLIP X SLIP	100	\$ 0.50	\$ 0.33
415	WTCOU245	COUPLING, 1" PVC SLIP X SLIP	100	\$ 0.75	\$ 0.58
416	NO CITY #	COUPLING, 1 1/4" PVC SLIP X SLIP		\$ 1.00	\$ 0.80
417	WTCOU250	COUPLING, 1 1/2" PVC SLIP X SLIP	50	\$ 1.10	\$ 0.86
418	WTCOU255	COUPLING, 2" PVC SLIP X SLIP	50	\$ 1.60	\$ 1.31
419	WTCOU260	COUPLING, 3/4" GALVANIZED	50	\$ 2.10	\$ 1.46
420	WTCOU265	COUPLING, 1" GALVANIZED	100	\$ 3.30	\$ 2.41
421	WTCOU270	COUPLING, 1 1/4" GALVANIZED	25	\$ 4.25	\$ 3.32
422	WTCOU275	COUPLING, 1 1/2" GALVANIZED	25	\$ 5.10	\$ 3.78
423	WTCOU280	COUPLING, 2" GALVANIZED	25	\$ 7.00	\$ 5.52
424	WTCOU285	COUPLING, 3" GALVANIZED	12	\$ 35.00	\$ 22.53
425	WTCOU290	COUPLING, 4" GALVANIZED	12	\$ 75.00	\$ 43.07
426	WTCOU295	COUPLING LOKPAK METER X FLANGE 1 1/2"	2	\$ 25.00	
427	WTCOU300	COUPLING LOKPAK METER X FLANGE 2"	2	\$ 25.00	
428	WTCOU305	3" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 151.00	
429	WTCOU310	4" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 171.00	
430	WTCOU315	6" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 230.00	
431	WTCOU320	8" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 295.00	
432	WTCOU325	10" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	6	\$ 375.00	
433	WTCOU330	12" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	6	\$ 430.00	
434	WTCOU335	STRAIGHT METER COUPLING 1" FORD C38-44-1.5	20	\$ 18.00	
435	WTCOU340	METER COUPLER 3/4" MC X MIPT	20	\$ 15.00	
436	WTCOU345	METER COUPLER 1" MC X MIPT	20	\$ 18.00	
437	WTCOU350	COUP TRANS 6" ODXC900 SS RNG 6.60-6.91 X 6.60-6.91	2	\$ 145.00	
438	WTCOU355	COUP TRANS 6" XC900 AC RNG 6.60-6.91 X 6.90 - 7.20	2	\$ 145.00	
439	WTCOU360	COUP TRANS 6" ODXSS 580-610 X 6.55-6.76	2	\$ 145.00	
440	WTCOU365	COUP TRANS 6" SS C900XAC RNG 6.60-6.91 X 7.15-7.35	2	\$ 145.00	
441	WTCOU370	COUP TRANS 6" SS C900XAC RNG 6.60-6.91 X 7.36-7.6	2	\$ 145.00	
442	WTCOU375	COUP TRANS 6" SS C900XC900 ACRNG6.60-6.91X6.86-7.2	2	\$ 145.00	
443	WTCOU380	COUP TRANS 6" C900XAC RNG 6.90-7.10 X 7.15-7.35	2	\$ 145.00	
444	WTCOU385	COUP TRANS 6" C900XAC RNG 6.90-7.10 X 7.36-7.20	2	\$ 145.00	
445	WTCOU390	COUP TRANS 6" C900XAC	2	\$ 145.00	
446	WTCOU395	COUP TRANS 8" SS C900XC900 ACRNG8.60-9.06X9.05-9.4	2	\$ 178.00	
447	WTCOU400	COUP TRANS 8" SS C900XAC RNG 8.60-9.06 X 9.51-9.79	2	\$ 178.00	
448	WTCOU405	COUP TRANS 8" SS C900XAC RNG 8.60-9.06 X 9.31-9.50	2	\$ 178.00	
449	WTCOU410	COUP TRANS 8" SS XC900 AC RNG 8.55-8.75 X8.99-9.40	2	\$ 178.00	
450	WTCOU415	COUP TRANS 10" ODXAC RNG 9.80-10.10 X 11.80-12.12	2	\$ 245.00	
451	WTCOU420	COUP TRANS 10" C900XAC RNG 10.89-11.40X11.80-12.12	2	\$ 245.00	
452	WTCOU425	COUP TRANS 10" SSXC900 RNG 12.70-12.80X13.15-13.55	2	\$ 245.00	
453	WTCOU430	COUPLING, 8" A/C TRANSITE	2	\$ 178.00	
454	WTCRO001	CROSS CAST IRON 10" X 6" F X F X F X F 10" X 6"	2	\$ 905.00	
455	WTCRO005	CROSS CAST IRON 10" X 6" MJ X MJ X F X F 10" X 6"	2	NO BID	
456	WTCRO010	CROSS CAST IRON 10" X 8" F X F X F X F 10" X 8"	2	\$ 998.00	
457	WTCRO015	CROSS CAST IRON 10" X 8" MJ X MJ X F X F 10" X 8"	2	NO BID	
458	WTCRO020	CROSS CAST IRON 12" X 10" F X F X F X F 12" X 10"	2	\$ 1,565.00	
459	WTCRO025	CROSS CAST IRON 12" X 10" MJ X	2	NO BID	
460	WTCRO030	CROSS CAST IRON 12" X 12" F X F X F X F 12" X 12"	2	\$ 1,406.00	
461	WTCRO035	CROSS CAST IRON 12" X 12" MJ X MJ X F X F 12" X 10"	2	NO BID	
462	WTCRO040	CROSS CAST IRON 12" X 6" F X F X F X F 12" X 6"	2	\$ 1,204.00	
463	WTCRO045	CROSS CAST IRON 12" X 6" MJ X MJ X F X F 12" X 6"	2	NO BID	
464	WTCRO050	CROSS CAST IRON 12" X 8" F X F X F X F 12" X 8"	2	\$ 1,298.00	
465	WTCRO055	CROSS CAST IRON 12" X 8" MJ X MJ X F X F 12" X 8"	2	NO BID	
466	WTCRO060	CROSS CAST IRON 6" X 4" F X F X F X F 6" X 4"	2	\$ 415.00	
467	WTCRO065	CROSS CAST IRON 6" X 6" F X F X F X F 6" X 6"	2	\$ 421.00	
468	WTCRO070	CROSS CAST IRON 8" X 6" F X F X F X F 8" X 6"	2	\$ 622.00	
469	WTCRO075	CROSS CAST IRON 8" X 6" MJ X MJ X F X F 8" X 6"	2	NO BID	
470	WTCRO080	CROSS CAST IRON 8" X 8" F X F X F X F 8" X 8"	2	\$ 624.00	
471	WTCRO085	CROSS CAST IRON 8" X 8" MJ X MJ X F X F 8" X 8"	2	NO BID	

472	WTELB001	ELBOW EIGHT BEND 1 MIP X PJ	10	\$ 55.00	
473	WTELB005	ELBOW COUPLING 3/4" 90 DEG FMIP X PJ	10	\$ 32.00	
474	WTELB010	ELBOW COUPLING 3/4" 90 DEG MIP X PJ	10	\$ 32.00	
475	WTELB015	ELBOW COUPLING 1" 90 DEGREE FMIP X PJ	10	\$ 44.00	
476	WTELB020	ELBOW COUPLING 1" 90 DEGREE MIPT X PJ	10	\$ 47.00	
477	WTELB025	ELBOW COUPLING 1 1/2" 90 DEGREE MIP X PJ	10	\$ 90.00	
478	WTELB030	ELBOW COUPLING 2" 90 DEGREE MIPT X PJ	10	\$ 129.00	
479	WTELB035	ELBOW, 10" DUCTILE IRON F X F 22 1/2 DEGREE	2	\$ 439.00	
480	WTELB040	ELBOW, 10" DUCTILE IRON F X F 45 DEGREE	2	\$ 460.00	
481	WTELB045	ELBOW, 10" DUCTILE IRON F X F 90 DEGREE	2	\$ 546.00	
482	WTELB050	ELBOW, 10" DUCTILE IRON F X F 22 1/2 DEGREE	2	\$ 337.00	
483	WTELB055	ELBOW, 10" DUCTILE IRON F X F 45 DEGREE	2	\$ 376.00	
484	WTELB060	ELBOW, 10" DUCTILE IRON F X F 90 DEGREE	2	\$ 421.00	
485	WTELB065	ELBOW, 10" DUCTILE IRON M X M J 22 1/2 DEGREE	2	\$ 206.00	
486	WTELB070	ELBOW, 10" DUCTILE IRON M X M J 45 DEGREE	2	\$ 208.00	
487	WTELB075	ELBOW, 10" DUCTILE IRON M X M J 90 DEGREE	2	\$ 277.00	
488	WTELB080	ELBOW, 12" DUCTILE IRON F X F 22 1/2 DEGREE	2	\$ 644.00	
489	WTELB085	ELBOW, 12" DUCTILE IRON F X F 45 DEGREE	2	\$ 601.00	
490	WTELB090	ELBOW, 12" DUCTILE IRON F X F 90 DEGREE	2	\$ 710.00	
491	WTELB095	ELBOW, 12" DUCTILE IRON F X F 22 1/2 DEGREE	2	\$ 491.00	
492	WTELB100	ELBOW, 12" DUCTILE IRON F X F 45 DEGREE	2	\$ 562.00	
493	WTELB105	ELBOW, 12" DUCTILE IRON F X F 90 DEGREE	2	\$ 605.00	
494	WTELB110	ELBOW, 12" DUCTILE IRON M X M J 22 1/2 DEGREE	2	\$ 269.00	
495	WTELB115	ELBOW, 12" DUCTILE IRON M X M J 45 DEGREE	2	\$ 308.00	
496	WTELB120	ELBOW, 12" DUCTILE IRON M X M J 90 DEGREE	2	\$ 373.00	
497	WTELB125	ELBOW, 14" DUCTILE IRON F X F 90 DEGREE	1	\$ 1,025.00	
498	WTELB130	ELBOW, 14" DUCTILE IRON F X F 90 DEGREE	1	\$ 1,115.00	
499	WTELB135	ELBOW, 14" DUCTILE IRON M X M J 90 DEGREE	1	\$ 690.00	
500	WTELB140	ELBOW, 4" DUCTILE IRON F X F 22 1/2 DEGREE	10	\$ 121.00	
501	WTELB145	ELBOW, 4" DUCTILE IRON F X F 45 DEGREE	10	\$ 122.00	
502	WTELB150	ELBOW, 4" DUCTILE IRON F X F 90 DEGREE	12	\$ 136.00	
503	WTELB155	ELBOW, 4" DUCTILE IRON F X M J 22 1/2 DEGREE	12	\$ 117.00	
504	WTELB160	ELBOW, 4" DUCTILE IRON F X M J 45 DEGREE	12	\$ 92.00	
505	WTELB165	ELBOW, 4" DUCTILE IRON F X M J 90 DEGREE	12	\$ 84.00	
506	WTELB170	ELBOW, 4" DUCTILE IRON M X M J 22 1/2 DEGREE	12	\$ 58.00	
507	WTELB175	ELBOW, 4" DUCTILE IRON M X M J 45 DEGREE	12	\$ 61.00	
508	WTELB180	ELBOW, 4" DUCTILE IRON M X M J 90 DEGREE	12	\$ 74.00	
509	WTELB185	ELBOW, 4" DUCTILE IRON F X F 22 1/2 DEGREE	12	\$ 121.00	
510	WTELB190	ELBOW, 6" DUCTILE IRON F X F 45 DEGREE	12	\$ 187.00	
511	WTELB195	ELBOW, 6" DUCTILE IRON F X F 90 DEGREE	12	\$ 210.00	
512	WTELB200	ELBOW, 6" DUCTILE IRON F X F 45 DEGREE	12	\$ 134.00	
513	WTELB205	ELBOW, 6" DUCTILE IRON F X F 90 DEGREE	12	\$ 148.00	
514	WTELB210	ELBOW, 6" DUCTILE IRON M X M J 22 1/2 DEGREE	12	\$ 89.00	
515	WTELB215	ELBOW, 6" DUCTILE IRON M X M J 45 DEGREE	12	\$ 98.00	
516	WTELB220	ELBOW, 6" DUCTILE IRON M X M J 90 DEGREE	12	\$ 121.00	
517	WTELB225	ELBOW, 8" DUCTILE IRON F X F 22 1/2 DEGREE	12	\$ 278.00	
518	WTELB230	ELBOW, 8" DUCTILE IRON F X F 45 DEGREE	12	\$ 284.00	
519	WTELB235	ELBOW, 8" DUCTILE IRON F X F 90 DEGREE	12	\$ 344.00	
520	WTELB240	ELBOW, 8" DUCTILE IRON F X F 22 1/2 DEGREE	12	\$ 232.00	
521	WTELB245	ELBOW, 8" DUCTILE IRON F X F 45 DEGREE	12	\$ 256.00	
522	WTELB250	ELBOW, 8" DUCTILE IRON F X F 90 DEGREE	12	\$ 258.00	
523	WTELB255	ELBOW, 8" DUCTILE IRON M X M J 22 1/2 DEGREE	12	\$ 139.00	
524	WTELB260	ELBOW, 8" DUCTILE IRON M X M J 45 DEGREE	12	\$ 143.00	
525	WTELB265	ELBOW, 8" DUCTILE IRON M X M J 90 DEGREE	12	\$ 175.00	
526	WTELB270	ELBOW, 3/4" 90 DEGREE BRASS	10	\$ 4.50	\$ 5.81
527	WTELB275	ELBOW, 1" 90 DEGREE BRASS	10	\$ 6.90	\$ 8.92
528	WTELB280	ELBOW, 1 1/2" 90 DEGREE BRASS	10	\$ 19.00	\$ 17.75
529	WTELB285	ELBOW, 2" 90 DEGREE BRASS	10	\$ 22.00	\$ 28.86
530	NO CITY #	ELBOW, 3/4" 45 DEGREE BRASS		\$ 4.60	\$ 5.81
531	WTELB290	ELBOW, 3/4" 45 DEGREE GALVANIZED	25	\$ 2.50	\$ 1.08
532	WTELB295	ELBOW, 3/4" 90 DEGREE GALVANIZED	25	\$ 1.50	\$ 1.08
533	WTELB300	ELBOW, 1 1/4" 45 DEGREE GALVANIZED	25	\$ 5.20	\$ 4.09
534	WTELB305	ELBOW, 1 1/4" 90 DEGREE GALVANIZED	25	\$ 4.00	\$ 3.12
535	NO CITY #	ELBOW, 1" 45 DEGREE BRASS		\$ 8.00	\$ 9.80
536	WTELB310	ELBOW, 1" 45 DEGREE GALVANIZED	20	\$ 3.00	\$ 2.24
537	WTELB315	ELBOW, 1" 90 DEGREE GALVANIZED	20	\$ 2.55	\$ 2.12
538	NO CITY #	ELBOW, 1 1/2" 45 DEGREE BRASS		\$ 15.45	\$ 19.59
539	WTELB320	ELBOW, 1 1/2" 45 DEGREE GALVANIZED	20	\$ 6.15	\$ 3.01

540	WTELB325	ELBOW, 1 1/2" 90 DEGREE GALVANIZED	30	\$ 5.25	\$ 4.10
541	NO CITY #	ELBOW, 2" 45 DEGREE BRASS		\$ 24.00	\$ 31.79
542	WTELB330	ELBOW, 2" 45 DEGREE GALVANIZED	20	\$ 13.00	\$ 5.56
543	WTELB335	ELBOW, 2" 90 DEGREE GALVANIZED	30	\$ 8.60	\$ 6.85
544	WTELB340	ELBOW, 3" 45 DEGREE GALVANIZED	6	\$ 60.00	\$ 35.85
545	WTELB345	ELBOW, 3" 90 DEGREE GALVANIZED	6	\$ 48.00	\$ 28.70
546	WTELB350	ELBOW, 4" 45 DEGREE GALVANIZED	5	\$ 100.00	\$ 60.08
547	WTELB355	ELBOW, 4" 90 DEGREE GALVANIZED	10	\$ 83.00	\$ 49.67
548	WTELB360	ELBOW, 3/4" 90 DEGREE BRASS STREET	10	\$ 5.50	\$ 7.55
549	WTELB365	ELBOW, 1" 90 DEGREE BRASS STREET	10	\$ 9.65	\$ 12.49
550	WTELB370	ELBOW, 1 1/2" 90 DEGREE BRASS STREET	10	\$ 19.80	\$ 24.87
551	WTELB375	ELBOW, 2" 90 DEGREE BRASS STREET	10	\$ 32.00	\$ 42.17
552	WTELB380	ELBOW, 3/4" 90 DEGREE GALVANIZED STREET	20	\$ 2.50	\$ 2.46
553	WTELB385	ELBOW, 1 1/4" 90 DEGREE GALVANIZED STREET	20	\$ 5.40	\$ 3.24
554	WTELB390	ELBOW, 1" 90 DEGREE GALVANIZED STREET	60	\$ 3.25	\$ 2.72
555	WTELB395	ELBOW, 1 1/2" 90 DEGREE GALVANIZED STREET	20	\$ 7.50	\$ 5.64
556	WTELB400	ELBOW, 2" 90 DEGREE GALVANIZED STREET	20	\$ 13.00	\$ 9.45
557	WTELB405	ELBOW, 3" 90 DEGREE GALVANIZED SHEET	4	\$ 53.00	\$ 40.02
558	WTELB410	ELBOW, 1/2" 90 DEGREE PVC	25	\$ 0.45	\$ 0.37
559	WTELB415	ELBOW, 3/4" 90 DEGREE PVC	100	\$ 0.50	\$ 0.41
560	WTELB420	ELBOW, 1" 90 DEGREE PVC	200	\$ 0.90	\$ 0.74
561	NO CITY #	ELBOW, 1 1/4" 90 DEGREE PVC		\$ 1.60	\$ 1.31
562	WTELB425	ELBOW, 1 1/2" 90 DEGREE PVC	50	\$ 1.70	\$ 1.41
563	WTELB430	ELBOW, 2" 90 DEGREE PVC	50	\$ 2.65	\$ 2.20
564	WTELB435	ELBOW, 1/2" 45 DEGREE PVC	25	\$ 0.75	\$ 0.61
565	WTELB440	ELBOW, 3/4" 45 DEGREE PVC	50	\$ 1.15	\$ 0.95
566	WTELB445	ELBOW, 1" 45 DEGREE PVC	100	\$ 1.35	\$ 1.58
567	NO CITY #	ELBOW, 1 1/4" 45 DEGREE PVC		\$ 1.90	\$ 1.97
568	WTELB450	ELBOW, 1 1/2" 45 DEGREE PVC	25	\$ 2.40	\$ 1.97
569	WTELB455	ELBOW, 2" 45 DEGREE PVC	25	\$ 3.10	\$ 2.58
570	WTELB460	ELBOW COUPLING 1" 90 DEGREE PJ X PJ	20	\$ 58.00	
571	WTELB465	ELBOW COUPLING 1 1/2" 90 DEGREE FMPT X PJ	20	\$ 99.00	
572	WTELB470	ELBOW COUPLING 1 1/2" 90 DEGREE PJ X PJ	20	\$ 110.00	
573	WTELB475	ELBOW COUPLING 2" 90 DEGREE FMPT X PJ	20	\$ 141.00	
574	WTELB480	ELBOW COUPLING 2" 90 DEGREE PJ X PJ	20	\$ 222.00	
575	WTFDC001	FDC BRASS 4" CHECK VALVE	5	\$ 170.00	
576	WTFDC005	FDC 4" FIRE HOSE CONNECTION - STRAIGHT	5	\$ 135.00	
577	WTFDC010	FDC 4" FIRE HOSE CONNECTION - ANGLE	5	\$ 139.00	
578	WTFIR001	FIRE DEPARTMENT CONNECTION	5	NO BID	
579	WTFLG001	FLANGE, FILLER 4" X 1/2"	5	\$ 65.00	
580	WTFLG005	FLANGE, FILLER 4" X 3/4"	5	\$ 86.00	
581	WTFLG010	FLANGE, FILLER 4" X 1"	5	\$ 141.00	
582	WTFLG015	FLANGE, FILLER 4" X 1 1/4"	5	NO BID	
583	WTFLG020	FLANGE, FILLER 4" X 1 1/2"	5	\$ 191.00	
584	WTFLG025	FLANGE, FILLER 4" X 2"	5	\$ 226.00	
585	WTFLG030	FLANGE, FILLER 6" X 1/2"	5	\$ 80.00	
586	WTFLG035	FLANGE, FILLER 6" X 3/4"	5	\$ 111.00	
587	WTFLG040	FLANGE, FILLER 6" X 1"	5	\$ 172.00	
588	WTFLG041	FLANGE, FILLER 6" X 1 1/4"	5	NO BID	
589	WTFLG045	FLANGE, FILLER 6" X 1 1/2"	5	\$ 310.00	
590	WTFLG050	FLANGE, FILLER 6" X 2"	5	\$ 310.00	
591	WTFLG051	FLANGE 12" BLIND FLANGE		\$ 322.00	
592	WTFLG055	FLANGE 10" BLIND FLANGE	4	\$ 239.00	
593	WTFLG060	FLANGE 3" BLIND FLANGE	4	\$ 43.00	
594	WTFLG065	FLANGE 4" BLIND FLANGE	4	\$ 69.00	
595	WTFLG070	FLANGE 6" BLIND FLANGE	4	\$ 104.00	
596	WTFLG075	FLANGE 8" BLIND FLANGE	4	\$ 175.00	
597	WTFLG080	FLANGE ANGLE METER 1 1/2" FMIP	25	\$ 171.00	
598	WTFLG085	FLANGE ANGLE METER 1 1/2" FMIP	25	\$ 238.00	
599	WTFLG090	FLANGE, COMPANION 3" 4 BOLT DI OR CI	10	\$ 34.00	
600	WTFLG095	FLANGE, COMPANION 4" 8 BOLT DI OR CI	10	\$ 45.00	
601	WTFLG100	FLANGE, COMPANION 6" 8 BOLT DI OR CI	10	\$ 72.00	
602	WTFLG105	FLANGE, COMPANION 8" 8 BOLT DI OR CI	10	\$ 121.00	
603	WTFLG110	FLANGE, METER 1 1/2" C.I. OR BRASS	60	\$ 30.00	
604	WTFLG115	FLANGE, METER 2" C.I. OR BRASS	60	\$ 32.00	
605	WTFLG120	FLANGE, WELDING 10" 10 BOLT DI OR CI	2	\$ 73.00	
606	WTFLG125	FLANGE, WELDING 12" 10 BOLT DI OR CI	2	\$ 128.00	
607	WTFLG130	FLANGE, WELDING 3" 4 BOLT DI OR CI	2	\$ 21.00	

608	WTFLG135	FLANGE, WELDING 4" 8 BOLT DI OR CI	2	\$ 29.00
609	WTFLG140	FLANGE, WELDING 6" 8 BOLT DI OR CI	2	\$ 40.00
610	WTFLG145	FLANGE, WELDING 8" 8 BOLT DI OR CI	2	\$ 42.00
611	WTFLG150	FLANGE, 12" BLIND FLANGE	2	\$ 322.00
612	WTFLG155	FLANGE, REDUCING 2" X 9"	2	\$ 100.00
613	WTFLG160	FLANGE, REDUCING 3" X 9"	2	\$ 221.00
614	WTFLG165	FLANGE, REDUCING 4" X 9"	2	\$ 65.00
615	WTFLG170	FLANGE, REDUCING 3" X 11"	2	\$ 295.00
616	WTFLG175	FLANGE, REDUCING 4" X 11"	2	\$ 225.00
617	WTFLG180	FLANGE, REDUCING 3" X 13 1/2"	2	\$ 230.00
618	WTFLG185	FLANGE, REDUCING 4" X 13 1/2"	2	\$ 380.00
619	WTGAS115	GASKETS, 4" C900 COULPLING	5	NO BID
620	WTGAS120	GASKETS, 6" C900 COULPLING	5	NO BID
621	WTGAS125	GASKETS, 8" C900 COULPLING	5	NO BID
622	WTGAS130	GASKETS, 10" C900 COULPLING	5	NO BID
623	WTGAS135	GASKETS, 12" C900 COULPLING	5	NO BID
624	WTGAS001	GASKETS, 10" FLANGE	50	\$ 8.00
625	WTGAS005	GASKETS, 12" FLANGE	50	\$ 10.00
626	WTGAS010	GASKETS, 14" FLANGE	10	\$ 14.00
627	WTGAS015	GASKETS, 16" FLANGE	10	\$ 20.00
628	WTGAS020	GASKETS, 3" FLANGE	50	\$ 3.00
629	WTGAS025	GASKETS, 4" FLANGE	100	\$ 4.00
630	WTGAS030	GASKETS, 6" FLANGE	100	\$ 5.00
631	WTGAS035	GASKETS, 8" FLANGE	100	\$ 7.00
632	WTGAS040	GASKETS, 6" FIRE HYDRANT FULL FACED GASKET	100	\$ 8.00
633	WTGAS045	GASKETS, 3/4" METER	100	\$ 0.40
634	WTGAS050	GASKETS, 1" METER	200	\$ 0.45
635	WTGAS055	GASKETS, 1 1/2" METER	50	\$ 3.00
636	WTGAS060	GASKETS, 2" METER	100	\$ 3.00
637	WGKFFG34	GASKETS,		NO BID
638	WTGAS065	GASKETS, 10" RINGTITE	2	\$ 36.00
639	WTGAS070	GASKETS, 4" RINGTITE	12	\$ 18.00
640	WTGAS075	GASKETS, 6" RINGTITE	12	\$ 22.00
641	WTGAS080	GASKETS, 8" RINGTITE	12	\$ 26.00
642	WTGAS085	GASKETS, 6" RINGTITE TRANSITION AS C900	12	\$ 22.00
643	WTGAS090	GASKETS, 8" RINGTITE TRANSITION AS C900	12	\$ 26.00
644	WTGAS095	GASKETS, 4" TYTON	12	\$ 6.00
645	WTGAS100	GASKETS, 6" TYTON	12	\$ 7.00
646	WTGAS105	GASKETS, 8" TYTON	12	\$ 8.00
647	WTGAS110	GASKETS, 4" CL PUMP GASKETS, DELTA RUBBER	40	\$ 16.00
648	WTHYD001	FIRE HYDRANT W/ 1 - 2 1/2" & 1 - 4 1/2" OUTLET	30	\$ 2,152.00
649	WTHYD005	FIRE HYDRANT BURY, 30" X MJ W/MJ ACC	12	\$ 337.00
650	WTHYD010	FIRE HYDRANT BURY, 36" X MJ W/MJ ACC	12	\$ 345.00
651	WTHYD015	FIRE HYDRANT BURY, 40" X MJ W/MJ ACC	8	NO BID
652	WTHYD020	FIRE HYDRANT BURY, 42" X MJ W/MJ ACC	8	\$ 355.00
653	WTHYD025	FIRE HYDRANT BURY, 30" X TYTON	2	\$ 500.00
654	WTHYD030	FIRE HYDRANT BURY, 36" X TYTON	2	\$ 525.00
655	WTHYD035	FIRE HYDRANT BURY, 40" X TYTON	2	NO BID
656	WTHYD040	FIRE HYDRANT BURY, 42" X TYTON	2	\$ 540.00
657	WTHYD045	FIRE HYDRANT CAP, 2 1/2" CAST IRON W/CHAIN	24	\$ 87.00
658	WTHYD050	FIRE HYDRANT CAP, 4 1/2" CAST IRON W/CHAIN	24	\$ 189.00
659	WTHYD055	FIRE HYDRANT RISER SPOOL, BREAK AWAY 10" 6 BOLT	10	\$ 149.00
660	WTHYD060	FIRE HYDRANT RISER SPOOL, BREAK AWAY 12" 6 BOLT	10	\$ 151.00
661	WTHYD065	FIRE HYDRANT RISER SPOOL, BREAK AWAY 4" 6 BOLT	40	\$ 130.00
662	WTHYD070	FIRE HYDRANT RISER SPOOL, BREAK AWAY 6" 6 BOLT	40	\$ 127.00
663	WTHYD075	FIRE HYDRANT RISER SPOOL, BREAK AWAY 8" 6 BOLT	20	\$ 137.00
664	WTHYD080	FIRE HYDRANT RISER SPOOL, 10" SOLID 6 BOLT	20	\$ 155.00
665	WTHYD085	FIRE HYDRANT RISER SPOOL, 12" SOLID 6 BOLT	20	\$ 155.00
666	WTHYD090	FIRE HYDRANT RISER SPOOL, 4" SOLID 6 BOLT	10	\$ 113.00
667	WTHYD095	FIRE HYDRANT RISER SPOOL, 6" SOLID 6 BOLT	40	\$ 113.00
668	WTHYD100	FIRE HYDRANT RISER SPOOL, 8" SOLID 6 BOLT	40	\$ 142.00
669	WTHYD105	FIRE HYDRANT BREAKAWAY BOLTS/NUTS SET	100	\$ 10.00
670	WTHYD110	FIRE HYDRANT SOLID BOLTS/NUTS SET	100	\$ 7.50
671	WTHYD125	FIRE HYDRANT RISER SPOOL, SOLID 4" 8 BOLT	6	NO BID
672	WTHYD130	FIRE HYDRANT RISER SPOOL, SOLID 6" 8 BOLT	6	NO BID
673	WTHYD135	FIRE HYDRANT RISER SPOOL, BREAK AWAY 4" 8 BOLT	6	NO BID
674	WTIDL001	IDLER, 3/4" METER	20	\$ 2.80
675	WTIDL005	IDLER, 1" METER	20	\$ 8.00



676	WTINS001	INSERT, 3/4" IPS STAIN STEEL POLYETHYLENE (51)	60	\$	2.74	
677	WTINS005	INSERT, 1" IPS STAIN STEEL POLYETHYLENE (52)	60	\$	3.00	
678	WTINS010	INSERT, 1 1/2" CTS STAIN STEEL POLYETHYLENE (73)	60	\$	3.50	
679	WTINS015	INSERT, 2" CTS STAIN STEEL POLYETHYLENE (74)	60	\$	3.50	
680	WTADF001	3" ADAPTER FLANGE FOR 3.80 OD 131090, PART# 899	2	\$	57.00	
681	WTADF005	4" ADAPTER FLANGE FOR 4.80 OD 131106, PART# 915	2	\$	60.00	
682	WTADF010	6" ADAPTER FLANGE FOR 6.90 OD 131113, PART# 939	2	\$	76.00	
683	WTADF015	8" ADAPTER FLANGE FOR 9.05 OD 131120, PART# 968	2	\$	83.00	
684	WTADF020	10" ADAPTER FLANGE FOR 11.10 OD 131137, PART# 994	2	\$	183.00	
685	WTADF025	12" ADAPTER FLANGE FOR 13.20 OD 131144, PART# 1013	2	\$	216.00	
686	WTMEC001	MECHANICAL JOINT KIT 4" FOR IPS, TRANSITION KIT	2	\$	87.00	
687	WTMEC005	MECHANICAL JOINT KIT 6" FOR IPS, TRANSITION KIT	2	\$	112.00	
688	WTMEC010	MECHANICAL JOINT KIT 4" FOR C900	24	\$	26.00	
689	WTMEC015	MECHANICAL JOINT KIT 6" FOR C900	24	\$	36.00	
690	WTMEC020	MECHANICAL JOINT KIT 8" FOR C900	24	\$	39.00	
691	WTMEC030	MECHANICAL JOINT KIT 10" FOR C900	24	\$	57.00	
692	WTMEC035	MECHANICAL JOINT KIT 12" FOR C900	24	\$	59.00	
693	WTMEC025	MECHANICAL JOINT KIT 16" FOR C900	10	\$	115.00	
694	WTMEC040	MECHANICAL JOINT GRIP RING KIT 4" FOR C900	16	\$	67.00	
695	WTMEC045	MECHANICAL JOINT GRIP RING KIT 6" FOR C900	16	\$	78.00	
696	WTMEC050	MECHANICAL JOINT GRIP RING KIT 8" FOR C900	16	\$	112.00	
697	WTMEC055	MECHANICAL JOINT GRIP RING KIT 10" FOR C900	10	\$	160.00	
698	WTMEC060	MECHANICAL JOINT GRIP RING KIT 12" FOR C900	10	\$	218.00	
699	WTMEC065	MECHANICAL JOINT GASKET 4" FOR C900	10	\$	8.00	
700	WTMEC070	MECHANICAL JOINT GASKET 6" FOR C900	10	\$	8.00	
701	WTMEC075	MECHANICAL JOINT GASKET 8" FOR C900	40	\$	8.00	
702	WTMEC080	MECHANICAL JOINT GASKET 10" FOR C900	10	\$	12.00	
703	WTMEC085	MECHANICAL JOINT GASKET 12" FOR C900	10	\$	13.00	
704	WTNIP001	NIPPLE, 3/4" X CLOSE BRASS	10	\$	2.23	\$ 2.79
705	WTNIP005	NIPPLE, 1" X CLOSE BRASS	10	\$	3.70	\$ 4.11
706	WTNIP010	NIPPLE, 1 1/2" X CLOSE BRASS	10	\$	7.20	\$ 8.07
707	WTNIP015	NIPPLE, 2" X CLOSE BRASS	10	\$	11.00	\$ 12.28
708	WTNIP001	NIPPLE, 1/2" X 2" GALVANIZED	24	\$	0.80	\$ 0.67
709	WTNIP005	NIPPLE, 1/2" X 3" GALVANIZED	24	\$	0.80	\$ 0.72
710	WTNIP010	NIPPLE, 1/2" X 4" GALVANIZED	24	\$	1.00	\$ 0.91
711	WTNIP015	NIPPLE, 1/2" X 5" GALVANIZED	24	\$	1.20	\$ 1.12
712	WTNIP020	NIPPLE, 1/2" X 6" GALVANIZED	24	\$	1.40	\$ 1.32
713	WTNIP025	NIPPLE, 1/2" X CLOSE GALVANIZED	24	\$	0.75	\$ 0.56
714	NO CITY #	NIPPLE, 2" X 3" LF BRASS		\$	12.00	\$ 14.29
715	WTNIP030	NIPPLE, 3/4" X 2" GALVANIZED	24	\$	0.90	\$ 0.81
716	WTNIP035	NIPPLE, 3/4" X 3" GALVANIZED	24	\$	1.15	\$ 0.98
717	WTNIP040	NIPPLE, 3/4" X 4" GALVANIZED	24	\$	1.40	\$ 1.21
718	WTNIP045	NIPPLE, 3/4" X 5" GALVANIZED	24	\$	1.60	\$ 1.47
719	WTNIP050	NIPPLE, 3/4" X 6" GALVANIZED	24	\$	2.00	\$ 1.78
720	WTNIP055	NIPPLE, 3/4" X CLOSE GALVANIZED	24	\$	0.80	\$ 0.70
721	WTNIP060	NIPPLE, 1 1/4" X 2" GALVANIZED	20	\$	1.60	\$ 1.43
722	WTNIP065	NIPPLE, 1 1/4" X 3" GALVANIZED	20	\$	2.00	\$ 1.76
723	WTNIP070	NIPPLE, 1 1/4" X 4" GALVANIZED	20	\$	2.40	\$ 2.19
724	WTNIP075	NIPPLE, 1 1/4" X 5" GALVANIZED	20	\$	3.50	\$ 1.81
725	WTNIP080	NIPPLE, 1 1/4" X 6" GALVANIZED	20	\$	3.80	\$ 3.22
726	WTNIP085	NIPPLE, 1 1/4" X CLOSE GALVANIZED	20	\$	1.45	\$ 2.35
727	WTNIP090	NIPPLE, 1 1/2" X 2" GALVANIZED	24	\$	1.95	\$ 1.73
728	WTNIP095	NIPPLE, 1 1/2" X 3" GALVANIZED	24	\$	2.50	\$ 2.23
729	WTNIP100	NIPPLE, 1 1/2" X 4" GALVANIZED	24	\$	3.10	\$ 2.78
730	WTNIP105	NIPPLE, 1 1/2" X 5" GALVANIZED	24	\$	3.70	\$ 3.35
731	WTNIP110	NIPPLE, 1 1/2" X 6" GALVANIZED	24	\$	4.30	\$ 3.22
732	WTNIP115	NIPPLE, 1 1/2" X CLOSE GALVANIZED	24	\$	1.70	\$ 1.51
733	WTNIP120	NIPPLE, 1" X 2" GALVANIZED	24	\$	1.30	\$ 1.14
734	WTNIP125	NIPPLE, 1" X 3" GALVANIZED	24	\$	1.60	\$ 1.35
735	WTNIP130	NIPPLE, 1" X 4" GALVANIZED	24	\$	1.80	\$ 1.65
736	WTNIP135	NIPPLE, 1" X 5" GALVANIZED	24	\$	2.20	\$ 1.99
737	WTNIP140	NIPPLE, 1" X 6" GALVANIZED	24	\$	2.60	\$ 2.41
738	WTNIP145	NIPPLE, 1" X CLOSE GALVANIZED	24	\$	1.20	\$ 1.04
739	WTNIP150	NIPPLE, 2" X 3" GALVANIZED	24	\$	3.10	\$ 2.78
740	WTNIP155	NIPPLE, 2" X 4" GALVANIZED	24	\$	3.90	\$ 3.51
741	WTNIP160	NIPPLE, 2" X 5" GALVANIZED	24	\$	4.75	\$ 4.23
742	WTNIP165	NIPPLE, 2" X 6" GALVANIZED	24	\$	5.90	\$ 4.96
743	WTNIP170	NIPPLE, 2" X CLOSE GALVANIZED	24	\$	2.50	\$ 1.97

744	WTNIP175	NIPPLE, 3" X 2" GALVANIZED	10	NO BID	
745	WTNIP180	NIPPLE, 3" X 3" GALVANIZED	10	\$ 14.50	\$ 12.70
746	WTNIP185	NIPPLE, 3" X 4" GALVANIZED	10	\$ 16.50	\$ 1.21
747	WTNIP190	NIPPLE, 3" X 5" GALVANIZED	10	\$ 19.00	\$ 15.77
748	WTNIP200	NIPPLE, 3" X 6" GALVANIZED	10	\$ 21.00	\$ 18.02
749	WTNIP205	NIPPLE, 3" X CLOSE GALVANIZED	10	\$ 14.00	\$ 12.07
750	WTNIP210	NIPPLE, 4" X 4" GALVANIZED	10	\$ 22.00	\$ 19.04
751	WTNIP215	NIPPLE, 4" X 5" GALVANIZED	10	\$ 27.00	\$ 21.60
752	WTNIP220	NIPPLE, 4" X 6" GALVANIZED	10	\$ 28.00	\$ 23.66
753	WTNIP225	NIPPLE, 4" X CLOSE GALVANIZED	10	\$ 21.00	\$ 17.20
754	WTOFF001	OFFSET 10" CAST IRON (18") MJX SPIGOT	1	\$ 779.00	
755	WTOFF005	OFFSET 12" CAST IRON (18") MJX SPIGOT	1	\$ 1,113.00	
756	WTOFF010	OFFSET 6" CAST IRON (18") MJ X SPIGOT	2	\$ 425.00	
757	WTOFF015	OFFSET 8" CAST IRON (18") MJX SPIGOT	2	\$ 548.00	
758	WTPIP001	PIPE STANDARD GALVANIZED STEEL 1/2"	100	\$ 1.82	\$ 0.89
759	WTPIP005	PIPE STANDARD GALVANIZED STEEL 3/4"	100	\$ 2.42	\$ 1.19
760	WTPIP010	PIPE STANDARD GALVANIZED STEEL 1"	200	\$ 3.59	\$ 1.79
761	No city part #	PIPE STANDARD GALVANIZED STEEL 1 1/4"		\$ 4.85	\$ 2.42
762	WTPIP015	PIPE STANDARD GALVANIZED STEEL 1 1/2"	200	\$ 5.81	\$ 2.91
763	WTPIP020	PIPE STANDARD GALVANIZED STEEL 2"	200	\$ 7.82	\$ 3.91
764	WTPIP025	PIPE STANDARD GALVANIZED STEEL 3"	100	\$ 16.18	\$ 8.32
765	WTPIP030	PIPE STANDARD GALVANIZED STEEL 4"	100	\$ 23.06	\$ 11.60
766	WTPIP035	PIPE STANDARD GALVANIZED STEEL 2 1/2"	40	\$ 12.38	\$ 6.21
767	WTPIP040	PIPE PVC CL150/C900-10"	100	\$ 35.29	
768	WTPIP045	PIPE PVC CL150/C900-12"	100	\$ 50.60	
769	WTPIP050	PIPE PVC CL150/C900-14"	21	\$ 100.00	
770	WTPIP055	PIPE PVC CL150/C900-16"	21	\$ 115.00	
771	WTPIP060	PIPE PVC CL150/C900-4"	200	\$ 6.84	
772	NO CITY #	PIPE PVC CL150/C900-4" PURPLE PIPE		\$ 7.52	
773	WTPIP065	PIPE PVC CL150/C900-6"	400	\$ 13.90	
774	WTPIP070	PIPE PVC CL150/C900-8"	200	\$ 23.90	
775	WTPIP071	PIPE LUBE 1 QT. / 2 LB.	10	\$ 5.00	
776	WTPIP075	PIPE PVC SCHEDULE 40 1/2"	100	\$ 0.53	\$ 0.48
777	WTPIP080	PIPE PVC SCHEDULE 40 3/4"	100	\$ 0.67	\$ 0.50
778	WTPIP085	PIPE PVC SCHEDULE 40 1"	200	\$ 1.00	\$ 0.68
779	WTPIP090	PIPE PVC SCHEDULE 40 1 1/2"	100	\$ 1.63	\$ 1.03
780		PIPE PVC SCHEDULE 40 1 1/4"		\$ 1.42	\$ 0.89
781	WTPIP095	PIPE PVC SCHEDULE 40 2"	200	\$ 2.05	\$ 1.41
782	WTPIP100	PIPE POLYETHYLENE TUBING 3/4" IPS	200	\$ 0.67	\$ -
783	WTPIP105	PIPE POLYETHYLENE TUBING 1" IPS	600	\$ 0.88	\$ -
784	WTPIP110	PIPE POLYETHYLENE TUBING 1 1/2" CTS	600	\$ 1.40	\$ -
785	WTPIP115	PIPE POLYETHYLENE TUBING 2" CTS	600	\$ 2.30	
786	WTPLG001	PLUG, 1/2" GALVANIZED	50	\$ 1.88	\$ 1.10
787	WTPLG005	PLUG, 3/4" GALVANIZED	50	\$ 1.88	\$ 1.40
788	WTPLG010	PLUG, 1" GALVANIZED	20	\$ 2.06	\$ 1.68
789	WTPLG015	PLUG, 1 1/4" GALVANIZED	25	\$ 3.17	\$ 2.20
790	WTPLG020	PLUG, 1 1/2" GALVANIZED	25	\$ 4.26	\$ 3.17
791	WTPLG025	PLUG, 2" GALVANIZED	8	\$ 5.42	\$ 5.84
792	WTPLG030	PLUG, 3" GALVANIZED	10	\$ 17.00	\$ 11.19
793	WTPLG035	PLUG, 4" GALVANIZED	2	\$ 34.00	\$ 23.21
794	WTPLG040	PLUG, 1 1/4" PVC MALE THREAD	60	\$ 2.00	\$ 1.84
795	WTRED001	REDUCER DUCTILE IRON 10" X 6" F X F	2	\$ 308.00	
796	WTRED005	REDUCER DUCTILE IRON 10" X 8" F X F	2	\$ 395.00	
797	WTRED010	REDUCER DUCTILE IRON 10" X 8" F X MJ	2	NO BID	
798	WTRED015	REDUCER DUCTILE IRON 10" X 8" MJ X MJ	2	\$ 160.00	
799	WTRED020	REDUCER DUCTILE IRON 12" X 10" F X F	2	\$ 591.00	
800	WTRED025	REDUCER DUCTILE IRON 12" X 10" F X MJ	2	NO BID	
801	WTRED030	REDUCER DUCTILE IRON 12" X 10" MJ X MJ	2	\$ 230.00	
802	WTRED035	REDUCER DUCTILE IRON 12" X 6" F X F	2	\$ 459.00	
803	WTRED040	REDUCER DUCTILE IRON 12" X 8" F X F	2	\$ 522.00	
804	WTRED045	REDUCER DUCTILE IRON 4" X 3" F X F	2	\$ 96.00	
805	WTRED050	REDUCER DUCTILE IRON 4" X 3" F X MJ	2	NO BID	
806	WTRED055	REDUCER DUCTILE IRON 4" X 3" MJ X MJ	2	\$ 66.00	
807	WTRED060	REDUCER DUCTILE IRON 6" X 4" F X F	2	\$ 146.00	
808	WTRED065	REDUCER DUCTILE IRON 6" X 4" F X MJ	2	\$ 210.00	
809	WTRED070	REDUCER DUCTILE IRON 6" X 4" MJ X MJ	2	\$ 70.00	
810	WTRED075	REDUCER DUCTILE IRON 8" X 6" F X F	2	\$ 235.00	
811	WTRED080	REDUCER DUCTILE IRON 8" X 6" F X MJ	2	\$ 310.00	

812	WTRED085	REDUCER DUCTILE IRON 8" X 6" MJ X MJ	2	\$ 105.00
813	NO CITY #	BELL REDUCER, 1" X 1/2" BRASS		\$ 8.70
814	WTRED090	REDUCER, 3/4" X 1/2" GALVANIZED	25	\$ 2.13
815	WTRED095	REDUCER, 1" X 3/4" GALVANIZED	50	\$ 3.30
816	WTRED100	REDUCER, 1 1/4" X 1" GALVANIZED	50	\$ 4.50
817	WTRED105	REDUCER, 1 1/2" X 1" GALVANIZED	50	\$ 5.80
818	WTRED110	REDUCER, 2" X 1 1/2" GALVANIZED	24	\$ 7.90
819	WTRED115	REDUCER, 3" X 2" GALVANIZED	24	\$ 36.00
820	WTRED120	REDUCER, 4" X 3" GALVANIZED	12	\$ 83.00
821	WTRED125	REDUCER, 1/2" X 3/4" PVC SLIP	25	\$ 0.70
822	WTRED130	REDUCER, 3/4" X 1" PVC SLIP	100	\$ 1.10
823	NO CITY #	REDUCER, 1 1/4" X 1" PVC SLIP		\$ 1.91
824	WTRED135	REDUCER, 1 1/2" X 1" PVC SLIP	50	\$ 2.80
825	WTRED140	REDUCER, 1 1/2" X 2" PVC SLIP	50	\$ 3.20
826	WTSAD001	SAD SERV 2" X 1" SS RNG 2.50, STD. STL.	12	\$ 78.00
827	WTSAD005	SAD SERV 3" X 1" SS RNG 2.97-3.54 OD STD STL	12	\$ 78.00
828	WTSAD010	SAD SERV 4" X 1 1/2" SS RND 3.74-4.55, OD	12	\$ 85.00
829	WTSAD015	SAD SERV 4" X 2" DS RNG 3.74-4.55 OD STD STL	12	\$ 85.00
830	WTSAD020	SAD SERV 4" X 2" DS RNG 4.13-4.75 STD STL CI	12	\$ 85.00
831	WTSAD025	SAD SERV 4" X 2" DB RNG 4.50-5.40 STD STL C900 CI	12	\$ 85.00
832	WTSAD030	SAD SERV 4" X 2" DS RNG 4.50-5.40 STD STL CI	12	\$ 85.00
833	WTSAD035	SAD SERV 4" X 1" SB RNG 4.50-5.40 STD STL C900 CI	12	\$ 45.00
834	WTSAD040	SAD SERV 6" X 1" SS RNG 5.94-6.70 OD STD STL	12	\$ 85.00
835	WTSAD045	SAD SERV 6" X 1 1/2" DS RNG 5.94-6.70 OD STD STL	12	\$ 91.00
836	WTSAD045	SAD SERV 6" X 2" DS RNG 5.94-6.70 OD STD STL	12	\$ 91.00
837	WTSAD050	SAD SERV 6" X 2" DB RNG 6.663-7.50 STD STLC900 AC CI	12	\$ 91.00
838	WTSAD055	SAD SERV 6" X 1" SB RNG 6.663-7.50 STD STLC900 AC CI	12	\$ 54.00
839	WTSAD060	SAD SERV 6" X 1" SB RNG 6.84-7.60 CI, AC	12	\$ 54.00
840	WTSAD065	SAD SERV 6" X 1" RNG 6.84-7.60 CI	12	\$ 91.00
841	WTSAD070	SAD SERV 6" X 1" BRONZE RNG 6.90, C900	12	\$ 99.00
842	WTSAD075	SAD SERV 6" X 2" DS RNG 6.84-7.60 CI	12	\$ 91.00
843	WTSAD080	SAD SERV 8" X 1" SE RNG 8.63-9.62 C900 STD STL AC	12	\$ 59.00
844	WTSAD085	SAD SERV 8" X 1" SB RNG 8.00-8.63 OD STD STL	12	\$ 59.00
845	WTSAD086	SAD SERV 8" X 2" SB RNG 8.00-8.63 OD STD STL	12	\$ 116.00
846	WTSAD090	SAD SERV 8" X 2" DB RNG 8.63-9.62 C900 STD STL AC	12	\$ 116.00
847	WTSAD100	SAD SERV 10" X 1" SE RNG 10.00-10.76 OD STD STL	12	\$ 71.00
848	WTSAD105	SAD SERV 10" X 1" SB RNG 10.76-11.10 C900 CI	12	\$ 71.00
849	WTSAD110	SAD SERV 10" X 1" SS RNG 11.10-12.12 CI	12	\$ 155.00
850	WTSAD115	SAD SERV 10" X 1 1/2" DB RNG 11.10-12.12 C900 CI AC	12	\$ 169.00
851	WTSAD120	SAD SERV 10" X 1 1/2" DSRNG 11.10-12.12 CI	12	\$ 169.00
852	WTSAD125	SAD SERV 10" X 2" DB RNG 10.00-10.75 OD STD STL	12	\$ 169.00
853	WTSAD130	SAD SERV 10" X 2" DB RNG 10.04-12.12 C900 STD STL AC	12	\$ 169.00
854	WTSAD135	SAD SERV 10" X 2" DS RNG 10.04-12.12 STD STL CI	12	\$ 180.00
855	WTSAD140	SAD SERV 10" X 2" DB RNG 11/10-12.12 C900 AC CI	12	\$ 180.00
856	WTSAD145	SAD SERV 12" X 1" SB RNG 12.00-12.75 OD STD STL	12	\$ 180.00
857	WTSAD145	SAD SERV 12" X 2" SB RNG 12.00-12.75 OD STD STL	12	\$ 180.00
858	WTSAD150	SAD SERV 12" X 1" SB RNG 12.62-14.32 STD STL C900	12	\$ 180.00
859	WTSAD155	SAD SERV 12" X 1" SB RNG 13.20-14.38 C900	12	\$ 180.00
860	WTSAD160	SAD SERV 12" X 2" DB RNG 13.20-14.38 C900	12	\$ 180.00
861	WTSAD165	SADDLE SERV 4" X 1" SB RNG 4.5-5.40 STD STL C900	12	\$ 60.00
862	WTSAD170	SADDLE, SERVICE PVC 4" X 2" RNG 4.50-5.40	12	\$ 60.00
863	WTSAD175	SADDLE SERVICE STEEL 2" X 1" RNG 2.375 101N	12	\$ 57.00
864	WTSP0001	SPOOL DUCTILE IRON 10" X 1' F X F	4	\$ 666.00
865	WTSP0005	SPOOL DUCTILE IRON 10" X 2' F X F	4	\$ 785.00
866	WTSP0010	SPOOL DUCTILE IRON 10" X 3' F X F	4	\$ 914.00
867	WTSP0015	SPOOL DUCTILE IRON 10" X 4' F X F	4	\$ 1,016.00
868	WTSP0020	SPOOL DUCTILE IRON 10" X 5' F X F	4	\$ 1,147.00
869	WTSP0025	SPOOL DUCTILE IRON 6" X 1' F X F	10	\$ 333.00
870	WTSP0030	SPOOL DUCTILE IRON 6" X 2' F X F	10	\$ 406.00
871	WTSP0035	SPOOL DUCTILE IRON 6" X 3' F X F	10	\$ 479.00
872	WTSP0040	SPOOL DUCTILE IRON 6" X 4' F X F	10	\$ 552.00
873	WTSP0045	SPOOL DUCTILE IRON 6" X 5' F X F	10	\$ 625.00
874	WTSP0050	SPOOL DUCTILE IRON 8" X 1' F X F	8	\$ 466.00
875	WTSP0055	SPOOL DUCTILE IRON 8" X 2' F X F	8	\$ 564.00
876	WTSP0060	SPOOL DUCTILE IRON 8" X 3' F X F	8	\$ 663.00
877	WTSP0065	SPOOL DUCTILE IRON 8" X 4' F X F	8	\$ 762.00
878	WTSP0070	SPOOL DUCTILE IRON 8" X 5' F X F	8	\$ 860.00
879	WTSP0075	SPOOL DUCTILE IRON 4" X 1' F X F	10	\$ 284.00



880	WTSP0080	SPOOL DUCTILE IRON 4" X 2' F X F	10	\$ 372.00	
881	WTSP0085	SPOOL DUCTILE IRON 4" X 3' F X F	10	\$ 462.00	
882	WTSP0090	SPOOL DUCTILE IRON 4" X 4' F X F	10	\$ 551.00	
883	WTSP0095	SPOOL DUCTILE IRON 4" X 5' F X F	10	\$ 640.00	
884	WTSP0100	SPOOL DUCTILE IRON 3" X 2' F X F		\$ 438.00	
885	WTSTR001	STRAINER, 10" METER (BRONZE)	2	\$ 4,599.00	
886	WTSTR005	STRAINER, 3" METER (BRONZE)	5	\$ 895.00	
887	WTSTR010	STRAINER, 4" METER (BRONZE)	5	\$ 1,120.00	
888	WTSTR015	STRAINER, 6" METER (BRONZE)	5	\$ 1,548.00	
889	WTSTR020	STRAINER, 8" METER (BRONZE)	2	\$ 2,462.00	
890	WTTAP001	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X 10" FLG	2	\$ 1,950.00	
891	WTTAP005	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X 4" FLG	2	\$ 776.00	
892	WTTAP010	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X 6" FLG	2	\$ 857.00	
893	WTTAP015	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X8-1 FLG	2	\$ 1,251.00	
894	WTTAP020	SLEEVE, TAP 4" STAINLESS 5.10-5.30 X 4" FLG	2	\$ 611.00	
895	WTTAP025	SLEEVE, TAP 6" STAINLESS 6.89-7.30 X 4" FLG	2	\$ 706.00	
896	WTTAP030	SLEEVE, TAP 6" STAINLESS 7.05-7.40 X 6" FLG	2	\$ 890.00	
897	WTTAP035	SLEEVE, TAP 8" STAINLESS 9.20-9.60 X 4" FLG	2	\$ 725.00	
898	WTTAP040	SLEEVE, TAP 8" STAINLESS 9.20-9.60 X 6" FLG	2	\$ 760.00	
899	WTTAP045	SLEEVE, TAP 8" STAINLESS 9.27-9.69 X 8" FLG	2	\$ 1,085.00	
900	WTTAP050	SLEEVE, TAP 10" PVC, CI 10.73-11.13 X 4" FLG	2	\$ 776.00	
901	WTTAP055	SLEEVE, TAP 10" PVC, CI 10.73-11.13 X 6" FLG	2	\$ 860.00	
902	WTTAP060	SLEEVE, TAP 10" PVC, CI 10.73-11.73 X 8" FLG	2	\$ 1,280.00	
903	WTTAP065	SLEEVE, TAP 10" PVC, CI 11.03-11.47 X 10" FLG	2	\$ 1,721.00	
904	WTTAP070	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 4" FLG	2	\$ 849.00	
905	WTTAP075	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 6" FLG	2	\$ 907.00	
906	WTTAP080	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 8" FLG	2	\$ 1,296.00	
907	WTTAP085	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 10" FLG	2	\$ 1,707.00	
908	WTTAP090	SLEEVE, TAP 12" PVC, CI 13.13-13.60 X 12" FLG	2	\$ 2,030.00	
909	WTTAP100	SLEEVE, TAP 4" PVC, CI 4.70-4.90 X 4"	2	\$ 611.00	
910	WTTAP105	SLEEVE, TAP 6" PVC, CI 6.59-6.99 X 4"	2	\$ 705.00	
911	WTTAP110	SLEEVE, TAP 6" PVC, CI 6.86-7.16 X 6" FLG	2	\$ 758.00	
912	WTTAP115	SLEEVE, TAP 8" PVC, CI 8.62-9.06 X 4" FLG	2	\$ 722.00	
913	WTTAP120	SLEEVE, TAP 8" PVC, CI 8.62-9.06 X 6" FLG	2	\$ 782.00	
914	WTTAP125	SLEEVE, TAP 8" PVC, CI 8.98-9.37 X 8" FLG	2	\$ 1,085.00	
915	WTTEE001	TEE DUCTILE IRON 10" X 10" F X F	2	\$ 800.00	
916	WTTEE005	TEE DUCTILE IRON 10" X 10" MJ X F	2	\$ 580.00	
917	WTTEE010	TEE DUCTILE IRON 10" X 6" F X F	2	\$ 640.00	
918	WTTEE015	TEE DUCTILE IRON 10" X 6" MJ X F	2	\$ 430.00	
919	WTTEE020	TEE DUCTILE IRON 10" X 8" F X F	2	\$ 675.00	
920	WTTEE025	TEE DUCTILE IRON 10" X 8" MJ X F	2	\$ 454.00	
921	WTTEE030	TEE DUCTILE IRON 12" X 10" F X F	2	\$ 1,150.00	
922	WTTEE035	TEE DUCTILE IRON 12" X 10" MJ X F	2	\$ 586.00	
923	WTTEE040	TEE DUCTILE IRON 12" X 12" F X F	2	\$ 1,133.00	
924	WTTEE045	TEE DUCTILE IRON 12" X 12" MJ X F	2	\$ 736.00	
925	WTTEE050	TEE DUCTILE IRON 12" X 12" F X F	2	\$ 1,133.00	
926	WTTEE055	TEE DUCTILE IRON 4" X 4" F X F	2	\$ 249.00	
927	WTTEE060	TEE DUCTILE IRON 4" X 4" MJ X F	2	\$ 126.00	
928	WTTEE065	TEE DUCTILE IRON 6" X 4" F X F	2	\$ 341.00	
929	WTTEE070	TEE DUCTILE IRON 6" X 4" MJ X F	2	\$ 225.00	
930	WTTEE075	TEE DUCTILE IRON 6" X 6" F X F	2	\$ 349.00	
931	WTTEE080	TEE DUCTILE IRON 6" X 6" MJ X F	2	\$ 253.00	
932	WTTEE085	TEE DUCTILE IRON 8" X 6" F X F	2	\$ 488.00	
933	WTTEE090	TEE DUCTILE IRON 8" X 6" MJ X F	2	\$ 265.00	
934	WTTEE095	TEE DUCTILE IRON 8" X 8" F X F	2	\$ 533.00	
935	WTTEE100	TEE DUCTILE IRON 8" X 8" MJ X F	2	\$ 338.00	
936	NO CITY #	TEE DUCTILE IRON 10" X 8" F X F		\$ 690.00	
937	NO CITY #	TEE DUCTILE IRON 10" X 8" MJ X F		\$ 488.00	
938	WTTEE105	TEE DUCTILE IRON 10" X 12" F X F	2	\$ 808.00	
939	WTTEE110	TEE DUCTILE IRON 10" X 10" BULLHEAD F X F	1	NO BID	
940	WTTEE115	TEE DUCTILE IRON 8" X 10" BULLHEAD F X F	1	\$ 1,023.00	
941	WTTEE120	TEE DUCTILE IRON 8" X 12" BULLHEAD F X F	1	NO BID	
942	WTTEE125	TEE, 3/4" X 3/4" GALVANIZED	2	\$ 2.60	\$ 1.95
943	WTTEE130	TEE, 1" X 1" GALVANIZED	10	\$ 4.30	\$ 3.29
944	WTTEE135	TEE, 1 1/4" X 1 1/4" GALVANIZED	2	\$ 6.80	\$ 5.07
945	WTTEE140	TEE, 1 1/2" X 1 1/2" GALVANIZED	10	\$ 8.50	\$ 4.54
946	WTTEE145	TEE, 2" X 2" GALVANIZED	10	\$ 14.00	\$ 10.57
947	WTTEE150	TEE, 3" X 3" GALVANIZED	2	\$ 49.00	\$ 33.28



948	WTTEE155	TEE, 4" X 4" GALVANIZED	2	\$ 120.00	\$ 78.69
949	WTTEE160	TEE, 1/2" PVC SLIP	10	\$ 0.50	\$ 0.43
950	WTTEE165	TEE, 3/4" PVC SLIP	10	\$ 0.60	\$ 0.52
951	WTTEE170	TEE, 1" PVC SLIP	10	\$ 1.20	\$ 0.99
952	WTTEE175	TEE, 1 1/2" PVC SLIP	10	\$ 2.20	\$ 1.86
953	WTTEE180	TEE, 2" PVC SLIP	10	\$ 3.20	\$ 2.72
954	WTUNIO01	UNION, 3/4" GALVANIZED	20	\$ 7.00	\$ 6.57
955	WTUNIO05	UNION, 1" GALVANIZED	20	\$ 8.00	\$ 7.68
956	WTUNIO10	UNION, 1 1/4 GALVANIZED	6	\$ 12.00	\$ 10.28
957	WTUNIO15	UNION, 1 1/2" GALVANIZED	20	\$ 16.00	\$ 13.73
958	WTUNIO20	UNION, 2" GALVANIZED	20	\$ 20.00	\$ 20.66
959	WTUNIO25	UNION, 3" GALVANIZED	2	\$ 94.00	\$ 51.45
960	WTVLV001	VALVE ANGLE METER BALL 3/4" FMIP	12	\$ 77.00	
961	WTVLV005	VALVE ANGLE METER BALL 3/4" PJ	12	\$ 97.00	
962	WTVLV010	VALVE ANGLE METER BALL 1" FMIP	12	\$ 117.00	
963	WTVLV015	VALVE ANGLE METER BALL 1" PJ	12	\$ 139.00	
964	WTVLV020	VALVE ANGLE METER BALL 1 1/2" FMIP X FLG	12	\$ 254.00	
965	WTVLV021	VALVE ANGLE METER BALL 1 1/2" PJ X FLG	4	\$ 380.00	
966	WTVLV025	VALVE ANGLE METER BALL 2" FMIP X FLG	12	\$ 300.00	
967	WTVLV026	VALVE ANGLE METER BALL 2" PJ X FLG	4	\$ 411.00	
968	WTVLV030	VALVE, 3/4" BALL W/HANDLE FMIP X FMIP	12	\$ 72.00	\$ 10.65
969	WTVLV035	VALVE, 1" BALL W/HANDLE FMIP X FMIP	12	\$ 106.00	\$ 16.19
970	WTVLV040	VALVE 1 1/2" BALL W/HANDLE FMIP X FMIP	12	\$ 225.00	\$ 37.37
971	WTVLV045	VALVE, 2" BALL W/HANDLE FMIP X FMIP	12	\$ 350.00	\$ 57.08
972	NO CITY #	VALVE, 2 1/2" BALL W/HANDLE FMIP X FMIP		\$ 149.00	\$ 96.30
973	WTVLV046	VALVE, 10" BUTTERFLY FLG X MJ	2	\$ 2,300.00	
974	WTVLV050	VALVE, 12" BUTTERFLY FLG X FLG	2	\$ 2,121.00	
975	WTVLV055	VALVE, 14" BUTTERFLY FLG X FLG	2	\$ 3,460.00	
976	WTVLV060	VALVE, BALL 1 1/2" FMIP X FMIP	12	\$ 187.00	
977	WTVLV065	VALVE, 10" RS GATE FL X FL	2	\$ 2,355.00	
978	WTVLV070	VALVE, 12" RS GATE FL X FL	2	\$ 2,874.00	
979	WTVLV075	VALVE, 3" RS GATE FL X FL	2	\$ 678.00	
980	WTVLV080	VALVE, 4" RS GATE FL X FL	2	\$ 757.00	
981	WTVLV085	VALVE, 6" RS GATE FL X FL	4	\$ 1,013.00	
982	WTVLV090	VALVE, 8" RS GATE FL X FL	4	\$ 1,584.00	
983	WTVLV095	VALVE, 10" RS GATE FLG X MJ	4	\$ 2,423.00	
984	WTVLV100	VALVE, 12" RS GATE FLG X MJ	2	\$ 2,925.00	
985	WTVLV105	VALVE, 4" RS GATE FLG X MJ	10	\$ 730.00	
986	WTVLV110	VALVE, 6" RS GATE FLG X MJ	10	\$ 976.00	
987	WTVLV115	VALVE, 8" RS GATE FLG X MJ	10	\$ 1,506.00	
988	WTVLV120	VALVE, 10" RS GATE MJ X MJ	4	\$ 2,397.00	
989	WTVLV125	VALVE, 12" RS GATE MJ X MJ	2	\$ 3,031.00	
990	WTVLV130	VALVE, 4" RS GATE MJ X MJ	5	\$ 756.00	
991	WTVLV135	VALVE, 6" RS GATE MJ X MJ	5	\$ 965.00	
992	WTVLV140	VALVE, 8" RS GATE MJ X MJ	5	\$ 1,537.00	
993	WTVLV145	VALVE, 6" RS GATE RT X RT	2	\$ 1,033.00	
994	WTVLV150	VALVE, 8" RS GATE RT X RT	2	\$ 1,569.00	
995	WTVLV155	VALVE, 3/4" STRAIGHT COMP MTR GLOBE	25	\$ 54.00	
996	WTVLV155	VALVE, 1" STRAIGHT COMP MTR GLOBE	25	\$ 79.00	
997	WTVLV165	VALVE, 3/4" GATE - RED & WHITE	5	\$ 19.00	\$ 14.61
998	WTVLV170	VALVE, 1" GATE - RED & WHITE	5	\$ 26.00	\$ 21.72
999	WTVLV175	VALVE, 1 1/2" GATE - RED & WHITE	20	\$ 51.00	\$ 58.41
1000	WTVLV180	VALVE, 2" GATE - RED & WHITE	20	\$ 76.00	\$ 62.23
1001	WTVLV181	VALVE, 2 1/2" GATE - RED & WHITE	5	\$ 148.00	\$ 122.78
1002	WTVLV182	VALVE, 3" GATE - RED & WHITE	5	\$ 223.00	\$ 166.89
1003	WTVLV185	VALVE, 4" GATE - RED & WHITE - STYLE #206	5	\$ 548.00	\$ 258.14
1004	WTVLV195	VALVE, BALL 2" FMIP X FMIP	10	\$ 275.00	
1005	WTVLV200	VALVE, 1 1/2" HAND FMIP X METER FLANGE	2	\$ 207.00	
1006	WTVLV205	VALVE, 1" ANGLE METER BALL VALVE, PJ X 45	25	\$ 153.00	
1007	860-54-0108-16	4 CPLG 4.25-5.63 OD	15	\$ 237.00	
1008	860-54-0163-16	6 CPLG 6.42-7.68 OD	15	\$ 314.00	
1009	860-54-0217-16	8 CPLG 8.54-9.84 OD	6	\$ 355.00	
1010	860-54-0272-16	10 CPLG 10.70-12.00 OD	6	\$ 457.00	
1011	860-54-0278-16	10 CPLG 10.96-12.26 OD	6	\$ 484.00	
1012	860-54-0315-16	12 CPLG 12.40-13.66 OD	6	\$ 539.00	
1013	860-54-0334-16	12 CPLG 13.15-14.41 OD		\$ 646.00	
1014	283-56-0087-16	3 X 11 SS VERSA CPLG 3.42-4.30 OD	15	\$ 199.90	
1015	283-56-0113-16	4 X 11 SS VERSA CPLG 4.44-5.35 OD	15	\$ 210.00	

1016	283-56-0163-12	6 X 11 SS VERSA CPLG 6.42-7.68 OD	15	\$ 248.00	
1017	283-56-0217-12	8 X 11 SS VERSA CPLG 8.54-9.84 OD	5	\$ 305.00	
1018	283-56-0272-12	10 X 11 SS VERSA CPLG 10.70-12.00 OD	5	\$ 374.00	
1019	283-56-0278-12	10 X 11 SS VERSA CPLG 10.96-12.26 OD	5	\$ 391.00	
1020	283-56-0320-12	12 X 11 SS VERSA CPLG 12.58-13.84 OD	5	\$ 396.00	
1021	283-56-0334-12	12 X 11 SS VERSA CPLG 13.15-14.41 OD		\$ 423.00	
1022	272-56-0087-10W	3.42-4.25 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 82.00	
1023	272-56-0113-10W	4.47-5.27 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 84.00	
1024	272-56-0122-10W	4.80-5.60 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 88.00	
1025	272-56-0167-10W	6.60-7.40 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 95.00	
1026	272-56-0174-10W	6.84-7.64 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 103.00	
1027	272-56-0198-10W	7.80-8.60 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 111.00	
1028	272-56-0218-10W	8.60-9.40 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 115.00	
1029	272-56-0228-10W	9.00-9.80 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 115.00	
1030	272-56-0272-10W	10.73-11.53 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 150.00	
1031	273-56-0272-10W	10.73-11.53 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 239.00	
1032	273-56-0288-10W	11.35-12.15 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 229.00	
1033	273-56-0323-10W	12.75-13.55 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 273.00	
1034	273-56-0345-10W	13.60-14.40 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 275.00	
1035	223-56-0346-10	13.64-15.24 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 263.00	
1036	3-RPHBMGV	3"BACKFLOW PREVENTER W/HYDRANT METER		\$ 2,150.00	
1037	CVSSHYD	FIRE HYD B/O CHECK 400A STD	10	\$ 1,960.00	
1038	CVLP619	FIRE HYD CLOW B/O CHECK LP619		\$ 2,150.00	
1039	MISMAX4OVERSIZE	MAXADAPTOR OVERSIZE CPLG 4.21-5.90" OD		\$ 87.00	
1040	MISMAX6OVERSIZE	MAXADAPTOR OVERSIZE CPLG 6.27-8.10" OD		\$ 137.00	
1041	3"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		85	
1042	4"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		54	
1043	6"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		54	
1044	10"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		81	
1045	12"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		109	
1046	8"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		67	
1047	8"	TEE 8x8x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1048	8"	90 degree 8x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1049	8"	90 degree reducer 8x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1050	8"	Reducer 8x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1051	10"	TEE 10x10x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1052	10"	90 degree 10x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1053	10"	90 degree reducer 10x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1054	10"	Reducer 10x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1055	12"	TEE 12x12x12 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1056	12"	90 degree 12x12 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1057	12"	90 degree reducer 12x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1058	12"	Reducer 12x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1059	12"	TEE 12x12x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1060	6"	TEE 6x6x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1061	6"	90 degree 6x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1062	6"	90 degree reducer 6x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1063	6"	Reducer 6x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1064	6"	Reducer 6x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1065	6"	6" victalulic plug valve		NO BID	
1066	6"	6" victalulic plug valve wheel actuated		NO BID	
1067	6"	6" Flange to Flange Plug Valve		NO BID	
1068	6"	6" Flange to Flange Plug Valve wheel actuated		NO BID	
1069	8"	8" victalulic plug valve		NO BID	
1070	8"	8" victalulic plug valve wheel actuated		NO BID	
1071	8"	8" Flange to Flange Plug Valve		NO BID	
1072	8"	8" Flange to Flange Plug Valve wheel actuated		NO BID	
1073	10"	10" victalulic plug valve		NO BID	
1074	10"	10" victalulic plug valve wheel actuated		NO BID	
1075	10"	10" Flange to Flange Plug Valve		NO BID	
1076	10"	10" Flange to Flange Plug Valve wheel actuated		NO BID	
1077	3"	TEE 3x3x3 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1078	3"	90 degree 3x3 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1079	3"	3" victalulic plug valve		NO BID	
1080	3"	3" victalulic plug valve wheel actuated		NO BID	
1081	3"	3" Flange to Flange Plug Valve		NO BID	
1082	3"	3" Flange to Flange Plug Valve wheel actuated		NO BID	
1083	4"	TEE 4x4x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	

1084	4"	90 degree 4x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1085	4"	4" victaulic plug valve		NO BID	
1086	4"	4" victaulic plug valve wheel actuated		NO BID	
1087	4"	4" Flange to Flange Plug Valve		NO BID	
1088	4"	4" Flange to Flange Plug Valve wheel actuated		NO BID	
1089		4 maxadaptor cplg 4.13-5.56" od	10	80	
1090		5 maxadaptor cplg 5.30-6.50" od	10	103	
1091		6 maxadaptor cplg 6.27-7.75" od	10	118	
1092		8 maxadaptor cplg 8.40-10.15" od	10	156	
1093		10 maxadaptor cplg 10.50-12.68" od	10	195	
1094		12 maxadaptor cplg 12.52-15" od	10	234	
1095		4 maxadaptor oversize cplg 4.21-5.90" od	10	87	
1096		6 maxadaptor oversize cplg 6.27-8.10" od	10	137	
1097		2 maxadaptor dwv cplg 1.63-2.50" od	10	35	
1098		3 maxadaptor dwv cplg 3.00-4.13" od	10	49	
1099		4 maxadaptor dwv cplg 4.00-5.56" od	10	65	
1100		2 cplg 2.10-3.03 od 860-54-0054-16	10	145	
1101		3 cplg 3.46-4.33 od 860-54-0088-16	10	193	
1102		4 cplg 4.25-5.63 od 860-54-0108-16	10	237	
1103		6 cplg 6.42-7.68 od 860-54-0163-16	10	314	
1104		8 cplg 8.54-9.84 od 860-54-0217-16	10	355	
1105		10 cplg 10.70-12.00 od 860-54-0272-16	10	457	
1106		10 cplg 10.96-12.26 od 860-54-0278-16 (oversize)	10	484	
1107		12 cplg 12.40-13.66 od 860-54-0315-16	10	539	
1108		12 cplg 13.15-14.41 od 860-54-0334-16 (oversize)	10	646	
1109		4 abs dwv cross / dbl san tee	10	52	
1110		4 abs dwv double wye	10	72	
1111		1.5" air relief valves	10	NO BID	
1112		3/4" air relief valves	10	330	
1113		1" air relief valves	10	447	
1114		2" air relief valves	10	850	
1115		1.5"/2" Hymax Grip couplings	10	238	
1116		2.5" Hymax Grip couplings	10	267	
1117		3" Hymax Grip couplings	10	280	
1118		4" Hymax Grip couplings	10	312	
1119		6" Hymax Grip couplings	10	430	
1120		8" Hymax Grip couplings	10	555	
1121		10" Hymax Grip couplings	10	704	
1122		12" Hymax Grip couplings	10	829	
1123		12/14" Hymax Grip couplings	10	2314	
1124		14" Hymax Grip couplings	10	2314	
1125		16" Hymax Grip couplings	10	2360	
1126		9700 Auto flushers	10	3800	



**AGREEMENT BETWEEN THE CITY OF TURLOCK  
and  
GP NORTON CO. – DIVISION OF HAJOCA  
for  
PIPE AND PIPE FITTINGS**

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**City Contract No. 2024-171**

**THIS AGREEMENT** (the “Agreement”) is entered into by and between the CITY OF TURLOCK, a California municipal corporation (“CITY”), and GP Norton, Co. – Division of Hajoca, (“SUPPLIER”), on this 25th day of June, 2024 (the “Effective Date”). CITY and SUPPLIER may be collectively referred to herein as the “Parties” or individually as “Party.” There are no other parties to this Agreement.

**RECITALS**

**WHEREAS**, CITY has a need for pipe and pipe fittings; and

**WHEREAS**, SUPPLIER has made a proposal to CITY to provide pipe and pipe fittings. A description that of which SUPPLIER proposes to provide is included in Exhibit B attached hereto and incorporated herein by reference; and

**WHEREAS**, CITY desires to purchase pipe and pipe fittings from SUPPLIER, subject to the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, the parties hereto mutually agree as follows:

**AGREEMENT**

**1. RECITALS:** The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Section 1 through 35 of this Agreement, Sections 1 through 35 shall prevail.

**2. PURCHASE OF PRODUCT:** SUPPLIER agrees to sell, and CITY agrees to purchase pipe and pipe fittings, as described in Exhibit B.

**3. SAFETY REQUIREMENT:** All services and products must comply with California State Division of Industrial Safety orders and O.S.H.A.

Contract No. 2024-171  
{PLA 2024}

**4. COMPENSATION:** CITY agrees to pay SUPPLIER in accordance with Exhibit B as full remuneration for performing all Services and furnishing all staffing and materials called for in Exhibit B and for performance by SUPPLIER of all of its duties and obligations under this Agreement. In no event shall the annual sum of this Agreement exceed Seventy-Five Thousand and No/100<sup>ths</sup> Dollars (\$75,000). SUPPLIER agrees that compensation shall be paid in the manner and at the times set forth below:

(a) Invoices: SUPPLIER shall submit dated invoices to CITY specifying the date, location and service rendered, and the charge therefor.

(b) Payment: All payments by CITY shall be made in arrears, after satisfactory service, as determined and approved by CITY, has been provided. Payment shall be made by CITY no more than thirty (30) days from CITY's receipt of invoice.

**5. TERM OF AGREEMENT:** The term of this Agreement shall be one (1) year and will commence on the Effective Date and terminate on the 25th day of June, 2025 (Term), unless the Parties mutually agree in writing to terminate the Agreement earlier or extend the Term pursuant to this Agreement.

**6. EXTENSION OF AGREEMENT:** CITY may elect to extend this Agreement for two (2) additional one-year term(s), on the same terms and conditions, upon issuing an "Election to Extend Agreement" letter executed by the City Manager and SUPPLIER thirty (30) days prior to the expiration of this Agreement. On each anniversary date, SUPPLIER will be allowed to increase prices. Increases may not exceed increases in the San Francisco-Oakland Consumer Price Index for all urban consumers or percentage increases in SUPPLIER's published prices, whichever is lower. In all cases, CITY may cancel the contract if a requested price increase is not acceptable.

**7. INSURANCE:** SUPPLIER shall not commence work under this Agreement until SUPPLIER has obtained City's approval regarding all insurance requirements, forms, endorsements, amounts, and carrier ratings, nor shall SUPPLIER allow any subcontractor to commence work on a subcontract until all similar insurance required of the subcontractor shall have been so obtained and approved. SUPPLIER shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by SUPPLIER, its agents, representatives, employees or subcontractors. Failure to maintain or renew coverage or to provide evidence of renewal may constitute a material breach of contract. Any available insurance proceeds in excess of the specified minimum limits and coverage shall be available to CITY.

(a) General Liability Insurance: SUPPLIER shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than two million dollars (\$2,000,000) per occurrence, four million dollars (\$4,000,000) general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability and coverage for explosion, collapse and underground property damage hazards. SUPPLIER's general liability policies shall be primary and not seeking contribution from the City's coverages, and be endorsed using Insurance Services Office form CG 20 10 to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies.

(b) Workers' Compensation Insurance: SUPPLIER shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000). SUPPLIER shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

(c) Auto Insurance: SUPPLIER shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01, or the exact equivalent, with a limit of no less than one million dollars (\$1,000,000) per accident. If SUPPLIER owns no vehicles, this requirement may be met through a non-owned auto endorsement to the CGL policy.

(d) Umbrella or Excess Policy: SUPPLIER may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required. The Umbrella or Excess policies shall be provided on a true “following form” or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability and Automobile Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the SUPPLIER’s primary and excess liability policies are exhausted.

(e) Deductibles and Self-Insured Retentions: Upon request of City, any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its elective and appointive boards, officers, agents, employees, and volunteers; or (2) SUPPLIER shall provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

(f) Other Insurance Provisions: The commercial general liability policy shall contain, or be endorsed to contain, the following provisions:

(1) City, its elective and appointive boards, officers, agents, employees, and volunteers are to be covered as additional insureds with respect to liability arising out of work or operations performed by or on behalf of SUPPLIER, including materials, parts or equipment furnished in connection with such work or operations, which coverage shall be maintained in effect for at least three (3) years following the completion of the work specified in the contract. General liability coverage can be provided in the form of an endorsement to SUPPLIER’s insurance (at least as broad as CG 20 10 for ongoing operations and CG 20 37 for products/completed operations), or as a separate Owners and Contractors Protective Liability policy providing both ongoing operations and completed operations coverage.

(2) For any claims related to this project, SUPPLIER’s insurance coverage shall be primary insurance as respects City and any insurance or self-insurance maintained by City shall be excess of SUPPLIER’s insurance and shall not contribute with it.

(3) In the event of cancellation, non-renewal, or material change that reduces or restricts the insurance coverage afforded to City under this Agreement, the insurer, broker/producer, or SUPPLIER shall provide City with thirty (30) days’ prior written notice of such cancellation, non-renewal, or material change.

(4) Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

(g) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A-:VII or with an insurer to which the City has provided prior approval.



(h) **Verification of Coverage:** SUPPLIER shall furnish City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive SUPPLIER's obligation to provide them. City reserves the right, at any time, to require complete, certified copies of all required insurance policies and endorsements.

(i) **Waiver of Subrogation:** With the exception of professional liability, SUPPLIER hereby agrees to waive subrogation which any insurer of SUPPLIER may acquire from SUPPLIER by virtue of the payment of any loss. The commercial general liability policy and workers' compensation policy shall be endorsed to contain a waiver of subrogation in favor of City for all work performed by SUPPLIER, its agents, employees, independent contractors and subcontractors. SUPPLIER agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation.

(j) **Subcontractors:** SUPPLIER shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

## **8. INDEMNIFICATION:**

To the full extent permitted by law, SUPPLIER shall indemnify, defend, and hold harmless City and any and all of its elective and appointive boards, officers, officials, agents, employees or volunteers from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by SUPPLIER or by any individual or agency for which SUPPLIER is legally liable, including, but not limited to, officers, agents, employees, or subcontractors of SUPPLIER.

**9. INDEPENDENT CONTRACTOR RELATIONSHIP:** All acts of SUPPLIER, its agents, officers, and employees and all others acting on behalf of SUPPLIER relating to the performance of this Agreement, shall be performed as independent contractors and not as agents, officers, or employees of CITY. SUPPLIER, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of CITY. SUPPLIER has no authority or responsibility to exercise any rights or power vested in the CITY. No agent, officer, or employee of the CITY is to be considered an employee of SUPPLIER. It is understood by both SUPPLIER and CITY that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture.

SUPPLIER, its agents, officers and employees are and, at all times during the terms of this Agreement, shall represent and conduct themselves as independent contractors and not as employees of CITY.

SUPPLIER shall determine the method, details and means of performing the work and Services to be provided by SUPPLIER under this Agreement. SUPPLIER shall be responsible to CITY only for the requirements and results specified in this Agreement, and, except as expressly provided in this Agreement, shall not be subjected to CITY's control with respect to the physical action or activities of the SUPPLIER in fulfillment of this Agreement. SUPPLIER has control over the manner and means of performing the Services under this Agreement. SUPPLIER is permitted to provide services to others during



the same period service is provided to CITY under this Agreement. If necessary, SUPPLIER has the responsibility for employing other persons or firms to assist SUPPLIER in fulfilling the terms and obligations under this Agreement.

If in the performance of this Agreement any third persons are employed by SUPPLIER, such persons shall be entirely and exclusively under the direction, supervision, and control of SUPPLIER. All terms of employment including hours, wages, working conditions, discipline, hiring, and discharging or any other term of employment or requirement of law shall be determined by the SUPPLIER.

It is understood and agreed that as an independent contractor and not an employee of CITY neither the SUPPLIER or SUPPLIER'S assigned personnel shall have any entitlement as a CITY employee, right to act on behalf of the CITY in any capacity whatsoever as an agent, or to bind the CITY to any obligation whatsoever.

It is further understood and agreed that SUPPLIER must issue W-2 forms or other forms as required by law for income and employment tax purposes for all of SUPPLIER'S personnel.

As an independent contractor, SUPPLIER hereby indemnifies and holds CITY harmless from any and all claims that may be made against CITY based upon any contention by any third party that an employer-employee relationship exists by reason of this Agreement.

**10. TERMINATION:** Either Party may terminate this Agreement without cause or legal excuse by providing thirty (30) days' written notice to the other party.

**11. CONFORMANCE WITH FEDERAL AND STATE LAW:** All equipment, supplies and services used by SUPPLIER in the performance of this Agreement shall conform to the laws of the government of the United States and the State of California.

**12. TIME:** Time is of the essence in this Agreement for each covenant and term of a condition herein.

**13. ENTIRE AGREEMENT AND MODIFICATION:** This Agreement supersedes all previous Agreements and constitutes the entire understanding of the parties hereto. SUPPLIER shall be entitled to no other benefits than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. SUPPLIER specifically acknowledges that in entering into and executing this Agreement, SUPPLIER relies solely upon the provisions contained in this Agreement and no others. Should any conflict exist between the terms and conditions of the Agreement and any and all exhibits attached hereto, the terms and conditions of the Agreement shall prevail.

**14. AMENDMENTS:** Both parties to this Agreement understand that it may become desirable or necessary during the execution of this Agreement, for CITY or SUPPLIER to modify the scope of Services provided for under this Agreement. Any material extension or change in the scope of work shall be discussed with CITY and the change and cost shall be memorialized in a written amendment to the original contract prior to the performance of the additional work.

Until an Amendment is so executed, CITY will not be responsible to pay any charges SUPPLIER may incur in performing such additional services, and SUPPLIER shall not be required to perform any such additional services.

**15. PARTIAL INVALIDITY:** If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

**16. WAIVER:** No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

**17. AUDIT:** CITY's duly authorized representative shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify SUPPLIER'S charges to CITY under this Agreement.

SUPPLIER agrees to retain reports, records, documents, and files related to charges under this Agreement for a period of four (4) years following the date of final payment for SUPPLIER Services. CITY's representative shall have the right to reproduce any of the aforesaid documents.

**18. GOVERNING LAW:** This Agreement shall be governed according to the laws of the State of California.

**19. HEADINGS NOT CONTROLLING:** Headings used in the Agreement are for reference purposes only and shall not be considered in construing this Agreement.

**20. COMPLIANCE WITH LAWS:** SUPPLIER shall insure compliance with all safety and hourly requirements for employees, in accordance with federal, state, and county safety and health regulations and laws including, but not limited to, prevailing wage laws, if applicable. SUPPLIER shall fully comply with all applicable federal, state, and local laws, ordinances, regulations and permits.

**21. CITY BUSINESS LICENSE:** SUPPLIER will have a City of Turlock business license.

**22. ASSIGNMENT:** This Agreement is binding upon CITY and SUPPLIER and their successors. Except as otherwise provided herein, neither CITY nor SUPPLIER shall assign, sublet, or transfer interest in this Agreement or any part thereof without the prior written consent of the other.

**23. NOTICE:** Any and all notices permitted or required to be given hereunder shall be deemed duly given and effective (1) upon actual delivery, if delivery is by hand; or (2) five (5) days after delivery into the United States mail, if delivery is by postage paid, registered, or certified (return receipt requested) mail. Each such notice shall be sent to the parties at the address respectively indicated below or to any other address as the respective parties may designate from time to time:

To City: City of Turlock  
Attention: Chris Fisher  
156 South Broadway, Suite 270  
Turlock, California 95380

With courtesy copy to: Petrulakis Law & Advocacy APC  
George A. Petrulakis, City Attorney  
Post Office Box 92  
Modesto, California 95352

If to Supplier: GP Norton Co – Division of Hajoca  
Attention: Danny Condon  
90 W Childs Ave  
Merced, California 95341

**24. CITY CONTRACT ADMINISTRATOR:** The City's contract administrator and contact person for this Agreement is:

Nicole Mann  
Municipal Services  
156 S. Broadway, Suite 270  
Turlock, California 95380  
Telephone: (209) 668-5590 ext 4452  
E-mail: [nmann@turlock.ca.us](mailto:nmann@turlock.ca.us)

**25. MODIFICATION:** No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all of the Parties to this Agreement.

**26. AUTHORITY:** All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, neither Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

**27. VENUE.** Venue for all legal proceedings shall be in the Superior Court of the State of California, in and for the County of Stanislaus.

**28. SEVERIBILITY:** If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

**29. COUNTERPARTS:** This Agreement may be executed simultaneously, and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

Contract No. 2024-171  
{PLA 2024}

**30. ENTIRE AGREEMENT:** This Agreement, together with its specific references, attachments, and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof and supersedes any and all prior negotiations, understanding, and agreements with respect hereto, whether oral or written.

**31. SUPERSEDES PRIOR AGREEMENT:** It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, or representations, whether written, electronic or oral, between the Parties with respect to the subject matter of this Agreement.

**32. MANDATORY AND PERMISSIVE:** “Shall” and “will” and “agrees” are mandatory. “May” and “can” are permissive.

**33. SUCCESSORS AND ASSIGNS:** All representations, covenants, and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of, any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.

**34. ATTORNEY’S FEES AND COSTS:** If any action at law or in equity not resolved pursuant to the “Arbitration of Disputes” section of this Agreement, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

**35. NECESSARY ACTS AND FURTHER ASSURANCES:** The Parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

*[Signatures on Following Page]*

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by and through their respective officers' thereunto duly authorized.

**CITY OF TURLOCK, a municipal corporation**

**SUPPLIER GP Norton Co -Division of Hajoca**

By: \_\_\_\_\_  
Reagan M. Wilson, City Manager

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED AS TO SUFFICIENCY:

Print name: \_\_\_\_\_

By: \_\_\_\_\_  
Christopher Fisher, Municipal Services Director

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
George A. Petrulakis, City Attorney

ATTEST:

By: \_\_\_\_\_  
Julie Christel, City Clerk



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REQUEST FOR BID (RFB) NO. 24-002  
FOR  
PIPE AND PIPE FITTINGS

RFB ISSUED: 3/15/24  
BIDS DUE: 4/9/2024 3:00 PM

BID SUBMITALS TO:  
CITY OF TURLOCK  
ATTN: PURCHASING  
156 S. BROADWAY, SUITE 270  
TURLOCK, CA 95380

24-002 Pipe & Pipe Fittings

Exhibit A

Name of Firm: GP Norton Co - Division of Hajoca

Contact Person(s): Danny Condon

Address: 90 W Childs Ave Merced, CA 95341

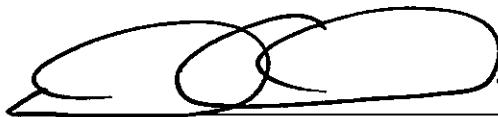
Phone: 209-723-3966 Fax: \_\_\_\_\_

Email: danny.condon @ hajoca.com

City of Turlock Business License No.: # 71101

DIR No (If Applicable): n/a

Contractor License No. (If Applicable): n/a

 D CONDON  
(Signature)

Thank You !



## RFB 24-002 BID SUMMARY

Item #	City Part #	Description	Qty.	Pace Supply	GP Norton Co
Pipe & Pipe Fittings				Unit Price	Unit Price
1	CLBUS001	BUSHING, JOINTS 4" J BUSHING ( SDR 26 )	20	\$ 13.41	
2	NO CITY #	BUSHING, JOINTS 4" CLAY-ABS, SCH 40, #JOI-139	20	\$ 13.41	
3	CLBUS005	BUSHING, JOINTS 4" B BUSHING ( C 900 )	20	\$ 13.41	
4	CLBUS010	BUSHING, JOINTS 6" J BUSHING ( SDR 26 )	20	\$ 26.08	
5	CLBUS015	BUSHING, JOINTS 6" B BUSHING ( C 900 )	20	\$ 26.08	
6	CLBUS020	BUSHING, JOINTS 8" J BUSHING ( SDR 26 )	6	\$ 39.85	
7	CLBUS025	BUSHING, JOINTS 8" BUSHING ( C 900 )	6	\$ 39.85	
8	CLBUS030	BUSHING, JOINTS 10" J BUSHING ( SDR 26 )	2	\$ 73.20	
9	CLBUS035	BUSHING, JOINTS 10" B BUSHING ( C 900 )	2	\$ 73.20	
10	CLBUS040	BUSHING, JOINTS 12" J BUSHING ( SDR 26 )	2	\$ 80.80	
11	CLBUS045	BUSHING, JOINTS 12" B BUSHING ( C 900 )	2	\$ 80.80	
12	CLBUS050	BUSHING, JOINTS 14" J BUSHING ( SDR 26 )	2	\$ 90.51	
13	CLBUS055	BUSHING, JOINTS 14" B BUSHING ( C 900 )	2	\$ 90.51	
14	CLBUS060	BUSHING, JOINTS 16" J BUSHING ( SDR 26 )	2	\$ 107.00	
15	CLBUS065	BUSHING, JOINTS 16" B BUSHING ( C 900 )	2	\$ 107.00	
16	No city part #	CAP SOLVENT WELD SDR35 8" PART# PSFCAPH8	10	\$ 35.76	
17	No city part #	CAP GASKET SDR35 8" PART# PSFCAPG8	10	\$ 43.71	
18	CLCAA001	PLUG 4" A.B.S. THREADED	50	\$ 3.88	\$ 3.19
19	CLCOM001	4" ABS, T-Y LONG TURN ALL HUB	50	\$ 33.39	\$ 19.82
20	CLCOM002	4" ABS, T-Y SHORT TURN ALL HUB	50	\$ 18.93	
21	CLCOU001	COUPLER, 4" JOINTS RUBBER CALDER, CLAY TO CLAY	100	\$ 16.05	
22	CLCOU005	COUPLER, 4" JOINTS SHEAR COUPLER, CLAY TO CLAY	20	\$ 33.00	
23	CLCOU010	COUPLER, 6" JOINTS SHEAR COUPLER, CLAY TO CLAY	20	\$ 47.92	
24	CLCOU015	COUPLER, 8" JOINTS SHEAR COUPLER, CLAY TO CLAY	20	\$ 65.06	
25	CLCOU020	COUPLER, 10" JOINTS SHEAR COUPLER, CLAY TO CLAY	12	\$ 89.79	
26	CLCOU025	COUPLER, 12" JOINTS SHEAR COUPLER, CLAY TO CLAY	12	\$ 114.10	
27	CLCOU030	COUPLER, 14" JOINTS SHEAR COUPLER, CLAY TO CLAY	6	\$ 151.00	
28	CLCOU035	COUPLER, 16" JOINTS SHEAR COUPLER, CLAY TO CLAY	2	\$ 188.00	
29	CLCOU040	COUPLER, 3" STAINLESS CAST	12	\$ 22.00	
30	CLCOU045	COUPLER, 4" STAINLESS CAST	12	\$ 26.00	
31	CLCOU050	COUPLER, 6" STAINLESS CAST	12	\$ 24.00	
32	CLCOU055	COUPLER, 8" STAINLESS CAST	12	\$ 58.00	
33	CLCOU060	COUPLER, 4" X 3" CALDER	12	\$ 14.50	\$ 5.05
34	CLCOU065	COUPLER, 4" X 3" ABS REDUCER (20 PER BOX)	20	\$ 12.00	\$ 8.63
35	CLCOU070	COUPLER, 4" SDR26 X ABS TRANSITION	50	\$ 7.00	\$ -
36	CLCOU075	COUPLER, 4" ABS SLIP X FM THREAD	50	\$ 7.35	\$ 6.02
37	CLCOU076	COUPLER, 4" RUBBER CALDER CLAY TO AC	20	\$ 14.50	\$ 9.45
38	CLCOU080	COUPLER, 4" ABS SPIGOT X FM THREAD	20	\$ 13.00	\$ 9.44
39	CLCOU085	COUPLER, 4" ABS SLIP X SLIP	50	\$ 6.00	\$ 4.58
40	CLCOU090	COUPLER, 4" RUBBER CALDER CLAY TO PLASTIC	50	\$ 14.50	\$ 6.89
41	CLCOU100	COUPLER, 4" C-900 X SDR 26 TRANSITION BELL TO BELL	10	\$ 152.00	
42	CLCOU105	COUPLER, 4" C-900 BELL X SDR 26 SPIGOT TRANSITION	10	\$ 208.00	
43	CLELB001	ELBOW 4" ABS HUB/HUB 22 1/2 DEGREE	25	\$ 10.25	\$ 8.43
44	CLELB005	ELBOW 4" ABS HUB/HUB 45 DEGREE	25	\$ 11.00	\$ 9.03
45	CLELB010	ELBOW 4" ABS HUB/HUB 90 DEGREE	25	\$ 13.60	\$ 11.26
46	CLELB075	ELBOW 4" SDR26 RINGTITE 22 1/2 DEGREE	25	\$ 35.50	
47	CLELB080	ELBOW 4" SDR26 RINGTITE 45 DEGREE	25	\$ 26.50	
48	CLELB085	ELBOW 4" SDR26 RINGTITE 90 DEGREE	25	\$ 47.75	
49	CLELB090	ELBOW 4" ABS STREET 22 1/2 DEGREE	25	\$ 17.50	\$ 14.40
50	CLELB095	ELBOW 4" ABS STREET 45 DEGREE	25	\$ 11.15	\$ 9.18
51	CLELB100	ELBOW 4" ABS STREET 90 DEGREE	25	\$ 16.25	\$ 13.39
52	CLELB105	ELBOW 4" C-900 22 1/2 BELL TO BELL	6	\$ 185.00	
53	CLELB110	ELBOW 4" C-900 45 BELL TO BELL	6	\$ 190.00	
54	CLELB115	ELBOW 4" SDR26 STREET 22 1/2 DEGREE	6	\$ 34.00	
55	CLELB120	ELBOW 4" SDR26 STREET 45 DEGREE	6	\$ 24.00	
56	CLELB015	ELBOW 10" C-900 22 1/2 BELL TO BELL	2	\$ 568.00	
57	CLELB020	ELBOW 10" C-900 45 BELL TO BELL	2	\$ 950.00	
58	CLELB025	ELBOW 10" C-900 90 BELL TO BELL	2	\$ 1,700.00	
59	CLELB030	ELBOW 12" C-900 22 1/2 BELL TO BELL	2	\$ 1,400.00	
60	CLELB035	ELBOW 12" C-900 45 BELL TO BELL	2	\$ 1,400.00	
61	CLELB040	ELBOW 12" C-900 90 BELL TO BELL	2	\$ 2,225.00	
62	CLELB045	ELBOW 6" C-900 22 1/2 BELL TO BELL	6	\$ 260.00	
63	CLELB050	ELBOW 6" C-900 45 BELL TO BELL	6	\$ 275.00	



64	CLELB055	ELBOW 6" C-900 90 BELL TO BELL	6	\$	459.00	
65	CLELB060	ELBOW 8" C-900 22 1/2 BELL TO BELL	6	\$	491.00	
66	CLELB065	ELBOW 8" C-900 45 BELL TO BELL	6	\$	485.00	
67	CLELB070	ELBOW 8" C-900 90 BELL TO BELL	6	\$	860.00	
68	CLFRA001	FRAME #2 CATCH BASIN	10	\$	400.00	
69	CLGRA001	GRATE #1 CATCH BASIN	6	\$	400.00	
70	CLGRA005	GRATE #2 CATCH BASIN	10	\$	400.00	
71	CLINS001	INSERT, RUBBER 4" VCP TO ABS	5	\$	12.00	
72	CLINS005	INSERT, RUBBER 6" VCP TO ABS	5	\$	28.00	
73	CLINS010	INSERT, RUBBER 4" VCP TO BALD CAST	5	\$	19.00	
74	CLINS015	INSERT, RUBBER 6" VCP TO BALD CAST	5	\$	30.00	
75	CLINS020	INSERT, RUBBER 8" VCP TO BALD CAST	5	\$	43.00	
76	CLINS025	INSERT, RUBBER 10" VCP TO CLASS 150	5	\$	73.00	
77	CLINS030	INSERT, RUBBER 12" VCP TO CLASS 150	5	\$	80.00	
78	CLINS035	INSERT, RUBBER 15" VCP TO CLASS 150	2	\$	80.00	
79	CLINS040	INSERT, RUBBER 18" VCP TO CLASS 150	2	\$	80.00	
80	CLINS045	INSERT, RUBBER 8" VCP TO CLASS 150	5	\$	43.00	
81	CLINS050	INSERT, RUBBER 10" VCP TO TRANSITE	5	\$	56.00	
82	CLINS055	INSERT, RUBBER 8" VCP TO CAST IRON	5	\$	45.00	
83	CLINS060	INSERT, RUBBER 4" VCP TO TRANSITE	5	\$	21.00	
84	CLINS065	INSERT, RUBBER 6" VCP TO TRANSITE	5	\$	34.00	
85	CLINS070	INSERT, RUBBER 8" VCP TO TRANSITE	5	\$	41.00	
86	CLMNH001	MANHOLE HOOK 27" X 5/8"	5	\$	57.00	
87	CLMNH005	MANHOLE HOOK 33" X 5/8"	5	\$	70.00	
88	NO CITY #	1" X 14-1/2" RAM-NEK COILS 8/BX		\$	250.00	
89	CLMAN001	MANHOLE RING & COVER MARKED SEWER	12	\$	530.00	
90	CLMAN005	MANHOLE RING & COVER MARKED STORM	12	\$	530.00	
91	CLMAN006	MANHOLE RING EXTENSION 1 1/2"	4	\$	195.00	
92	CLMAN007	MANHOLE RING EXTENSION 2"	4	\$	220.00	
93	CLMAN010	MANHOLE, 1 FOOT BARREL	3	NO BID		
94	CLMAN015	MANHOLE, 2 FOOT BARREL	3	NO BID		
95	CLMAN020	MANHOLE, 3 FOOT BARREL	2	NO BID		
96	CLMAN025	MANHOLE, 4 FOOT BARREL	2	NO BID		
97	CLMAN030	MANHOLE, 1 FOOT CONE	4	NO BID		
98	CLMAN035	MANHOLE, 2 FOOT CONE	4	NO BID		
99	CLMAN040	MANHOLE, 3 FOOT CONE	3	NO BID		
100	CLMAN041	MANHOLE, 2" GRADE RING	20	NO BID		
101	CLMAN045	MANHOLE, 3" GRADE RING	20	\$	85.00	
102	CLMAN050	MANHOLE, 6" GRADE RING	15	\$	100.00	
103	CLORI001	O-RING 10" RUBBER FOR PLASTIC TO CONCRETE	2	\$	18.00	
104	CLORI005	O-RING 12" RUBBER FOR PLASTIC TO CONCRETE	2	\$	19.00	
105	CLORI010	O-RING 15" RUBBER FOR PLASTIC TO CONCRETE	2	\$	24.00	
106	CLORI015	O-RING 18" RUBBER FOR PLASTIC TO CONCRETE	2	\$	86.00	
107	CLORI020	O-RING 6" RUBBER FOR PLASTIC TO CONCRETE	2	\$	13.00	
108	CLORI025	O-RING 8" RUBBER FOR PLASTIC TO CONCRETE	2	\$	14.00	
109	CLPIP001	PIPE 4" ABS	300	\$	3.33	\$ 3.07
110	CLPIP005	PIPE 4" SDR26	400	\$	3.80	
111	CLPIP010	PIPE 6" SDR26	200	\$	8.50	
112	CLPIP015	PIPE 8" SDR26	200	\$	15.40	
113	CLPIP020	PIPE 10" SDR26	60	\$	24.90	
114	CLPIP025	PIPE 12" SDR26	60	\$	35.80	
115	CLPIP060	PIPE 4" CAST IRON NO HUB	100	\$	13.90	\$ 12.18
116	CLPIP065	PIPE 6" CAST IRON NO HUB	100	\$	24.00	\$ 20.93
117	CLPLG001	4" TEST PLUG	12	\$	9.00	\$ 4.60
118	CLPLG005	6" TEST PLUG	12	\$	20.00	\$ 11.68
119	CLPLG010	PLUG 10" SPEEDSEAL STOPPER	4	\$	90.00	
120	CLPLG015	PLUG 12" SPEEDSEAL STOPPER	4	\$	140.00	
121	CLPLG020	PLUG 4" SPEEDSEAL STOPPER	4	\$	20.00	
122	CLPLG025	PLUG 6" SPEEDSEAL STOPPER	4	\$	30.00	
123	CLPLG030	PLUG 8" SPEEDSEAL STOPPER	4	\$	50.00	
124	CLRED001	REDUCER 10" X 6" VCP SPEED SEAL	2	\$	600.00	
125	CLRED005	REDUCER 12" X 10" VCP SPEED SEAL	2	\$	600.00	
126	CLRED010	REDUCER 8" X 6" VCP SPEED SEAL	2	\$	300.00	
127	CLTEE001	4" TAP-N-TEE SADDLE FITTING	10	\$	65.00	
128	CLTEE005	TEE 4" X 8" INSERT A TEE FOR C900	2	\$	185.00	
129	CLTEE010	TEE 4" X 10" X 12" INSERT A TEE FOR C900	2	\$	190.00	
130	CLTEE015	TEE 4" X 8" INSERT A TEE FOR PVC	2	\$	225.00	
131	CLTEE020	TEE 4" X 10" X 12" INSERT A TEE FOR PVC	2	\$	250.00	

132	CLTEE025	TEE 4" X 15" INSERT A TEE FOR VCP	6	\$ 250.00	
133	CLTEE030	TEE 4" X 8" INSERT A TEE FOR VCP	6	\$ 250.00	
134	CLTEE035	TEE 4" X 10" & 12" INSERT A TEE FOR VCP	6	\$ 300.00	
135	CLWYE001	4" SDR26 WYE ALL HUB	6	\$ 57.00	
136	CLWYE010	4" C900 WYE ALL HUB	6	\$ 260.00	
137	CLWYE015	12" X 4" SDR26 WYE ALL HUB	6	\$ 356.00	
138	CLWYE020	10" X 4" SDR26 WYE ALL HUB	6	\$ 260.00	
139	CLWYE025	8" X 4" SDR26 WYE ALL HUB	6	\$ 103.00	
140	CLWYE030	6" X 4" SDR26 WYE ALL HUB	6	\$ 74.00	
141	NO CITY #	8" X 4" C900 WYE ALL HUB	6	\$ 780.00	
142	CLWYE035	6" X 4" C900 WYE ALL HUB	6	\$ 420.00	
143	WTADA001	ADAPTER 3/4" BRASS FMIP X PJ	20	\$ 21.45	
144	WTADA005	ADAPTER 3/4" BRASS MIP X PJ	20	\$ 21.90	
145	WTADA010	ADAPTER 1" BRASS FMIP X PJ	20	\$ 27.40	
146	WTADA015	ADAPTER 1" BRASS MIPT X PJ	20	\$ 31.80	
147	WTADA020	ADAPTER 1 1/2" BRASS FMIP X PJ	20	\$ 68.65	
148	WTADA025	ADAPTER 1 1/2" BRASS MIP X PJ	20	\$ 53.65	
149	WTADA030	ADAPTER 2" BRASS FMIP X PJ	20	\$ 81.75	
150	WTADA035	ADAPTER 2" BRASS MIP X PJ	20	\$ 78.20	
151	WTADA040	ADAPTER DUCTILE IRON 10" F X MJ	4	\$ 253.00	
152	WTADA045	ADAPTER DUCTILE IRON 12" F X MJ	4	\$ 323.00	
153	WTADA050	ADAPTER DUCTILE IRON 14" F X MJ	2	\$ 495.00	
154	WTADA055	ADAPTER DUCTILE IRON 6" F X MJ	20	\$ 97.00	
155	WTADA060	ADAPTER DUCTILE IRON 4" F X MJ	10	\$ 70.00	
156	WTADA065	ADAPTER DUCTILE IRON 8" F X MJ	10	\$ 145.00	
157	NO CITY #	ADAPTER DUCTILE IRON 10" F X MJ	4	\$ 253.00	
158	NO CITY #	ADAPTER DUCTILE IRON 12" F X MJ	4	\$ 323.00	
159	WTADA070	ADAPTER PVC 3/4" SLIP X MIPT SCHEDULE 80	100	\$ 3.35	\$ 3.68
160	WTADA075	ADAPTER PVC 3/4" SLIP X 1" MIPT SCHEDULE 80	100	\$ 4.05	\$ 9.80
161	WTADA080	ADAPTER PVC 1" SLIP X MIPT SCHEDULE 80	200	\$ 5.80	\$ 6.37
162	WTADA085	ADAPTER PVC 1 1/2" SLIP X MIPT SCHEDULE 80	100	\$ 9.70	\$ 10.70
163	WTADA090	ADAPTER PVC 2" SLIP X MIPT SCHEDULE 80	100	\$ 14.00	\$ 15.47
164	WTADA095	METER ADAPTERS 3/4" TO 1" FORD A34	10	\$ 21.10	
165	NO CITY #	BACKFLOW ASSEMBLY 1" PRESSURE VACUUM BREAKER	10	\$ 148.00	\$ 130.00
166	WTBFL001	BACKFLOW ASSEMBLY 3/4" DOUBLE CHECK	10	\$ 252.00	\$ 295.20
167	WTBFL005	BACKFLOW ASSEMBLY 1" DOUBLE CHECK	10	\$ 280.00	\$ 324.70
168	WTBFL010	BACKFLOW ASSEMBLY 1 1/2" DOUBLE CHECK	10	\$ 751.00	\$ 841.25
169	WTBFL015	BACKFLOW ASSEMBLY 2" DOUBLE CHECK	10	\$ 845.00	\$ 947.00
170	NO CITY #	BACKFLOW WILKINS 1" DOUBLE CHECK 950 XLT2		\$ 313.00	
171	NO CITY #	BACKFLOW WILKINS 1 1/2" DOUBLE CHECK 950 XLT2		\$ 813.00	
172	NO CITY #	BACKFLOW WILKINS 2" DOUBLE CHECK 950 XLT2		\$ 915.00	
173	WTBFL020	BACKFLOW ASSEMBLY 3" DOUBLE CHECK	2	\$ 1,895.00	\$ 1,899.00
174	WTBFL025	BACKFLOW ASSEMBLY 4" DOUBLE CHECK	3	\$ 2,195.00	\$ 2,245.00
175	WTBFL030	BACKFLOW ASSEMBLY 6" DOUBLE CHECK	2	\$ 3,500.00	\$ 3,510.00
176	WTBFL035	BACKFLOW ASSEMBLY 8" DOUBLE CHECK	2	\$ 6,580.00	\$ 6,590.00
177	WTBFL040	BACKFLOW ASSEMBLY 10" DOUBLE CHECK	2	\$ 9,955.00	\$ 9,956.00
178	WTBFL045	BACKFLOW ASSEM 3" DOUBLE CHECK DET ASSEMBLY	2	\$ 2,873.00	\$ 2,825.00
179	WTBFL050	BACKFLOW ASSEM 4" DOUBLE CHECK DET ASSEMBLY	4	\$ 3,225.00	\$ 3,065.00
180	WTBFL055	BACKFLOW ASSEM 6" DOUBLE CHECK DET ASSEMBLY	4	\$ 4,703.00	\$ 4,575.00
181	WTBFL060	BACKFLOW ASSEM 8" DOUBLE CHECK DET ASSEMBLY	4	\$ 8,954.00	\$ 8,510.00
182	WTBFL065	BACKFLOW ASSEM 10" DOUBLE CHECK DET ASSEMBLY	2	\$ 12,880.00	\$ 12,235.00
183	WTBFL070	BACKFLOW ASSEMBLY PVB 3/4"	4	\$ 133.00	\$ 112.00
184	WTBFL075	BACKFLOW ASSEMBLY PVB 1"	12	\$ 148.00	\$ 122.35
185	WTBFL080	BACKFLOW ASSEMBLY PVB 1 1/4"	2	\$ 656.00	\$ 535.00
186	WTBFL085	BACKFLOW ASSEMBLY PVB 1 1/2"	12	\$ 685.00	\$ 559.00
187	WTBFL090	BACKFLOW ASSEMBLY PVB 2"	12	\$ 780.00	\$ 635.00
188	WTBFL095	BACKFLOW ASSEMBLY 3/4" REDUCED PRESSURE	6	\$ 487.00	\$ 505.00
189	WTBFL100	BACKFLOW ASSEMBLY 1" REDUCED PRESSURE	15	\$ 487.00	\$ 517.00
190	WTBFL105	BACKFLOW ASSEMBLY 1 1/2" REDUCED PRESSURE	12	\$ 910.00	\$ 920.00
191	WTBFL110	BACKFLOW ASSEMBLY 2" REDUCED PRESSURE	12	\$ 985.00	\$ 999.00
192	WTBFL115	BACKFLOW ASSEMBLY 3" REDUCED PRESSURE	2	\$ 2,477.00	\$ 2,355.00
193	WTBFL120	BACKFLOW ASSEMBLY 4" REDUCED PRESSURE	2	\$ 3,022.00	\$ 2,870.00
194	WTBFL125	BACKFLOW ASSEMBLY 6" REDUCED PRESSURE	2	\$ 5,083.00	\$ 4,325.00
195	WTBFL125	BACKFLOW ASSEMBLY 8" REDUCED PRESSURE	2	\$ 9,587.00	\$ 9,105.00
196	WTBLNK001	BLANKET - 3/4 - 1"	15	\$ 78.00	\$ 125.00
197	WTBLNK005	BLANKET - 1 1/2 - 2"	15	\$ 120.00	\$ 150.00
198	WTBLNK010	BLANKET - 3 - 4"	6	\$ 260.00	\$ 200.00
199	WTBOL000	BOLT UP SET 3"	20	\$ 5.20	

200	WTBOL001	BOLT UP SET 4"	20	\$ 9.00	
201	WTBOL005	BOLT UP SET 6" & 8"	20	\$ 17.50	
202	WTBOL010	BOLT UP SET 10" & 12"	20	\$ 41.00	
203	WTBOL015	BOLT, MACHINE 3/4" X 4" & NUTS	100	\$ 5.00	
204	WTBOL020	BOLT, MACHINE 5/8"-11 X 2 1/2" & NUTS	50	\$ 5.00	
205	WTBOL025	BOLT, MACHINE 5/8"-11 X 2 1/4" & NUTS	50	\$ 5.00	
206	WTBOL030	BOLT, MACHINE 5/8"-11 X 3" & NUTS	100	\$ 5.00	
207	WTBOL031	5/8"-11 NUTS	100	\$ 0.50	
208	WTBOL035	BOLT, MACHINE 7/8" X 4" & NUTS	100	\$ 7.00	
209	WTBOL040	BOLT, MJ TEE HEAD 3/4" X 3 1/2" & NUTS	50	\$ 7.00	
210	WTBOL045	BOLT, MJ TEE HEAD 3/4" X 4" & NUTS+C58	200	\$ 8.00	
211	WTBOL050	BOLT, DILLY LUG	30	\$ 8.00	
212	WTBOL055	BOLT, MACHINE .5 X 2.5 (1/2" X 2 1/2")	50	\$ 0.80	
213	WTBOL060	BOLT, MACHINE .5 X 2.25 (1/2" X 2 1/4")	50	\$ 0.80	
214	WTBOL065	BOLT, MACHINE .5 X 2 (1/2" X 2")	50	\$ 0.80	
215	WTBOL070	BOLT, MACHINE .75 X 2.5 (3/4" X 2 1/2")	50	\$ 2.00	
216	WTBOL075	BOLT, MACHINE .75 X 3.5 (3/4" X 3 1/2")	50	\$ 2.00	
217	WTBOL080	BOLT, MACHINE .625 X 2 (5/8" X 2")	50	\$ 1.00	
218	WTBOX001	BOX, B16 UTILITY	40	\$ 51.00	\$ 60.71
219	WTBOX005	BOX, B36 UTILITY	30	\$ 78.00	\$ 93.11
220	WTBOX010	BOX, B40 UTILITY	2	\$ 217.00	\$ 261.22
221	WTBOX015	BOX, B44 UTILITY	2	\$ 239.00	\$ 274.42
222	WTBOX020	BOX, B48 UTILITY	2	\$ 278.00	\$ 322.66
223	WTBOX025	BOX, B52 UTILITY	2	\$ 348.00	\$ 404.47
224	WTBOX030	BOX COVER C.I. WATER B16C	10	\$ 159.00	\$ 184.71
225	WTBOX035	BOX COVER, BOX B16-61D STEEL CHECKER PLATE	10	\$ 177.00	\$ 241.12
226	WTBOX040	BOX COVER, B16 D CONCRETE	10	\$ 43.00	\$ 51.59
227	WTBOX045	BOX COVER, B36-61G STEEL CHECKER PLATE	10	\$ 284.00	\$ 409.74
228	WTBOX046	BOX COVER, B36-G CONCRETE W/ CI READING LID	10	\$ 103.00	\$ 111.95
229	WTBOX050	BOX COVER, B40-61G STEEL CHECKER PLATE	2	\$ 419.00	\$ 602.34
230	WTBOX055	BOX COVER, B40-M W/10" X 16" CONC LID	2	\$ 230.00	\$ 229.97
231	WTBOX060	BOX COVER, B44-62G STEEL CHECKER PLATE	2	\$ 534.00	\$ 744.44
232	WTBOX065	BOX COVER, B44-E2 2 PC CONC W/CONC RDG LID	2	\$ 600.00	\$ 138.35
233	WTBOX070	BOX COVER, B48-62G STEEL CHECKER PLATE	2	\$ 668.00	\$ 932.93
234	WTBOX075	BOX COVER, B46-M2 2PC CONC W/CONC RDG LID	2	\$ 575.00	
235	WTBOX080	BOX COVER, B52-62G STEEL CHECKER PLATE	2	\$ 890.00	\$ 1,226.92
236	WTBOX085	BOX, METER EXTENSION - E40	2	\$ 176.00	
237	WTBOX090	BOX, METER EXTENSION - E44	2	\$ 148.00	
238	WTBOX095	BOX, METER EXTENSION - E48	2	\$ 203.00	
239	WTBOX100	BOX G5 GRADE RING 1" HIGH G5GR10	10	\$ 54.00	\$ 62.21
240	WTBOX105	BOX G5 GRADE RING 1 1/2" HIGH G5GR15	10	\$ 60.00	\$ 70.88
241	WTBOX110	BOX G5 GRADE RING 2" HIGH G5GR20	10	\$ 70.00	\$ 89.35
242	WTBOX115	BOX G5 CAST IRON LID MARKED WATER	40	\$ 39.50	\$ 44.12
243	WTBOX116	BOX G5 CAST IRON LID MARKED SEWER	150	\$ 39.50	\$ 44.12
244	WTBOX120	BOX, TRAFFIC G5 VALVE BOX 10 3/8" X 12" HIGH	150	\$ 47.00	\$ 58.72
245	WTBOX125	BOX, TRAFFIC B1324 (B16)	10	\$ 201.00	\$ 60.71
246	WTBOX130	BOX, TRAFFIC B1324-61JH - H/20 COVER(B16)	10	\$ 269.00	\$ 344.53
247	WTBOX135	BOX, TRAFFIC B1730 (B36)	10	\$ 367.00	\$ -
248	WTBOX140	BOX, TRAFFIC B1730-51JH - H/20 COVER (B36)	10	\$ 468.00	
249	WTBOX150	BOX, B-36 UTILITY FIBERLITE	10	\$ 244.00	\$ 264.64
250	WTBOX155	BOX, B-16 FIBRELYTE LID MARKED WATER	300	\$ 96.00	\$ 115.49
251	WTBOX160	BOX, B-36 FIBRELYTE LID MARKED WATER	100	\$ 234.00	\$ 256.92
252	WTBOX165	BOX, B-16 EXTENSION	10	\$ 45.00	\$ 49.78
253	WTBOX170	BOX, B-36 EXTENSION	10	\$ 82.00	\$ 89.35
254	WTBOX175	BOX G4 CAST IRON LID MARKED WATER	30	\$ 53.00	\$ 56.55
255	WTBOX180	BOX, TRAFFIC G4 VALVE BOX 10 3/8" X 12" HIGH	30	\$ 80.00	\$ 56.55
256	WTBUS001	BUSHING, 1" X 3/4" BRASS	10	\$ 3.45	\$ 4.63
257	WTBUS005	BUSHING, 1 1/2" X 1" BRASS	10	\$ 7.45	\$ 10.09
258	WTBUS010	BUSHING, 2" X 1" BRASS	10	\$ 13.25	\$ 17.96
259	WTBUS015	BUSHING, 2" X 1 1/2" LF BRASS	10	\$ 11.00	\$ 14.92
260	NO CITY #	BUSHING, 3" X 2" LF BRASS		\$ 42.00	\$ 33.40
261	WTBUS020	BUSHING, 3/4" X 1/2" GALVANIZED	50	\$ 2.25	\$ 1.77
262	WTBUS025	BUSHING, 1" X 3/4" GALVANIZED	50	\$ 2.50	\$ 2.00
263	WTBUS030	BUSHING, 1 1/2" X 1" GALVANIZED	50	\$ 4.45	\$ 3.92
264	WTBUS035	BUSHING, 2" X 1" GALVANIZED	50	\$ 5.45	\$ 4.31
265	WTBUS040	BUSHING, 2" X 1 1/2" GALV	50	\$ 4.75	\$ 4.31
266	WTBUS045	BUSHING, 2" X 1 1/4" GALV	20	\$ 5.45	\$ 4.31
267	WTBUS050	BUSHING 3" X 2" GALVANIZED	20	\$ 14.00	\$ 11.54

268	WTBUS055	BUSHING, 4" X 2" GALVANIZED	20	\$ 30.00	\$ 20.60
269	WTBUS060	BUSHING, 4" X 3" GALVANIZED	20	\$ 30.00	\$ 18.54
270	NO CITY #	BUSHING, 4" X 2" LF BRASS	4	\$ 117.00	\$ 90.50
271	WTCAP000	CAP DUCTILE IRON 10" X MJ	4	\$ 100.00	
272	WTCAP001	CAP DUCTILE IRON 10" X 2" MJ	4	\$ 130.00	
273	WTCAP005	CAP DUCTILE IRON 10" X 4" MJ	4	\$ 350.00	
274	WTCAP006	CAP DUCTILE IRON 12" X MJ	4	\$ 150.00	
275	WTCAP010	CAP DUCTILE IRON 12" X 2" MJ	4	\$ 180.00	
276	WTCAP015	CAP DUCTILE IRON 12" X 4" MJ	4	\$ 430.00	
277	WTCAP020	CAP DUCTILE IRON 14" X 4" MJ	4	\$ 600.00	
278	WTCAP025	CAP DUCTILE IRON 16" X 4" MJ	4	\$ 700.00	
279	WTCAP026	CAP DUCTILE IRON 4" X MJ	4	\$ 27.00	
280	WTCAP030	CAP DUCTILE IRON 4" X 2" MJ	4	\$ 58.00	
281	NO CITY #	CAP DUCTILE IRON 4" X 4" MJ		\$ 300.00	
282	WTCAP031	CAP DUCTILE IRON 6" X MJ	4	\$ 49.00	
283	WTCAP035	CAP DUCTILE IRON 6" X 2" MJ	4	\$ 79.00	
284	WTCAP040	CAP DUCTILE IRON 6" X 4" MJ	4	\$ 208.00	
285	WTCAP041	CAP DUCTILE IRON 8" X MJ	4	\$ 80.00	
286	WTCAP045	CAP DUCTILE IRON 8" X 2" MJ	4	\$ 109.00	
287	WTCAP050	CAP DUCTILE IRON 8" X 4" MJ	4	\$ 271.00	
288	WTCAP055	CAP, 1/2" GALVANIZED	20	\$ 1.20	\$ 0.94
289	WTCAP060	CAP, 3/4" GALVANIZED	20	\$ 1.70	\$ 1.35
290	WTCAP065	CAP, 1" GALVANIZED	20	\$ 1.90	\$ 1.49
291	WTCAP070	CAP, 1 1/2" GALVANIZED	20	\$ 3.50	\$ 2.76
292	WTCAP075	CAP, 2" GALVANIZED	20	\$ 4.40	\$ 4.00
293	WTCAP080	CAP, 3" GALVANIZED	10	\$ 20.00	
294	WTCAP085	CAP, 4" GALVANIZED	10	\$ 44.00	
295	WTCAP090	CAP, 1/2" PVC - SLIP	10	\$ 0.45	\$ 0.33
296	WTCAP095	CAP, 3/4" PVC - SLIP	10	\$ 0.50	\$ 0.39
297	WTCAP100	CAP, 1" PVC - SLIP	10	\$ 0.75	\$ 0.61
298	WTCAP105	CAP, 1 1/4" PVC - SLIP	40	\$ 1.10	\$ 0.86
299	WTCAP110	CAP, 1 1/2" PVC - SLIP	10	\$ 1.20	\$ 0.95
300	WTCAP115	CAP, 2" PVC - SLIP	10	\$ 1.40	\$ 1.13
301	WTCLA001	CLAMP FULL CIRC RPR RNG 2.35-2.63 X 7 1/2" SS	12	\$ 63.00	
302	WTCLA005	CLAMP FULL CIRC RPR RNG 3.00-3.25 X 7 1/2" OD	12	\$ 71.00	
303	WTCLA010	CLAMP FULL CIRC RPR RNG 4.95-5.35 X 7 1/2" AC	12	\$ 78.00	
304	WTCLA011	CLAMP FULL CIRC RPR RNG 4.95-5.35 X 12 1/2" AC	12	\$ 120.00	
305	WTCLA015	CLAMP FULL CIRC RPR RNG 4.74-5.14 X 7 1/2"C900 AC CI	12	\$ 78.00	
306	NO CITY #	CLAMP FULL CIRC RPR RNG 4.74-5.14 X 12 1/2"C900 AC CI		\$ 120.00	
307	WTCLA020	CLAMP FULL CIRC RPR RNG 5.22-5.62 X 7 1/2" SS	12	\$ 78.00	
308	No city part #	CLAMP FULL CIRC RPR RNG 5.22-5.62 X 12 1/2" SS	6	\$ 120.00	
309	WTCLA240	CLAMP FULL CIRC RPR RNG 5.95-6.35 X 7 1/2" OD	12	\$ 88.00	
310	WTCLA025	CLAMP FULL CIRC RPR RNG 5.95-6.35 X 12 1/2" OD	12	\$ 123.00	
311	WTCLA030	CLAMP FULL CIRC RPR RNG 6.56-6.96X7 1/2" SS C900CI	12	\$ 88.00	
312	WTCLA035	CLAMP FULL CIRC RPR RNG 6.63-7.03X7 1/2" SS C900CI	12	\$ 88.00	
313	WTCLA036	CLAMP FULL CIRC RPR RNG 6.84-7.24 X 6" ROMAC	12	\$ 105.00	
314	WTCLA040	CLAMP FULL CIRC RPR RNG 6.84-7.24X7 1/2"C900 CIAC	12	\$ 81.00	
315	WTCLA045	CLAMP FULL CIRC RPR RNG 7.10-7.50 X 12 1/2" AC	12	\$ 132.00	
316	WTCLA050	CLAMP FULL CIRC RPR RNG 9.30-9.70 X 10" AC	12	\$ 114.00	
317	WTCLA051	CLAMP FULL CIRC RPR RNG 9.00-9.40 X 6" ROMAC	12	\$ 114.00	
318	WTCLA055	CLAMP FULL CIRC RPR RNG 9.00-9.40 X7 1/2 C900AC CI	12	\$ 94.00	
319	WTCLA060	CLAMP FULL CIRC RPR RNG 8.99-9.79 X 12" C900 AC CI	12	\$ 241.00	
320	WTCLA065	CLAMP FULL CIRC RPR RNG 8.99-9.79X7 1/2" C900AC CI	12	\$ 152.00	
321	WTCLA070	CLAMP FULL CIRC RPR RNG 9.30-9.70 X 7 1/2" AC	12	\$ 97.00	
322	WTCLA075	CLAMP FULL CIRC RPR RNG 9.27-9.67 X 7 1/2" AC	12	\$ 97.00	
323	WTCLA080	CLAMP FULL CIRC RPR RNG 11.75-12.15 X 7 1/2" AC	12	\$ 121.00	
324	WTCLA085	CLAMP FULL CIRC RPR RNG 9.20-10.00 X 12 1/2, OD	12	\$ 248.00	
325	WTCLA090	CLAMP FULL CIRC RPR RNG 7.20-8.00 X 12 1/2", OD	12	\$ 230.00	
326	WTCLA095	CLAMP FULL CIRC RPR RNG 8.60-9.39 X 12 1/2" SS C900 CI	12	\$ 242.00	
327	WTCLA100	CLAMP BELL JOINT LEAK 11.10-11.40	4	\$ 218.00	
328	WTCLA105	CLAMP BELL JOINT LEAK 4.80-5.00	4	\$ 115.00	
329	WTCLA110	CLAMP BELL JOINT LEAK 6.90-7.10	4	\$ 126.00	
330	WTCLA115	CLAMP BELL JOINT LEAK 9.05-9.30	4	\$ 173.00	
331	WTCLA120	CLAMP, FULL CIRCLE REPAIR - 4" OD X 7 1/2"	12	\$ 88.00	
332	WTCLA125	CLAMP, REPAIR SPOT 3" ODS X 4" STYLE "C"	12	\$ 43.00	
333	WTCLA130	CLAMP, REPAIR SPOT 4" ODS X 8" STYLE "C"	12	\$ 44.00	
334	WTCLA135	CLAMP, REPAIR SPOT 6" OD X 8"	12	\$ 98.00	
335	WTCLA140	CLAMP, REPAIR SPOT 6" STD X 8" STYLE "C"	12	\$ 98.00	

336	WTCLA145	CLAMP, REPAIR SPOT 8" ODS X 3" STYLE "SC"	12	\$	39.00
337	WTCLA150	CLAMP, REPAIR SPOT 8" ODS X 6" STYLE "SC"	12	\$	72.00
338	WTCLA155	CLAMP, REPAIR SPOT 3/4" STD STL X 4"	12	\$	38.00
339	WTCLA160	CLAMP, REPAIR SPOT 3/4" STD STL X 6"	12	\$	66.00
340	WTCLA165	CLAMP, REPAIR SPOT 1" STD STL X 4"	12	\$	39.00
341	WTCLA170	CLAMP, REPAIR SPOT 1" STD STL X 6"	12	\$	66.00
342	WTCLA175	CLAMP, REPAIR SPOT 1 1/2" STD STL X 4"	12	\$	41.00
343	WTCLA180	CLAMP, REPAIR SPOT 1 1/2" STD STL X 6"	12	\$	72.00
344	WTCLA185	CLAMP, REPAIR SPOT 2" STD STL X 3"	12	\$	13.00
345	WTCLA190	CLAMP, REPAIR SPOT 2" STD STL X 6"	12	\$	24.00
346	WTCLA195	CLAMP, REPAIR SPOT 4" STD STL X 3"	12	\$	19.00
347	WTCLA200	CLAMP, REPAIR SPOT 4" STD STL X 6"	12	\$	27.00
348	WTCLA205	CLAMP, REPAIR SPOT 6" STD STL X 3"	12	\$	24.00
349	WTCLA210	CLAMP, REPAIR SPOT 6" STD STL X 6"	12	\$	35.00
350	WTCLA215	CLAMP, REPAIR SPOT 8" STD STL X 3"	12	\$	24.00
351	WTCLA220	CLAMP, REPAIR SPOT 8" STD STL X 6"	12	\$	39.00
352	WTCLA225	CLAMP, REPAIR SPOT 2 1/2" STD STL X 4"	12	\$	30.00
353	WTCLA230	CLAMP FULL CIRC RPR RNG 3.96-4.25 X 7 1/2" OD	12	\$	90.00
354	WTCLA235	CLAMP FULL CIRC RPR RNG 3.96-4.25 X 12 1/2" OD	12	\$	132.00
355	WTCLA245	CLAMP, HOSE 1" - 2" DELTA RUBBER	30	\$	2.00
356	WTCLA250	CLAMP, HOSE 5" - 7" DELTA RUBBER	30	\$	4.00
357	WTCOR001	VALVE CORPORATION STOP 3/4" MIPT X MIPT	10	\$	47.00
358	WTCOR005	VALVE CORPORATION STOP 1" MIPT X MIPT	10	\$	63.00
359	WTCOR010	VALVE CORPORATION STOP 1 1/2" MIPT X MIPT	10	\$	148.00
360	WTCOR015	VALVE CORPORATION STOP 1 1/2" MIPT X PJ	10	\$	161.00
361	WTCOR020	VALVE CORPORATION STOP 2" MIPT X MIPT	10	\$	252.00
362	WTCOR025	VALVE CORPORATION STOP 2" IP X PJ	10	\$	265.00
363	WTCOR030	VALVE CORPORATION STOP 1" IP X PJ	10	\$	77.00
364	WTCOU001	COUPLING 3/4" PJ	20	\$	21.00
365	WTCOU005	COUP COMP 1/2" RNG .84 - .875 STD STL-ROMAC	25	\$	41.00
366	WTCOU010	COUP COMP 3/4" RNG 1.05 - 1.125 STD STL-ROMAC	100	\$	41.00
367	WTCOU015	COUP COMP 1" RNG 1.315 - 1.375 STD STL-ROMAC	100	\$	43.00
368	WTCOU020	COUP COMP 1 1/4" RNG 1.66 STD STL-ROMAC	50	\$	49.00
369	WTCOU025	COUP COMP 1 1/2" RNG 1.90 STD STL-ROMAC	50	\$	52.00
370	WTCOU030	COUP COMP 2" RNG 2.375 STD STL-ROMAC	50	\$	70.00
371	WTCOU035	COUP COMP 3" RNG 3.48 - 3.65 STD STL-ROMAC	2	\$	107.00
372	WTCOU040	COUP COMP 3" RNG 3.00 OD-ROMAC	2	\$	88.00
373	WTCOU045	COUP COMP 4" RNG 4.50-4.70 STD STL-ROMAC	2	\$	99.00
374	WTCOU050	COUP COMP 4" RNG 3.80 - 4.05 OD-ROMAC	2	\$	99.00
375	WTCOU055	COUP COMP 4" RNG 4.74 - 5.10 AC-ROMAC	2	\$	99.00
376	WTCOU060	COUP COMP 5" RNG 5.00 OD-ROMAC	2	\$	99.00
377	WTCOU065	COUP COMP 6" RNG 5.80 - 6.10 OD-ROMAC	2	\$	134.00
378	WTCOU070	COUP COMP 6" RNG 6.63 STD STL-ROMAC	2	\$	134.00
379	WTCOU075	COUP COMP 6" RNG 6.86 - 7.20 C900 AC CI-ROMAC	2	\$	134.00
380	WTCOU076	COUP COMP 6" RNG 7.15 - 7.35 AC -ROMAC	2	\$	134.00
381	WTCOU080	COUP COMP 6" RNG 6.60 - 6.91 C900-ROMAC	2	\$	134.00
382	WTCOU085	COUP COMP 8" RNG 7.80 - 8.10 OD-ROMAC	2	\$	169.00
383	WTCOU090	COUP COMP 8" RNG 8.63 STD STL-ROMAC	2	\$	169.00
384	WTCOU095	COUP COMP 8" RNG 8.60 - 9.06 CI-ROMAC	2	\$	169.00
385	WTCOU100	COUP COMP 8" RNG 8.99 - 9.45 C900 AC CI-ROMAC	2	\$	169.00
386	WTCOU105	COUP COMP 8" RNG 9.31 - 9.50 AC-ROMAC	2	\$	169.00
387	WTCOU110	COUP COMP 10" RNG 10.00 OD-ROMAC	6	\$	221.00
388	WTCOU115	COUP COMP 10" RNG 10.89 - 11.40 C900-ROMAC	6	\$	221.00
389	WTCOU120	COUP COMP 10" RNG 11.80 - 12.12 AC-ROMAC	6	\$	221.00
390	WTCOU125	COUPLING COMP 12" RNG OD-ROMAC	2	\$	282.00
391	WTCOU130	COUPLING COMP 12" AC-ROMAC	2	\$	282.00
392	WTCOU135	COUPLING COMP 12" C-900-ROMAC	2	\$	282.00
393	WTCOU140	COUPLING COMP 4" 4.74-5.10 ROMAC	2	\$	134.00
394	WTCOU145	COUP COMP 2 1/2 RNG 2.88 STD STL-ROMAC	10	\$	78.00
395	WTCOU150	AB CENTER RING 10" (BARREL ONLY) ROMAC	6	\$	92.00
396	WTCOU151	AB CENTER RING 12" ( BARREL ONLY ) ROMAC	6	\$	92.00
397	WTCOU155	COUP REDUCER 8"SS C900X6"AC RNG8.60-9.05X7.15-7.35	2	\$	381.00
398	WTCOU160	COUP REDUCER ODXC900 RNG 10.00X11.10-11.40	2	\$	381.00
399	WTCOU165	COUP REDUCER SSXC900 RNG10.75X11.10-11.60	2	\$	381.00
400	WTCOU170	COUP REDUCER C900XSS C900 RNG10.89-11.40X8.60-9.06	2	\$	381.00
401	WTCOU175	COUPLING 1" PJ X PJ	20	\$	52.00
402	WTCOU180	COUPLING 1 1/2" PJ X PJ	20	\$	79.00
403	WTCOU185	COUPLING 2" PJ X PJ	20	\$	110.00



404	WTCOU190	COUPLING, 1" PJ X PJ - 90 DEGREE ELBOW-ROMAC	20	\$ 58.00	
405	WTCOU195	COUPLING, 1 1/2" PJ X PJ - 90 DEGREE ELBOW-ROMAC	20	\$ 110.00	
406	WTCOU200	COUPLING, 2" PJ X PJ - 90 DEGREE ELBOW-ROMAC	20	\$ 221.00	
407	WTCOU205	COUPLING 10" FLANGED ADAPTER FXMJ	10	\$ 253.00	
408	WTCOU210	COUPLING 4" FLANGED ADAPTER FXMJ	10	\$ 70.00	
409	WTCOU215	COUPLING 6" FLANGED ADAPTER FXMJ	10	\$ 97.00	
410	WTCOU220	COUPLING 8" FLANGED ADAPTER FXMJ	10	\$ 145.00	
411	WTCOU225	COUPLING ANGLE METER 3/4" FMIP	10	\$ 58.00	
412	WTCOU230	COUPLING ANGLE METER 1" FMIP	10	\$ 98.00	
413	WTCOU235	COUPLING, 1/2" PVC SLIP X SLIP	50	\$ 0.50	\$ 0.24
414	WTCOU240	COUPLING, 3/4" PVC SLIP X SLIP	100	\$ 0.50	\$ 0.33
415	WTCOU245	COUPLING, 1" PVC SLIP X SLIP	100	\$ 0.75	\$ 0.58
416	NO CITY #	COUPLING, 1 1/4" PVC SLIP X SLIP		\$ 1.00	\$ 0.80
417	WTCOU250	COUPLING, 1 1/2" PVC SLIP X SLIP	50	\$ 1.10	\$ 0.86
418	WTCOU255	COUPLING, 2" PVC SLIP X SLIP	50	\$ 1.60	\$ 1.31
419	WTCOU260	COUPLING, 3/4" GALVANIZED	50	\$ 2.10	\$ 1.46
420	WTCOU265	COUPLING, 1" GALVANIZED	100	\$ 3.30	\$ 2.41
421	WTCOU270	COUPLING, 1 1/4" GALVANIZED	25	\$ 4.25	\$ 3.32
422	WTCOU275	COUPLING, 1 1/2" GALVANIZED	25	\$ 5.10	\$ 3.78
423	WTCOU280	COUPLING, 2" GALVANIZED	25	\$ 7.00	\$ 5.52
424	WTCOU285	COUPLING, 3" GALVANIZED	12	\$ 35.00	\$ 22.53
425	WTCOU290	COUPLING, 4" GALVANIZED	12	\$ 75.00	\$ 43.07
426	WTCOU295	COUPLING LOKPAK METER X FLANGE 1 1/2"	2	\$ 25.00	
427	WTCOU300	COUPLING LOKPAK METER X FLANGE 2"	2	\$ 25.00	
428	WTCOU305	3" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 151.00	
429	WTCOU310	4" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 171.00	
430	WTCOU315	6" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 230.00	
431	WTCOU320	8" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	10	\$ 295.00	
432	WTCOU325	10" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	6	\$ 375.00	
433	WTCOU330	12" FORD ULTRA-FLEX WIDE RANGE COUPLING - FC2W	6	\$ 430.00	
434	WTCOU335	STRAIGHT METER COUPLING 1" FORD C38-44-1.5	20	\$ 18.00	
435	WTCOU340	METER COUPLER 3/4" MC X MIPT	20	\$ 15.00	
436	WTCOU345	METER COUPLER 1" MC X MIPT	20	\$ 18.00	
437	WTCOU350	COUP TRANS 6" ODXC900 SS RNG 5.80-6.10X6.60-6.91	2	\$ 145.00	
438	WTCOU355	COUP TRANS 6" XC900 AC RNG 6.60-6.91 X 6.90 - 7.20	2	\$ 145.00	
439	WTCOU360	COUP TRANS 6" ODXSS 580-610 X 6.55-6.76	2	\$ 145.00	
440	WTCOU365	COUP TRANS 6" SS C900XAC RNG 6.60-6.91 X 7.15-7.35	2	\$ 145.00	
441	WTCOU370	COUP TRANS 6" SS C900XAC RNG 6.60-6.91 X 7.36-7.6	2	\$ 145.00	
442	WTCOU375	COUP TRANS 6" SS C900XC900 ACRNG6.60-6.91X6.86-7.2	2	\$ 145.00	
443	WTCOU380	COUP TRANS 6" C900XAC RNG 6.90-7.10 X 7.15-7.35	2	\$ 145.00	
444	WTCOU385	COUP TRANS 6" C900XAC RNG 6.90-7.10 X 7.36-7.20	2	\$ 145.00	
445	WTCOU390	COUP TRANS 6" C900XAC	2	\$ 145.00	
446	WTCOU395	COUP TRANS 8" SS C900XC900 ACRNG8.60-9.06X9.05-9.4	2	\$ 178.00	
447	WTCOU400	COUP TRANS 8" SS C900XAC RNG 8.60-9.06 X 9.51-9.79	2	\$ 178.00	
448	WTCOU405	COUP TRANS 8" SS C900XAC RNG 8.60-9.06 X 9.31-9.50	2	\$ 178.00	
449	WTCOU410	COUP TRANS 8" SS XC900 AC RNG 8.55-8.75 X8.99-9.40	2	\$ 178.00	
450	WTCOU415	COUP TRANS 10" ODXAC RNG 9.80-10.10 X 11.80-12.12	2	\$ 245.00	
451	WTCOU420	COUP TRANS 10" C900XAC RNG 10.89-11.40X11.80-12.12	2	\$ 245.00	
452	WTCOU425	COUP TRANS 10" SSXC900 RNG 12.70-12.80X13.15-13.55	2	\$ 245.00	
453	WTCOU430	COUPLING, 8" A/C TRANSITE	2	\$ 178.00	
454	WTCRO001	CROSS CAST IRON 10" X 6" F X F X F X F 10" X 6"	2	\$ 905.00	
455	WTCRO005	CROSS CAST IRON 10" X 6" MJ X MJ X F X F 10" X 6"	2	NO BID	
456	WTCRO010	CROSS CAST IRON 10" X 8" F X F X F X F 10" X 8"	2	\$ 998.00	
457	WTCRO015	CROSS CAST IRON 10" X 8" MJ X MJ X F X F 10" X 8"	2	NO BID	
458	WTCRO020	CROSS CAST IRON 12" X 10" F X F X F X F 12" X 10"	2	\$ 1,565.00	
459	WTCRO025	CROSS CAST IRON 12" X 10" MJ X	2	NO BID	
460	WTCRO030	CROSS CAST IRON 12" X 12" F X F X F X F 12" X 12"	2	\$ 1,406.00	
461	WTCRO035	CROSS CAST IRON 12" X 12" MJ X MJ X F X F 12" X 10"	2	NO BID	
462	WTCRO040	CROSS CAST IRON 12" X 6" F X F X F X F 12" X 6"	2	\$ 1,204.00	
463	WTCRO045	CROSS CAST IRON 12" X 6" MJ X MJ X F X F 12" X 6"	2	NO BID	
464	WTCRO050	CROSS CAST IRON 12" X 8" F X F X F X F 12" X 8"	2	\$ 1,298.00	
465	WTCRO055	CROSS CAST IRON 12" X 8" MJ X MJ X F X F 12" X 8"	2	NO BID	
466	WTCRO060	CROSS CAST IRON 6" X 4" F X F X F X F 6" X 4"	2	\$ 415.00	
467	WTCRO065	CROSS CAST IRON 6" X 6" F X F X F X F 6" X 6"	2	\$ 421.00	
468	WTCRO070	CROSS CAST IRON 8" X 6" F X F X F X F 8" X 6"	2	\$ 622.00	
469	WTCRO075	CROSS CAST IRON 8" X 6" MJ X MJ X F X F 8" X 6"	2	NO BID	
470	WTCRO080	CROSS CAST IRON 8" X 8" F X F X F X F 8" X 8"	2	\$ 624.00	
471	WTCRO085	CROSS CAST IRON 8" X 8" MJ X MJ X F X F 8" X 8"	2	NO BID	

472	WTELB001	ELBOW EIGHT BEND 1 MIP X PJ	10	\$ 55.00	
473	WTELB005	ELBOW COUPLING 3/4" 90 DEG FMIP X PJ	10	\$ 32.00	
474	WTELB010	ELBOW COUPLING 3/4" 90 DEG MIP X PJ	10	\$ 32.00	
475	WTELB015	ELBOW COUPLING 1" 90 DEGREE FMIP X PJ	10	\$ 44.00	
476	WTELB020	ELBOW COUPLING 1" 90 DEGREE MIPT X PJ	10	\$ 47.00	
477	WTELB025	ELBOW COUOPLING 1 1/2" 90 DEGREE MIP X PJ	10	\$ 90.00	
478	WTELB030	ELBOW COUPLING 2" 90 DEGREE MIPT X PJ	10	\$ 129.00	
479	WTELB035	ELBOW, 10" DUCTILE IRON FXF 22 1/2 DEGREE	2	\$ 439.00	
480	WTELB040	ELBOW, 10" DUCTILE IRON FXF 45 DEGREE	2	\$ 460.00	
481	WTELB045	ELBOW, 10" DUCTILE IRON FXF 90 DEGREE	2	\$ 546.00	
482	WTELB050	ELBOW, 10" DUCTILE IRON FXMJ 22 1/2 DEGREE	2	\$ 337.00	
483	WTELB055	ELBOW, 10" DUCTILE IRON FXMJ 45 DEGREE	2	\$ 376.00	
484	WTELB060	ELBOW, 10" DUCTILE IRON FXMJ 90 DEGREE	2	\$ 421.00	
485	WTELB065	ELBOW, 10" DUCTILE IRON MJXMJ 22 1/2 DEGREE	2	\$ 206.00	
486	WTELB070	ELBOW, 10" DUCTILE IRON MJXMJ 45 DEGREE	2	\$ 208.00	
487	WTELB075	ELBOW, 10" DUCTILE IRON MJXMJ 90 DEGREE	2	\$ 277.00	
488	WTELB080	ELBOW, 12" DUCTILE IRON F X F 22 1/2 DEGREE	2	\$ 644.00	
489	WTELB085	ELBOW, 12" DUCTILE IRON F X F 45 DEGREE	2	\$ 601.00	
490	WTELB090	ELBOW, 12" DUCTILE IRON F X F 90 DEGREE	2	\$ 710.00	
491	WTELB095	ELBOW, 12" DUCTILE IRON FXMJ 22 1/2 DEGREE	2	\$ 491.00	
492	WTELB100	ELBOW, 12" DUCTILE IRON FXMJ 45 DEGREE	2	\$ 562.00	
493	WTELB105	ELBOW, 12" DUCTILE IRON FXMJ 90 DEGREE	2	\$ 605.00	
494	WTELB110	ELBOW, 12" DUCTILE IRON MJXMJ 22 1/2 DEGREE	2	\$ 269.00	
495	WTELB115	ELBOW, 12" DUCTILE IRON MJXMJ 45 DEGREE	2	\$ 308.00	
496	WTELB120	ELBOW, 12" DUCTILE IRON MJXMJ 90 DEGREE	2	\$ 373.00	
497	WTELB125	ELBOW, 14" DUCTILE IRON FXF 90 DEGREE	1	\$ 1,025.00	
498	WTELB130	ELBOW, 14" DUCTILE IRON FXMJ 90 DEGREE	1	\$ 1,115.00	
499	WTELB135	ELBOW, 14" DUCTILE IRON MJXMJ 90 DEGREE	1	\$ 690.00	
500	WTELB140	ELBOW, 4" DUCTILE IRON FXF 22 1/2 DEGREE	10	\$ 121.00	
501	WTELB145	ELBOW, 4" DUCTILE IRON FXF 45 DEGREE	10	\$ 122.00	
502	WTELB150	ELBOW, 4" DUCTILE IRON F X F 90 DEGREE	12	\$ 136.00	
503	WTELB155	ELBOW, 4" DUCTILE IRON F X MJ 22 1/2 DEGREE	12	\$ 117.00	
504	WTELB160	ELBOW, 4" DUCTILE IRON F X MJ 45 DEGREE	12	\$ 92.00	
505	WTELB165	ELBOW, 4" DUCTILE IRON F X MJ 90 DEGREE	12	\$ 84.00	
506	WTELB170	ELBOW, 4" DUCTILE IRON MJXMJ 22 1/2 DEGREE	12	\$ 58.00	
507	WTELB175	ELBOW, 4" DUCTILE IRON MJXMJ 45 DEGREE	12	\$ 61.00	
508	WTELB180	ELBOW, 4" DUCTILE IRON MJXMJ 90 DEGREE	12	\$ 74.00	
509	WTELB185	ELBOW, 4" DUCTILE IRON FXF 22 1/2 DEGREE	12	\$ 121.00	
510	WTELB190	ELBOW, 6" DUCTILE IRON FXF 45 DEGREE	12	\$ 187.00	
511	WTELB195	ELBOW, 6" DUCTILE IRON FXF 90 DEGREE	12	\$ 210.00	
512	WTELB200	ELBOW, 6" DUCTILE IRON FXMJ 45 DEGREE	12	\$ 134.00	
513	WTELB205	ELBOW, 6" DUCTILE IRON FXMJ 90 DEGREE	12	\$ 148.00	
514	WTELB210	ELBOW, 6" DUCTILE IRON MJXMJ 22 1/2 DEGREE	12	\$ 89.00	
515	WTELB215	ELBOW, 6" DUCTILE IRON MJXMJ 45 DEGREE	12	\$ 98.00	
516	WTELB220	ELBOW, 6" DUCTILE IRON MJXMJ 90 DEGREE	12	\$ 121.00	
517	WTELB225	ELBOW, 8" DUCTILE IRON FXF 22 1/2 DEGREE	12	\$ 278.00	
518	WTELB230	ELBOW, 8" DUCTILE IRON FXF 45 DEGREE	12	\$ 284.00	
519	WTELB235	ELBOW, 8" DUCTILE IRON FXF 90 DEGREE	12	\$ 344.00	
520	WTELB240	ELBOW, 8" DUCTILE IRON FXMJ 22 1/2 DEGREE	12	\$ 232.00	
521	WTELB245	ELBOW, 8" DUCTILE IRON FXMJ 45 DEGREE	12	\$ 256.00	
522	WTELB250	ELBOW, 8" DUCTILE IRON FXMJ 90 DEGREE	12	\$ 258.00	
523	WTELB255	ELBOW, 8" DUCTILE IRON MJXMJ 22 1/2 DEGREE	12	\$ 139.00	
524	WTELB260	ELBOW, 8" DUCTILE IRON MJXMJ 45 DEGREE	12	\$ 143.00	
525	WTELB265	ELBOW, 8" DUCTILE IRON MJXMJ 90 DEGREE	12	\$ 175.00	
526	WTELB270	ELBOW, 3/4" 90 DEGREE BRASS	10	\$ 4.50	\$ 5.81
527	WTELB275	ELBOW, 1" 90 DEGREE BRASS	10	\$ 6.90	\$ 8.92
528	WTELB280	ELBOW, 1 1/2" 90 DEGREE BRASS	10	\$ 19.00	\$ 17.75
529	WTELB285	ELBOW, 2" 90 DEGREE BRASS	10	\$ 22.00	\$ 28.86
530	NO CITY #	ELBOW, 3/4" 45 DEGREE BRASS		\$ 4.60	\$ 5.81
531	WTELB290	ELBOW, 3/4" 45 DEGREE GALVANIZED	25	\$ 2.50	\$ 1.08
532	WTELB295	ELBOW, 3/4" 90 DEGREE GALVANIZED	25	\$ 1.50	\$ 1.08
533	WTELB300	ELBOW, 1 1/4" 45 DEGREE GALVANIZED	25	\$ 5.20	\$ 4.09
534	WTELB305	ELBOW, 1 1/4" 90 DEGREE GALVANIZED	25	\$ 4.00	\$ 3.12
535	NO CITY #	ELBOW, 1" 45 DEGREE BRASS		\$ 8.00	\$ 9.80
536	WTELB310	ELBOW, 1" 45 DEGREE GALVANIZED	20	\$ 3.00	\$ 2.24
537	WTELB315	ELBOW, 1" 90 DEGREE GALVANIZED	20	\$ 2.55	\$ 2.12
538	NO CITY #	ELBOW, 1 1/2" 45 DEGREE BRASS		\$ 15.45	\$ 19.59
539	WTELB320	ELBOW, 1 1/2" 45 DEGREE GALVANIZED	20	\$ 6.15	\$ 3.01

540	WTELB325	ELBOW, 1 1/2" 90 DEGREE GALVANIZED	30	\$ 5.25	\$ 4.10
541	NO CITY #	ELBOW, 2" 45 DEGREE BRASS		\$ 24.00	\$ 31.79
542	WTELB330	ELBOW, 2" 45 DEGREE GALVANIZED	20	\$ 13.00	\$ 5.56
543	WTELB335	ELBOW, 2" 90 DEGREE GALVANIZED	30	\$ 8.60	\$ 6.85
544	WTELB340	ELBOW, 3" 45 DEGREE GALVANIZED	6	\$ 60.00	\$ 35.85
545	WTELB345	ELBOW, 3" 90 DEGREE GALVANIZED	6	\$ 48.00	\$ 28.70
546	WTELB350	ELBOW, 4" 45 DEGREE GALVANIZED	5	\$ 100.00	\$ 60.08
547	WTELB355	ELBOW, 4" 90 DEGREE GALVANIZED	10	\$ 83.00	\$ 49.67
548	WTELB360	ELBOW, 3/4" 90 DEGREE BRASS STREET	10	\$ 5.50	\$ 7.55
549	WTELB365	ELBOW, 1" 90 DEGREE BRASS STREET	10	\$ 9.65	\$ 12.49
550	WTELB370	ELBOW, 1 1/2" 90 DEGREE BRASS STREET	10	\$ 19.80	\$ 24.87
551	WTELB375	ELBOW, 2" 90 DEGREE BRASS STREET	10	\$ 32.00	\$ 42.17
552	WTELB380	ELBOW, 3/4" 90 DEGREE GALVANIZED STREET	20	\$ 2.50	\$ 2.46
553	WTELB385	ELBOW, 1 1/4" 90 DEGREE GALVANIZED STREET	20	\$ 5.40	\$ 3.24
554	WTELB390	ELBOW, 1" 90 DEGREE GALVANIZED STREET	60	\$ 3.25	\$ 2.72
555	WTELB395	ELBOW, 1 1/2" 90 DEGREE GALVANIZED STREET	20	\$ 7.50	\$ 5.64
556	WTELB400	ELBOW, 2" 90 DEGREE GALVANIZED STREET	20	\$ 13.00	\$ 9.45
557	WTELB405	ELBOW, 3" 90 DEGREE GALVANIZED SHEET	4	\$ 53.00	\$ 40.02
558	WTELB410	ELBOW, 1/2" 90 DEGREE PVC	25	\$ 0.45	\$ 0.37
559	WTELB415	ELBOW, 3/4" 90 DEGREE PVC	100	\$ 0.50	\$ 0.41
560	WTELB420	ELBOW, 1" 90 DEGREE PVC	200	\$ 0.90	\$ 0.74
561	NO CITY #	ELBOW, 1 1/4" 90 DEGREE PVC		\$ 1.60	\$ 1.31
562	WTELB425	ELBOW, 1 1/2" 90 DEGREE PVC	50	\$ 1.70	\$ 1.41
563	WTELB430	ELBOW, 2" 90 DEGREE PVC	50	\$ 2.65	\$ 2.20
564	WTELB435	ELBOW, 1/2" 45 DEGREE PVC	25	\$ 0.75	\$ 0.61
565	WTELB440	ELBOW, 3/4" 45 DEGREE PVC	50	\$ 1.15	\$ 0.95
566	WTELB445	ELBOW, 1" 45 DEGREE PVC	100	\$ 1.35	\$ 1.58
567	NO CITY #	ELBOW, 1 1/4" 45 DEGREE PVC		\$ 1.90	\$ 1.97
568	WTELB450	ELBOW, 1 1/2" 45 DEGREE PVC	25	\$ 2.40	\$ 1.97
569	WTELB455	ELBOW, 2" 45 DEGREE PVC	25	\$ 3.10	\$ 2.58
570	WTELB460	ELBOW COUPLING 1" 90 DEGREE PJ X PJ	20	\$ 58.00	
571	WTELB465	ELBOW COUPLING 1 1/2" 90 DEGREE FMPT X PJ	20	\$ 99.00	
572	WTELB470	ELBOW COUPLING 1 1/2" 90 DEGREE PJ X PJ	20	\$ 110.00	
573	WTELB475	ELBOW COUPLING 2" 90 DEGREE FMPT X PJ	20	\$ 141.00	
574	WTELB480	ELBOW COUPLING 2" 90 DEGREE PJ X PJ	20	\$ 222.00	
575	WTFDC001	FDC BRASS 4" CHECK VALVE	5	\$ 170.00	
576	WTFDC005	FDC 4" FIRE HOSE CONNECTION - STRAIGHT	5	\$ 135.00	
577	WTFDC010	FDC 4" FIRE HOSE CONNECTION - ANGLE	5	\$ 139.00	
578	WTFIR001	FIRE DEPARTMENT CONNECTION	5	NO BID	
579	WTFLG001	FLANGE, FILLER 4" X 1/2"	5	\$ 65.00	
580	WTFLG005	FLANGE, FILLER 4" X 3/4"	5	\$ 86.00	
581	WTFLG010	FLANGE, FILLER 4" X 1"	5	\$ 141.00	
582	WTFLG015	FLANGE, FILLER 4" X 1 1/4"	5	NO BID	
583	WTFLG020	FLANGE, FILLER 4" X 1 1/2"	5	\$ 191.00	
584	WTFLG025	FLANGE, FILLER 4" X 2"	5	\$ 226.00	
585	WTFLG030	FLANGE, FILLER 6" X 1/2"	5	\$ 80.00	
586	WTFLG035	FLANGE, FILLER 6" X 3/4"	5	\$ 111.00	
587	WTFLG040	FLANGE, FILLER 6" X 1"	5	\$ 172.00	
588	WTFLG041	FLANGE, FILLER 6" X 1 1/4"	5	NO BID	
589	WTFLG045	FLANGE, FILLER 6" X 1 1/2"	5	\$ 310.00	
590	WTFLG050	FLANGE, FILLER 6" X 2"	5	\$ 310.00	
591	WTFLG051	FLANGE 12" BLIND FLANGE		\$ 322.00	
592	WTFLG055	FLANGE 10" BLIND FLANGE	4	\$ 239.00	
593	WTFLG060	FLANGE 3" BLIND FLANGE	4	\$ 43.00	
594	WTFLG065	FLANGE 4" BLIND FLANGE	4	\$ 69.00	
595	WTFLG070	FLANGE 6" BLIND FLANGE	4	\$ 104.00	
596	WTFLG075	FLANGE 8" BLIND FLANGE	4	\$ 175.00	
597	WTFLG080	FLANGE ANGLE METER 1 1/2" FMIP	25	\$ 171.00	
598	WTFLG085	FLANGE ANGLE METER 1 1/2" FMIP	25	\$ 238.00	
599	WTFLG090	FLANGE, COMPANION 3" 4 BOLT DI OR CI	10	\$ 34.00	
600	WTFLG095	FLANGE, COMPANION 4" 8 BOLT DI OR CI	10	\$ 45.00	
601	WTFLG100	FLANGE, COMPANION 6" 8 BOLT DI OR CI	10	\$ 72.00	
602	WTFLG105	FLANGE, COMPANION 8" 8 BOLT DI OR CI	10	\$ 121.00	
603	WTFLG110	FLANGE, METER 1 1/2" C.I. OR BRASS	60	\$ 30.00	
604	WTFLG115	FLANGE, METER 2" C.I. OR BRASS	60	\$ 32.00	
605	WTFLG120	FLANGE, WELDING 10" 10 BOLT DI OR CI	2	\$ 73.00	
606	WTFLG125	FLANGE, WELDING 12" 10 BOLT DI OR CI	2	\$ 128.00	
607	WTFLG130	FLANGE, WELDING 3" 4 BOLT DI OR CI	2	\$ 21.00	



608	WTFLG135	FLANGE, WELDING 4" 8 BOLT DI OR CI	2	\$	29.00
609	WTFLG140	FLANGE, WELDING 6" 8 BOLT DI OR CI	2	\$	40.00
610	WTFLG145	FLANGE, WELDING 8" 8 BOLT DI OR CI	2	\$	42.00
611	WTFLG150	FLANGE, 12" BLIND FLANGE	2	\$	322.00
612	WTFLG155	FLANGE, REDUCING 2" X 9"	2	\$	100.00
613	WTFLG160	FLANGE, REDUCING 3" X 9"	2	\$	221.00
614	WTFLG165	FLANGE, REDUCING 4" X 9"	2	\$	65.00
615	WTFLG170	FLANGE, REDUCING 3" X 11"	2	\$	295.00
616	WTFLG175	FLANGE, REDUCING 4" X 11"	2	\$	225.00
617	WTFLG180	FLANGE, REDUCING 3" X 13 1/2"	2	\$	230.00
618	WTFLG185	FLANGE, REDUCING 4" X 13 1/2"	2	\$	380.00
619	WTGAS115	GASKETS, 4" C900 COULPLING	5	NO BID	
620	WTGAS120	GASKETS, 6" C900 COULPLING	5	NO BID	
621	WTGAS125	GASKETS, 8" C900 COULPLING	5	NO BID	
622	WTGAS130	GASKETS, 10" C900 COULPLING	5	NO BID	
623	WTGAS135	GASKETS, 12" C900 COULPLING	5	NO BID	
624	WTGAS001	GASKETS, 10" FLANGE	50	\$	8.00
625	WTGAS005	GASKETS, 12" FLANGE	50	\$	10.00
626	WTGAS010	GASKETS, 14" FLANGE	10	\$	14.00
627	WTGAS015	GASKETS, 16" FLANGE	10	\$	20.00
628	WTGAS020	GASKETS, 3" FLANGE	50	\$	3.00
629	WTGAS025	GASKETS, 4" FLANGE	100	\$	4.00
630	WTGAS030	GASKETS, 6" FLANGE	100	\$	5.00
631	WTGAS035	GASKETS, 8" FLANGE	100	\$	7.00
632	WTGAS040	GASKETS, 6" FIRE HYDRANT FULL FACED GASKET	100	\$	8.00
633	WTGAS045	GASKETS, 3/4" METER	100	\$	0.40
634	WTGAS050	GASKETS, 1" METER	200	\$	0.45
635	WTGAS055	GASKETS, 1 1/2" METER	50	\$	3.00
636	WTGAS060	GASKETS, 2" METER	100	\$	3.00
637	WGKFFG34	GASKETS,		NO BID	
638	WTGAS065	GASKETS, 10" RINGTITE	2	\$	36.00
639	WTGAS070	GASKETS, 4" RINGTITE	12	\$	18.00
640	WTGAS075	GASKETS, 6" RINGTITE	12	\$	22.00
641	WTGAS080	GASKETS, 8" RINGTITE	12	\$	26.00
642	WTGAS085	GASKETS, 6" RINGTITE TRANSITION AS C900	12	\$	22.00
643	WTGAS090	GASKETS, 8" RINGTITE TRANSITION AS C900	12	\$	26.00
644	WTGAS095	GASKETS, 4" TYTON	12	\$	6.00
645	WTGAS100	GASKETS, 6" TYTON	12	\$	7.00
646	WTGAS105	GASKETS, 8" TYTON	12	\$	8.00
647	WTGAS110	GASKETS, 4" CL PUMP GASKETS, DELTA RUBBER	40	\$	16.00
648	WTHYD001	FIRE HYDRANT W/ 1 - 2 1/2" & 1 - 4 1/2" OUTLET	30	\$	2,152.00
649	WTHYD005	FIRE HYDRANT BURY, 30" X MJ W/MJ ACC	12	\$	337.00
650	WTHYD010	FIRE HYDRANT BURY, 36" X MJ W/MJ ACC	12	\$	345.00
651	WTHYD015	FIRE HYDRANT BURY, 40" X MJ W/MJ ACC	8	NO BID	
652	WTHYD020	FIRE HYDRANT BURY, 42" X MJ W/MJ ACC	8	\$	355.00
653	WTHYD025	FIRE HYDRANT BURY, 30" X TYTON	2	\$	500.00
654	WTHYD030	FIRE HYDRANT BURY, 36" X TYTON	2	\$	525.00
655	WTHYD035	FIRE HYDRANT BURY, 40" X TYTON	2	NO BID	
656	WTHYD040	FIRE HYDRANT BURY, 42" X TYTON	2	\$	540.00
657	WTHYD045	FIRE HYDRANT CAP, 2 1/2" CAST IRON W/CHAIN	24	\$	87.00
658	WTHYD050	FIRE HYDRANT CAP, 4 1/2" CAST IRON W/CHAIN	24	\$	189.00
659	WTHYD055	FIRE HYDRANT RISER SPOOL, BREAK AWAY 10" 6 BOLT	10	\$	149.00
660	WTHYD060	FIRE HYDRANT RISER SPOOL, BREAK AWAY 12" 6 BOLT	10	\$	151.00
661	WTHYD065	FIRE HYDRANT RISER SPOOL, BREAK AWAY 4" 6 BOLT	40	\$	130.00
662	WTHYD070	FIRE HYDRANT RISER SPOOL, BREAK AWAY 6" 6 BOLT	40	\$	127.00
663	WTHYD075	FIRE HYDRANT RISER SPOOL, BREAK AWAY 8" 6 BOLT	20	\$	137.00
664	WTHYD080	FIRE HYDRANT RISER SPOOL, 10" SOLID 6 BOLT	20	\$	155.00
665	WTHYD085	FIRE HYDRANT RISER SPOOL, 12" SOLID 6 BOLT	20	\$	155.00
666	WTHYD090	FIRE HYDRANT RISER SPOOL, 4" SOLID 6 BOLT	10	\$	113.00
667	WTHYD095	FIRE HYDRANT RISER SPOOL, 6" SOLID 6 BOLT	40	\$	113.00
668	WTHYD100	FIRE HYDRANT RISER SPOOL, 8" SOLID 6 BOLT	40	\$	142.00
669	WTHYD105	FIRE HYDRANT BREAKAWAY BOLTS/NUTS SET	100	\$	10.00
670	WTHYD110	FIRE HYDRANT SOLID BOLTS/NUTS SET	100	\$	7.50
671	WTHYD125	FIRE HYDRANT RISER SPOOL, SOLID 4" 8 BOLT	6	NO BID	
672	WTHYD130	FIRE HYDRANT RISER SPOOL, SOLID 6" 8 BOLT	6	NO BID	
673	WTHYD135	FIRE HYDRANT RISER SPOOL, BREAK AWAY 4" 8 BOLT	6	NO BID	
674	WTIDL001	IDLER, 3/4" METER	20	\$	2.80
675	WTIDL005	IDLER, 1" METER	20	\$	8.00

676	WTINS001	INSERT, 3/4" IPS STAIN STEEL POLYETHYLENE (51)	60	\$	2.74	
677	WTINS005	INSERT, 1" IPS STAIN STEEL POLYETHYLENE (52)	60	\$	3.00	
678	WTINS010	INSERT, 1 1/2" CTS STAIN STEEL POLYETHYLENE (73)	60	\$	3.50	
679	WTINS015	INSERT, 2" CTS STAIN STEEL POLYETHYLENE (74)	60	\$	3.50	
680	WTADF001	3" ADAPTER FLANGE FOR 3.80 OD 131090, PART# 899	2	\$	57.00	
681	WTADF005	4" ADAPTER FLANGE FOR 4.80 OD 131106, PART# 915	2	\$	60.00	
682	WTADF010	6" ADAPTER FLANGE FOR 6.90 OD 131113, PART# 939	2	\$	76.00	
683	WTADF015	8" ADAPTER FLANGE FOR 9.05 OD 131120, PART# 968	2	\$	83.00	
684	WTADF020	10" ADAPTER FLANGE FOR 11.10 OD 131137, PART# 994	2	\$	183.00	
685	WTADF025	12" ADAPTER FLANGE FOR 13.20 OD 131144, PART# 1013	2	\$	216.00	
686	WTMEC001	MECHANICAL JOINT KIT 4" FOR IPS, TRANSITION KIT	2	\$	87.00	
687	WTMEC005	MECHANICAL JOINT KIT 6" FOR IPS, TRANSITION KIT	2	\$	112.00	
688	WTMEC010	MECHANICAL JOINT KIT 4" FOR C900	24	\$	26.00	
689	WTMEC015	MECHANICAL JOINT KIT 6" FOR C900	24	\$	36.00	
690	WTMEC020	MECHANICAL JOINT KIT 8" FOR C900	24	\$	39.00	
691	WTMEC030	MECHANICAL JOINT KIT 10" FOR C900	24	\$	57.00	
692	WTMEC035	MECHANICAL JOINT KIT 12" FOR C900	24	\$	59.00	
693	WTMEC025	MECHANICAL JOINT KIT 16" FOR C900	10	\$	115.00	
694	WTMEC040	MECHANICAL JOINT GRIP RING KIT 4" FOR C900	16	\$	67.00	
695	WTMEC045	MECHANICAL JOINT GRIP RING KIT 6" FOR C900	16	\$	78.00	
696	WTMEC050	MECHANICAL JOINT GRIP RING KIT 8" FOR C900	16	\$	112.00	
697	WTMEC055	MECHANICAL JOINT GRIP RING KIT 10" FOR C900	10	\$	160.00	
698	WTMEC060	MECHANICAL JOINT GRIP RING KIT 12" FOR C900	10	\$	218.00	
699	WTMEC065	MECHANICAL JOINT GASKET 4" FOR C900	10	\$	8.00	
700	WTMEC070	MECHANICAL JOINT GASKET 6" FOR C900	10	\$	8.00	
701	WTMEC075	MECHANICAL JOINT GASKET 8" FOR C900	40	\$	8.00	
702	WTMEC080	MECHANICAL JOINT GASKET 10" FOR C900	10	\$	12.00	
703	WTMEC085	MECHANICAL JOINT GASKET 12" FOR C900	10	\$	13.00	
704	WTNIP001	NIPPLE, 3/4" X CLOSE BRASS	10	\$	2.23	\$ 2.79
705	WTNIP005	NIPPLE, 1" X CLOSE BRASS	10	\$	3.70	\$ 4.11
706	WTNIP010	NIPPLE, 1 1/2" X CLOSE BRASS	10	\$	7.20	\$ 8.07
707	WTNIP015	NIPPLE, 2" X CLOSE BRASS	10	\$	11.00	\$ 12.28
708	WTNIP001	NIPPLE, 1/2" X 2" GALVANIZED	24	\$	0.80	\$ 0.67
709	WTNIP005	NIPPLE, 1/2" X 3" GALVANIZED	24	\$	0.80	\$ 0.72
710	WTNIP010	NIPPLE, 1/2" X 4" GALVANIZED	24	\$	1.00	\$ 0.91
711	WTNIP015	NIPPLE, 1/2" X 5" GALVANIZED	24	\$	1.20	\$ 1.12
712	WTNIP020	NIPPLE, 1/2" X 6" GALVANIZED	24	\$	1.40	\$ 1.32
713	WTNIP025	NIPPLE, 1/2" X CLOSE GALVANIZED	24	\$	0.75	\$ 0.56
714	NO CITY #	NIPPLE, 2" X 3" LF BRASS		\$	12.00	\$ 14.29
715	WTNIP030	NIPPLE, 3/4" X 2" GALVANIZED	24	\$	0.90	\$ 0.81
716	WTNIP035	NIPPLE, 3/4" X 3" GALVANIZED	24	\$	1.15	\$ 0.98
717	WTNIP040	NIPPLE, 3/4" X 4" GALVANIZED	24	\$	1.40	\$ 1.21
718	WTNIP045	NIPPLE, 3/4" X 5" GALVANIZED	24	\$	1.60	\$ 1.47
719	WTNIP050	NIPPLE, 3/4" X 6" GALVANIZED	24	\$	2.00	\$ 1.78
720	WTNIP055	NIPPLE, 3/4" X CLOSE GALVANIZED	24	\$	0.80	\$ 0.70
721	WTNIP060	NIPPLE, 1 1/4" X 2" GALVANIZED	20	\$	1.60	\$ 1.43
722	WTNIP065	NIPPLE, 1 1/4" X 3" GALVANIZED	20	\$	2.00	\$ 1.76
723	WTNIP070	NIPPLE, 1 1/4" X 4" GALVANIZED	20	\$	2.40	\$ 2.19
724	WTNIP075	NIPPLE, 1 1/4" X 5" GALVANIZED	20	\$	3.50	\$ 1.81
725	WTNIP080	NIPPLE, 1 1/4" X 6" GALVANIZED	20	\$	3.80	\$ 3.22
726	WTNIP085	NIPPLE, 1 1/4" X CLOSE GALVANIZED	20	\$	1.45	\$ 2.35
727	WTNIP090	NIPPLE, 1 1/2" X 2" GALVANIZED	24	\$	1.95	\$ 1.73
728	WTNIP095	NIPPLE, 1 1/2" X 3" GALVANIZED	24	\$	2.50	\$ 2.23
729	WTNIP100	NIPPLE, 1 1/2" X 4" GALVANIZED	24	\$	3.10	\$ 2.78
730	WTNIP105	NIPPLE, 1 1/2" X 5" GALVANIZED	24	\$	3.70	\$ 3.35
731	WTNIP110	NIPPLE, 1 1/2" X 6" GALVANIZED	24	\$	4.30	\$ 3.22
732	WTNIP115	NIPPLE, 1 1/2" X CLOSE GALVANIZED	24	\$	1.70	\$ 1.51
733	WTNIP120	NIPPLE, 1" X 2" GALVANIZED	24	\$	1.30	\$ 1.14
734	WTNIP125	NIPPLE, 1" X 3" GALVANIZED	24	\$	1.60	\$ 1.35
735	WTNIP130	NIPPLE, 1" X 4" GALVANIZED	24	\$	1.80	\$ 1.65
736	WTNIP135	NIPPLE, 1" X 5" GALVANIZED	24	\$	2.20	\$ 1.99
737	WTNIP140	NIPPLE, 1" X 6" GALVANIZED	24	\$	2.60	\$ 2.41
738	WTNIP145	NIPPLE, 1" X CLOSE GALVANIZED	24	\$	1.20	\$ 1.04
739	WTNIP150	NIPPLE, 2" X 3" GALVANIZED	24	\$	3.10	\$ 2.78
740	WTNIP155	NIPPLE, 2" X 4" GALVANIZED	24	\$	3.90	\$ 3.51
741	WTNIP160	NIPPLE, 2" X 5" GALVANIZED	24	\$	4.75	\$ 4.23
742	WTNIP165	NIPPLE, 2" X 6" GALVANIZED	24	\$	5.90	\$ 4.96
743	WTNIP170	NIPPLE, 2" X CLOSE GALVANIZED	24	\$	2.50	\$ 1.97

744	WTNIP175	NIPPLE, 3" X 2" GALVANIZED	10	NO BID	
745	WTNIP180	NIPPLE, 3" X 3" GALVANIZED	10	\$ 14.50	\$ 12.70
746	WTNIP185	NIPPLE, 3" X 4" GALVANIZED	10	\$ 16.50	\$ 1.21
747	WTNIP190	NIPPLE, 3" X 5" GALVANIZED	10	\$ 19.00	\$ 15.77
748	WTNIP200	NIPPLE, 3" X 6" GALVANIZED	10	\$ 21.00	\$ 18.02
749	WTNIP205	NIPPLE, 3" X CLOSE GALVANIZED	10	\$ 14.00	\$ 12.07
750	WTNIP210	NIPPLE, 4" X 4" GALVANIZED	10	\$ 22.00	\$ 19.04
751	WTNIP215	NIPPLE, 4" X 5" GALVANIZED	10	\$ 27.00	\$ 21.60
752	WTNIP220	NIPPLE, 4" X 6" GALVANIZED	10	\$ 28.00	\$ 23.66
753	WTNIP225	NIPPLE, 4" X CLOSE GALVANIZED	10	\$ 21.00	\$ 17.20
754	WTOFF001	OFFSET 10" CAST IRON (18") MJX SPIGOT	1	\$ 779.00	
755	WTOFF005	OFFSET 12" CAST IRON (18") MJX SPIGOT	1	\$ 1,113.00	
756	WTOFF010	OFFSET 6" CAST IRON (18") MJ X SPIGOT	2	\$ 425.00	
757	WTOFF015	OFFSET 8" CAST IRON (18") MJX SPIGOT	2	\$ 548.00	
758	WTPIP001	PIPE STANDARD GALVANIZED STEEL 1/2"	100	\$ 1.82	\$ 0.89
759	WTPIP005	PIPE STANDARD GALVANIZED STEEL 3/4"	100	\$ 2.42	\$ 1.19
760	WTPIP010	PIPE STANDARD GALVANIZED STEEL 1"	200	\$ 3.59	\$ 1.79
761	No city part #	PIPE STANDARD GALVANIZED STEEL 1 1/4"		\$ 4.85	\$ 2.42
762	WTPIP015	PIPE STANDARD GALVANIZED STEEL 1 1/2"	200	\$ 5.81	\$ 2.91
763	WTPIP020	PIPE STANDARD GALVANIZED STEEL 2"	200	\$ 7.82	\$ 3.91
764	WTPIP025	PIPE STANDARD GALVANIZED STEEL 3"	100	\$ 16.18	\$ 8.32
765	WTPIP030	PIPE STANDARD GALVANIZED STEEL 4"	100	\$ 23.06	\$ 11.60
766	WTPIP035	PIPE STANDARD GALVANIZED STEEL 2 1/2"	40	\$ 12.38	\$ 6.21
767	WTPIP040	PIPE PVC CL150/C900-10"	100	\$ 35.29	
768	WTPIP045	PIPE PVC CL150/C900-12"	100	\$ 50.60	
769	WTPIP050	PIPE PVC CL150/C900-14"	21	\$ 100.00	
770	WTPIP055	PIPE PVC CL150/C900-16"	21	\$ 115.00	
771	WTPIP060	PIPE PVC CL150/C900-4"	200	\$ 6.84	
772	NO CITY #	PIPE PVC CL150/C900-4" PURPLE PIPE		\$ 7.52	
773	WTPIP065	PIPE PVC CL150/C900-6"	400	\$ 13.90	
774	WTPIP070	PIPE PVC CL150/C900-8"	200	\$ 23.90	
775	WTPIP071	PIPE LUBE 1 QT. / 2 LB.	10	\$ 5.00	
776	WTPIP075	PIPE PVC SCHEDULE 40 1/2"	100	\$ 0.53	\$ 0.48
777	WTPIP080	PIPE PVC SCHEDULE 40 3/4"	100	\$ 0.67	\$ 0.50
778	WTPIP085	PIPE PVC SCHEDULE 40 1"	200	\$ 1.00	\$ 0.68
779	WTPIP090	PIPE PVC SCHEDULE 40 1 1/2"	100	\$ 1.63	\$ 1.03
780		PIPE PVC SCHEDULE 40 1 1/4"		\$ 1.42	\$ 0.89
781	WTPIP095	PIPE PVC SCHEDULE 40 2"	200	\$ 2.05	\$ 1.41
782	WTPIP100	PIPE POLYETHYLENE TUBING 3/4" IPS	200	\$ 0.67	\$ -
783	WTPIP105	PIPE POLYETHYLENE TUBING 1" IPS	600	\$ 0.88	\$ -
784	WTPIP110	PIPE POLYETHYLENE TUBING 1 1/2" CTS	600	\$ 1.40	\$ -
785	WTPIP115	PIPE POLYETHYLENE TUBING 2" CTS	600	\$ 2.30	
786	WTPLG001	PLUG, 1/2" GALVANIZED	50	\$ 1.88	\$ 1.10
787	WTPLG005	PLUG, 3/4" GALVANIZED	50	\$ 1.88	\$ 1.40
788	WTPLG010	PLUG, 1" GALVANIZED	20	\$ 2.06	\$ 1.68
789	WTPLG015	PLUG, 1 1/4" GALVANIZED	25	\$ 3.17	\$ 2.20
790	WTPLG020	PLUG, 1 1/2" GALVANIZED	25	\$ 4.26	\$ 3.17
791	WTPLG025	PLUG, 2" GALVANIZED	8	\$ 5.42	\$ 5.84
792	WTPLG030	PLUG, 3" GALVANIZED	10	\$ 17.00	\$ 11.19
793	WTPLG035	PLUG, 4" GALVANIZED	2	\$ 34.00	\$ 23.21
794	WTPLG040	PLUG, 1 1/4" PVC MALE THREAD	60	\$ 2.00	\$ 1.84
795	WTRED001	REDUCER DUCTILE IRON 10" X 6" F X F	2	\$ 308.00	
796	WTRED005	REDUCER DUCTILE IRON 10" X 8" F X F	2	\$ 395.00	
797	WTRED010	REDUCER DUCTILE IRON 10" X 8" F X MJ	2	NO BID	
798	WTRED015	REDUCER DUCTILE IRON 10" X 8" MJ X MJ	2	\$ 160.00	
799	WTRED020	REDUCER DUCTILE IRON 12" X 10" F X F	2	\$ 591.00	
800	WTRED025	REDUCER DUCTILE IRON 12" X 10" F X MJ	2	NO BID	
801	WTRED030	REDUCER DUCTILE IRON 12" X 10" MJ X MJ	2	\$ 230.00	
802	WTRED035	REDUCER DUCTILE IRON 12" X 6" F X F	2	\$ 459.00	
803	WTRED040	REDUCER DUCTILE IRON 12" X 8" F X F	2	\$ 522.00	
804	WTRED045	REDUCER DUCTILE IRON 4" X 3" F X F	2	\$ 96.00	
805	WTRED050	REDUCER DUCTILE IRON 4" X 3" F X MJ	2	NO BID	
806	WTRED055	REDUCER DUCTILE IRON 4" X 3" MJ X MJ	2	\$ 66.00	
807	WTRED060	REDUCER DUCTILE IRON 6" X 4" F X F	2	\$ 146.00	
808	WTRED065	REDUCER DUCTILE IRON 6" X 4" F X MJ	2	\$ 210.00	
809	WTRED070	REDUCER DUCTILE IRON 6" X 4" MJ X MJ	2	\$ 70.00	
810	WTRED075	REDUCER DUCTILE IRON 8" X 6" F X F	2	\$ 235.00	
811	WTRED080	REDUCER DUCTILE IRON 8" X 6" F X MJ	2	\$ 310.00	

812	WTRED085	REDUCER DUCTILE IRON 8" X 6" MJ X MJ	2	\$ 105.00	
813	NO CITY #	BELL REDUCER, 1" X 1/2" BRASS		\$ 8.70	
814	WTRED090	REDUCER, 3/4" X 1/2" GALVANIZED	25	\$ 2.13	
815	WTRED095	REDUCER, 1" X 3/4" GALVANIZED	50	\$ 3.30	
816	WTRED100	REDUCER, 1 1/4" X 1" GALVANIZED	50	\$ 4.50	
817	WTRED105	REDUCER, 1 1/2" X 1" GALVANIZED	50	\$ 5.80	
818	WTRED110	REDUCER, 2" X 1 1/2" GALVANIZED	24	\$ 7.90	
819	WTRED115	REDUCER, 3" X 2" GALVANIZED	24	\$ 36.00	
820	WTRED120	REDUCER, 4" X 3" GALVANIZED	12	\$ 83.00	
821	WTRED125	REDUCER, 1/2" X 3/4" PVC SLIP	25	\$ 0.70	
822	WTRED130	REDUCER, 3/4" X 1" PVC SLIP	100	\$ 1.10	
823	NO CITY #	REDUCER, 1 1/4" X 1" PVC SLIP		\$ 1.91	
824	WTRED135	REDUCER, 1 1/2" X 1" PVC SLIP	50	\$ 2.80	
825	WTRED140	REDUCER, 1 1/2" X 2" PVC SLIP	50	\$ 3.20	
826	WTSAD001	SAD SERV 2" X 1" SS RNG 2.50, STD. STL.	12	\$ 78.00	
827	WTSAD005	SAD SERV 3" X 1" SS RNG 2.97-3.54 OD STD STL	12	\$ 78.00	
828	WTSAD010	SAD SERV 4" X 1 1/2" SS RND 3.74-4.55, OD	12	\$ 85.00	
829	WTSAD015	SAD SERV 4" X 2" DS RNG 3.74-4.55 OD STD STL	12	\$ 85.00	
830	WTSAD020	SAD SERV 4" X 2" DS RNG 4.13-4.75 STD STL CI	12	\$ 85.00	
831	WTSAD025	SAD SERV 4" X 2" DB RNG 4.50-5.40 STD STL C900 CI	12	\$ 85.00	
832	WTSAD030	SAD SERV 4" X 2" DS RNG 4.50-5.40 STD STL CI	12	\$ 85.00	
833	WTSAD035	SAD SERV 4" X 1" SB RNG 4.50-5.40 STD STL C900 CI	12	\$ 45.00	
834	WTSAD040	SAD SERV 6" X 1" SS RNG 5.94-6.70 OD STD STL	12	\$ 85.00	
835	WTSAD045	SAD SERV 6" X 1 1/2" DS RNG 5.94-6.70 OD STD STL	12	\$ 91.00	
836	WTSAD045	SAD SERV 6" X 2" DS RNG 5.94-6.70 OD STD STL	12	\$ 91.00	
837	WTSAD050	SAD SERV 6" X 2" DB RNG 6.663-7.50 STD STLC900 AC CI	12	\$ 91.00	
838	WTSAD055	SAD SERV 6" X 1" SB RNG 6.663-7.50 STD STLC900 AC CI	12	\$ 54.00	
839	WTSAD060	SAD SERV 6" X 1" SB RNG 6.84-7.60 CI, AC	12	\$ 54.00	
840	WTSAD065	SAD SERV 6" X 1" RNG 6.84-7.60 CI	12	\$ 91.00	
841	WTSAD070	SAD SERV 6" X 1" BRONZE RNG 6.90, C900	12	\$ 99.00	
842	WTSAD075	SAD SERV 6" X 2" DS RNG 6.84-7.60 CI	12	\$ 91.00	
843	WTSAD080	SAD SERV 8" X 1" SE RNG 8.63-9.62 C900 STD STL AC	12	\$ 59.00	
844	WTSAD085	SAD SERV 8" X 1" SB RNG 8.00-8.63 OD STD STL	12	\$ 59.00	
845	WTSAD086	SAD SERV 8" X 2" SB RNG 8.00-8.63 OD STD STL	12	\$ 116.00	
846	WTSAD090	SAD SERV 8" X 2" DB RNG 8.63-9.62 C900 STD STL AC	12	\$ 116.00	
847	WTSAD100	SAD SERV 10" X 1" SE RNG 10.00-10.76 OD STD STL	12	\$ 71.00	
848	WTSAD105	SAD SERV 10" X 1" SB RNG 10.76-11.10 C900 CI	12	\$ 71.00	
849	WTSAD110	SAD SERV 10" X 1" SS RNG 11.10-12.12 CI	12	\$ 155.00	
850	WTSAD115	SAD SERV 10" X 1 1/2" DB RNG 11.10-12.12 C900 CI AC	12	\$ 169.00	
851	WTSAD120	SAD SERV 10" X 1 1/2" DSRNG 11.10-12.12 CI	12	\$ 169.00	
852	WTSAD125	SAD SERV 10" X 2" DB RNG 10.00-10.75 OD STD STL	12	\$ 169.00	
853	WTSAD130	SAD SERV 10" X 2" DB RNG 10.04-12.12 C900 STD STL AC	12	\$ 169.00	
854	WTSAD135	SAD SERV 10" X 2" DS RNG 10.04-12.12 STD STL CI	12	\$ 180.00	
855	WTSAD140	SAD SERV 10" X 2" DB RNG 11/10-12.12 C900 AC CI	12	\$ 180.00	
856	WTSAD145	SAD SERV 12" X 1" SB RNG 12.00-12.75 OD STD STL	12	\$ 180.00	
857	WTSAD145	SAD SERV 12" X 2" SB RNG 12.00-12.75 OD STD STL	12	\$ 180.00	
858	WTSAD150	SAD SERV 12" X 1" SB RNG 12.62-14.32 STD STL C900	12	\$ 180.00	
859	WTSAD155	SAD SERV 12" X 1" SB RNG 13.20-14.38 C900	12	\$ 180.00	
860	WTSAD160	SAD SERV 12" X 2" DB RNG 13.20-14.38 C900	12	\$ 180.00	
861	WTSAD165	SADDLE SERV 4" X 1" SB RNG 4.5-5.40 STD STL C900	12	\$ 60.00	
862	WTSAD170	SADDLE, SERVICE PVC 4" X 2" RNG 4.50-5.40	12	\$ 60.00	
863	WTSAD175	SADDLE SERVICE STEEL 2" X 1" RNG 2.375 101N	12	\$ 57.00	
864	WTSP0001	SPOOL DUCTILE IRON 10" X 1' F X F	4	\$ 666.00	
865	WTSP0005	SPOOL DUCTILE IRON 10" X 2' F X F	4	\$ 785.00	
866	WTSP0010	SPOOL DUCTILE IRON 10" X 3' F X F	4	\$ 914.00	
867	WTSP0015	SPOOL DUCTILE IRON 10" X 4' F X F	4	\$ 1,016.00	
868	WTSP0020	SPOOL DUCTILE IRON 10" X 5' F X F	4	\$ 1,147.00	
869	WTSP0025	SPOOL DUCTILE IRON 6" X 1' F X F	10	\$ 333.00	
870	WTSP0030	SPOOL DUCTILE IRON 6" X 2' F X F	10	\$ 406.00	
871	WTSP0035	SPOOL DUCTILE IRON 6" X 3' F X F	10	\$ 479.00	
872	WTSP0040	SPOOL DUCTILE IRON 6" X 4' F X F	10	\$ 552.00	
873	WTSP0045	SPOOL DUCTILE IRON 6" X 5' F X F	10	\$ 625.00	
874	WTSP0050	SPOOL DUCTILE IRON 8" X 1' F X F	8	\$ 466.00	
875	WTSP0055	SPOOL DUCTILE IRON 8" X 2' F X F	8	\$ 564.00	
876	WTSP0060	SPOOL DUCTILE IRON 8" X 3' F X F	8	\$ 663.00	
877	WTSP0065	SPOOL DUCTILE IRON 8" X 4' F X F	8	\$ 762.00	
878	WTSP0070	SPOOL DUCTILE IRON 8" X 5' F X F	8	\$ 860.00	
879	WTSP0075	SPOOL DUCTILE IRON 4" X 1' F X F	10	\$ 284.00	

880	WTSP0080	SPOOL DUCTILE IRON 4" X 2' F X F	10	\$ 372.00	
881	WTSP0085	SPOOL DUCTILE IRON 4" X 3' F X F	10	\$ 462.00	
882	WTSP0090	SPOOL DUCTILE IRON 4" X 4' F X F	10	\$ 551.00	
883	WTSP0095	SPOOL DUCTILE IRON 4" X 5' F X F	10	\$ 640.00	
884	WTSP0100	SPOOL DUCTILE IRON 3" X 2' F X F		\$ 438.00	
885	WTSTR001	STRAINER, 10" METER (BRONZE)	2	\$ 4,599.00	
886	WTSTR005	STRAINER, 3" METER (BRONZE)	5	\$ 895.00	
887	WTSTR010	STRAINER, 4" METER (BRONZE)	5	\$ 1,120.00	
888	WTSTR015	STRAINER, 6" METER (BRONZE)	5	\$ 1,548.00	
889	WTSTR020	STRAINER, 8" METER (BRONZE)	2	\$ 2,462.00	
890	WTTAP001	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X 10" FLG	2	\$ 1,950.00	
891	WTTAP005	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X 4" FLG	2	\$ 776.00	
892	WTTAP010	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X 6" FLG	2	\$ 857.00	
893	WTTAP015	SLEEVE, TAP 10" STAINLESS 11.79-12.19 X8-1 FLG	2	\$ 1,251.00	
894	WTTAP020	SLEEVE, TAP 4" STAINLESS 5.10-5.30 X 4" FLG	2	\$ 611.00	
895	WTTAP025	SLEEVE, TAP 6" STAINLESS 6.89-7.30 X 4" FLG	2	\$ 706.00	
896	WTTAP030	SLEEVE, TAP 6" STAINLESS 7.05-7.40 X 6" FLG	2	\$ 890.00	
897	WTTAP035	SLEEVE, TAP 8" STAINLESS 9.20-9.60 X 4" FLG	2	\$ 725.00	
898	WTTAP040	SLEEVE, TAP 8" STAINLESS 9.20-9.60 X 6" FLG	2	\$ 760.00	
899	WTTAP045	SLEEVE, TAP 8" STAINLESS 9.27-9.69 X 8" FLG	2	\$ 1,085.00	
900	WTTAP050	SLEEVE, TAP 10" PVC, CI 10.73-11.13 X 4" FLG	2	\$ 776.00	
901	WTTAP055	SLEEVE, TAP 10" PVC, CI 10.73-11.13 X 6" FLG	2	\$ 860.00	
902	WTTAP060	SLEEVE, TAP 10" PVC, CI 10.73-11.73 X 8" FLG	2	\$ 1,280.00	
903	WTTAP065	SLEEVE, TAP 10" PVC, CI 11.03-11.47 X 10" FLG	2	\$ 1,721.00	
904	WTTAP070	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 4" FLG	2	\$ 849.00	
905	WTTAP075	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 6" FLG	2	\$ 907.00	
906	WTTAP080	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 8" FLG	2	\$ 1,296.00	
907	WTTAP085	SLEEVE, TAP 12" PVC, CI 13.16-13.56 X 10" FLG	2	\$ 1,707.00	
908	WTTAP090	SLEEVE, TAP 12" PVC, CI 13.13-13.60 X 12" FLG	2	\$ 2,030.00	
909	WTTAP100	SLEEVE, TAP 4" PVC, CI 4.70-4.90 X 4"	2	\$ 611.00	
910	WTTAP105	SLEEVE, TAP 6" PVC, CI 6.59-6.99 X 4"	2	\$ 705.00	
911	WTTAP110	SLEEVE, TAP 6" PVC, CI 6.86-7.16 X 6" FLG	2	\$ 758.00	
912	WTTAP115	SLEEVE, TAP 8" PVC, CI 8.62-9.06 X 4" FLG	2	\$ 722.00	
913	WTTAP120	SLEEVE, TAP 8" PVC, CI 8.62-9.06 X 6" FLG	2	\$ 782.00	
914	WTTAP125	SLEEVE, TAP 8" PVC, CI 8.98-9.37 X 8" FLG	2	\$ 1,085.00	
915	WTTEE001	TEE DUCTILE IRON 10" X 10" F X F	2	\$ 800.00	
916	WTTEE005	TEE DUCTILE IRON 10" X 10" MJ X F	2	\$ 580.00	
917	WTTEE010	TEE DUCTILE IRON 10" X 6" F X F	2	\$ 640.00	
918	WTTEE015	TEE DUCTILE IRON 10" X 6" MJ X F	2	\$ 430.00	
919	WTTEE020	TEE DUCTILE IRON 10" X 8" F X F	2	\$ 675.00	
920	WTTEE025	TEE DUCTILE IRON 10" X 8" MJ X F	2	\$ 454.00	
921	WTTEE030	TEE DUCTILE IRON 12" X 10" F X F	2	\$ 1,150.00	
922	WTTEE035	TEE DUCTILE IRON 12" X 10" MJ X F	2	\$ 586.00	
923	WTTEE040	TEE DUCTILE IRON 12" X 12" F X F	2	\$ 1,133.00	
924	WTTEE045	TEE DUCTILE IRON 12" X 12" MJ X F	2	\$ 736.00	
925	WTTEE050	TEE DUCTILE IRON 12" X 12" F X F	2	\$ 1,133.00	
926	WTTEE055	TEE DUCTILE IRON 4" X 4" F X F	2	\$ 249.00	
927	WTTEE060	TEE DUCTILE IRON 4" X 4" MJ X F	2	\$ 126.00	
928	WTTEE065	TEE DUCTILE IRON 6" X 4" F X F	2	\$ 341.00	
929	WTTEE070	TEE DUCTILE IRON 6" X 4" MJ X F	2	\$ 225.00	
930	WTTEE075	TEE DUCTILE IRON 6" X 6" F X F	2	\$ 349.00	
931	WTTEE080	TEE DUCTILE IRON 6" X 6" MJ X F	2	\$ 253.00	
932	WTTEE085	TEE DUCTILE IRON 8" X 6" F X F	2	\$ 488.00	
933	WTTEE090	TEE DUCTILE IRON 8" X 6" MJ X F	2	\$ 265.00	
934	WTTEE095	TEE DUCTILE IRON 8" X 8" F X F	2	\$ 533.00	
935	WTTEE100	TEE DUCTILE IRON 8" X 8" MJ X F	2	\$ 338.00	
936	NO CITY #	TEE DUCTILE IRON 10" X 8" F X F		\$ 690.00	
937	NO CITY #	TEE DUCTILE IRON 10" X 8" MJ X F		\$ 488.00	
938	WTTEE105	TEE DUCTILE IRON 10" X 12" F X F	2	\$ 808.00	
939	WTTEE110	TEE DUCTILE IRON 10" X 10" BULLHEAD F X F	1	NO BID	
940	WTTEE115	TEE DUCTILE IRON 8" X 10" BULLHEAD F X F	1	\$ 1,023.00	
941	WTTEE120	TEE DUCTILE IRON 8" X 12" BULLHEAD F X F	1	NO BID	
942	WTTEE125	TEE, 3/4" X 3/4" GALVANIZED	2	\$ 2.60	\$ 1.95
943	WTTEE130	TEE, 1" X 1" GALVANIZED	10	\$ 4.30	\$ 3.29
944	WTTEE135	TEE, 1 1/4" X 1 1/4" GALVANIZED	2	\$ 6.80	\$ 5.07
945	WTTEE140	TEE, 1 1/2" X 1 1/2" GALVANIZED	10	\$ 8.50	\$ 4.54
946	WTTEE145	TEE, 2" X 2" GALVANIZED	10	\$ 14.00	\$ 10.57
947	WTTEE150	TEE, 3" X 3" GALVANIZED	2	\$ 49.00	\$ 33.28





948	WTTEE155	TEE, 4" X 4" GALVANIZED	2	\$ 120.00	\$ 78.69
949	WTTEE160	TEE, 1/2" PVC SLIP	10	\$ 0.50	\$ 0.43
950	WTTEE165	TEE, 3/4" PVC SLIP	10	\$ 0.60	\$ 0.52
951	WTTEE170	TEE, 1" PVC SLIP	10	\$ 1.20	\$ 0.99
952	WTTEE175	TEE, 1 1/2" PVC SLIP	10	\$ 2.20	\$ 1.86
953	WTTEE180	TEE, 2" PVC SLIP	10	\$ 3.20	\$ 2.72
954	WTUNIO01	UNION, 3/4" GALVANIZED	20	\$ 7.00	\$ 6.57
955	WTUNIO05	UNION, 1" GALVANIZED	20	\$ 8.00	\$ 7.68
956	WTUNIO10	UNION, 1 1/4 GALVANIZED	6	\$ 12.00	\$ 10.28
957	WTUNIO15	UNION, 1 1/2" GALVANIZED	20	\$ 16.00	\$ 13.73
958	WTUNIO20	UNION, 2" GALVANIZED	20	\$ 20.00	\$ 20.66
959	WTUNIO25	UNION, 3" GALVANIZED	2	\$ 94.00	\$ 51.45
960	WTVLV001	VALVE ANGLE METER BALL 3/4" FMIP	12	\$ 77.00	
961	WTVLV005	VALVE ANGLE METER BALL 3/4" PJ	12	\$ 97.00	
962	WTVLV010	VALVE ANGLE METER BALL 1" FMIP	12	\$ 117.00	
963	WTVLV015	VALVE ANGLE METER BALL 1" PJ	12	\$ 139.00	
964	WTVLV020	VALVE ANGLE METER BALL 1 1/2" FMIP X FLG	12	\$ 254.00	
965	WTVLV021	VALVE ANGLE METER BALL 1 1/2" PJ X FLG	4	\$ 380.00	
966	WTVLV025	VALVE ANGLE METER BALL 2" FMIP X FLG	12	\$ 300.00	
967	WTVLV026	VALVE ANGLE METER BALL 2" PJ X FLG	4	\$ 411.00	
968	WTVLV030	VALVE, 3/4" BALL W/HANDLE FMIP X FMIP	12	\$ 72.00	\$ 10.65
969	WTVLV035	VALVE, 1" BALL W/HANDLE FMIP X FMIP	12	\$ 106.00	\$ 16.19
970	WTVLV040	VALVE 1 1/2" BALL W/HANDLE FMIP X FMIP	12	\$ 225.00	\$ 37.37
971	WTVLV045	VALVE, 2" BALL W/HANDLE FMIP X FMIP	12	\$ 350.00	\$ 57.08
972	NO CITY #	VALVE, 2 1/2" BALL W/HANDLE FMIP X FMIP		\$ 149.00	\$ 96.30
973	WTVLV046	VALVE, 10" BUTTERFLY FLG X MJ	2	\$ 2,300.00	
974	WTVLV050	VALVE, 12" BUTTERFLY FLG X FLG	2	\$ 2,121.00	
975	WTVLV055	VALVE, 14" BUTTERFLY FLG X FLG	2	\$ 3,460.00	
976	WTVLV060	VALVE, BALL 1 1/2" FMIP X FMIP	12	\$ 187.00	
977	WTVLV065	VALVE, 10" RS GATE FL X FL	2	\$ 2,355.00	
978	WTVLV070	VALVE, 12" RS GATE FL X FL	2	\$ 2,874.00	
979	WTVLV075	VALVE, 3" RS GATE FL X FL	2	\$ 678.00	
980	WTVLV080	VALVE, 4" RS GATE FL X FL	2	\$ 757.00	
981	WTVLV085	VALVE, 6" RS GATE FL X FL	4	\$ 1,013.00	
982	WTVLV090	VALVE, 8" RS GATE FL X FL	4	\$ 1,584.00	
983	WTVLV095	VALVE, 10" RS GATE FLG X MJ	4	\$ 2,423.00	
984	WTVLV100	VALVE, 12" RS GATE FLG X MJ	2	\$ 2,925.00	
985	WTVLV105	VALVE, 4" RS GATE FLG X MJ	10	\$ 730.00	
986	WTVLV110	VALVE, 6" RS GATE FLG X MJ	10	\$ 976.00	
987	WTVLV115	VALVE, 8" RS GATE FLG X MJ	10	\$ 1,506.00	
988	WTVLV120	VALVE, 10" RS GATE MJ X MJ	4	\$ 2,397.00	
989	WTVLV125	VALVE, 12" RS GATE MJ X MJ	2	\$ 3,031.00	
990	WTVLV130	VALVE, 4" RS GATE MJ X MJ	5	\$ 756.00	
991	WTVLV135	VALVE, 6" RS GATE MJ X MJ	5	\$ 965.00	
992	WTVLV140	VALVE, 8" RS GATE MJ X MJ	5	\$ 1,537.00	
993	WTVLV145	VALVE, 6" RS GATE RT X RT	2	\$ 1,033.00	
994	WTVLV150	VALVE, 8" RS GATE RT X RT	2	\$ 1,569.00	
995	WTVLV155	VALVE, 3/4" STRAIGHT COMP MTR GLOBE	25	\$ 54.00	
996	WTVLV155	VALVE, 1" STRAIGHT COMP MTR GLOBE	25	\$ 79.00	
997	WTVLV165	VALVE, 3/4" GATE - RED & WHITE	5	\$ 19.00	\$ 14.61
998	WTVLV170	VALVE, 1" GATE - RED & WHITE	5	\$ 26.00	\$ 21.72
999	WTVLV175	VALVE, 1 1/2" GATE - RED & WHITE	20	\$ 51.00	\$ 58.41
1000	WTVLV180	VALVE, 2" GATE - RED & WHITE	20	\$ 76.00	\$ 62.23
1001	WTVLV181	VALVE, 2 1/2" GATE - RED & WHITE	5	\$ 148.00	\$ 122.78
1002	WTVLV182	VALVE, 3" GATE - RED & WHITE	5	\$ 223.00	\$ 166.89
1003	WTVLV185	VALVE, 4" GATE - RED & WHITE - STYLE #206	5	\$ 548.00	\$ 258.14
1004	WTVLV195	VALVE, BALL 2" FMIP X FMIP	10	\$ 275.00	
1005	WTVLV200	VALVE, 1 1/2" HAND FMIP X METER FLANGE	2	\$ 207.00	
1006	WTVLV205	VALVE, 1" ANGLE METER BALL VALVE, PJ X 45	25	\$ 153.00	
1007	860-54-0108-16	4 CPLG 4.25-5.63 OD	15	\$ 237.00	
1008	860-54-0163-16	6 CPLG 6.42-7.68 OD	15	\$ 314.00	
1009	860-54-0217-16	8 CPLG 8.54-9.84 OD	6	\$ 355.00	
1010	860-54-0272-16	10 CPLG 10.70-12.00 OD	6	\$ 457.00	
1011	860-54-0278-16	10 CPLG 10.96-12.26 OD	6	\$ 484.00	
1012	860-54-0315-16	12 CPLG 12.40-13.66 OD	6	\$ 539.00	
1013	860-54-0334-16	12 CPLG 13.15-14.41 OD		\$ 646.00	
1014	283-56-0087-16	3 X 11 SS VERSA CPLG 3.42-4.30 OD	15	\$ 199.90	
1015	283-56-0113-16	4 X 11 SS VERSA CPLG 4.44-5.35 OD	15	\$ 210.00	

1016	283-56-0163-12	6 X 11 SS VERSA CPLG 6.42-7.68 OD	15	\$ 248.00	
1017	283-56-0217-12	8 X 11 SS VERSA CPLG 8.54-9.84 OD	5	\$ 305.00	
1018	283-56-0272-12	10 X 11 SS VERSA CPLG 10.70-12.00 OD	5	\$ 374.00	
1019	283-56-0278-12	10 X 11 SS VERSA CPLG 10.96-12.26 OD	5	\$ 391.00	
1020	283-56-0320-12	12 X 11 SS VERSA CPLG 12.58-13.84 OD	5	\$ 396.00	
1021	283-56-0334-12	12 X 11 SS VERSA CPLG 13.15-14.41 OD		\$ 423.00	
1022	272-56-0087-10W	3.42-4.25 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 82.00	
1023	272-56-0113-10W	4.47-5.27 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 84.00	
1024	272-56-0122-10W	4.80-5.60 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 88.00	
1025	272-56-0167-10W	6.60-7.40 X 9 SS EZ MAX REPAIR CLAMP	5	\$ 95.00	
1026	272-56-0174-10W	6.84-7.64 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 103.00	
1027	272-56-0198-10W	7.80-8.60 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 111.00	
1028	272-56-0218-10W	8.60-9.40 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 115.00	
1029	272-56-0228-10W	9.00-9.80 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 115.00	
1030	272-56-0272-10W	10.73-11.53 X 9 SS EZ MAX REPAIR CLAMP	3	\$ 150.00	
1031	273-56-0272-10W	10.73-11.53 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 239.00	
1032	273-56-0288-10W	11.35-12.15 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 229.00	
1033	273-56-0323-10W	12.75-13.55 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 273.00	
1034	273-56-0345-10W	13.60-14.40 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 275.00	
1035	223-56-0346-10	13.64-15.24 X 12 SS EZ MAX REPAIR CLAMP	3	\$ 263.00	
1036	3-RPHBMGV	3"BACKFLOW PREVENTER W/HYDRANT METER		\$ 2,150.00	
1037	CVSSHYD	FIRE HYD B/O CHECK 400A STD	10	\$ 1,960.00	
1038	CVLP619	FIRE HYD CLOW B/O CHECK LP619		\$ 2,150.00	
1039	MISMAX4OVERSIZE	MAXADAPTOR OVERSIZE CPLG 4.21-5.90" OD		\$ 87.00	
1040	MISMAX6OVERSIZE	MAXADAPTOR OVERSIZE CPLG 6.27-8.10" OD		\$ 137.00	
1041	3"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		85	
1042	4"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		54	
1043	6"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		54	
1044	10"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		81	
1045	12"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		109	
1046	8"	PIPE: AWWA C151/A21.51, DUCTILE IRON, CLASS 53		67	
1047	8"	TEE 8x8x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1048	8"	90 degree 8x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1049	8"	90 degree reducer 8x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1050	8"	Reducer 8x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1051	10"	TEE 10x10x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1052	10"	90 degree 10x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1053	10"	90 degree reducer 10x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1054	10"	Reducer 10x8 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1055	12"	TEE 12x12x12 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1056	12"	90 degree 12x12 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1057	12"	90 degree reducer 12x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1058	12"	Reducer 12x10 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1059	12"	TEE 12x12x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1060	6"	TEE 6x6x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1061	6"	90 degree 6x6 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1062	6"	90 degree reducer 6x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1063	6"	Reducer 6x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1064	6"	Reducer 6x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1065	6"	6" victaulic plug valve		NO BID	
1066	6"	6" victaulic plug valve wheel actuated		NO BID	
1067	6"	6" Flange to Flange Plug Valve		NO BID	
1068	6"	6" Flange to Flange Plug Valve wheel actuated		NO BID	
1069	8"	8" victaulic plug valve		NO BID	
1070	8"	8" victaulic plug valve wheel actuated		NO BID	
1071	8"	8" Flange to Flange Plug Valve		NO BID	
1072	8"	8" Flange to Flange Plug Valve wheel actuated		NO BID	
1073	10"	10" victaulic plug valve		NO BID	
1074	10"	10" victaulic plug valve wheel actuated		NO BID	
1075	10"	10" Flange to Flange Plug Valve		NO BID	
1076	10"	10" Flange to Flange Plug Valve wheel actuated		NO BID	
1077	3"	TEE 3x3x3 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1078	3"	90 degree 3x3 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1079	3"	3" victaulic plug valve		NO BID	
1080	3"	3" victaulic plug valve wheel actuated		NO BID	
1081	3"	3" Flange to Flange Plug Valve		NO BID	
1082	3"	3" Flange to Flange Plug Valve wheel actuated		NO BID	
1083	4"	TEE 4x4x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	

1084	4"	90 degree 4x4 : AWWA C151/A21.51, DUCTILE IRON, CLASS 53		NO BID	
1085	4"	4" victaulic plug valve		NO BID	
1086	4"	4" victaulic plug valve wheel actuated		NO BID	
1087	4"	4" Flange to Flange Plug Valve		NO BID	
1088	4"	4" Flange to Flange Plug Valve wheel actuated		NO BID	
1089		4 maxadaptor cplg 4.13-5.56" od	10	80	
1090		5 maxadaptor cplg 5.30-6.50" od	10	103	
1091		6 maxadaptor cplg 6.27-7.75" od	10	118	
1092		8 maxadaptor cplg 8.40-10.15" od	10	156	
1093		10 maxadaptor cplg 10.50-12.68" od	10	195	
1094		12 maxadaptor cplg 12.52-15" od	10	234	
1095		4 maxadaptor oversize cplg 4.21-5.90" od	10	87	
1096		6 maxadaptor oversize cplg 6.27-8.10" od	10	137	
1097		2 maxadaptor dwv cplg 1.63-2.50" od	10	35	
1098		3 maxadaptor dwv cplg 3.00-4.13" od	10	49	
1099		4 maxadaptor dwv cplg 4.00-5.56" od	10	65	
1100		2 cplg 2.10-3.03 od 860-54-0054-16	10	145	
1101		3 cplg 3.46-4.33 od 860-54-0088-16	10	193	
1102		4 cplg 4.25-5.63 od 860-54-0108-16	10	237	
1103		6 cplg 6.42-7.68 od 860-54-0163-16	10	314	
1104		8 cplg 8.54-9.84 od 860-54-0217-16	10	355	
1105		10 cplg 10.70-12.00 od 860-54-0272-16	10	457	
1106		10 cplg 10.96-12.26 od 860-54-0278-16 (oversize)	10	484	
1107		12 cplg 12.40-13.66 od 860-54-0315-16	10	539	
1108		12 cplg 13.15-14.41 od 860-54-0334-16 (oversize)	10	646	
1109		4 abs dwv cross / dbl san tee	10	52	
1110		4 abs dwv double wye	10	72	
1111		1.5" air relief valves	10	NO BID	
1112		3/4" air relief valves	10	330	
1113		1" air relief valves	10	447	
1114		2" air relief valves	10	850	
1115		1.5"/2" Hymax Grip couplings	10	238	
1116		2.5" Hymax Grip couplings	10	267	
1117		3" Hymax Grip couplings	10	280	
1118		4" Hymax Grip couplings	10	312	
1119		6" Hymax Grip couplings	10	430	
1120		8" Hymax Grip couplings	10	555	
1121		10" Hymax Grip couplings	10	704	
1122		12" Hymax Grip couplings	10	829	
1123		12/14" Hymax Grip couplings	10	2314	
1124		14" Hymax Grip couplings	10	2314	
1125		16" Hymax Grip couplings	10	2360	
1126		9700 Auto flushers	10	3800	



# City Council Staff Report

## June 25, 2024



From: Erik Schulze, Public Works Director

Prepared by: David Barr, Fleet Services Manager

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Approving an Agreement (City Contract No. 2024-146) with AssetWorks, Inc., of Wayne, Pennsylvania, in a form approved by the City Attorney, for Software as a Service (SaaS) access to the cloud-based FleetFocus Fleet Management Software application, related professional services, and support services per Proposal dated March 29, 2024 pursuant to the Equalis Group Cooperative Purchasing Contract #COG-2123A in an amount not to exceed \$309,627.17 over the first five years to be funded by Fund 505, account number 505-50-525.44010\_015 & Fund 426, account numbers 426-40-415-241-002.44010\_015, 426-40-415-240-001.44010\_015, 426-40-415-241-001.44010\_015, and 426-40-415-243-001.44010\_015 for a five (5) year term with automatic one (1) year renewals unless terminated in writing by either party and authorizing the City Manager to contract directly with AssetWorks, Inc. for additional modules or services in the future to meet the needs of the City, contingent on the availability of budgeted funds, for the Fleet Services Division

### 2. SYNOPSIS:

Adopting a Resolution to approve an Agreement with AssetWorks, Inc. for a five (5) year term with automatic one (1) year renewals unless terminated by either party to provide access to, and support of, Software as a Service (SaaS) cloud-based FleetFocus Fleet Management Software application.

### 3. DISCUSSION OF ISSUE:

The City's Fleet Services staff currently use a variety of outdated and non-industry specific methods to help track costs and assets with simple spreadsheet data to track warranty, recall information, parts, inventory, and other items; which is sometimes done by other City departments that track costs and approvals of repairs to each asset.

- Asset-tracking is housed currently in MP2, a non-supported, non-industry specific asset management system that has very limited functionality like cumbersome report generation and no service-tracking of critical data as it relates to fleet maintenance;
- Financial data related to fleet such as acquisitions are housed in New World ERP, the City's financial system;
- Recalls, warranty, parts inventory and alike are kept in a simple spreadsheet that doesn't accurately reflect price paid, taxes paid, and overhead costs associated

with parts on hand. Parts and inventory cannot be tied to work performed to vehicles thus not reflecting true cost of ownership of an asset.

Since there is no centralized data management system, there is no ability to quickly and easily see how these data points are affecting one another; thus, it is difficult to accurately identify progress towards meeting Key Performance Indicators (KPI). Calculating KPI values becomes a time-intensive process. In addition, since the current process relies on data from multiple systems, it is not only time-intensive to prepare reporting, but the process involves duplication of data entry, which has the capacity to lead to data entry errors. With the lack of a centralized system, tying the data together to capture true costs of ownership, inventory values, scheduled inspection and alike causes adequately managing and controlling costs of the fleet, meeting statutory requirements with state and local governing bodies, and reporting requirements of the Federal Transit Association (FTA), from whom the City is grant fund recipients, an inefficient and cumbersome process.

Following discussions with peers, a review of available tools within the marketplace, detailed demonstrations of several systems, and internal discussions amongst City staff, it was determined that a cloud-based, centralized fleet data management system would benefit the City of Turlock and its fleet services operations. In addition to improving current processes, City staff sought a solution to add new capabilities, such as the ability to track fleet assets as well as the services and inspections required by state law and manufacturers, costs associated with the ownership of such assets, utilization information, inventory values, true time capture and other such costs and requirements for operating a public fleet. Furthermore, as a recipient of FTA funding, it is critical that the City's reporting mechanisms are compliant with the requirements set forth by the FTA.

This fleet data management system will allow fleet staff to carefully review the costs of vehicles on the road, allowing for educated decisions on high-dollar repairs, the ideal time to replace vehicles, keeping in compliance with manufacturer-recommended services to increase the useful life of equipment, and tracking and increasing productive staff time. The system will allow us to track statutory inspections such as Bi-ennial Inspections of Terminals (BIT) inspections required by the California Highway Patrol (CHP) and validating compliance, track smog inspections and submit to the State of California, and track all California Air Resources Board (CARB)-related inspections and reporting with one system.

Further, this system will allow for true labor capture, calculating the exact amount of time a project takes, and charging the appropriate vehicle and end user for time spent. The system will provide data to create an hourly rate based on actual costs that is defensible. Once implemented, the cost savings and increased revenue and organization will result in a positive fiscal impact on the division and the City.

In addition to being an established solution used by hundreds of agencies of all types nationwide, AssetWorks can provide support related to integrations with existing systems, data merging, and historical imports. These services allow City staff to benefit immediately from historical context once the system goes online, as opposed to having to wait for a year or two to generate enough data to identify trends and cost summaries.

**4. BASIS FOR RECOMMENDATION:**

- A. AssetWorks will provide a centralized data platform to streamline data entry, cost trends, and reporting.
- B. AssetWorks will eliminate the need for duplication of effort in data entry, which not only saves time, but reduces the potential for errors.
- C. Advanced report-generation capabilities will expedite report generation of all fleet data and provide concrete information to our internal customers, governing boards, and grant-funding providers.
- D. AssetWorks is expected to increase operational efficiency by reducing time spent cross-referencing and reconciling the same data from multiple sources.
- E. Integrations with other systems such as our fuel card providers and GPS service provider will involve exporting data from those systems into AssetWorks, allowing the Fleet Services Division to benefit from that data and providing our internal customers with educated assessments with concrete data to back up decisions.
- F. Management will have more readily-available access to performance data for all aspects of fleet in real-time, which will allow the City to be more responsive to meeting service needs in the community.
- G. The proposed solution is used by other fleet agencies within the region, including the City of Modesto, that also provides the service, maintenance, and reporting information to the Stanislaus Regional Transit Authority (StanRTA), California Highway Patrol (CHP), Federal Transit Administration (FTA), and other compliance bodies for secure data gathering.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Fiscal Impact**

Costs for this software will be split, as shown in the tables below, between Fund 505 (Fleet) Fund 426 (Transit). The split between the Fleet and Transit funds was determined based on the estimated hours of work performed on Transit buses (32%) vs the standard City fleet (68%).

			Year 1	Year 2	Year 3	Year 4	Year 5
<b>Implementation</b>			<b>\$ 119,260.00</b>				
Samsara - 426-40-415-241-002.44010_015 Fixed		100%	\$ 7,040.00				
Remainder to allocate to Fleet and Transit			\$ 112,220.00				
426-40-415-241-002.44010_015 Fixed Route		38%	\$ 42,643.60				
505-50-525.44010_015		62%	\$ 69,576.40				
<b>Subscription (Annual)</b>			<b>\$ 33,082.50</b>	<b>\$35,067.45</b>	<b>\$37,522.17</b>	<b>\$40,523.95</b>	<b>\$44,171.10</b>
426-40-415-241-002.44010_015 Fixed Route		38%	\$ 12,571.35				
426-40-415-240-001.44010_015 Paratransit	15% of	38%		\$ 1,998.84	\$ 2,138.76	\$ 2,309.87	\$ 2,517.75
426-40-415-241-002.44010_015 Fixed Route	70% of	38%		\$ 9,327.94	\$ 9,980.90	\$10,779.37	\$11,749.51
426-40-415-243-001.44010_015 On Demand	15% of	38%		\$ 1,998.84	\$ 2,138.76	\$ 2,309.87	\$ 2,517.75
505-50-525.44010_015		62%	\$ 20,511.15	\$21,741.83	\$23,263.75	\$25,124.84	\$27,386.09
Total per year			\$152,342.50	\$35,067.45	\$37,522.17	\$40,523.95	\$44,171.10
Total Fund 505 (Fleet) contribution			\$ 90,087.55	\$21,741.83	\$23,263.75	\$25,124.84	\$27,386.09
Total Fund 426 (Transit) contribution			\$ 62,254.95	\$13,325.62	\$14,258.42	\$15,399.11	\$16,785.01
Total expense to the City			\$309,627.17				

The fiscal impact to Fund 505 (Fleet) and Fund 426 (Transit) during first five years with the software is \$309,627.17.

### Budget Amendment

None.

There is no impact to the General Fund.

### 6. STAFF RECOMMENDATION:

Recommend approval.

### 7. CITY MANAGER'S COMMENTS:

Recommend approval.

### 8. ENVIRONMENTAL DETERMINATION:

This action is not subject to the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15378 (Project) of the CEQA guidelines because it consists of "organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment".

### 9. ALTERNATIVES:

- A. Reject the approval of an Agreement with AssetWorks. City staff does not recommend this approach because the vendor has a product that will allow Fleet Services staff to operate more efficiently, reduce opportunities for errors, improve reporting capabilities for key performance criteria.

- B. Approve an Agreement with AssetWorks, but reject the delegated authority to the City Manager for the potential procurement of additional modules or services in the future, if required. City staff does not recommend this approach because this system is expandable and, in the event there are changes or desired enhancements to City services or to state/federal regulations, if the City Manager does not have authority to procure additional modules or services, it may be necessary or prudent to contract for additional services to better augment and support existing operations.
- Procuring those services from a different vendor with a different system would detract from the value of having a centralized data management system.
  - While the additional module or service would likely be below the procurement threshold established for the City Manager, when added to the overall project costs it would exceed that threshold; hence, staff seek special delegated authority for this contract for transparency and accountability purposes.
  - The delegated authority would be contingent on the availability of budgeted funds.

In the event the City Council elects to exercise this option, the action would read as follows: Approving an Agreement (City Contract No. 2024-146) with AssetWorks, Inc., of Wayne, Pennsylvania, in a form approved by the City Attorney, for Software as a Service (SaaS) access to the cloud-based FleetFocus Fleet Management Software application, related professional services, and support services per Proposal dated March 29, 2024 pursuant to the Equalis Group Cooperative Purchasing Contract #COG-2123A in an amount not to exceed \$309,627.17 over the first five years to be funded by Fund 505, account number 505-50-525.44010\_015 & Fund 426, account numbers 426-40-415-241-002.44010\_015, 426-40-415-240-001.44010\_015, 426-40-415-241-001.44010\_015, and 426-40-415-243-001.44010\_015 for a five (5) year term with automatic one (1) year renewals unless terminated in writing by either party for the Fleet Services Division.

**10. ATTACHMENTS:**

- A. Draft Resolution
- B. Agreement
  - a. Exhibit A

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

APPROVING AN AGREEMENT (CITY  
 CONTRACT NO. 2024-146) WITH  
 ASSETWORKS, INC., OF WAYNE,  
 PENNSYLVANIA, IN A FORM APPROVED BY  
 THE CITY ATTORNEY, FOR SOFTWARE AS  
 A SERVICE (SAAS) ACCESS TO THE  
 CLOUD-BASED FLEETFOCUS FLEET  
 MANAGEMENT SOFTWARE APPLICATION,  
 RELATED PROFESSIONAL SERVICES, AND  
 SUPPORT SERVICES PER PROPOSAL  
 DATED MARCH 29, 2024 PURSUANT TO  
 THE EQUALIS GROUP COOPERATIVE  
 PURCHASING CONTRACT #COG-2123A IN  
 AN AMOUNT NOT TO EXCEED \$309,627.17  
 OVER THE FIRST FIVE YEARS TO BE  
 FUNDED BY FUND 505, ACCOUNT NUMBER  
 505-50-525.44010\_015 & FUND 426,  
 ACCOUNT NUMBERS 426-40-415-241-  
 002.44010\_015, 426-40-415-240-  
 001.44010\_015, 426-40-415-241-  
 001.44010\_015, AND 426-40-415-243-  
 001.44010\_015 FOR A FIVE (5) YEAR TERM  
 WITH AUTOMATIC ONE (1) YEAR  
 RENEWALS UNLESS TERMINATED IN  
 WRITING BY EITHER PARTY AND  
 AUTHORIZING THE CITY MANAGER TO  
 CONTRACT DIRECTLY WITH  
 ASSETWORKS, INC. FOR ADDITIONAL  
 MODULES OR SERVICES IN THE FUTURE  
 TO MEET THE NEEDS OF THE CITY,  
 CONTINGENT ON THE AVAILABILITY OF  
 BUDGETED FUNDS, FOR THE FLEET  
 SERVICES DIVISION

RESOLUTION NO. 2024-

**WHEREAS**, the City of Turlock desires to provide and administer fleet management services to its internal customers in an effective and efficient manner; and

**WHEREAS**, the administration of the City's fleet management services could be improved through the acquisition of a centralized data management system that brings together fleet operations, finance, safety, asset management, customer service, and reporting modules in a manner that minimizes duplication of data entry and simplifies performance monitoring and reporting; and

**WHEREAS**, following an evaluation of all responsive proposals by an evaluation committee, the committee recommended awarding an agreement to AssetWorks, Inc., of Wayne, Pennsylvania, and determined the AssetWorks solution best reflected the needs

of the City and provided the best value to the City; and

**WHEREAS**, on April 4, 2024, the City of Turlock received a Proposal for FleetFocus Fleet Management Software and Related Services pursuant to the Equalis Group Cooperative Purchasing Contract #COG-2123A; and

**WHEREAS**, sufficient funding exists within Fund 505 (Fleet) account number 505-50-525.44010\_015 & Fund 426 (Transit), account numbers 426-40-415-241-002.44010\_015, 426-40-415-240-001.44010\_015, 426-40-415-241-001.44010\_015, and 426-40-415-243-001.44010\_015 to pay for the identified Year 1 expenses (\$152,342.50) and costs associated with future years will be budgeted in those respective budgets; and

**WHEREAS**, this action is not subject to the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15378 (Project) of the CEQA guidelines because it consists of “organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment” and therefore is not considered a project.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve an Agreement (City Contract No. 2024-146) with AssetWorks, Inc., of Wayne, Pennsylvania, in a form approved by the City Attorney, for Software as a Service (SaaS) access to the cloud-based FleetFocus Fleet Management Software application, related professional services, and support services per Proposal dated March 29, 2024 pursuant to the Equalis Group Cooperative Purchasing Contract #COG-2123A in an amount not to exceed \$309,627.17 over the first five years to be funded by Fund 505, account number 505-50-525.44010\_015 & Fund 426, account numbers 426-40-415-241-002.44010\_015, 426-40-415-240-001.44010\_015, 426-40-415-241-001.44010\_015, and 426-40-415-243-001.44010\_015 for a five (5) year term with automatic one (1) year renewals unless terminated in writing by either party and authorizing the City Manager to contract directly with AssetWorks, Inc. for additional modules or services in the future to meet the needs of the City, contingent on the availability of budgeted funds, for the Fleet Services Division.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

**ASSETWORKS MASTER AGREEMENT**

The AssetWorks Master Agreement is between the City of Turlock, California ("Customer") as stated on the Price Proposal or applicable Order Form ("Order Form"), and AssetWorks Inc. ("AssetWorks"). It consists of the terms and conditions listed below, as well as the details on the Order Form (together, the "Agreement"). It is effective on the date the Order Form is signed by both parties ("Effective Date").

The Order Form is subject to the following terms and conditions unless Customer has a separate written and signed agreement with AssetWorks. Your right to use the products and Services is conditioned upon acceptance of this Agreement.

This Agreement is entered into pursuant to the Equalis Group LLC Contract, #COG-2123A master cooperative agreement.

These terms shall apply to the software products (Software), Hardware products (Hardware) and Professional Services (Services) on the Order Form as applicable:

- Attachment 1 Software License Terms
- Attachment 2 Software Maintenance Terms
- Attachment 3 Professional Services Terms
- Attachment 4 Hosting/SaaS Terms
- Attachment 5 Hardware Terms

1. **FEES AND PAYMENT.** For recurring Services, unless otherwise stated in the Order Form, AssetWorks shall invoice Customer in advance. All invoiced fees shall be due and payable within 30 days of the date of an invoice. For Professional Services, invoices shall be sent either monthly or upon completion of milestones (as defined in the Statement of Work or on the Order Form) and include charges defined in the Order Form unless otherwise specifically stated in the Order Form. All payments shall be made in United States Dollars without deduction for any taxes or withholding or other offset.

Any amounts not paid when due will be subject to interest accrued, which interest will be immediately due and payable from the due date for payment until the date of actual receipt of the amount in cleared funds by AssetWorks, at the lesser of (a) 1.5% per month, or (b) the highest rate under applicable law.

Customer will be considered delinquent if payment in full is not received 45 days from the date of the invoice. AssetWorks reserves the right to suspend or terminate this Agreement and Customer access to the Service if the Customer account becomes delinquent and is not cured within 10 days of notice of non-payment. Customer will continue to be charged and hereby agrees to pay for Service during any period of suspension. Customer's failure to pay any invoice after this 10 day period shall constitute a material default hereunder and shall entitle AssetWorks to exercise any and all rights and remedies provided herein or at law including a suspension of Services under the Agreement. If Customer or AssetWorks initiate termination under any provision of the Agreement other than under the Termination for Default Section, Customer will be obligated to pay the balance due for the remainder of the term for its account computed in accordance with the Order Form. Customer agrees that it shall be billed for such unpaid fees. In the event of a dispute between the parties that does not result in a termination of the Agreement, Customer agrees to make all payments due under the Agreement pending the resolution of the dispute.

2. **TAXES.** Except as otherwise specified the prices stated do not include any state, federal, or local sales, use or excise taxes, duties, or brokerage fees now in force or which may be enacted in the future, and may be applicable to the sale, delivery, or use of products and Services supplied by AssetWorks. Unless the Customer provides a valid tax exemption certificate and in the event Customer's tax exemption status changes, Customer expressly agrees to pay to AssetWorks, in addition to the prices stated, the amount of any such taxes which may be imposed upon or payable by AssetWorks.

In no event whatsoever shall AssetWorks be liable for sales, use, business, gross receipts or any other tax that may be levied by any State or Federal Government entity against a contractor to such governmental entity other than taxes upon income earned by AssetWorks for the goods and/or Services provided pursuant this Agreement. This exclusion of tax liability is also applicable to any goods and/or Services that may be provided by AssetWorks under any later Order Form or amendment hereto regardless of changes in legislation or policy.

In the event a taxing authority conducts an audit of this Agreement and determines that an additional tax should have been imposed on the Services or Deliverables provided by AssetWorks to Customer (other than those taxes levied on AssetWorks income), Customer shall reimburse AssetWorks for any such additional tax, including interest and penalties thereon. Similarly, if a taxing authority determines that a refund of tax is due as it relates to the Services or Deliverables provided by AssetWorks to Customer (except those taxes relating to AssetWorks income), AssetWorks shall reimburse Customer such refund, including any interest paid thereon by the taxing authority.

3. **TERM.** The Term of the Agreement shall commence as of the Effective Date and shall continue for 5 years ("Initial Term") unless terminated earlier as set forth below. At the end of the Initial Term, the Agreement shall automatically renew for successive 1-year terms unless or until either party provides the other party with written notice of non-renewal at least 90 days prior to the end of the then current term.

4. **TERMINATION FOR DEFAULT.** A Default shall occur if: (1) a party fails to perform any of its material obligations under the Agreement and such failure remains uncured for 30 days after receipt of written notice thereof, except for non-payment as provided in Section 1; or (2) an error that prevents use of the Software in a material aspect due to an integration with third party software and such failure remains uncured for 60 days after receipt of written notice thereof; or (3) a party ceases to conduct business, becomes



or is declared insolvent or bankrupt, is the subject of any proceeding relating to its liquidation or insolvency which is not dismissed within 90 days or makes an assignment for the benefit of creditors.

If Default occurs, the non-defaulting party, in addition to any other rights available to it under law or equity, may withhold its performance hereunder or may terminate the Agreement by written notice to the defaulting party. Unless otherwise provided in the Agreement, remedies shall be cumulative and there shall be no obligation to exercise a particular remedy.

If Customer terminates this Agreement other than pursuant to this Section, a Service Termination Fee equal to 100% of the current Maintenance and Hosting fees times the number of remaining years in the Term of this Agreement.

5. **INTELLECTUAL PROPERTY.** Customer and AssetWorks shall each retain ownership of, and all right, title and interest in and to, their respective pre-existing Intellectual Property. The Services performed, code developed and any Intellectual Property produced pursuant to this Agreement ("Developments") are not "works for hire," or any similar concept throughout the world, and AssetWorks is the sole owner of all right, title and interest in such Developments. If for any reason any Developments may be considered "works made for hire" and/ or there are any rights in the Developments that accrue to the Customer, then the Customer hereby irrevocably assigns and agrees to assign any and all of rights, title and interest thereto, whether now known or hereafter defined or discovered, to AssetWorks and the Customer agrees to take such further action, including executing such instruments and documents as AssetWorks may reasonably request, to evidence such assignment. As used herein, "Intellectual Property" shall mean inventions (whether or not patentable), works of authorship, trade secrets, copyright, techniques, know-how, ideas, concepts, algorithms, and other intellectual property incorporated into any Statement of Work or Deliverable whether or not first created, discovered, or developed by AssetWorks in providing the Services.

6. **CONFIDENTIAL INFORMATION.** "Confidential Information" means all information disclosed by either party to the other party, whether orally or in writing, which the other party should reasonably understand to be confidential. Each party will maintain all Confidential Information in confidence and will use it solely in the discharge of its obligations under this Agreement and any applicable Statement of Work. Nothing herein will be deemed to restrict a party from disclosing Confidential Information to its employees and subcontractors in the discharge of such obligations.

Confidential Information will not include information that (i) is, or becomes, generally known or available through no fault of the recipient; (ii) is known to the recipient at the time of its receipt from the disclosing party; (iii) the disclosing party provides to a third party without restrictions on disclosure; (iv) is subsequently and rightfully provided to the recipient by a third party without restriction on disclosure; (v) is independently developed by the recipient, without reference to the disclosing party's Confidential Information; or (vi) is required to be disclosed pursuant to a governmental agency or court subpoena, provided the recipient promptly notifies the disclosing party of such subpoena to allow it reasonable time to seek a protective order or other appropriate relief.

Because of the unique nature of the Confidential Information, each party agrees that the disclosing party may suffer irreparable harm in the event the recipient fails to comply with its obligations under this Section, and that monetary damages may be inadequate to compensate the disclosing party for such breach. Accordingly, the recipient agrees that the disclosing party may, in addition to any other remedies available to it, be entitled to injunctive relief.

7. **NONSOLICITATION.** During the term of this Agreement, and for 1 year thereafter, Customer shall not solicit the employment of, or contract for the Services of, any person who is/was an employee, agent, or subcontractor of AssetWorks during the term of this Agreement. Nothing in this section shall prohibit Customer from placing a bona fide public advertisement for employment which is not specifically targeted at AssetWorks employees and Customer shall not be restricted from hiring any such person who responds to any such general solicitation or public advertisement so long as no direct solicitation of such person has occurred.

8. **GOVERNING LAW; VENUE.** The Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania without regard to choice of law principles. The sole jurisdiction and venue for actions related to the subject matter hereof shall be the state and Federal courts in the Commonwealth of Pennsylvania. Both parties consent to the jurisdiction of such courts and waive any objections regarding venue in such courts.

9. **ASSIGNMENT.** Neither the Agreement, in whole or in part, nor any duties or obligations hereunder shall be assigned or transferred by Customer without the prior written approval of AssetWorks, which approval may be withheld in the reasonable judgment of AssetWorks. Customer agrees that AssetWorks may assign its obligations to a third party subject to Customer's written approval of such change, but AssetWorks shall remain responsible for performance under the Agreement. All fees will remain intact as outlined in the Order Form. Notwithstanding the above restrictions, in the event of an assignment or novation of this Agreement to an AssetWorks affiliate pursuant to an internal corporate reorganization, AssetWorks shall not require Customer's prior written consent.

10. **SEVERABILITY.** If any provision of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any manner.

11. **ENTIRE AGREEMENT.** The Agreement and any schedules and exhibits thereto contain the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior or contemporaneous proposals, discussions, agreements, understandings, commitments, representations of any kind, whether oral or written, relating to the subject matter hereof or the Services to be provided hereunder. It is understood that terms and conditions, if any, included in Customer's purchase order or similar document are for Customer's internal purposes only and any provisions contained therein shall have no effect whatsoever upon this Agreement.

12. **FORCE MAJEURE.** Neither party shall be liable for any failure of or delay in performance of its obligations (except for payment obligations) under this Agreement to the extent such failure or delay is due to acts of God, acts of a public enemy, fires, floods, power outages, wars, civil disturbances, sabotage, terrorism, accidents, insurrections, blockades, embargoes, storms, explosions, labor disputes (whether or not the employees' demands are reasonable and/or within the party's power to satisfy), failure of common carriers, Internet Service Providers, or other communication devices, acts of cyber criminals, terrorists or other criminals, acts of any governmental body (whether civil or military, foreign or domestic), failure or delay of third parties or governmental bodies from whom a party is obtaining or must obtain approvals, authorizations, licenses, franchises or permits, inability to obtain labor, materials, power, equipment, or transportation, or other circumstances beyond its reasonable control (collectively referred to herein as "Force Majeure Occurrences"), however, nothing in this section shall relieve Customer of the obligation to make payments for any

products or Services provided by AssetWorks. Any delays caused by a Force Majeure Occurrence shall not be a breach of or failure to perform this Agreement or any part thereof and the date on which the obligations hereunder are due to be fulfilled shall be extended for a period equal to the time lost as a result of such delays. Neither party shall be liable to the other for any liability claims, damages or other loss caused by or resulting from a Force Majeure Occurrence.

13. **LIMITATION OF LIABILITY.** Customer agrees that AssetWorks' total liability to Customer for any and all damages whatsoever arising out of or in any way related to this Agreement or any amendment to this Agreement, from any cause, including but not limited to negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not, in the aggregate, exceed the amount of fees paid to AssetWorks in the 12 months preceding the date on which the claim arose.

In no event shall AssetWorks be liable for (a) special, indirect, incidental, economic, consequential or punitive damages, including but not limited to lost revenue, lost profits, replacement goods, loss of technology rights or Services, loss or corruption of data, or interruption or loss of use of Software or any portion thereof or (b) any damages (regardless of their nature) for any delay or failure by AssetWorks to perform its obligations under this agreement due to any cause beyond its reasonable control, regardless of the legal theory under which such damages are sought even if AssetWorks has been advised of the likelihood of such damages, and notwithstanding any failure of essential purpose of any limited remedy.

AssetWorks will not be liable to Customer or any third party for any claims, expenses, damages, costs or losses whatsoever arising out of or in any way related to Customer's use of the Software insofar as such Software may be used to store, transmit, display, disclose or otherwise use data or information which is considered private, confidential, proprietary or otherwise exempt from public disclosure under applicable law.

AssetWorks does not guarantee the privacy, security, authenticity or non-corruption of any information transmitted through the internet or any mobile or wireless network, or any information stored in any system connected to the internet or to any mobile or wireless network. AssetWorks shall not be responsible for any claims, damages, costs or losses whatsoever arising out of or in any way related to Customer's connection to or use of the internet or of any mobile or wireless network.

14. **WAIVER.** No provision of the Agreement may be waived unless in writing, signed by both of the parties hereto. Waiver of default of any provision of the Agreement shall not operate or be construed as a waiver of any subsequent default of such provision, nor shall a waiver of any one provision of the Agreement be deemed to be a waiver of any other provision.

15. **AMENDMENTS, SUPPLEMENTS.** The Agreement may be amended or supplemented only in a writing signed by the parties' authorized representative(s).

16. **BINDING EFFECT, BENEFITS.** The Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Notwithstanding anything contained in the Agreement to the contrary, nothing in the Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of the Agreement.

17. **HEADINGS.** The Section headings in the Agreement are inserted only as a matter of convenience, and in no way define, limit, or extend or interpret the scope of the Agreement or of any particular Section.

18. **AUTHORIZATION.** Each of the parties represents and warrants that the Agreement is a valid and binding obligation enforceable against it and that the representative executing the Agreement is duly authorized and empowered to sign the Agreement.

19. **RELATIONSHIP OF PARTIES.** The relationship of the parties shall at all times be one of independent contractors. Nothing contained herein shall be construed as creating any agency, partnership or other form of joint enterprise between the parties.

20. **CONFLICTING PROVISIONS.** This Agreement and all of the exhibits, schedules, and documents attached hereto are intended to be read and construed in harmony with each other, but in the event any provision in any Attachment conflicts with any provision of this Agreement, then this Agreement shall be deemed to control, and such conflicting provision to the extent it conflicts shall be deemed removed and replaced with the governing provision herein. Any terms in a Customer purchase order are deemed to be for Customer's own use and are specifically rejected by the Terms of this Agreement.

21. **COUNTERPARTS.** The Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

22. **SURVIVAL.** All provisions of this Agreement, which by their nature should survive termination of this Agreement, will so survive for the applicable statute of limitations period.

23. **NOTICE.** Any communication or notice hereunder must be in writing, and will be deemed given and effective: (i) when delivered personally with proof of receipt; (ii) when sent by e-mail; (iii) when delivered by overnight express; or (iv) 3 days after the postmark date when mailed by certified or registered mail, postage prepaid, return receipt requested and addressed to a party at its address for notices. Each party's address for notices is stated on the Order Form. Such address may be changed by a notice delivered to the other party in accordance with the provisions of this Section.

24. **DISPUTES.** In the event of any dispute arising in the performance of this Agreement, AssetWorks and the Customer will seek to resolve such dispute through good faith, amicable discussions and negotiations. In any action at law or in equity to enforce or interpret the terms of this Agreement, the prevailing party will be entitled to recover its reasonable attorneys' fees and costs, in addition to any other relief ordered by the court. Such fees and costs will include those incurred in connection with the enforcement of any resulting judgment or order, and any post judgment order will provide for the right to receive such attorneys' fees and costs.

25. COUNSEL. By acceptance of this Agreement, each of the Parties acknowledges and agrees that it has had an opportunity to consult with legal counsel and that it knowingly and voluntarily waives any right to a trial by jury of any dispute pertaining to or relating in any way to the transactions contemplated by the Agreement, the provisions of any federal, state or local law, regulation or ordinance notwithstanding.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by and through their respective officers thereunto duly authorized.

**AssetWorks Inc.**

**City of Turlock, a California  
municipal corporation**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Reagan M. Wilson, City Manager

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO SUFFICIENCY:

By: \_\_\_\_\_  
Erik Schulze, Public Works Director

APPROVED AS TO FORM:

By: \_\_\_\_\_  
George A. Petrulakis, City Attorney

ATTEST:

By: \_\_\_\_\_  
Julie Christel, City Clerk

## Attachment 1 – Software License Terms

### 1. SOFTWARE LICENSE

A. Subject to the terms and conditions set forth in this Agreement, AssetWorks grants to Customer a limited, non-exclusive, perpetual (subject to the Termination section of this Attachment below) non-transferable, non-sublicensable license to the AssetWorks software (Software) for the number of units specified in the purchase order (Order Form). The AssetWorks Software is licensed under different license categories. The license to the software granted to Customer shall be specified on the Order Form and is described below. Except as provided above, use of Software in excess of limits defined in the Order Form requires additional licensing fees. Customer's license is to use the Software in its own business; Customer has no right to use the Software in processing work for third parties.

- i. "Concurrent License" – means a license for an authorized user of the Software/Services, provided that the number of simultaneous users may not exceed the number of licenses purchased. Each simultaneous login to the Software (through active browser sessions) shall be deemed to constitute one Concurrent License.
  - ii. "Active Equipment Unit License" – means a license per asset that Customer has purchased. Customer must purchase a license for each Active Equipment Unit to be covered by the Software. Active Equipment Units are vehicles or assets that are active in the customer's fleet in that work is performed or activity about the asset is reported on a recurring basis. Sold, retired or permanently inactive units do not count as Active Equipment Units and the historical information of these assets can reside in the database.
  - iii. "Enterprise License" – The Enterprise License is a license for the Software that allows for an unlimited number of users and tracks an unlimited amount of assets. Pricing is based on the population of the city, town, region, fleet, college, university, department, etc. (Population Base) the Customer utilizes the Enterprise License to cover. Customer must promptly purchase an Enterprise License reconciliation if Customer's Population Base increases beyond the Customer's licensed limits for any reason, including, but not limited to a material increase in Population Base, use of the Software to provide Services to an additional population or merger of the Customer with any other entity that increases the population served by the Software.
- B. For Customer hosted instances of the Software, Customer shall have the right to use only one copy or image of the Software for production purposes and shall not copy or use the Software for any other purpose except (i) for archival purposes, (ii) in connection with a disaster recovery program, and (iii) for the purpose of testing the operation of the Software, provided such testing copy shall not be used in a live production environment. AssetWorks Hosted Software is subject to the Hosting Terms Attachment.
- C. Software may be licensed on a per-seat basis, a number of Active Equipment Unit basis, or other basis as described on the Order Form ("License Restriction"). Customer may increase the License Restriction at any time by executing a subsequent Order Form and paying in full the applicable fees. "Active Equipment Unit" shall mean any in service unit to which work orders, fuel tickets, or usage tickets are posted, but shall not include retired equipment.
- D. If any third party Software is provided to Customer pursuant to this Agreement, such license shall be in accordance with terms set forth in the Order Form.
- E. "Source Code" shall mean Software in human-readable form, including all appropriate programmer's comments, data files and structures, header and include files, macros, make files, object libraries, programming tools not commercially available, technical specifications, flowcharts and logic diagrams, schematics, annotations and documentation reasonably required or necessary to enable a competent independent third party programmer to create, operate, maintain, modify and improve such Software without the help of any other person, and with data files containing Source Code in standard ASCII format readable by a text editor.
- F. Except as expressly authorized under this Agreement, Customer shall not (i) sell, rent, lease, timeshare, encumber, license, sublicense, transfer or assign the Software or Documentation; (ii) attempt to decompile, disassemble or reverse engineer the Software in whole or in part, or otherwise attempt to derive the Source Code of the Software.

Except for the license specifically granted by this Agreement, AssetWorks retains all right, title and interest in the Software (including object-code and source code formats), the documentation and all related materials and all intellectual property rights worldwide to the Software and the Documentation. Customer received no other license, express or implied, than what is expressly set forth in this Section.

### 2. NON-DISCLOSURE

A. Subject to the other paragraphs in this Section, Customer agrees that the Software shall be held in confidence by Customer and shall not be disclosed to others without the prior written consent of AssetWorks, which may be withheld by AssetWorks in its sole discretion. This obligation to hold confidential does not apply to any portion of the Software (1) developed by Customer and in Customer's possession prior to the receipt of same from AssetWorks; (2) which at the time of disclosure is part of the public domain through no act or failure to act by Customer; or (3) which is lawfully disclosed to Customer without restriction on further disclosure by another party who did not acquire same from AssetWorks.

B. AssetWorks provides documentation for the Software electronically. The Customer may copy, in whole or in part, any such documentation relative to the Software for Customer's internal use consistent with this Agreement.

C. Customer's records with regard to use of the Software shall be made available to AssetWorks at all reasonable times at AssetWorks' request to audit Customer's compliance with this Agreement, and Customer shall certify to the truth and accuracy of such records.

### 3. LIMITED WARRANTIES

A. Software Warranty. AssetWorks represents that it has the right to license the Software to Customer as provided in the Software License Section. AssetWorks further represents that the Software will conform to the description contained in the documentation provided or published by AssetWorks ("Documentation"). In the event the Software fails to conform to the description contained in the Documentation, AssetWorks' sole obligation shall be to correct the errors as detailed in this Section. This limited warranty is in lieu of all liabilities or obligations of AssetWorks for damages arising out of or in connection with the delivery, use or performance of the Software. This warranty extends for a period of 90 days following the date the Software is made available to Customer, but in no event later than 1 year from the date of execution of this Agreement.

A. Intellectual Property Indemnity. AssetWorks will defend, at its own expense, any action brought against Customer to the extent that it is based on a claim that the Software supplied by AssetWorks infringes a Worldwide patent or copyright, and AssetWorks will pay those costs and damages finally awarded against Customer in any such action that are attributable to any such claim; provided, such defense and payments are conditioned on the following: (1) that AssetWorks shall be promptly notified in writing by Customer following its receipt of any such claim; (2) that AssetWorks shall have sole control of the defense of any action on such claim and all negotiations for its settlement or compromise; (3) should the Software become, or in AssetWorks' opinion is likely to become, the subject of a claim of infringement of a Worldwide patent or copyright, then Customer shall permit AssetWorks, at its option and expense, either to (A) procure for Customer a non-infringing license to use the Software; (B) modify the Software so that it becomes non-infringing; (C) procure for Customer a depreciated credit for the Software and accept its return. Depreciation shall be an equal amount per year over the lifetime of the Software, which the parties agree shall be 5 years. AssetWorks shall have no liability to Customer under any provision of this clause with respect to any claim of patent or copyright infringement that is based on Customer's unauthorized use or combination of the Software with Software or data not supplied by AssetWorks as part of the Software. AssetWorks' indemnification obligation under this section shall not exceed one million dollars in the aggregate.

B. Unless prohibited by applicable law, Customer agrees to indemnify and defend AssetWorks against any claims made by any third party against AssetWorks arising out of Customer's use of the Software unless such claims are due to the negligence or willful misconduct of AssetWorks.

C. During the warranty period, in the event that the Customer encounters an error and/or malfunction whereby the Software does not conform to the description in the Documentation, AssetWorks sole responsibility under this Limited Warranty is as follows:

- i. In the event that, in the mutual and reasonable opinion of AssetWorks and the Customer, there exists an error or nonconformance to the Documentation, AssetWorks will take such steps as are reasonably required to correct the error with due dispatch.
- ii. In the event that, in the mutual and reasonable opinion of AssetWorks and the Customer, the error or nonconformance to the Documentation does not constitute a serious impediment to the normal intended use of the Software, AssetWorks will correct the error and distribute the correction to the Customer in accordance with AssetWorks' normal Software revision schedule.

**THIS LIMITED WARRANTY IS PROVIDED IN LIEU OF ALL OTHER RIGHTS, CONDITIONS AND WARRANTIES. ASSETWORKS MAKES NO OTHER EXPRESS OR IMPLIED WARRANTY WITH RESPECT TO THE SOFTWARE, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. ASSETWORKS DOES NOT WARRANT THAT ANY PRODUCTS WILL BE ERROR-FREE, OR THAT ANY DEFECTS THAT MAY EXIST IN ITS PRODUCTS CAN BE CORRECTED. IN NO EVENT SHALL ASSETWORKS BE LIABLE UNDER THIS WARRANTY FOR COST OF PROCUREMENT OF SUBSTITUTE GOODS, LOST PROFITS OR ANY OTHER SPECIAL, INDIRECT, CONSEQUENTIAL OR INCIDENTAL DAMAGES (INCLUDING BUT NOT LIMITED TO LOST DATA), HOWEVER CAUSED WHETHER OR NOT ASSETWORKS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

#### **4. TERMINATION**

A. The license conveyed pursuant to this Attachment may be terminated by AssetWorks in the event of breach or default by Customer under this Agreement provided AssetWorks notifies Customer in writing of the breach or default and Customer does not correct same within 30 days of AssetWorks' written notice.

B. In addition, Customer shall have the right to terminate the Software License at any time; provided such termination shall not relieve Customer of its obligations to pay any remaining unpaid balance.

C. All Software and Documentation shall be and will remain the property of AssetWorks. Upon termination of this Agreement, whatever the reason, such Software and Documentation and any copies thereof made by Customer pursuant to the Non-Disclosure Section of this Attachment above shall be promptly returned to AssetWorks.

### **Attachment 2 – Software Maintenance Terms**

1. **Term.** Maintenance shall commence immediately upon the Effective Date and shall have a term of 12 months. The term shall automatically renew each year thereafter for an additional 12 month period unless terminated as set forth below.

2. **Correction of Deviations.** In the event that the Customer encounters an error and/or malfunction ("Deviation") in the Software, it shall communicate the circumstances and any supporting information to AssetWorks. Upon receipt, AssetWorks will respond as follows:

- a. In the event that, in the mutual and reasonable opinion of AssetWorks and the Customer, there exists a Deviation that does not constitute a serious impediment to the normal intended use of the Software, AssetWorks will correct the Deviation and distribute the correction to the Customer in accordance with AssetWorks' normal Software revision schedule.
- b. In the event that, in the mutual and reasonable opinion of AssetWorks and the Customer there exists a Deviation that does constitute a serious impediment to the normal, intended use of the Software, AssetWorks will take such steps as are reasonably required to correct the Deviation.

#### **3. Software Revisions and New Versions**

a. The Software may be revised by AssetWorks as a result of the correction of Deviations and/or the release of upgrades or improvements or modifications designed to improve the performance of the Software and/or to increase the capabilities of the Software (hereafter "Revisions"). Revisions shall be of two kinds:

- i. Revisions that the Customer is obliged to implement ("Mandatory Revisions");
- ii. Revisions that may be implemented by the Customer at its option ("Optional Revisions").

No charge shall be made to the Customer for either Mandatory Revisions or Optional Revisions while under a current Maintenance Agreement.

b. New products ("New Products") may be added to the Software by AssetWorks from time to time. Compared to a Revision, New Products substantially improve the performance of the Software and/or substantially increase its functionality and capability.

AssetWorks, in its sole discretion, shall decide which upgrades and improvements will be issued as Revisions without charge and which shall be issued as New Products for which there may be a charge.

4. **Telephone Hotline Assistance.** AssetWorks, at its expense, shall make available technically qualified personnel to respond to all reasonable telephone requests, Monday through Friday, excluding State holidays, during normal business hours, that may be made by the Customer relating to the application and operation of the Software. At other times such personnel are available by pager for emergencies.
5. **Technical Literature.** AssetWorks shall make available to the Customer all technical literature in electronic format that is considered by AssetWorks to be relevant to the Software and its use within the scope of Customer's operations.
6. **Proper Use**
  - a. Customer shall not modify the Software or Source Code as defined in the Software License Terms Attachment unless specifically authorized by AssetWorks in writing.
  - b. The Customer agrees that all reasonable effort shall be taken to ensure that neither the Software nor data files are misused or modified without the express written permission of AssetWorks.
  - c. In the event that the Customer or its agents misuses or modifies the Software or data files, including, but not limited to, inserting, updating, deleting or otherwise modifying data through a means other than the Software, although AssetWorks is not obligated to correct such misuse, AssetWorks shall be entitled to attempt to correct the situation, if possible, at Customer's expense.
  - d. In the event that diagnostic assistance is provided by AssetWorks, which, in the reasonable opinion of AssetWorks and the Customer, relates to problems not caused by a Deviation in the Software, such assistance shall be at the Customer's expense.
7. **Software Maintenance Fee – Paid Up License.** In consideration of the Maintenance Services to be provided by AssetWorks for the initial 12 month period hereunder, Customer shall pay to AssetWorks the amount set forth in the Order Form or Invoice. For each 12 month period thereafter, Customer will pay to AssetWorks fees in accordance with this Agreement.
8. **Additional Software Maintenance Fee – Paid Up License.** In the event the Customer acquires AssetWorks Software licenses in addition to the Software previously provided under this Agreement (the "Additional Software"), the Maintenance shall automatically be extended to cover the Additional Software, and the Customer shall pay an additional annual Maintenance fee in an amount equal to 20% of the then current license fee for the Additional Software at the time of acquisition.

In the event that Customer purchases any custom interfaces, APIs or other Software (Developed Software), AssetWorks may also charge maintenance on the Developed Software in an amount equal to 20% of the cost of the Developed Software.
9. **Other Fees and Expenses.** If onsite maintenance is required, Customer will pay reasonable travel and living expenses of AssetWorks' employees or agents, which shall be billed and paid as the expenses are incurred.
10. **Payment Terms.**
  - a. Annual payments for Maintenance will be due in advance of the commencement of the initial 1-year term of the Maintenance and on each anniversary thereafter.
  - b. AssetWorks reserves the right to increase the annual Maintenance fee by providing Customer written notice of the increase at least 30 days prior to any scheduled renewal date.
11. **Default and Termination.**
  - a. The Customer shall have the right to terminate Maintenance upon delivery of written notice at least 90 days prior to any scheduled renewal date. Failure to provide such notice in the designated timeframe will not relieve Customer of the obligation for the full amount for the renewal period and termination notice will be applied to the following renewal term.
  - b. AssetWorks may cancel Maintenance in the event that the Customer does not implement a Mandatory Revision within 60 days of receipt thereof or such longer period as AssetWorks may consent to in writing. In the event that Customer does not implement a Mandatory Revision within 30 days following receipt of written notice from AssetWorks of Customer's failure to implement a Mandatory Revision, AssetWorks may then cancel Maintenance, effective immediately, by notice in writing to the Customer.
  - c. In the event of any breach of the terms and conditions of this Agreement by the Customer, AssetWorks will, by written notice to the Customer, give the Customer a period of 30 days within which to institute remedies to correct such breach. In the event that such breach has not been corrected to AssetWorks' satisfaction within said 30 day period, AssetWorks may then cancel Maintenance, effective immediately, by notice in writing to the Customer.
  - d. In the event that Maintenance is terminated by AssetWorks, AssetWorks shall have no continuing obligations to the Customer of any nature whatsoever with respect to Maintenance. Furthermore, termination by AssetWorks pursuant to the provisions of this Agreement shall be without prejudice to any right or recourse available to AssetWorks, and without prejudice to AssetWorks' right to collect any amounts, which remain due to it hereunder.

### **Attachment 3 – Professional Services Terms**

1. **Services / Statement of Work.** AssetWorks will perform the Professional Services ("Services") described in the Statement of Work and/or Order Form ("Statement of Work"). The terms of this Attachment shall control any additional or future Statements of Work that may be executed by the parties during the Term of the Agreement. No Statement of Work shall be of any force and effect unless and until executed by both AssetWorks and Customer.
2. **Price and Payment Term**

- a. Each Statement of Work will either be on a time and material basis or a fixed price basis, specified in the Statement of Work. The Statement of Work may or may not include a definitive list of "Deliverables" that must be completed by AssetWorks. In some instances, the Statement of Work will include a date by which "Deliverables" must be completed.
  - b. In the event that Services result in greater AssetWorks duties than contemplated by the Statement of Work, Customer will work closely and in good faith with AssetWorks to modify the Statement of Work to ensure that the Customer's requirements are addressed and AssetWorks' fees shall be adjusted to reflect increased Customer requirements.
  - c. Unless specifically addressed in the Statement of Work, all travel and expenses incurred will be extra and billed at the time of incurrence.
  - d. Invoiced amounts are due and payable 30 days from the date of the invoice. The preferred means of payment is by electronic funds transfer (EFT). EFT payments can be accomplished as either a Funds Transfer (Fed Wire) or Direct Deposit (ACH).
  - e. Custom modules, interfaces and other Software can be placed under the AssetWorks Software Maintenance program.
  - f. Bill to Address. The invoice will be mailed to the Customer address on the Order Form unless otherwise indicated in the Statement of Work.
3. Resources to be Provided by Customer
    - a. Customer shall provide, maintain and make available to AssetWorks, at Customer's expense and in a timely manner, the resources described in this Section, the Statement of Work, and such other additional resources as AssetWorks may from time to time reasonably request in connection with AssetWorks performance of the Services. Delays in the provision of these resources may result in delays in the performance of the Services, or an increase in the Price.
    - b. Customer will designate qualified Customer personnel or representatives to consult with AssetWorks on a regular basis in connection with the Services. Customer will furnish such documentation and other information as is reasonably necessary to perform the Services.
    - c. Customer shall furnish access to Customer's premises, and appropriate workspace for any AssetWorks personnel working at Customer's premises, as necessary for performance of those portions of the Services to be performed at Customer's premises.
    - d. Customer shall meet all assumptions noted on the Statement of Work.
  4. Subcontractors. AssetWorks may engage subcontractors to assist in performing Services without the prior written consent of Customer; provided, AssetWorks shall supervise such sub-contractors and the Services performed by them to the same extent as if AssetWorks performed the work.
  5. Termination for Default. Either party may terminate any Statement of Work if (i) the other party fails to perform a material obligation of the Statement of Work and such failure remains uncured for a period of 30 days after receipt of notice from the non-breaching party specifying such failure; or (ii) a party ceases to conduct business, becomes or is declared insolvent or bankrupt, is the subject of any proceeding relating to its liquidation or insolvency which is not dismissed within 90 days or makes an assignment for the benefit of creditors. In addition, AssetWorks may terminate any Statement of Work effective immediately upon written notice to Customer if Customer fails to make any payment in full as and when due hereunder. Termination of a Statement of Work shall not terminate this Agreement.
- Upon termination for whatever reason and regardless of the nature of the default (if any), Customer agrees to pay AssetWorks the full value for all goods and/or Services provided to Customer up to and including the date of termination. For avoidance of doubt, where AssetWorks has not yet completed a milestone documented on the Statement of Work and this agreement is terminated for whatever reason and regardless of the nature of the default (if any), Customer shall pay to AssetWorks for the work completed up to and including at the time of termination.
6. Termination for Convenience. Notwithstanding any other provision in this Agreement, either party may terminate a Statement of Work by providing a 90 day notice of intent to terminate the Statement of Work.
  7. Effect of Termination. The Terms of this Agreement shall survive for any Statement of Work which is still pending at the time of termination until the conclusion of the Statement of Work.
  8. Professional Services Limited Warranty
    - a. AssetWorks warrants that the Deliverables provided under an Order Form or a Statement of Work authorized under this Attachment shall be performed with that degree of skill and judgment normally exercised by recognized professional firms performing the same or substantially similar Services. In the event of any breach of the foregoing warranty, provided Customer has delivered to AssetWorks timely notice of such breach as hereinafter required, AssetWorks shall, at its own expense, in its discretion either (1) correct the non-conforming Deliverables to conform to this standard; or (2) refund to Customer that portion of the Price received by AssetWorks attributable to the non-conforming Deliverables. No warranty claim shall be effective unless Customer has delivered to AssetWorks written notice specifying in detail the non-conformities within 90 days after tender of the non-conforming Deliverables. The remedy set forth in this Section (a) is the sole and exclusive remedy for breach of the foregoing warranty.
    - b. **ASSETWORKS SPECIFICALLY DISCLAIMS ANY OTHER EXPRESS OR IMPLIED STANDARDS, GUARANTEES, WARRANTIES OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT, AND ANY WARRANTIES THAT MAY BE ALLEGED TO ARISE AS A RESULT OF CUSTOM OR USAGE, ANY WARRANTY OF ERROR-FREE PERFORMANCE, OR ANY WARRANTY OF THIRD PARTY PRODUCTS, OR FUNCTIONALITY OF THE CUSTOMER'S HARDWARE, SOFTWARE, FIRMWARE, OR COMPUTER SYSTEMS.**
    - c. Customer represents and warrants to AssetWorks that Customer has the right to use and furnish to AssetWorks for AssetWorks use in connection with this Agreement any information, specifications, data or Intellectual Property that Customer has provided or will provide to AssetWorks in order for AssetWorks to perform the Services and to create the Deliverables identified in the Statement of Work.



9. **Relationship of Parties.** AssetWorks is an independent contractor in all respects with regard to any Professional Services. Nothing contained in this Agreement shall be deemed or construed to create a partnership, joint venture, agency, or other relationship other than that of contractor and Customer.

#### **Attachment 4 – Hosting Terms**

1. **AGREEMENT OVERVIEW.** AssetWorks provides hosting Services (“Data Center”) to support customers that wish to outsource the operation and maintenance of the AssetWorks Software licensed by Customer under separate licensing agreements.

This Agreement, the Service Level Agreement and the Hosting Scope of Service describe the hosting Services to be provided by AssetWorks (“Hosting Services”), the respective responsibilities of the parties.

2. **SERVICES.** AssetWorks will perform the Hosting Services as described in the Scope of Services, set forth in below.

The scope of Services specifically excludes operation and maintenance of the following:

- Customer Hardware, including Customer’s servers, printers, network Hardware (including routers and switches) and other Customer site computing equipment;
- Customer application Software other than noted in the Scope of Services; and
- Customer Local Area Networks (“LAN”)
- Customer network infrastructure for connecting to the Internet and to the Data Center

The Services shall be provided subject to the Terms and Conditions, which follow.

3. **FEES AND PAYMENT; COMMENCEMENT.** Customer shall pay AssetWorks the applicable fees as set forth in the Order Form.

For new Customers, billing for hosting shall commence upon the Effective Date. For existing Customers who are migrating to the hosted environment, billing shall commence when Customer is notified that the hosted production or test environment has been established.

4. **CUSTOMER RESPONSIBILITIES.** The Customer is responsible for:

- Assigning a primary and alternate Customer designated key personnel to coordinate all communications and activities related to AssetWorks Services.
- Providing user identification data and determining the appropriate security profile for each user. Customer will control security at the Application level.
- All printing. No print job will print at the Data Center and all physical printing requirements will be handled by the Customer.
- The purchase and installation of printers at Customer’s sites for the Application being utilized as defined in the Scope of Services.
- Installation, operation and maintenance of all workstation Software (and Customer’s LAN, existing data communications configuration, Hardware, or Software required at the Customer’s site except as otherwise stipulated in the Scope of Services. AssetWorks network and network responsibility extends from the AssetWorks routers at AssetWorks’ sites to all connected equipment at AssetWorks’ sites.
- Testing updates and fixes applied by AssetWorks to Applications used by Customer. With the exception of emergency fixes, Customer will test updates and fixes prior to their introduction to the Production environment within a mutually agreed upon time frame.
- Testing upgrades. Upgrades will be moved to production by the AssetWorks at the end of the Customer testing period unless specific problems are documented in writing to AssetWorks.
- Diligent analysis of suspected problems to determine their specific nature and possible causes before calling the AssetWorks for assistance. Notwithstanding this diligence requirement, Customer is responsible for informing AssetWorks of any problems encountered in a timely manner.

5. **OWNERSHIP OF DATA.** Customer shall not obtain any ownership rights, title or interest in the Software, Hardware or systems developed or employed by AssetWorks in providing Services under the Agreement. AssetWorks shall not obtain any ownership rights, title or interest to Customer’s data files. Upon expiration or termination of the Agreement for any reason, AssetWorks agrees to provide Customer with a copy of Customer’s data files, as they exist at the date of expiration or termination. Data will be delivered in one of the following formats ASCII comma, separated value (CSV Format) with binary images TIFF, JPG, PDF. Customer requests for data to be provided in any other format are subject to approval by AssetWorks and may require an additional fee.

#### **Hosting Scope of Services**

All of the Services, functions, processes, and activities described below will be collectively described as the “Hosted Services” for purposes of this Agreement.

#### **Application**

Application refers to the Customer’s licensed AssetWorks Software, and third party Software hosted by AssetWorks.

#### **Support Software**

Support Software includes the operating system, utilities, database Software, and all necessary licenses required to operate the Application.

#### **Hardware**

Server infrastructure using redundant web servers and Oracle RAC database servers is deployed within the primary Data Center.

If required by Customer, Customer shall provide the telecommunications equipment (including the routers to be installed at the Data Center), communication line, and Services for connection from Customer's site to the Data Center.

#### **Database Instances**

AssetWorks will maintain a single Production Database instance. This Production Database will provide the daily, real-time transaction data to the Application users.

In addition to the Production Database, AssetWorks will maintain one additional, non-production Database (Test). Upon request by Customer, AssetWorks will populate these additional Databases with Customer's Production data up to 4 times in any 12 month period at no additional cost.

#### **Custom Reports**

Custom Reports may be ordered pursuant to a Statement of Work for an additional charge.

#### **Backups**

Database and file system backups are performed daily. Backup data is stored and retained at a secure offsite facility for 14 days.

#### **Hours of System Operations**

The Application will be accessible and available to the Customer and capable of any and all normal operating functions 24 hours a day, 7 days a week except for periods of Scheduled Maintenance and previously approved outages. AssetWorks will not be held responsible for inaccessibility arising from communications problems occurring anywhere beyond the AssetWorks external network interface, nor will these hours of unavailability be counted as unavailable.

#### **Maintenance**

AssetWorks will complete routine maintenance on the Application according to the published schedule. AssetWorks will publish schedules for subsequent years on its Customer Support web site. AssetWorks will endeavor to provide at least 30 days' notice to any changes in the schedule, except in the event of emergency maintenance.

If AssetWorks is required to perform additional maintenance outside of the Scheduled Maintenance window, it will notify the Customer in writing of its request. The Customer and the AssetWorks will mutually agree on the downtime. All routine, additional, and emergency maintenance will be considered a period of Scheduled Maintenance.

#### **Data Classification**

The AssetWorks Data Center maintains SSAE16 SOC2 certification/ISO27001 compliance as a facility housing CUI (Controlled Unclassified Information) data at our facility based on the DOJ assessment using NIST 800-53 guidelines for FISMA (Federal Information Standards Management Agency) standards.

The service levels set forth below apply to the Services provided by AssetWorks under the Agreement.

## AVAILABILITY

AssetWorks will use commercially reasonable efforts to provide Services with an average of 99% Availability (as such term is hereinafter defined) for each quarter during the Term. For purposes of the Agreement, "Availability" during any quarter refers to an Authorized User's ability to log into the Application during such quarter, and will be calculated in accordance with the following formula:

$$x = (y - z) / y * 100$$

Where,

- "x" is the Availability of the Application during the quarter;
- "y" is the total number of hours in such quarter minus the number of hours during such quarter that the Customer is unable to log into the Application because of (a) regularly scheduled maintenance windows for the Application and for times in which Customer has been notified in writing (including e-mail) by AssetWorks in advance thereof; (b) a Force Majeure Event; (c) non-performance of Hardware, Software, ISP connections, and other equipment that is not provided by AssetWorks or certified by AssetWorks for use in conjunction with the Services (except as such non-performance is directly or indirectly caused by AssetWorks).
- "z" is the number of hours in such month during which the Customer is unable to log into the Application (other than for reasons set forth in the definition of "y" above); provided that AssetWorks has been notified or is otherwise aware (or reasonably should be aware) of Customer's inability to utilize the Application.

## FEE ADJUSTMENT

In the event that AssetWorks does not meet the Availability levels set forth below, the amount of fees payable by Customer will be reduced as follows:

In the event the average Availability for the Application is less than 99% during any two consecutive quarters, Customer will receive a credit to its account with AssetWorks of 5% of the amount of a quarter's aggregate AssetWorks Hosting Services fees paid or payable by Customer to AssetWorks.

AssetWorks' obligation to provide Customer with fee adjustments as set forth above is conditioned on Customer providing detailed written notice to AssetWorks of its contention that AssetWorks was unable to meet the applicable Availability levels. Upon receipt of such notice, AssetWorks shall have 30 calendar days to investigate the contention. If, at the end of the 30 calendar day period it is determined that AssetWorks did in fact fail to meet the applicable Availability levels, Customer will receive the appropriate credit to its account during the next invoice cycle.

The remedies set forth in this Section of this Attachment shall be Customer's sole remedy and AssetWorks' entire liability in the event of a breach of this Agreement, including the failure of any Availability measurements to meet the thresholds set forth above.

### Attachment 5 – AssetWorks Hardware Terms

1. **PRICE/SPECIFICATIONS.** Price and specifications are subject to change without notice. AssetWorks INC. is not responsible for typographical and/or photographic errors.

2. **PAYMENT TERMS.** All Hardware will be billed upon delivery. All FuelFocus Integration Licenses will be billed upon delivery of Hardware. Please inspect all orders upon receipt. Please email [fuelsupport@assetworks.com](mailto:fuelsupport@assetworks.com) to request an RMA for any missing, damaged, or incorrect orders. You may also call 610-225-8350.

3. **RETURN POLICY.** AssetWorks Inc. products may be returned within 30-days of invoice date for refund, replacement, or exchange. All product returns must have a Returned Merchandise Authorization (RMA) number issued by AssetWorks marked clearly on the return package, or the package will be refused, and no credit will be issued.

To request an RMA, please email [fuelsupport@assetworks.com](mailto:fuelsupport@assetworks.com). RMAs are valid for 15 days from the date of issuance.

The following information is required for all RMAs:

- a. The invoice or packing list number;
- b. The product name and part number;
- c. Company name, point of contact, mailing address, email address, and telephone number; and
- d. A reason for the return

If you wish to make a return or exchange, you must present the merchandise within 30 days of purchase. All goods must be returned in their original packaging. If the items are not received in their original and unused condition, a minimum re-stocking fee of 18% will be charged. Product that has been used will not be accepted for return or exchange unless under warranty or maintenance contract. Product that has been altered without the specific authorization by AssetWorks will not be accepted. Send returns with the RMA number clearly marked on the package to:

AssetWorks Inc.  
Attn: RMA Department  
998 Old Eagle School Road, Suite 1215  
Wayne, PA 19087

All returns will be processed and fully inspected. All products must be returned in original condition including packaging, manuals, and accessories (as applicable).

4. **RETURN SHIPPING.** All returns must be shipped freight pre-paid.

5. **UNAUTHORIZED OR REFUSED RETURNS.** Packages without a Return Authorization Number will be refused. Additional charges may apply if all peripherals and accessories are not returned in the original packaging.

6. **RETURNS OLDER THAN 30 DAYS.** Returns older than 30 days from the invoice date will be subject to a 25% restocking fee. Only product that is in current production will be accepted and an RMA must be obtained in advance and clearly marked as stated above. No refunds will be given.

7. **WARRANTY START DATE.** "Start Date" as used in this policy means the date this product is shipped from AssetWorks manufacturing plus 3 months or the FuelFocus go live date, whichever comes first.

8. **LIMITED HARDWARE WARRANTY.** Warranty coverage for AssetWorks Inc. FuelFocus products ("FuelFocus") are described below. Additional support coverage can be purchased with your AssetWorks products. Please consult your local AssetWorks sales professional for annual support and Services fees. The terms and conditions governing your warranty on AssetWorks products are located below. Such terms and conditions supersede all other terms, unless otherwise agreed by AssetWorks.

AssetWorks, Inc. provides a 1 year limited product Hardware warranty to purchasers of FuelFocus products. AssetWorks warrants that the product Hardware will be free from defects in materials and workmanship during the warranty period, subject to the following:

- (a) Labor and travel costs are not included, unless required under contract specific terms;
- (b) AssetWorks will supply new or rebuilt parts to replace parts that are found to be defective while within the warranty period;
- (c) New installations must be registered with the FuelFocus Support Center within 48 hours of installation to receive warranty benefits, otherwise, the warranty period commences on the date of the invoice;
- (d) Help Desk Support is available between the hours of 8:00AM- 5:00PM EST Monday through Friday upon a Hardware System Failure;
- (e) AssetWorks will repair or replace such product Hardware within 14 working days of its receipt of the failed Hardware, if in advance of its receipt, such Hardware (1) was evaluated by AssetWorks Technical Support in person or via telephone, and (2) received a Technical Support RMA number from AssetWorks;
- (f) Further, the product Hardware must be shipped, shipment pre-paid, to AssetWorks, and the RMA number must be clearly indicated on the shipping box and papers;
- (g) Problems caused by faulty installation are not covered under this warranty. This warranty applies only if the equipment has been installed and used in accordance with the AssetWorks Installation Manual;
- (h) Use of service personnel other than qualified AssetWorks service providers without prior written approval of the FuelFocus Product Manager will void the warranty claim;
- (i) Use of non AssetWorks replacement parts, defects caused by the use of unauthorized addition of non AssetWorks parts, or by the unauthorized alteration of FuelFocus parts or equipment will void this warranty;
- (j) Damage suffered by FuelFocus equipment resulting from shipping, accident, power surges, neglect, misuse, acts of Nature, or abuse are not covered by this warranty.

9. **LIMITED SOFTWARE WARRANTY.** AssetWorks provides a 1 year limited Software warranty to licensees of FuelFocus Software accompanying AssetWorks Hardware. AssetWorks warrants that the media on which the Software is delivered will be free of defects in material and workmanship for a period of 1 year following delivery of the Software to licensee. AssetWorks warrants that the Software, when used in accordance with the terms of the AssetWorks Software license, will operate substantially as set forth in the applicable AssetWorks Documentation for a period of 1 year following delivery of the Software to licensee.

10. **WARRANTY LIMITATIONS.** AssetWorks' warranties as set forth herein ("Warranty") are contingent on proper use of the FuelFocus Hardware and Software ("Products") and do not apply if the Products have been modified without AssetWorks' written approval, or if the Products' serial number label is removed, or if the Product has been damaged. The terms of the Warranty are limited to the remedies as set forth in this Warranty.

**THIS WARRANTY IS PROVIDED IN LIEU OF ALL OTHER RIGHTS, CONDITIONS AND WARRANTIES. ASSETWORKS MAKES NO OTHER EXPRESS OR IMPLIED WARRANTY WITH RESPECT TO THE SOFTWARE, HARDWARE, PRODUCTS, DOCUMENTATION OR ASSETWORKS SUPPORT, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. ASSETWORKS DOES NOT WARRANT THAT ANY PRODUCTS WILL BE ERROR-FREE, OR THAT ANY DEFECTS THAT MAY EXIST IN ITS PRODUCTS CAN BE CORRECTED. IN NO EVENT SHALL ASSETWORKS BE LIABLE FOR COST OF PROCUREMENT OF SUBSTITUTE GOODS, LOST PROFITS OR ANY OTHER SPECIAL, INDIRECT, CONSEQUENTIAL OR INCIDENTAL DAMAGES (INCLUDING BUT NOT LIMITED TO LOST DATA), HOWEVER CAUSED WHETHER OR NOT ASSETWORKS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

11. **TECHNICAL SUPPORT ACCESS.** During the warranty period, toll free phone support is offered 5 days per week (8 a.m. to 5:00 p.m., Monday through Friday, except holidays). Calls left after hours will be returned the next business day. Access to Technical Support after warranty period is on a commercially reasonable basis (unless an AssetWorks Support Contract is purchased for all systems owned by the customer).

12. **SOFTWARE UPDATES.** During the warranty period, Software updates for system Software and Software products released by AssetWorks are available by contacting AssetWorks Technical Support. System Software updates include applicable minor releases (e.g. Release 2.0 to 2.1) to the AssetWorks family of products as well as major feature releases (e.g. Release 2.x to 3.0). Customer must have access to the Internet for Web Browser or FTP downloads as directed by Technical Support. Software updates released after the initial 1 year warranty period are available as an upgrade product for the then applicable list price.

**ADDENDUM TO CITY CONTRACT 2024-146**  
**CITY OF TURLOCK**  
**AGREEMENT FOR SERVICES**

Service Provider: ASSETWORKS INC.

Date: June 25, 2024

City Contract No. 2024-146

Scope of Work: FLEETFOCUS FLEET MANAGEMENT SOFTWARE

**THIS ADDENDUM TO CITY CONTRACT 2024-146** (the “Addendum”) is entered into by and between the CITY OF TURLOCK, a California municipal corporation (“City”), and Assetworks Inc. (“Service Provider”), on this 25<sup>th</sup> day of June 2024 (the “Effective Date”). City and Service Provider may be collectively referred to herein as the “Parties” or individually as “Party.” There are no other parties to this Agreement.

**RECITALS**

**A.** City seeks to hire an independent contractor to perform Service Provider services to assist City with fleet management software and related professional and support services (the “Project”).

**B.** Service Provider has made a proposal to City to provide such Service Provider services. A description of the services Service Provider proposes to provide is included in the Scope of Services in **Exhibit A** attached hereto and incorporated herein by reference (“Services”). City desires to retain Service Provider to perform the Services, subject to the terms and conditions set forth in this Agreement.

**C.** The Parties have outlined the schedule or timeline for providing the Services (“Completion Schedule”), which shall be included in the Scope of Services in **Exhibit A**.

**D.** The Parties have outlined the rates and method of payment to Service Provider for its performance of the Services under this Agreement (“Compensation Schedule”), which shall be included in the Scope of Services in **Exhibit A**.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

**1) INTERPRETATION.** As used in this Addendum or in any and all components of the Agreement, the terms “Scope of Services”, “Services”, “Scope of Work”, “Order Form”, “Price Proposal”, and “Statement of Work” shall be considered synonymous and included as “Exhibit A”.

**2) REPRESENTATIONS OF SERVICE PROVIDER** City relies upon the following representations by Service Provider in entering into this Agreement:

- a) **Qualifications.** Service Provider represents that it is qualified to perform the Services provided in **Exhibit A** and pursuant to the services warranty in the Agreement. Service Provider shall also ensure that all subcontractors, if applicable are licensed and qualified. Service Provider and all subcontractors shall also obtain a business license from City before they commence performance of the Services.

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**Service Provider: ASSETWORKS INC.**

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- b) **Service Provider Performance.** Service Provider represents that all Services under this Agreement shall be performed in a professional manner and in accordance with the Agreement. Service Provider agrees that, if a Service is not so performed, the warranty provisions in the Agreement shall apply.
- c) **No Waiver of Claims.** The granting of any progress payment by City, or the receipt thereof by Service Provider, or any inspection, review, approval or oral statement by any representative of City, or state certification shall not, in any way, waive, limit, or replace any certification or approval procedures normally required or lessen the liability of Service Provider to comply with the warranty provisions in the Agreement.
- d) **City's Remedies are Cumulative.** Nothing in this Section shall constitute a waiver or limitation of any right or remedy, whether in equity or at law, which City or Service Provider may have under this Agreement or any applicable law. All rights and remedies of City, whether under this Agreement or applicable law, shall be cumulative.
- e) **No Conflict of Interest.** Service Provider represents that no conflict of interest will be created under state or federal law by entering into or in carrying out this Agreement.

**3) CONFORMITY WITH LAW AND SAFETY:**

Service Provider shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the Americans with Disabilities Act, any copyright, patent, or trademark law, and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. All Services performed by Service Provider must be in accordance with these laws, ordinances, codes and regulations. Service Provider's failure to comply with any laws, ordinances, codes, or regulations applicable to the performance of the Services hereunder shall constitute a breach of contract. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Service Provider shall immediately notify City's risk manager by telephone. If any accident occurs in connection with this Agreement, Service Provider shall promptly submit a written report to City, in such form as City may require. This report shall include the following information: (a) name and address of the injured or deceased person(s); (b) name and address of Service Provider's subcontractor, if any; (c) name and address of Service Provider's

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liability insurance carrier; and (d) a detailed description of the accident, including whether any of City's equipment, tools or materials were involved.

**4) REQUIRED DISCLOSURE:**

A Party may disclose the Confidential Information of the other Party to the extent such disclosure is available in the public domain other than through a violation of CITY's obligations under this Agreement or required by court or governmental administrative order or process, or as required by the Public Records Act, California Government Code section 6250 et seq., provided such other Party is provided prior written notice of such requirement and a reasonable opportunity to review the disclosure before it is made, to interpose its own objections to the disclosure and has an opportunity to seek a protective order or other assurance that the Confidential Information will be accorded confidential treatment, all at its sole cost and expense. The Parties may approve in writing the disclosure of Confidential Information.

**5) ARBITRATION OF DISPUTES:**

All claims, disputes, and other matters in question between City and Service Provider arising out of or relating to this Agreement or the breach thereof, including claims of Service Provider for extra compensation for Services related to the Project, shall be decided by arbitration before a single arbitrator in accordance with the provisions of Sections 1281 to 1284.2 of the California Code of Civil Procedure (the "Arbitration Laws") unless the Parties mutually agree otherwise. The provisions of Section 1283.05 of the Arbitration Laws apply to any arbitration proceeding except as otherwise provided in this Agreement. The arbitrator shall have authority to decide all issues between the Parties including, but not limited to, claims for extras, delay and liquidated damages, if any, provided for in this Agreement, matters involving defects in the work product of the Service Provider, rights to payment, and whether the necessary procedures for arbitration have been followed. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

Notice of the demand for arbitration shall be filed in writing with the other Party. The demand for arbitration shall be made within a reasonable time after the claim, dispute, or other matter in question has arisen, and in no event shall it be made after the date when institution of legal or equitable proceedings based on such claim, dispute, or other matter in question would be barred by the applicable statute of limitation.

The Parties shall jointly appoint an arbitrator within fifteen (15) calendar days of the date of giving of the notice of the demand for arbitration. If the Parties are unable to jointly agree upon the appointment of an arbitrator within said fifteen (15) calendar day period, and do not agree in writing to extend said period for a fixed period, then either Party may seek to have the arbitrator appointed by the Superior Court of Stanislaus County in accordance with the Arbitration Laws.

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If any proceeding is brought to contest the right to arbitrate and it is determined that such right exists, the losing Party shall pay all costs and attorneys' fees incurred by the prevailing party.

In addition to the other rules of law which may be applicable to any arbitration hereunder, the following shall apply:

- a) Promptly upon the filing of the arbitration, each Party shall be required to set forth in writing and to serve upon each other Party a detailed statement of its contentions of fact and law.
- b) All parties to the arbitration shall be entitled to the discovery procedures as provided in Section 1283.05 of the California Code of Civil Procedure.
- c) The arbitration shall be commenced and conducted as expeditiously as possible consistent with affording reasonable discovery as provided herein.
- d) These additional rules shall be implemented and applied by the arbitrator.

The costs of arbitration shall be borne by the Parties as determined by the arbitrator, but each Party shall bear its own attorney's fees associated with the dispute with the other Party and to the arbitration.

**6) Insurance Coverage.** During the Term, the Service Provider shall maintain in full force and effect policies of insurance set forth herein, which shall be placed with insurers with a current A M Best's rating of no less than A VII and will provide City with written proof of said insurance. Service Provider shall maintain coverage as follows:

- a) **General Liability.** Service Provider shall carry general liability insurance in the amount of Two Million Dollars (\$2,000,000.00) per occurrence for bodily injury, personal injury, and property damage. If commercial general liability insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Project or the general aggregate shall be Four Million Dollars (\$4,000,000.00).
- b) **Workers' Compensation Insurance and Employer's Liability.** Service Provider shall carry workers' compensation insurance as required by the State of California under the Labor Code. Service Provider shall also carry employer's liability insurance in the amount of One Million Dollars (\$1,000,000.00) per accident, with a One Million Dollars (\$1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollars (\$1,000,000.00) limit for each employee's bodily injury by disease.



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- c) **Errors and Omissions Liability.** Service Provider shall carry errors and omissions liability insurance in the amount of no less than Two Million Dollars (\$2,000,000.00) per claim or greater if appropriate for the Service Provider's profession. Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to City, its elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("City's Agents"); or the Service Provider shall provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claims administration and defense expenses.
- d) **Commercial Automobile Liability.** Service Provider shall carry commercial automobile liability insurance in the amount of Two Million Dollars (\$2,000,000.00) or greater per occurrence for owned, leased, hired, and borrowed automobiles.
- e) **Umbrella or Excess Policy.** Service Provider may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability and automobile Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Service Provider's primary and excess liability policies are exhausted.
- f) **Waiver of Subrogation.** With the exception of errors and omissions liability insurance, Service Provider hereby agrees to waive subrogation which any insurer of Service Provider may acquire from Service Provider by virtue of the payment of any loss. The commercial general liability policy and workers' compensation policy shall be endorsed to contain a waiver of subrogation in favor of City for all work performed by Service Provider, its agents, employees, independent contractors, and subcontractors. Service Provider agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.
- g) **Additional Insurance Requirements.** Within 15 days of the Effective Date, Service Provider shall provide City with certificates of insurance for all of the policies required under this Agreement ("Certificates"), excluding the required workers' compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Service Provider shall be responsible for providing updated copies and notifying City if a policy is cancelled. With the exception of the workers' compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled without at least thirty (30) days' prior written notice to City of such cancellation,

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expiration, or reduction and each policy shall be endorsed to state such; (b) name City, and City's Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of Service Provider; (c) cover products and completed operations of Service Provider, premises owned, occupied, or used by the Service Provider, or automobiles hired by the Service Provider;; (d) be primary with respect to any insurance or self-insurance programs covering City or City's Agents and any insurance or self-insurance maintained by City or City's Agents shall be in excess of Service Provider's insurance and shall not contribute to it; (e) contain standard separation of insured provisions; and (f) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to City.

**7) INDEMNIFICATIONS:**

- a) **Indemnification for Professional Liability.** When the law establishes a professional standard of care for any portion of the Services provided under this Agreement, to the fullest extent permitted by law and subject to the limitations on liability in the Agreement, Service Provider shall defend and indemnify City and City's Agents from and against any and all third party claims, loss, cost, damage, injury (including, without limitation, injury to or death of an employee of Service Provider or its subcontractors), expense and liability of every kind, nature and description that arise out of, pertain to, or relate to acts or omissions of Service Provider, or any direct subcontractor, employee, contractor, representative of Service Provider, or anyone that Service Provider controls (collectively "Liabilities"). Such obligations to defend and indemnify City and City's Agents shall not apply to the extent that such Liabilities are caused in whole by the sole negligence, active negligence, or willful misconduct of City or City's Agents, but shall apply to all other Liabilities. With respect to third party claims against the Service Provider, the Service Provider waives any and all rights of any type of express or implied indemnity against City and City's Agents.
- b) **Indemnification for Other Than Professional Liability.** Other than in the performance of professional services and to the full extent permitted by law and subject to the limitations on liability in the Agreement, Service Provider shall indemnify and defend City and any and all of its elective and appointive boards, officers, officials, agents, employees or volunteers from and against any third party liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including reasonable legal counsel's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Service Provider

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or by any individual or agency for which Service Provider is legally liable, including, but not limited to, officers, agents, employees, or subcontractors of Service Provider.

- 8) LIABILITY OF PARTIES:** Notwithstanding any other provision of this Agreement, in no event shall either party be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.
- 9) CONFLICT:** Should any conflict exist between the terms and conditions of the Agreement and this Addendum, the terms and conditions of the Addendum shall prevail.
- 10) SERVICE PROVIDER NOT AGENT:** Except as City may specify in writing, Service Provider shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Service Provider shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.
- 11) GOVERNING LAW:** This Agreement shall be interpreted, construed, and governed according to the laws of the State of California, and venue for all actions arising from or related to this Agreement shall be in the County of Stanislaus, State of California.
- 12) SUCCESSORS AND ASSIGNS:** All representations, covenants, and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of, any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.
- 13) CONTRACT ADMINISTRATOR:** The City's contract administrator and contact person for this Agreement is:

David Barr  
City of Turlock  
Fleet Services Division  
701 S. Walnut Rd.  
Turlock, California 95380  
Telephone Number: (209) 669-7149  
E-mail Address: DBarr@turlock.ca.us

**ADDENDUM TO CITY CONTRACT 2024-146  
CITY OF TURLOCK  
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**Service Provider: ASSETWORKS INC.**

**Date: June 25, 2024**

**City Contract No. 2024-146**

**Scope of Work: FLEETFOCUS FLEET MANAGEMENT SOFTWARE**

**IN WITNESS WHEREOF**, the parties have caused this Addendum to be executed by and through their respective officer's thereunto duly authorized.

**CITY OF TURLOCK, a municipal corporation**

**ASSETWORKS INC.**

By: \_\_\_\_\_  
Reagan M. Wilson, City Manager

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

By: \_\_\_\_\_  
Erik Schulze, Public Works Director

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
George A. Petrulakis, City Attorney

**ATTEST:**

By: \_\_\_\_\_  
Julie Christel, City Clerk

# PROPOSAL

**FleetFocus™ Fleet Management Software**  
**For the City of Turlock**  
May 2, 2024



**Contact:**

**Tyler Beaty, Account Executive - CA & HI**

Sacramento Office

Tel: 916.230.4458 | [tyler.beaty@assetworks.com](mailto:tyler.beaty@assetworks.com)

May 2, 2024

David Barr  
City of Turlock  
701 South Walnut Road  
Turlock, CA 95380

**RE: AssetWorks FleetFocus FMIS Cost Proposal**

Dear David,

Thank you for considering AssetWorks FleetFocus™ for your fleet management needs and allowing Alan and me to provide you and your team with a demo of our solution.

Per your request, I have prepared a revised cost proposal for our FleetFocus FA Suite Software-as-a-Service (SaaS) offering, which provides an all-inclusive annual subscription fee for up to 500 assets plus the one-time implementation fees (previously referred to as “Option 3”).

**The pricing in this proposal is pursuant to the Equalis Group Cooperative Purchasing Contract #: COG-2123A. <https://equalisgroup.org/assetworks-fleet-management/>**

Thank you again for the opportunity and please contact me with any questions about this proposal.

Sincerely,



Tyler Beaty  
Account Executive – California & Hawaii  
Tel: 916.230.4458 / Email: tyler.beaty@assetworks.com

## About FleetFocus™ FA Suite

FleetFocus FA Suite is a web-based, fully integrated, and modular fleet management solution that streamlines preventative maintenance and repair management, parts inventory, reporting, and other key processes for fleets of any size and type. Across North America, we proudly serve over 600 organizations with fleets ranging in size from 65 to 80,000+ assets across many different industries including federal and state/local municipalities, K-12 school districts, universities, public and private transportation, commercial airline, utility, freight, and more.

As we demonstrated in our virtual demo, our intuitive and user-friendly system will provide you and your City of Turlock fleet staff with:

- A modern and comprehensive fleet management solution that will be configured to your specific needs and workflows.
- Best-in-class asset management, maintenance management, warranty tracking, and metrics reporting capabilities that reduce costs, downtime, and complexity.

## Cost Proposal

This revised cost proposal is comprised of our SaaS solution **SaaS - Single Tenant Environment**

- a. SaaS subscription license fee (single-tenant hosted in AssetWorks private cloud)
- b. One-time Professional Services implementation services fees

See page 6 for a matrix summary of the fees for each option starting in year 1. The totals for years 2 - 5 include our standard annual fee increases.

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## SaaS Subscription

The AssetWorks method of pricing for software-as-a-service (SaaS) is based on an all-inclusive monthly/annual per unit fee multiplied by the number of “active equipment assets” managed with the software. This all-inclusive fee includes the software subscription fee, hosting, and maintenance and support.

Active equipment assets are any licensed on and off-road vehicles or assets in which work is regularly performed, costs applied, inspections completed, or reports commonly executed. In addition to standard light, medium, and heavy-duty vehicles, this typically includes other assets such as trailers and yellow iron.

Note that sold, retired, or inactive assets do not count against your active license total, however, the historical information about such assets is preserved and will reside permanently in the database.

Along with the **500 active equipment assets** included in this proposal, we also include a subscription for **1,500 component assets**. These component assets are used for items such as generators,

lawnmowers, ATVs, golf carts, forklifts, etc. that also need to be tracked, maintained, and reported on, but that don't have the same asset management criteria as the active equipment assets referenced above.

This asset-based subscription fee structure allows us to price our product on an enterprise basis without the need to limit the number of users who can access the software or the number of computers or mobile devices on which the application can be viewed.

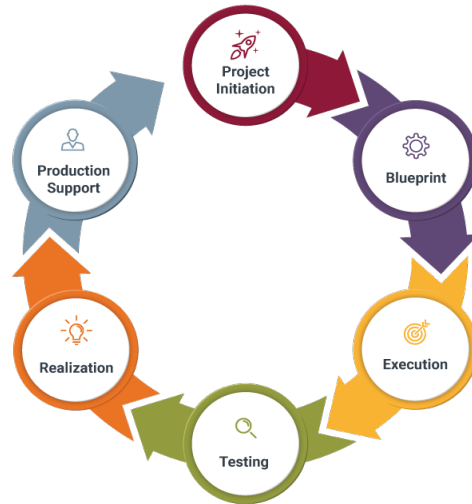
### A. Annual SaaS Subscription Fees

Description	Active Assets	Asset Fee (each)	Line Total
<b>FleetFocus FA Suite Standard License</b>	500	USD 64.58	USD 32,290.50
<b>Reporting Module</b> <i>(Out-of-the-box and Ad-Hoc Reporting powered by Crystal Reports Server OEM Edition)</i>			Included
<b>Shop Activity Module</b> <i>(Supervisor portal, manage service requests, work orders, commercial work, and other related maintenance and repair work, as well as orders, parts inventory mgmt, etc.)</i>			Included
<b>KPI/Dashboards Module</b> <i>(Provides snap-in dashboard functionality with real-time access to your database through easy-to-interpret, out-of-the-box gauges and charts)</i>			Included
<b>MobileFocus / EDGE Enterprise License</b> <i>(Brings the power of FleetFocus to any mobile device, with a fully responsive design, touch-friendly user interface, and workflow experience improvements)</i>			Included
<b>MAXQueue API Integration Module</b> <i>(Our middleware tool required for API integrations)</i>			Included
<b>Customer Access</b> <i>(Gives departments a real-time view into information/status on each of their vehicles/assets)</i>			Included
<b>Telematics Module + Subscription</b> <i>(Integrates the Samsara telemetry data from 22 buses into FA, enabling you to capture meter readings and parameters, evaluate fault codes, query telemetry faults and readings, and specify which alert codes generate service requests and work orders)</i>			USD 792.00
<b>Subscription Total:</b>			<b>USD 33,082.50</b>



## B. Professional Services

AssetWorks Professional Services has developed an implementation project management methodology for success, reflecting the proven expertise of our staff, and industry-recognized Best Practices. Our proven methodology guides our services processes to provide our customers with reliable and consistent project management services.



Our professional services can be tailored to meet stringent turnkey requirements, or our services can be scaled back to let you, the customer, be more involved in defining business requirements, managing the project, and providing training resources.

All services efforts are performed by AssetWorks staff with no components of work being outsourced to third-party vendors. The services line items listed below include all efforts for installation, setup/ configuration, assistance with data conversion/ loading, training, travel, and go-live support.

Below is a cost summary of the Professional Services implementation effort for implementing the software in SaaS environment. **A statement of work, milestone payment schedule, and a detailed project plan will be developed and provided before finalizing this proposal.**

### Implementation Services (one-time fees)

Description	Line Total
Project Management Services	USD 15,400.00
Project Kickoff & Orientation Services	USD 2,640.00
One-Time SaaS Environment and Reporting Database Setup Fee	USD 10,560.00
System Setup Services	USD 8,800.00
System Configuration/Design Services	USD 12,320.00
Fueling System Import Configuration Services	USD 1,760.00
Data Conversion Services	USD 10,560.00
MobileFocus EDGE Implementation Services	USD 5,280.00

API Module Installation and Overview Services	USD 2,200.00
Installation of Customer Access Module with PM Scheduling in Production Environment	USD 7,040.00
Installation of Telematics Cloud Integration Provider in a Production Environment	USD 7,040.00
Testing Services	USD 2,640.00
Training Services (1 Trip Onsite)	USD 8,800.00
Go Live Support Services (1 Trip Onsite)	USD 10,560.00
Post Go Live Services (1 Trip Onsite)	USD 6,160.00
Estimated Travel Costs (3 Trips)	USD 7,500.00
<b>Professional Services Implementation Total:</b>	<b>USD 119,260.00</b>

<b>GRAND TOTAL YEAR 1: USD 152,342.50</b>
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## Summary Pricing Matrix – Year 1 – 5

Below is a summary of the year 1-5 fees. These totals include the AssetWorks annual renewal price increases in effect as of January 1, 2024.

City of Turlock	Year 1	Year 2	Year 3	Year 4	Year 5	5 yr Total
<b>SaaS FA Suite Solution</b>						
SaaS Subscription (recurring)	\$ 33,082.50	\$ 35,067.45	\$ 37,522.17	\$ 40,523.95	\$ 44,171.10	\$ 190,367.17
Implementation Services (one-time)	\$ 119,260.00	-	-	-	-	\$ 119,260.00
<b>TOTAL</b>	<b>\$ 152,342.50</b>	<b>\$ 35,067.45</b>	<b>\$ 37,522.17</b>	<b>\$ 40,523.95</b>	<b>\$ 44,171.10</b>	<b>\$ 309,627.17</b>

### Appendix:

#### AssetWorks Standard Scope and Assumptions

- FleetFocus license is based on active units in Fleet; rolling stock, trailers, yellow iron, etc.
- All costs are quoted in USD and do not include applicable taxes.
- All software licenses and first-year maintenance fees and/or subscription feeds will be invoiced upon contract execution.
- All warranties conveyed by the manufacturer to AssetWorks are included.
- This is a high-level Professional Services estimate. A detailed statement of work (SOW) and project plan can be provided upon request and are required before contract signing. The final signed SOW which specifies scope and pricing terms takes precedence over the "AssetWorks Professional Services Standard Terms – New Customer".
- Data conversion services include data load training and AssetWorks to load and provide troubleshooting assistance for the items listed below.

- Equipment Master Records – fleet assets and components (estimated based on license)
- Part Master Records - up to two inventory locations
- Summary Cost History - summed totals of data by year and month
- Data conversion services assume the customer will extract the agreed-upon data from its current systems and populate AssetWorks provided Microsoft Excel™ templates with scrubbed and cleansed final data combined of all groups assets and parts. AssetWorks will consult with the customer on the data required to gather, necessary formatting, and general mapping of items into the application but does expect the customer will do recommended and/or required clean-up as the customer has first-hand knowledge of their data.
- Detailed work order and purchase order/receipt history is not included unless noted on the quote.
- Crystal report training for modification or creation of reports is not included.
- All functional and operational groups who will be using and/or impacted by the new system should participate in all sessions, which will be conducted once. Repeating previously conducted sessions (i.e., system setup, data load training, system training, etc.) will require a change order for an additional project budget.
- Training assumes a train-the-trainer approach and one physical or remote location for training for all groups. The max class size is ten (10) participants. If the size of the organization is smaller and meets this class size for sessions such as technical, supervisor, and storekeeper, direct end-user training will be utilized over a train-the-trainer approach.
- Where applicable, standard training materials will be utilized. Quote does not include customized training materials, unless otherwise noted.
- Costs are estimated for a time & materials project however all technical services including custom interfaces, product enhancements, custom reports, out-of-the-box integration setup services, etc. are provided at a fixed fee.
- Actual costs might be greater or lesser than those presented in this quote.
- Travel: If travel is required and quoted, expenses will be reimbursed as incurred, unless otherwise noted. Expenses include actual costs for lodging, air and ground travel, and per diem rates for meal expenses (corporate rate/government agreement).



STATEMENT OF WORK

**CITY OF TURLOCK**

**Q-12650**



**FleetFocus Asset, Inventory and Maintenance Management  
Applications  
4/5/2024**



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## FleetFocus Introduction

AssetWorks is pleased to partner with CITY OF TURLOCK ("TURLOCK") for a successful implementation of the FleetFocus asset and maintenance management application for its Fleet assets. This Statement of Work (SOW) identifies the tasks required for the implementation of the FleetFocus solution. This SOW is based on AssetWorks' current understanding of the requirements and AssetWorks' previous experience with similar engagements.

AssetWorks recommends TURLOCK use AssetWorks' expertise and consulting resources to ensure a timely and cost-effective implementation. AssetWorks offers a variety of services ranging from workflow re-engineering to general business and technical consulting.

To best facilitate the implementation, AssetWorks urges TURLOCK to formally identify a core team of members from each of the critical business groups who will participate in or be affected by the project implementation. This involvement must come from all parties. This core team should be both technically qualified and knowledgeable of their groups' business practices. These individuals will be responsible for spearheading the system configuration, data mapping, and workflow tasks to ensure a feasible and effective production rollout.

Circumstances may necessitate changes to the tasks and/or time estimates, at which time AssetWorks and TURLOCK will discuss these changes in good faith at their earliest opportunity.

## Implementation Approach

In this document, AssetWorks has provided a detailed Statement of Work, which outlines our proposed implementation approach for the initial implementation of the AssetWorks FleetFocus solution for TURLOCK.

AssetWorks implementation approach is built around industry and business standards for software implementation and project management. This standards-based approach allows us to focus on implementing the solution and focusing on those aspects of the project that represent the biggest challenges. This flexibility facilitates adjustments to the project implementation to accommodate the nuanced needs of our various customers and has yielded successful implementations for all our current and past customers.

AssetWorks follows a collaborative approach to the implementation effort, engaging TURLOCK staff in each step of the process. This approach is built upon a foundation of knowledge transfer. As we work through the implementation together, TURLOCK staff will become increasingly knowledgeable and experienced with the product, how and why configuration decisions were made, how the data was organized and loaded, and how to manage and execute workflows within the system. In our experience this approach leads to the quicker adoption of the solution by the organization's staff, and results in a much smoother transition from implementation to operations and enables the customer to take full ownership of the solution.

## FleetFocus Project Task Descriptions

### WBS A.1.0 Initiation

#### WBS A.1.1 Project Management Services

##### Project kick-off and planning



AssetWorks will facilitate a remote project kick-off meeting wherein we will review the project timeline, identify roles and responsibilities, and discuss status reporting with TURLOCK staff.

AssetWorks recommends TURLOCK appoint a core project team for the implementation stage with representatives from all functional or operational areas of TURLOCK's business. This core group must have the authority and charter to make appropriate decisions regarding the implementation. The core group representatives should have complete knowledge of and familiarity with TURLOCK's operations and objectives. They will form most of the roll-out team later in the project. TURLOCK project team will define their roles and responsibilities and establish project standards and controls.

TURLOCK will appoint a dedicated Project Manager, Subject Matter Project Leads, and supporting personnel from the designated TURLOCK functional and operational areas. TURLOCK Project Manager will lead the overall TURLOCK project team and be responsible for TURLOCK personnel and resources on the project. The Project Leads will be responsible for assisting AssetWorks with the configuration and implementation of FleetFocus and for facilitating decisions among the core maintenance group.

The Project Kick-off Meeting will discuss and review the following topics:

- Project plan tasks and timeline
- Contract deliverables
- Change management procedures
- AssetWorks roles and responsibilities
- Customer roles and responsibilities
- Implementation approach and phases

#### Project management and oversight

AssetWorks will provide project management and oversight services to execute the project plan. The AssetWorks project manager will coordinate AssetWorks project activities. AssetWorks will provide the following project management services:

- Serve as the main point of contact for TURLOCK Project Manager
- Coordinate of project resources and work so that milestones are met in an efficient manner; tasks will be designed to minimize implementation time and cost while taking into consideration resource and time constraints such as TURLOCK staff availability
- Work with TURLOCK to manage risks throughout the project
- Present progress to TURLOCK Project Manager and/or to TURLOCK Project Sponsors (as required)
- Attend project related meetings as needed to ensure timely resolution to open issues and action items
- Develop project deliverables
- Manage approval/sign-off processes
- Manage action items
- Manage scope control
- Maintain project schedule and scheduled meetings



The AssetWorks Project Manager will ensure that sufficient resources are available to implement the system in accordance with the project requirements. The AssetWorks Project Manager will monitor the project resources to ensure quality delivery of services and that the deliverables are completed in accordance with the project requirements.

AssetWorks will assign a Professional Services Manager to provide additional subject matter expertise, monitor the project resources and budget, and ensure quality delivery of services. The Professional Services Manager is TURLOCK's first escalation point for any issues arising during the project while the Program Manager will provide executive level communication and support.

#### Deliverables for Project Management Services

- Complete Project Kick Off
- Update to relevant status reports prior to status meetings
- Manage action items, issues, and risks
- Facilitate monthly status meetings

TURLOCK is responsible for all deliverables not specifically included above.

#### WBS A.1.2 Hardware Acquisition

AssetWorks recommends the following hardware configuration and hardware specifications for TURLOCK's implementation. Any recommendations noted in this SOW are subject to change and defer to FleetFocus product documentation available on AssetWorks' customer site, the Community.

#### Workstation Specifications

##### **Workstation Recommendations**

- Microsoft Windows Workstation (Laptop or Desktop) with supported Operating System
- and compatible/supported browser.
- Recommended resolution: 1920 x 1080
- Minimum supported resolution: 1024 x 768\*
- \* Most areas of the web application are certified utilizing a standard resolution of 1920 x 1080. The lower resolution of 1024 x 768 can be utilized in most areas, but pages viewed at this resolution may cause layout inconsistencies or require scrolling to view all areas of a screen. 1000+ Mbps Ethernet NIC

##### **Laser Wedge Scanners**

- DataLogic Gryphon
- QuickScan I QM2400
- USB

##### **Label Printers**

- Intermec printers supporting the IPL programming language
- All Zebra printers supporting the ZPL and EPL programming languages

##### **Tablet / Mobile specification recommendations**

- Screen Size: minimum specifications are 8" for EDGE and 5" for SmartApps
- Supported Mobile Browsers: Chrome and Safari (Microsoft EDGE is not supported for mobile)
- Supported Mobile OS: Android v.9 and above Apple iOS v.14 and above





### Additional Requirements for Any Configuration

In addition to the above, AssetWorks also recommends TURLOCK procure the following:

- An appropriate number of printers
- AssetWorks recommends 19" monitors to take better advantage of the FleetFocus screen and window capabilities.

Customers are responsible for any site preparation or construction or communications or cabling infrastructure. This is mainly for customers implementing projects with additional hardware such as for KeyValet, FuelFocus, etc. If this is the case, further scope will be listed later in the statement of work or supporting AssetWorks Product documentation surrounding those requirements and is available upon request.

### WBS A.1.3 Software Installation Services

#### Database and applications

As part of going SaaS with AssetWorks, we will create the non-production and production FleetFocus environments as well as a reporting environment. AssetWorks Customer Care will work with the AssetWorks Project Manager to schedule the installations and provide updates accordingly for project schedule purposes.

Once installed, the URL and login information to the production and non-production system will be provided to TURLOCK. It is recommended, when possible, that TURLOCK have separate workstations and/or tablets for technicians to login to the system to maximize the efficiency of capturing real-time labor and avoid the delays in updating work orders with notes, labor, etc. that would come with shared computers. All workstation and browser recommendations are contained within product documentation and can be provided on request. A chart is listed below, however that is subject to change with new releases and updates from the AssetWorks Product Management team.

TURLOCK will also be provided with the details of the reporting instance's connection information.

During the project "Initiation" phase, AssetWorks will install the latest FleetFocus release available at the time of installation. Past releases are noted in the supported "Browser Version" chart below as these are considered "supported" at the time the SOW was created. Based on project duration, TURLOCK should expect to potentially upgrade an additional time before go-live, due to newer features or fixes available within the software branch installed. AssetWorks Professional Services and or Customer Care team will advise on the recommended version prior to the final testing and go live phase of the project.



Operating Systems & Browsers			
<b>Operating Systems</b>			
<b>Supported for use of Graphical User Interface (GUI)</b>			
	64-bit Windows 8.1	64-bit Windows 10	64-bit Windows 11
20.1.x	X	X	
21.0.x		X	
21.1.x		X	
22.0.x		X	
22.1.x		X	X
23.0.x		X	X
<b>Graphical User Interface Network Protocol Support</b>			
All network protocols supporting TCP/IP			
<b>Browser Versions</b>			
<b>Supported for use of Web Modules on both Desktop and Tablet Operating Systems</b>			
	Edge Chromium**	Chrome**	
20.1.x	X	X	
21.0.x	X	X	
21.1.x	X	X	
22.0.x	X	X	
22.1.x	X	X	
23.0.x	X	X	
<b>Primary certifications performed in Windows-based desktop operating system environments.</b> Other supported operating systems or platforms may have specific limitations per-device based on hardware or software.			
** There is a known issue in checkboxes in Enterprise Portal with Tablet browsing on these browser versions.			

**Tablet / Mobile specification recommendations**

- Screen Size: minimum specifications are 8" for EDGE and 5" for SmartApps
- Supported Mobile Browsers: Chrome and Safari (Microsoft EDGE is not supported for mobile)
- Supported Mobile OS: Android v.9 and above Apple iOS v.14 and above

**Deliverables for Software Installation Services**

- Installation of AssetWorks software in a production and non-production environment
- Provide URL and system administrator access to the production and non-production environment
- Reporting database connection information for use with the Crystal report writer license



## WBS A.2.0 Discovery


### WBS A.2.1 Current State Discovery – “Day in the Life”

#### Current State Questionnaires & System Overview

Shortly after the project kick off meeting, AssetWorks will send to TURLOCK a series of current state questionnaires for TURLOCK to fill out and return to AssetWorks. These questionnaires cover topics such as asset management, work order management, materials management, motor pool (if licensed), fuel and financial tracking and billing.

Once returned, AssetWorks will schedule sessions to review these with the customer and ask further questions. These documents are critical to understanding TURLOCK’s daily operations, key drivers and project expectations and serves as the baseline for completing the system design and setup consulting sessions.

AssetWorks will also conduct, post kick-off meeting, a short “Day in the Life” overview session of the basic portals for work management solutions and user-role based workflows commonly used in a maintenance organization to assist in the facilitation of change management for the core project team to the FleetFocus system.



**<CUSTOMER>**

***Understanding the Financial Tracking and Billing "As-Is"***

**General Questions**

- Describe the staff currently involved in the financial tracking process. Please include any accounting staff and any fleet staff and their responsibilities.
 

Respondent(s):	
Answer:	
- Are transactions tied to a General Ledger (GL)? What system is used for GL tracking?
 

Respondent(s):	
Answer:	
- Is there an interface involved from any system (Fleet, Access database, etc.) to the financial system for GL transactions?
 

Respondent(s):	
Answer:	
- Are there approval/review processes in place that are followed before the GL transactions are processed?
 

Respondent(s):	
Answer:	
- What determines what GL will be used for the type transaction? Does each equipment have its own GL account tied to it or is some other method of accounting used to identify maintenance costs?
 

Respondent(s):	
Answer:	
- Provide an example of the GL account structure.
 

Respondent(s):	
----------------	--



**WBS A.3.0 Design****WBS A.3.1 System Design Services****System Design & Setup Consulting**

After the discovery session, AssetWorks will lead system setup sessions to complete the coding conventions for equipment numbering, equipment classes, repair codes, PM schedules, PM parameters, PM checklists, and other items. AssetWorks will also review the setup for all the modules being implemented as part of this project.

TURLOCK's preparation for this engagement includes the assimilation and distribution of relevant inventory, purchasing, operations, and maintenance data prior to the meeting. The goal for these meetings is to achieve at least 90% of the standard coding schemes and business practices required for system roll-out. The coding schemes listed on the agenda will be defined based on best practices with AssetWorks making recommendations as we better understand TURLOCK's standards (e.g., tasks (6-9 digit), work accomplished codes, condition ratings, position, etc.) and with maintenance classes like NAFA or AWP.

One of the strategies for success during this project that AssetWorks uses is to actively utilize the FleetFocus Starter Database. The AssetWorks Professional Services team has jointly architected this based on the experience of hundreds of past deployments and it is consistently refined each product release to be optimized for an asset maintenance organization. It contains many industry-standard coding schemas, user groups with baseline security setup, best practice workflow settings and pre-configured portals designed for TURLOCK to review and make modifications to versus creating brand new coding structures.

This approach ensures that customers get up and running more quickly and allows for a greater engagement in making informed decisions and facilitates stronger change management to new processes as workflows can be quickly demonstrated. The starter database will be installed in the Production and Test environment with the test version containing sample assets, classes, parts, etc. This is intentional so that post each setup session a customer can login to practice and learn the system allowing for an easier transition time to the new application and processes along the way. AssetWorks has found to create a stronger user adoption for the core project team who then extend that knowledge more easily down to the end users at go live.

**Deliverables for System Setup Consulting Services**

- Conduct multiple remote sessions (12 setup sessions) to review core codes, starter database and discuss initial workflow design conversations; services are fulfilled at the conclusion of the sessions with the understanding additional follow-up is to occur during the System Configuration Services phase.

<b>System Setup Session Topics by User Role – see Application Design Guide for topic breakdown</b>		
Session #	FleetFocus System Setup Meeting	Customer User Role(s)
1	FleetFocus Application Overview & New User Orientation	Core Project Team
2	Organization Structure	Core Project Team Program Office Manager Finance Manager



3	Application Security & Equipment Management - Part 1	Core Project Team Asset Manager IT / Network Administrator
4	Equipment Management - Part 2	Core Project Team Asset Manager Program Office Manager
5	Work Management – Part 1	Core Project Team Supervisor Lead / Technician Lead
6	CHECKPOINT – Progress Review	Core Project Team
7	Work Management – Part 2	Core Project Team Supervisor Lead / Technician Lead
8	Warranty & Fuel	Core Project Team Fuel Manager Warranty Administrator
9	Materials Management	Core Project Team Storekeeper Lead
10	Purchasing	Core Project Team Storekeeper Lead
11	Financial Tracking	Core Project Team Finance Manager
12	Portals and Options	Core Project Team

#### Finalize data definition and workflows

AssetWorks will advise the TURLOCK Project Team on how to setup and configure FleetFocus. However, the configuration of the application is ultimately the responsibility of TURLOCK.

TURLOCK will take “action items” from the System Set-up Consulting sessions to finalize the definition of all relevant FleetFocus data elements and work processes, including maintenance, parts management, procurement, and other job functions. TURLOCK’s deliverable for this task is to complete documentation of TURLOCK’s definitions for all applicable FleetFocus data elements. This deliverable is a critical prerequisite to the configuration of the system. AssetWorks will work with TURLOCK to prepare this documentation. It is recommended to work on these items as soon as possible following setup overview sessions to ensure a more complete comprehension of the material being covered.

During the data definition process, TURLOCK will also be asked to start collecting certain data as the items are covered during the system setup consulting sessions. This data may be converted and loaded to the application based on the project timeline in conjunction with the other setup tasks for the various modules licensed.

AssetWorks will also work with TURLOCK team to configure FleetFocus per the discussed workflow in the system setup consulting sessions. This configuration will build on the setup defined with TURLOCK core team and will focus on specific decisions, such as location options, department settings, etc. TURLOCK will be required to perform setup tasks as assigned by AssetWorks.



## WBS A.4.0 Build

### WBS A.4.1 System Configuration Services

#### Configure and Review Pre-Setup Starter Database Modules and Portals

AssetWorks will review settings to setup desired workflow and provide an orientation for the following modules:

- Enterprise Portal – The Enterprise Portal module is a web-based alternate end user interface to the base application logic. The module provides a familiar look-and-feel to grid and tabs, function buttons, and screen menus, while removing the need for a client-side (GUI) installation. Users have access to all the same screens and functions as through a GUI but now access the screens through a standard web browser. It is primarily used for application setup and system administration management of AssetWorks FleetFocus in complement to the Shop Activity web portals.
- Shop Activity Module – The Shop Activity module manages workflow driven portals for activity happening in a shop or out in the field and with an external customer.
  - Work Management Module - The Shop Activity Work Management Portal is designed to provide supervisors with access to all the screens and functions required during their workday. Supervisors can use the portal to do the following: view and assign work, view current status of employees on the shop floor, view equipment repair history, service requests, and messages, request or post parts for work orders, create and update test results related to work orders, complete PM checklists for PM and inspection services, enter complaint, cause, and correction detail for repairs performed, add comments and notes to work orders, create new work orders, create new service requests, and assign employees to existing work orders.
  - Technician Module - The Shop Activity Technician Portal is designed to provide technicians with access to all the screens and functions required during their workday. Technicians can use the portal to do the following: view work assigned to them, log on and off of tasks, view equipment repair history, service requests, and messages, request or post parts for work orders and view status of past requests and postings, add comments and notes to work orders, create and update test results related to work orders, complete PM checklists for PM and inspection services, enter complaint, cause, and correction detail for repairs performed, create new work orders, manage service requests, and print work orders.
  - Storekeeper Module - The Shop Activity Storekeeper Portal is designed to provide storekeepers with access to all the screens and functions required during their workday. Storekeepers can use the portal to perform the following functions: manage part requests or requisitions, order parts, and create new parts.
  - Service Request Module - The Service Request Portal is designed for deploying and displaying Service Request entries. It gives your organization the option to relieve the burden on shops or call centers that record requests from employees and operators for asset maintenance or vehicle service by allowing individuals to log the requests themselves. Using the kiosk feature eliminates the need for each operator to have a login for entering and displaying vehicle service requests.
  - Notification Module – The Notifications module provides instant alerts of important information and scenarios for better communication and tracking. A collection of out-of-the-box notification scenarios are provided. AssetWorks will assist in the configuration of up to three “out of the box” notifications for customer use. This module is included in base FleetFocus.
  - Ad Hoc Query Module - The Ad Hoc Query Module provides secure ad hoc query capabilities. It allows users to build their own queries, format the display of the results, export the results, and save queries for future use and sharing with others. AssetWorks will review a sampling (3) of the created, out of the box ad hoc queries. AssetWorks will not create new customer specific custom reports. AssetWorks will show TURLOCK how to adapt one report and in addition, how to setup permissions for reports. This module is included in base FleetFocus.



- Reporting Module – The Reporting Module takes data stored in your database and reformats it into information that can assist in effectively managing operations. At the same time, it opens visibility into your operations by publishing professional reports over a zero-client, browser interface. The Reporting Module will provide standardized reports as well as accessibility to real-time data and report automation using Crystal Reports; training on Crystal Designer is not included and modification of out of the box Crystal reports by AssetWorks is not included in this scope of work.
- KPI/Dashboards Module - The Dashboard Module provides real-time access to your database through easy-to-interpret, out-of-the-box gauges and charts. Dashboard elements provide instant insight into your maintenance key performance indicators via a standard web browser. You may provide access to dashboards to anyone in your organization with an authenticated login, without the need to install any software on their machines. AssetWorks will do a short review of the out of the box standard dashboards included in the Starter Database. Any modifications to those will need to be made by TURLOCK unless project budget supports additional configuration. AssetWorks recommends customers have knowledge of SQL to build Advanced KPIs. AssetWorks does not provide training on SQL and does not build SQL statements for use as Advanced KPIs.
- Customer Access Module – The Customer Access Module is designed to provide maintenance department administrators with an easy to use, browser-based, real-time view into information regarding the vehicles and assets in their departments. It provides a link to enter service requests on vehicles, display assets assigned to the user's department, display open work orders for assets assigned to the user's department, and enter meter readings and usage tickets for assets. Does include PM scheduling.
- MobileFocus Enterprise - MobileFocus is a suite of software applications that allows integration of system applications with mobile devices. This makes the applications portable, enabling employees to access and update data related to work orders, asset meter readings, asset main records, part transactions, PMs and inspections and submit service requests from where the work occurs rather than "tied" to a PC or kiosk. Services for in-scope mobile products are listed in WBS A.4.3.
- Billing Module - The Billing Module is designed for review, adjustment and editing of transactions, for the purpose of billing out work order transactions, fuel transactions, end of the month charges, special fees, motor pool usage and more. A short overview will be given on this module. However, there are no services included in this statement of work to set this up as it requires further discussion with the customer to decide if this is needed as part of the implementation. If it is decided that it will be used, a change order will be required.
- MAXQueue Module PLUS - MAXQueue Module PLUS - The AssetWorks API Module licensing (MAXQueue Module PLUS) has been included in the licensing model. Once installed (fixed price of \$2,200 USD), it will be made accessible with the released API routes included in a generally available (GA) version TURLOCK utilizes for test and production. No consulting or development services are included.

Module system orientation sessions are approximately each 2 hours in length covering one or more of the topics listed above. AssetWorks maintains an "Application Design Guide (ADG)" checklist covering System Setup and various configuration tasks and which also documents business decisions and application setup and configuration decisions for all in scope to be utilized. Utilizing that guide, AssetWorks will schedule sessions with TURLOCK and recommend the types of resources required. An example screenshot of this document is located below.

#### **Application Design Guide (ADG)**



AssetWORKS

FleetFocus FA Project Implementation Guide

Customer: <INSERT NAME>

System Setup	Data Load Sequence	Session Number (2.4 Weeks)	Session Number (2.4 Month)	Functional Group	Screen Name	Key/Import	Current Business Process	FleetFocus FA Setup/Decisions	Assignment Detail	Use Starter Database Values? (As-Is, Modify, Remove, No Values)	Example Data in Starter Database? (Y/N)	Assignment Status	Responsible Resource	Baseline Due Date	Current Due Date	Data Load Import Template Number
1	16	1	1	Organization Structure	Locations	Key/Import					Y					
2	11	1	1	Organization Structure	Addresses	Key/Import				No Values	N					
3	13	1	1	Organization Structure	Departments	Import					Y					
4	10	1	1	Organization Structure	Calendars	Key					Y					
5	9	1	1	Organization Structure	Accounts	Import					Y					
6	19	2	4	Organization Structure	Employee - Primary Information	Key/Import				No Values	N					
7	26	2	4	Organization Structure	Operators - Primary Information	Import				No Values	N					

Basic Functionality

FA Web Portal Setup

Advanced Functionality

Optional Modules

Activity Log

</

In addition, AssetWorks will consult with TURLOCK to configure the modules to facilitate the workflows for the maintenance and back-office functions. Configuration includes:

- Assigning user groups for specific functions
- Initializing (out of box) notifications to facilitate business processes
- Creating custom menus for specific user groups

#### *Deliverables for System Configuration Services*

- Setup configuration completed in the production database
- Production database available to re-fresh (database restore) the non-production database for customer review.
- Overview of all in scope noted modules and setup of those modules with decided workflows and processes from system setup consulting sessions.

#### **WBS A.4.2 Data Conversion Services**

##### **Data Conversion Overview**

AssetWorks will provide an overview session on the data conversion process and how data is to be collected and converted by TURLOCK and subsequently what is to be loaded by AssetWorks. Data loading tasks occur during the System Design and Configuration Services phases so that the project progresses naturally with items being taught and configured to encourage customer retention and engagement to meet project schedules.

While AssetWorks is the developer of FleetFocus and we understand the application's data structure, TURLOCK is the owner of the data and as such, needs to provide timely input into specific uses of existing data and to resolve any data integrity issues that may occur upload into FleetFocus. The proposed project timeline has limited slack to allow for prolonged analysis or responses.





AssetWorks will identify any data integrity issues and provide a report log to assist TURLOCK with resolving errors. Failure to respond to questions regarding the mapping, the use or meaning of data, or to resolve data integrity issues jeopardizes the project timeline by delaying AssetWorks ability to complete the conversion. AssetWorks is not responsible for delays caused by waiting for TURLOCK response or resolution to data issues. If AssetWorks must wait for more than two (2) business days for a response from TURLOCK to a data conversion issue or decision request, AssetWorks may issue a change order delaying the start of the go-live deployment.

#### Data Loading

AssetWorks will provide a training session for data loading for TURLOCK administrators. A user with a solid understanding of Microsoft Excel will likely be able to grasp this tool and process very quickly. TURLOCK staff will use the AssetWorks Data Loader tool to load its data into FleetFocus. Data loading tasks occur during the System Design and Configuration Services phases so that the project progresses naturally with items being taught and configured to encourage customer retention and engagement to meet project schedules.

#### Assist with Data Loads for Equipment, Parts, and Summary Cost History

TURLOCK will extract the agreed-upon data from its current systems and files (paper, PDFs, XLS, etc.) where it stores data to be converted. AssetWorks will consult with TURLOCK on data “scrubbing” or “cleansing” legacy TURLOCK data but will not be responsible for the final cleansed data. TURLOCK will be responsible for populating FleetFocus with approved and “clean” TURLOCK data.

AssetWorks will provide Microsoft Excel™ templates to assist in loading data into FleetFocus. TURLOCK will convert only the data that maps into FleetFocus. Data that does not map into FleetFocus will not be converted. Further, only data elements that can be entered on a FleetFocus screen are part of this conversion. TURLOCK, with assistance from AssetWorks, will use FleetFocus’ data loading processing feature to load the data on these screens.

TURLOCK will provide the data in the properly formatted spreadsheets (per AssetWorks’ specification) for loading into FleetFocus. AssetWorks makes the following assumptions about the data from TURLOCK’s legacy system(s):

- The data files to be loaded into FleetFocus will be text-based flat files with one row of data per asset or per part.
- AssetWorks will not provide services to manipulate or move data from TURLOCK data in files or on paper into AssetWorks provided data templates.
- TURLOCK will provide the data to load into the format of the data load files provided.
- TURLOCK will provide each test data file and each production data file in the same format.
- TURLOCK will use default values for any data element that FleetFocus requires that is not in the data file.
- AssetWorks will convert only master equipment records, parts (part master, part location and vendor part) records and summary cost history (summed totals of data by year and month) records. Additional data will be required to load or manually key in to support system deployment. This data will be loaded by TURLOCK with AssetWorks guidance and assistance. This process is discussed further below.
- AssetWorks will load a maximum of 500 fleet active assets as well as defined active components; active defined as the ability to write a work order for the asset or component.
- AssetWorks will load a maximum of 2 inventory locations with a maximum of 15,000 parts per inventory location. AssetWorks will review the 2 inventory location’s data prior to load for data integrity purposes to ensure it supports application functionality however, the customer is responsible for the accuracy of the data such as descriptions, part numbers and prior to go live. After the initial 2 inventory locations are loaded, AssetWorks will train the customer on how to load additional inventory locations.



- AssetWorks will convert only these fields for summary cost history:
  - Fuel Quantity and Cost
  - Alternative Fuel and Cost
  - Repair Labor
  - Repair Parts
  - Repair Commercial Labor
  - Repair Commercial Parts
  - PM Labor
  - PM Parts
  - PM Commercial Labor
  - PM Commercial Parts
  - Meter Readings
  - Equipment Downtime hours
  - Fixed Monthly Costs – broken out to 7 fields
- AssetWorks will not provide services to load historical work order detail.
- AssetWorks will provide services for assets to load the current meter, next PM due date and last meter PM performed information as part of this scope of work, shortly before going live.
- AssetWorks will provide services for parts to load the current unit price and current quantity on hand as part of this scope of work, shortly before going live.
- AssetWorks will not provide services to convert current open or historical purchase order or receipt detail from a legacy system.
- AssetWorks will not bring over detailed fuel transactions from a legacy system(s).
- AssetWorks will assist in the form of troubleshooting errors in data load runs and providing direction in the mapping of legacy data elements to FleetFocus fields.
- The customer will be responsible for ensuring all data loads are loaded fully into the application and AssetWorks will assist in training on how to verify this using the application and various out of the box reports or ad hoc queries as required.
- All data loads by AssetWorks indicates a one-time load. After initial load data is to be updated manually in the FleetFocus system by the customer for incremental changes up to go live and cutover into a Production system. These data loads are typically done towards the end of the project and shortly before testing, training and go live to minimize any manual updates that might need to be done.
- There will be other data required to load as part of the project such as accounts, departments, operators, equipment classes, etc. and these will be loaded by TURLOCK but with guidance from AssetWorks and after receiving data loader training from AssetWorks. This will help to ensure TURLOCK continues to learn the system and how the data loading process occurs for future system maintenance and updates.
- All TURLOCK data loads are to be reviewed by AssetWorks to ensure data is optimal before being loaded to the Production system before the go live cutover, even if TURLOCK is loading the data.
- AssetWorks will execute the data conversion process with the prepared data to populate the pre-production database. Once all necessary data items have been loaded to allow for sufficient application testing, the pre-production instance will be imported/restored into a non-production (test) environment for review. This process is done in full as an override of the database, not as a delta of incremental changes.
- TURLOCK will utilize the data conversion process such that all assets will be in a single production FleetFocus™ database. Additional database requirements will require a change order.



### Conversion of Specific Data

AssetWorks and TURLOCK will jointly resolve issues arising out of the data translation, including codes (if any) to be changed. AssetWorks will help TURLOCK finalize the data mapping and identify the sources for each data element. TURLOCK will be responsible for mapping old codes into new codes (i.e., translating) within the data set to be converted. All converted data must map to an existing data field in FleetFocus and adhere to the validation of that field and the overall FleetFocus application, as all data loaded goes through the application interface or authorized tool to ensure data integrity in the customer's new system.

### Data Conversion Testing and Validation

After AssetWorks and TURLOCK have jointly documented the data mapping and data load process, TURLOCK will test the results from the data extractions. This process will require involvement from TURLOCK Information Technology personnel supporting the existing systems.

#### Deliverables for Data Conversion Services

- One-time load of Fleet Equipment and Component data (adheres to limits listed above)
- One-time load of Parts Inventory data (adheres to limits listed above)
- One-time load of Summary Cost History (adheres to limits listed above)
- Delivery of data load training to customer system administration staff.

#### WBS A.4.3 Technical Services

##### Configure Fueling System Import

To provide a very straightforward and flexible solution, AssetWorks proposes that TURLOCK use FleetFocus' Automated Fuel Systems screen to define its fuel import. The base application includes this screen, with which end users can create fuel import definitions for use with the Automated Fuel Tickets screen. Using this screen, TURLOCK could build its own import for processing fuel transactions from its 3<sup>rd</sup> party fuel system. This process does require a manual step to import the file. The file must be located on and run from the application server; this can be done with a mapped drive to the user's local desktop or a shared folder. It is the responsibility of TURLOCK to setup up the mapping of a local drive or permissions for the user to access the application server to run the file or if the customer is installed on AssetWorks' servers than they will need to use the FTP credentials and locations provided by AssetWorks to place the fuel file for upload.

AssetWorks will assist TURLOCK in defining one (1) fuel import from the 3<sup>rd</sup> party fuel system using FleetFocus' fueling system import feature. TURLOCK will provide AssetWorks with a sample fuel file with appropriate data layout definition documentation for the fuel system's data file. The files shall be fixed width or comma separated.

The below fields are available for import to the Automated Fuel Ticket screen in FleetFocus. Many of these fields use validated lists which must be populated by TURLOCK. The data in the import file must match the data available in FleetFocus. This process does not allow for data translation, for example, translating differing fuel types between the 3<sup>rd</sup> party system and FleetFocus.

- Equipment Identifier
- Date/Time
- Account ID
- Employee ID



- Site/Pump/Tank ID
- Product ID
- Reversal Indicator (must be Y or N)
- Transaction Code (for limiting the type of transaction to be processed)
- State/Province (hardcoded list)
- Vendor ID
- Meter 1/2 readings
- Fuel or Fluid Quantity
- Fuel or Fluid Price (or Fuel or Fluid Total Cost)
- Miscellaneous Cost (ex: car wash)

#### **Deliverables for Configure Fueling System Import**

- Setup one 3<sup>rd</sup> party fueling system in the FleetFocus Automated Fuel Screen as a template in both production and non-production.
- Run in a test file in the non-production setup and confirm any necessary changes for production.
- Costs for these services are fixed and do not include applicable taxes. Milestones are to be billed with the amounts noted and described in the milestone schedule of this SOW.

#### **Existing FleetFocus Integrations and Initiatives**

AssetWorks will provide services to implement the following existing FleetFocus integrations. Services are to include setup in FleetFocus, installation of the integration, configuration in MAXQueue (proprietary middleware), testing in a non-production environment and rollout in a production environment. The following existing integrations have been included:

Existing Integration / Initiative Name	Functional Description
<b>Telematics Cloud Integration</b>	<b>AssetWorks Telematics Cloud Integration Scope and Assumptions</b> <ul style="list-style-type: none"> <li>• AssetWorks will provide professional services to install and configure the Telematics Cloud integration to FleetFocus for a single provider on the approved list of GPS/AVL providers integrating to FleetFocus. The module and integration assume usage of all FleetFocus settings out of the box and utilizes functionality built within supported versions, as noted in AssetWorks product documentation.</li> <li>• Data is limited to meters, diagnostics and faults, and “last location” data.</li> <li>• AssetWorks is not responsible for providing, maintaining, or advising on any GPS/AVL provider specific terms/conditions and/or functionality, login access, etc.</li> <li>• Where applicable, standard training materials will be utilized; scope does not include customized training materials.</li> <li>• Training is delivered as “train the trainer” for system administrators; end user training is not included unless otherwise noted.</li> <li>• Customer may be required to upgrade if new features are available for the module that are considered necessary for the project success.</li> <li>• Customer will be responsible for working with AssetWorks’ Professional Services to move the module into a production environment.</li> </ul>



Existing Integration / Initiative Name	Functional Description
	<ul style="list-style-type: none"> <li>Costs for these services are fixed and do not include applicable taxes. Milestones are to be billed with the amounts noted and described in the milestone schedule of this SOW.</li> </ul>
<b>MobileFocus EDGE</b>	<p><b>MobileFocus EDGE Scope</b></p> <ul style="list-style-type: none"> <li>AssetWorks will provide remote services to install Mobile Focus EDGE (EDGE) and perform base FleetFocus configuration to support only the EDGE Technician portal. The module assumes usage of all EDGE settings out of the box and utilizes functionality built within supported versions, as noted in EDGE product documentation.</li> <li>After training and configuration sessions are complete, the customer will finalize the setup in FleetFocus and is responsible for loading all data required for project success.</li> <li>Assumes fleet assets are setup in FleetFocus and ready for configuration to support EDGE functionality. EDGE supports the SSO methods per AssetWorks Product documentation per version.</li> </ul> <p><b>MobileFocus Assumptions</b></p> <ul style="list-style-type: none"> <li>Where applicable, standard training materials will be utilized; scope does not include customized training materials.</li> <li>Training is delivered as “train the trainer” for system administrators; end user training is not included unless otherwise noted.</li> <li>Customer may be required to upgrade if new features are available for the module that are considered necessary for the project success.</li> <li>Customer will be responsible for working with the AssetWorks’ Professional Services to move the module into a production environment.</li> <li>Costs are for these services are fixed and do not include applicable taxes. Milestones are to be billed with the amounts noted and described in the milestone schedule of this SOW.</li> </ul>

## WBS A.5.0 Train & Test

### WBS A.5.1 Pre-Training Testing Services

#### Provide Standard Test Plan

AssetWorks will first provide its standard FleetFocus test plan. TURLOCK is responsible for any changes to the test plan. The test plan will consist of but not be limited to the following functional and data validation test cases:

- Add and modify asset information
- Add and modify parts primary information
- Open a repair work order and a work PM order for an equipment unit



- Charge labor to the work orders and verify the charges of hours and costs
- Issue inventory parts to the work orders and verify the charges of quantity and cost as well as proper inventory relief
- Charge commercial charges to the work orders and verify the charges of labor and parts
- Close the repair and PM orders
- Verify work order charges (labor, parts and/or commercial services)
- Adjust parts inventory both upward and downward
- Click on and generate a standard Crystal reports
- Verify a sample of asset master records
- Verify a sample of part master records

#### Provide Pre-Testing Application Training Workshop

AssetWorks will conduct a Pre-testing Application Training Workshop for customer system administrators, core project team members and key system users (SME's) in various application functions. The goal of this session is to walk the customer through the standard test plan and how to utilize it. It will also cover how to navigate the system and overall system application terms and definitions. The TURLOCK Project Manager will be responsible for having the appropriate key personnel from each functional area available for the training sessions.

#### Testing Methodology

AssetWorks organizes its user testing into functional groups and works with TURLOCK to identify the appropriate internal group to participate in testing for their designated functional group(s). Prior to the testing session, AssetWorks will verify the security and access control functions for User Groups with TURLOCK. Each group will work through all test cases for a functional group in a single session and document the results. At the end of the testing session, all results are to be submitted to AssetWorks to review with TURLOCK.

If a test case was unable to be completed, the cause will be determined, whether it is further training and/or additional configuration needed. If the failed result is not related to training or configuration, it will be submitted to AssetWorks Customer Care to be reviewed and resolved or passed to AssetWorks Product Management for further analysis. Depending on those results, it may require the customer to either upgrade immediately or in a future release and/or decide if the item is critical for the initial go live phase. The core TURLOCK project team will make this decision with AssetWorks acting in an advisory role.

The test cases will be repeated until all cases are documented as passed, by each designated group at TURLOCK for each relevant functional group as determined by project needs. Note that a project team may opt to not elect to use all core system functionality for the initial project launch. As such, the group will discuss, document, and agree to remove specific test cases in this event from the standard test plan.

Custom interfaces, existing product add-ons (initiatives) and custom reports and enhancements will require testing. That testing occurs within the configuration and training aspects of those tasks and are detailed in the WBS A.4.3 section of the SOW.

All core functional groups are listed below but not limited to these example topics in associated testing areas:

1. Purchasing - replenishment, purchase orders, receipts



2. Asset Management - campaign/recalls, adding/modify equipment
3. Work Management - work orders, service requests, logging time, part requests
4. Materials Management - issuing parts, adding parts, inventory counts, inventory transfers

Testing Document Example:

## AssetWORKS

Add and Modify Equipment Primary Information The following tests will all be performed in the Enterprise Portal Screens				
Test #	Test & Expected Result	Pass/ Fail	Comments	Tester
1	<p>Add and Modify Equipment Primary records</p> <p><b>Add records</b></p> <ol style="list-style-type: none"> <li>1. Click Screens</li> <li>2. Search for Fleet Equipment, Component or Stationary Equipment</li> <li>3. Click New icon</li> <li>4. Enter the following required fields: <ul style="list-style-type: none"> <li>• Basic Info - Equipment ID</li> <li>• Basic Info - Model year</li> <li>• Basic Info - Manufacturer ID</li> <li>• Basic Info - Model ID</li> <li>• Basic Info - Equipment type</li> <li>• Basic Info - Description</li> <li>• Basic Info - Serial number</li> <li>• Meter Info - Equipment class for meter types</li> <li>• Classes - Equipment class for: Maintenance</li> <li>• Classes - Equipment class for: PM Program</li> <li>• Classes - Equipment class for: Standards</li> <li>• Classes - Equipment class for: Rental rates</li> <li>• Classes - Equipment class for: Resources</li> <li>• Classes - Asset category ID</li> <li>• Locations - Location type: Assigned PM</li> <li>• Locations - Location type: Assigned Repair</li> <li>• Assignments - Department ID</li> <li>• Assignments - Department to notify for PM</li> <li>• Accounts - Account ID for Assignment/WO (depends on option)</li> <li>• Status - Life cycle status code ID</li> <li>• Authorization - Work orders (set to Y as needed)</li> <li>• Authorization - Usage tickets (set to Y as needed)</li> <li>• Authorization - Fuel tickets (set to Y as needed)</li> </ul> </li> </ol>			

Support System Test Plan Execution

AssetWorks will support the core TURLOCK team as they test the FleetFocus system features to display the converted data in the test environment, according to the above standard test plan and methodology. The objective is to be able to run through the various testing scenarios, validate the data and system configuration, identify areas for adjustments, and facilitate retesting where needed.

This test plan will be executed according to the schedule agreed upon by TURLOCK and AssetWorks during the project. AssetWorks will provide remote support for system testing for up to 12 hours. TURLOCK will perform and document the test results within 30 days of receiving the standard test scripts.

***Deliverable for Testing Services***

- Deliver FleetFocus out of the box user test scripts to the customer
- Support the customer with questions as customer performs and documents test results



**WBS A.5.2 Training Services**

The training will be role-based and will differ for trainees from the various organizational and functional areas. Each TURLOCK trainee will have the basic skills in the overall use of FleetFocus and strong knowledge of how to use the application in his or her specific job function or area of expertise. The deliverables will not include remedial training in computer skills or any computer-based training.

**Training Overview**

AssetWorks will provide up to 40 hours of training prep, system administration training and training in the configured base application and add-on modules for the roll-out of FleetFocus (according to the project plan). Hours noted include preparation time for the instructor as well as with the customer in advance of training sessions. Training assumes train-the-trainer approach completed one time for all groups. The max class size is ten (10) participants. If the size of the organization is smaller and meets this class size for sessions such as technical, supervisor and storekeeper, direct end user training will be utilized over a train the trainer approach. This will be a discussion required prior to training between the AssetWorks Project Manager and the TURLOCK Project Manager. This assumes that TURLOCK's training facility has enough workstations for these training sessions. All training will be held at one central location or remotely as determined by the final agenda and project needs. The topics and workflows included in the training will be those finalized by TURLOCK team during the system setup and follow-up tasks. However, TURLOCK should remain especially sensitive to necessary last-minute procedural changes or clarifications based on trainee feedback.

AssetWorks recommends that TURLOCK schedules their go-live rollout and deploys no more than two weeks after the completion of training for maximum retention of application knowledge.

**Training Preparation**

AssetWorks will provide its standard training plan, standard training materials and begin scheduling and planning for the training. TURLOCK is authorized to tailor the standard training materials to apply branding and match workflows specific to TURLOCK. AssetWorks training materials assume all users are familiar with a Windows environment; the AssetWorks training will not include any Windows or remedial computer training.

The training will cover work order functions, parts and labor posting functions, and other common features and transactions. The topics and workflows included in the training will be those finalized by TURLOCK team during the system setup and follow-up tasks. Any deviations in the defined and agreed upon workflow will cause delays and added costs to the training.

AssetWorks will provide a master electronic version for TURLOCK Project Manager. TURLOCK will produce and provide copies (across all roles) of the final training materials for use during the training sessions. TURLOCK will be authorized to reproduce and use any training materials for ongoing training within TURLOCK.

**Training "Sample" Schedule and Typical User Role Participation**

Class ID	Class Name	Date	Time	Participants
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FF101	Work Management Portal - Part 1	Day 1	8:00 am – 12:00 pm	Supervisor Service Writer Fleet Manager Admin Office
FF102	Work Management Portal - Part 2	Day 1	1:00 pm – 5:00 pm	Supervisor Service Writer Fleet Manager Admin Office
FF103	Technician Portal	Day 2	8:00 am – 12:00 pm	Technician Supervisor Fleet Manager
FF103	Technician Portal (*offered twice to ensure daily operations are properly maintained)	Day 2	1:00 pm – 5:00 pm	Technician Supervisor Fleet Manager
FF104	Storekeeper Portal	Day 3	8:00 am – 12:00 pm	Storekeeper Fleet Manager Admin Office
FF105	Enterprise Purchasing and Inventory Management	Day 3	1:00 pm – 5:00 pm	Storekeeper Fleet Manager Admin Office
FF106	Customer Access & Service Request Portals	Day 4	8:00 am – 10:00 pm	Fleet Manager Admin Office
FF107	Fleet Administrator and Equipment Management	Day 4	10:00 am – 12:00 pm	Supervisor Fleet Manager Admin Office
FF108	Reporting Portal	Day 4	1:00 pm – 3:00 pm	IT Fleet Manager Admin Office
FF109	Ad Hoc Query Portal	Day 4	3:00 pm – 5:00 pm	IT Fleet Manager Admin Office
FF110	Application Administrator	Remote	4 hours	IT Fleet Manager Admin Office

### Training Courses

#### **FF101 - Work Management Portal – Part 1**

In this course, participants will learn how to use the FleetFocus Work Management portal to manage the daily operations within the maintenance areas. In hands-on exercises, participants will practice creating repair and PM work orders, directing employee assignments, accessing equipment work order history, managing service requests, generating shop schedules and multi-unit work orders, and executing reports. Training will cover the areas below and additional areas necessary to answer questions regarding shop operations.



- Work Management Portal overview
- Gadgets & Layout options
- Work Orders – Repair
- Equipment Due for PM/Inspection
- Work Orders – PM
- Work Order assignment
- Work Orders – Posting Charges (*after the fact*)
- Work Orders – Reviewing Charges
- Work Orders – Finishing/Closing
- Work Orders – Printing
- Work Order Summary
- Commercial Charges
- Parts Requests

### FF102 - Work Management Portal – Part 2

In this course, participants will learn how to use the FleetFocus Work Management portal to manage the daily operations within the maintenance areas. In hands-on exercises, participants will practice creating repair and PM work orders, directing employee assignments, accessing equipment work order history, managing service requests, generating shop schedules and multi-unit work orders, and executing reports. Training will cover the areas below and additional areas necessary to answer questions regarding shop operations.

- Review of Maintenance Coding structures
  - PM class codes
  - PM checklist items
  - Task codes, etc.
- Filtering in the Work Management Portal
- Using the Asset Viewer
- Shop Calendar
- Employee Management
- Time Sheets
- Historical Costs
- Service Requests/Defects
- Generating Work Management Portal reports
- Work Order – Multi-unit (*as needed*)

### FF103 - Technician Portal

In this course, participants will learn how to use the FleetFocus Technician portal as a maintenance tool to manage tasks they perform on a day-to-basis. In hands-on exercises, participants will practice accessing the system, clocking in and out, viewing work status and assignments, managing individual time reporting, posting time to work order tasks, changing/adding tasks to work orders, requesting parts, completing PM checklists, and creating service requests.

- Technician Portal overview
- Review of Critical Coding structures
  - Task codes
  - Work Accomplished Codes
  - Work Delay Codes



- Priority Codes
- Technician Portal – Work Orders
  - Clock in and out
  - Using the Asset Viewer
  - View work status and assignments
  - Job on and off tasks (*real-time*)
  - View work order history
  - Find existing work orders
  - Putting work orders in delay
  - Work Order Main page and action buttons
  - Modify tasks
  - Request parts and commercial services
  - Add notes to work orders and tasks
  - Search for existing work orders
  - Work order postings (*after the fact*)
  - Complete PM checklist items (*as needed*)
  - Finish work order
  - View personal daily timesheet
  - Generating technical portal reports
- Technician Portal – Indirect time tracking

#### FF104 - Storekeeper Portal

In this course, participants will learn how to use the FleetFocus Storekeeper Portal as a tool to manage part transactions coming from the shop daily. In hands-on exercises, participants will practice issuing parts, cancelling part requests, creating new parts, ordering parts on a requisition or purchase order, receiving parts, and returning parts to stock and a vendor.

- Enterprise Portal
  - System Operation & Navigation
  - Using the Filter to Search for Data
  - Part Primary
  - Part Location
  - Vendor/Part Information
- Storekeeper Portal
  - Overview
  - Part request management
  - Part request detail
  - Set Notify flag
  - Issue parts
  - Ordering from part requests
  - Purchase order management
  - Updating purchase orders
  - Creating purchase orders



- Line-item overview
- Receiving parts
- Deleting lines on a purchase order
- Returning parts to a vendor
- Creating a new part
- Editing an existing part
- Direct Issues
- Generating Storekeeper Portal reports

### **FF105 - Enterprise Purchasing and Inventory Management**

In this course, participants will learn how to use FleetFocus to manage more complex areas of inventory management including enterprise purchasing setup, enterprise purchasing flows and replenishment management and inventory counts.

- Enterprise Purchasing Workflow
- Enterprise Purchasing codes
- Enterprise Portal
  - Inventory Replenishment
  - Cross References
  - Vendor Contracts
  - Historical Costs
  - Inventory Counts
- Generating Enterprise Purchasing reports

### **FF106 - Customer Access and Service Request Portals**

In this course, participants will learn the basics of the FleetFocus Customer Access and the Service Request module. This module is used for end users outside of the asset maintenance operation to view equipment, update operators on assets, view open work orders on assets by department and enter in meter readings, service requests and usage tickets.

- View Assets
- Run Asset report
- Update Operators
- View Work Orders
- Run Work Orders report
- Enter Meter Readings
- Enter Service Requests
- Enter Usage Tickets

### **FF107 - Fleet Administrator and Equipment Management**

In this course, participants will learn how to use FleetFocus for managing the master equipment records, defining technical specifications/subsystems and recording fuel information. In hands-on exercises, participants will practice entering new assets, entering, and updating subsystems and properties information, campaign management, accident tracking, and posting fuel records.



- Intro to FleetFocus
  - Enterprise Portal introduction
  - System Operation & Navigation
  - Using the Filter to Search for Data
- Fleet Equipment – Adding & Disposing assets
- Component - Adding/Disposing assets
- Component Relationships
- Assignment History
- Subsystems and Parts / Equipment Attributes
- Accident tracking
- Multi-Unit Projects & Recall Campaigns
- Historical Costs
- Equipment Renumbering
- Equipment Warranty
- Meter Readings – Assignments – Usage
- Fuel Management
  - Setting up assets for fueling
  - Internal Fuel Tickets
  - External Fuel Tickets
  - Automated Fuel Tickets
  - Generating Equipment Management reports

### **FF108 - Reporting Portal**

In this course, participants will learn the basics of reporting in the FleetFocus system. It will cover both how to run existing Crystal reports, add them to favorites, set filters, and schedule them. This training does not cover creating or modifying out of the box Crystal reports or any SQL language queries.

- Running Crystal Reports
- Scheduling Reports
- Exporting Reports

### **FF109 - Ad Hoc Query Portal**

In this course, participants will learn the basics of reporting in the FleetFocus system. This session will cover the basics of the FleetFocus Ad Hoc Query module that allows an end user to create simple queries of data from the system. AssetWorks will review a sampling (3) of the created, out of the box ad hoc queries. AssetWorks will not create new customer specific custom reports during the class.

- Running Ad Hoc Reports
- Building Ad Hoc Reports

### **FF110 - Application Administrator**

In this course, participants will learn the basics of managing the FleetFocus system from an application administrator perspective. It will cover adding and deactivating users, creating user groups, setting up UI controls, applying screen rights and viewing logs, setting up portals and general system admin rights as well as many other features.

- Admin Mode



- UI Controls
  - Bulk Edit
- Control Rights
- Screen Rights
- Report Rights
- User Security
  - Options
  - Users
  - User Groups
- Employee & Operator – adding and disabling
- Table Management
- End of Period
- Activity Log
- Web Administration
  - Confirm Version
  - Health Check
  - System Logs
  - View Database Model
  - Adding and managing tabs / module types
    - Quick Links
    - Welcome
    - Announcements
    - Events
    - Contacts
- Web Modules Configuration
  - Web Module - Gadgets & Layout options (i.e., Work Management Portal, etc.)
  - Asset Profiles
- MAXQueue Designer Overview (*optional – pending project requirements*)

TURLOCK will identify at least one “key user” on each shift to closely support the cutover, particularly after the training concludes. This individual will be responsible for answering initial end user questions and, most importantly, implementing subsequent changes or alterations to the documented procedures. AssetWorks recommends that these “key users” be those that attended the core team training sessions described above.

#### Deliverables for Training Services

- Deliver FleetFocus standard training agenda
- Deliver FleetFocus electronic standard training material; not customized
- Deliver FleetFocus training classes
  - FF101 - Work Management Portal – Part 1
  - FF102 – Work Management Portal – Part 2
  - FF103 – Technician Portal
  - FF104 – Storekeeper Portal
  - FF105 – Enterprise Purchasing and Inventory Management
  - FF106 – Customer Access and Service Request Portals
  - FF107 – Fleet Administrator and Equipment Management



- FF108 – Reporting Portal
- FF109 – Ad Hoc Query Portal
- FF110 – Application Administrator

## **WBS A.6.0 Deployment**

### **WBS A.6.1 Prepare for Cutover**

AssetWorks will work with TURLOCK to stage and prepare the system roll-out/cutover. This includes final validation of system readiness and sign off by TURLOCK acknowledging that the go-live is approved to proceed. AssetWorks will work with TURLOCK to document the specific cut-over steps and transition operations within the new system utilizing a standard go-live checklist to verify that all items have been completed. It is anticipated that there will be one (1) production roll-out.

### **WBS A.6.2 Production Cut Over**

TURLOCK will commence “live” operations using FleetFocus. AssetWorks staff will provide up to 48 hours of go live preparation, on-site and remote “go live” assistance for TURLOCK operation. This step is critical to success.

During the go-live week, AssetWorks and TURLOCK project team that received “train-the-trainer” training will provide refresher training and assistance on the shop floor, parts room, and back-office staff to ensure a smooth transition. AssetWorks will also work with the System Administrator and Subject Matter Experts to provide escalated level technical and application support and to troubleshoot any issues related to data integrity and application setup and configuration. AssetWorks will document any issues that occur during the go-live, and where issues are related to the planned production deployment, provide follow-up support to the TURLOCK system administrators and project team.

During the initial deployment period, AssetWorks will provide support during normal working hours. When possible and agreed, AssetWorks will provide support to multiple shifts on a given day (e.g., by covering the last four hours of one shift and the first four hours of a second shift).

AssetWorks will remain closely involved during this very critical period. AssetWorks will have one (1) resource onsite for the go live week. During the second week, AssetWorks will be available remotely on an as-needed basis to answer questions and make sure the cut-over is progressing well. Of course, additional on-site and off-site support and new development and/or items not part of the original production deployment plan is available to TURLOCK under a separate Statement of Work.

After this first week of go live AssetWorks will begin to transition TURLOCK to our Customer Care department for follow up support and ticket management.

AssetWorks will also provide a sixty-day (60) onsite post go live check-in for the Professional Services team to assist in areas of follow-up and further training required. The post go live check-in will take place over the course of up to three (3) days onsite to ensure adoption of the new system. TURLOCK can be transitioned to Customer Care and still utilize these Professional Services to refine and smooth out new processes in the months after go-live with an Implementation Consultant.

Of course, ongoing on-site and off-site support is available to TURLOCK under a separate Statement of Work should TURLOCK require more assistance. AssetWorks recommends yearly refresher training engagements with



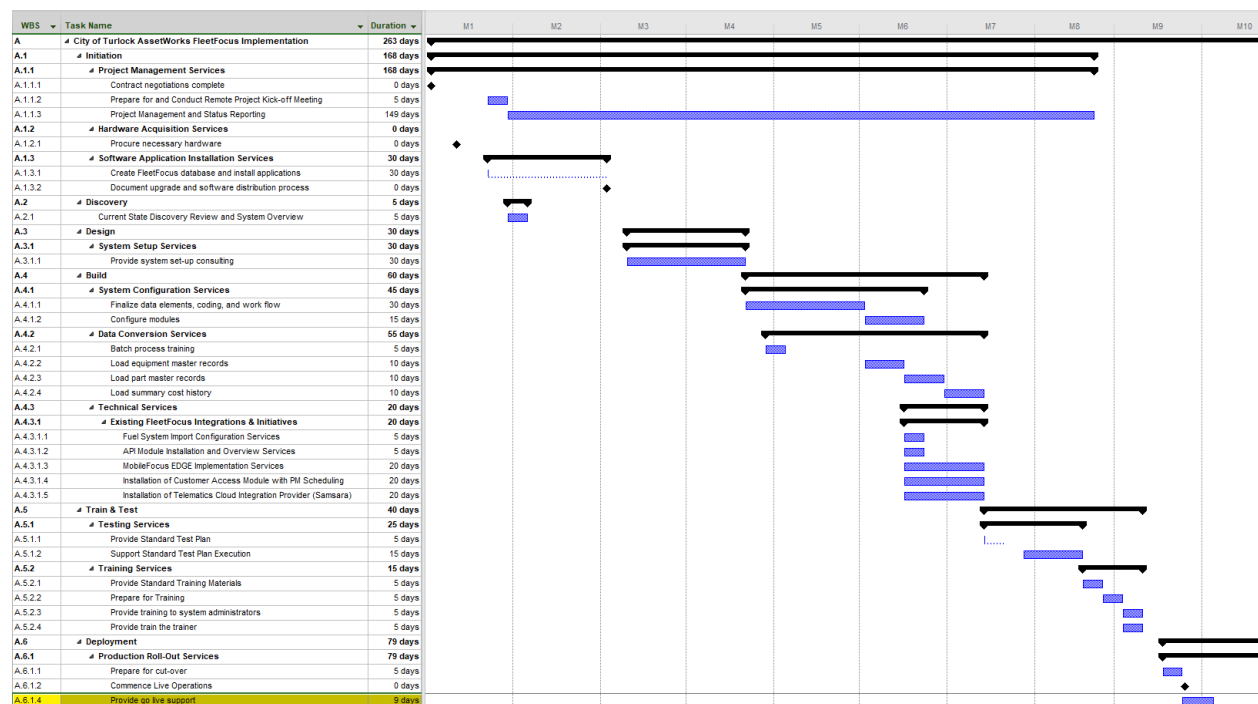
Professional Services to ensure system TURLOCK is utilizing the system properly and for the full potential preferred by TURLOCK.

### Deliverable for Deployment Services

- Customer begins use of FleetFocus in a live production operation
- Production rollout support for up to 48 hours
- Post go live support for up to 28 hours

## FleetFocus Preliminary Schedule

AssetWorks proposes the following schedule to accomplish the tasks described below. This schedule is subject to change and dependent upon individual conditions and circumstances encountered during the project. AssetWorks will work with TURLOCK's project team during project kick-off to finalize the project schedule, which might extend or reduce the timeline below. Services marked as "Optional" are not included in the project schedule. If later elected, the schedule will be updated after the project kick-off by the assigned AssetWorks project manager to determine the proposed timeline with the new selection of products and services.



### Project Initiation Timeline

Below is an outline of what to expect following an executed contract with AssetWorks for a FleetFocus project. Named AssetWorks resources are assigned after contract execution.

- Project assigned to an AssetWorks Project Manager – within one week after contract execution
- Installation of initiated - within one week after contract execution; earlier when possible.
- Project hand off call between AssetWorks Account Manager, TURLOCK, and AssetWorks Project Manager – within two weeks of PM assignment





- Project kick off meeting scheduled between AssetWorks Project Manager, Implementation Consultant and TURLOCK - within two weeks after project hand off call.
- Initial system setup meeting between Implementation Consultant and TURLOCK - within two weeks after project kick-off meeting or at a time mutually agreed upon by both parties.
- All other project execution activities follow the system setup sessions and will be provided between the project plan and the Project Implementation Guide managed by AssetWorks.

## FleetFocus Milestone Schedule

Professional services other than custom interfaces, enhancements and existing integrations/initiatives will be provided on a **Time & Materials** basis. Any custom interfaces, enhancements, existing integrations/initiatives and other modules as noted above will be provided on a **Fixed Fee** basis with specific milestone amounts and adheres to the milestone schedule listed below.

Milestone #	Category/ Product	Milestone Name	Milestone Amount (USD)
Milestone 1	SaaS	One-Time SaaS Environment and Reporting Database Setup Fee	\$10,560 USD
Milestone 2	Fuel	Configure One Fueling System Import	\$1,760 USD
Milestone 3	Fuel	Configure One Fueling System Import	\$1,760 USD
Milestone 4	EDGE	Review of EDGE Portals and Configurations Complete in Test and Production	\$2,640 USD
Milestone 5	EDGE	Delivery of EDGE Training	\$2,640 USD
Milestone 6	APIs	API Module Installation in Non-Production and Production Environment	\$2,200 USD
Milestone 7	Customer Access	Installation of Customer Access Module with PM Scheduling in Production Environment	\$7,040 USD
Milestone 8	Telematics Cloud	Installation of Telematics Cloud Integration in Production Environment	\$7,040 USD

## FleetFocus Optional Services

Any items listed as optional in the AssetWorks Order Form and not noted in the above Statement of Work can be added upon request. A full scope, deliverables, pricing, and timeline will be appended into this SOW and presented back to the customer for review and prior to any final contract signatures.

## FleetFocus Standard Assumptions

The following general assumptions apply to this proposal:

### General

- Professional services other than custom interfaces, enhancements and existing integrations/initiatives and other modules will be provided on a **Time & Materials** basis.
- Any custom interfaces, enhancements, existing integrations/initiatives and other modules as noted above will be provided on a **Fixed Fee** basis with specific milestone amounts and adheres to the milestone schedule listed above.



- All professional services delivered will be invoiced at the beginning of each month following their delivery.
- For all time and materials work provided in this Scope of Work as noted above, a signed change order and/or other legally approved amendment must be provided from the customer in order to proceed with the billing of additional costs not contained in this scope of work. The only exception being travel costs as that is variable and travel is provided as an estimate.
- Any onsite services provided are done so as a minimum of three (3) days onsite and require a minimum of eight (8) hours a day to be billed by an AssetWorks' resource or four (4) hours if the resource is available for an additional half day.
- This Statement of Work assumes the customer is properly licensed/subscribed for the necessary module(s) to utilize any areas which require licensing/subscription as part of the delivery of professional services and custom development services.
- Only the modules identified in the accompanying agreement and also specifically noted in this Statement of Work are to be implemented.
- Modules and/or product enhancement services purchased after implementation has begun will require a change order or separate statement of work for services related to installation, setup, configuration and training.
- All modules and product functionality to be delivered as part of this Statement of Work assumes out of the box usage of FleetFocus. Out of the box usage assumes implementation is limited to only fields and functionality available in FleetFocus at the time of implementation and that implementation adheres to the FleetFocus data type and field length for all available fields, unless noted otherwise.
- Where applicable, standard training materials will be utilized; scope does not include customized training materials.
- Travel expenses will be reimbursed as incurred. Expenses include actual costs for lodging, air, and ground travel and per diem rates for meal expenses (corporate rate/government agreement).
- This Statement of Work does not include any costs associated with third party vendors or software not already provided by AssetWorks that may be needed to complete the implementation.
- AssetWorks is the author, owner, distributor and sole source provider of fleet management software, professional services and maintenance services for the FleetFocus™ family of products which includes FleetFocus, FASuite, CAM, AssetWorks EAM, M5, MCMS, FuelFocus, M4 and FleetFocus™. Use of software products is subject to applicable license and restrictions.
- If this order is abandoned/paused by TURLOCK for any reason mid-effort, TURLOCK will be billed for all AssetWorks time incurred at the current contracted labor rate.

#### Customer Resources

- All functional and operational groups who will be using and/or impacted by the new system should participate in all the sessions which will be conducted once. Repeating previously run sessions may require a change order for additional project budget.
- TURLOCK will provide the resources described in this Statement of Work to ensure a successful implementation of the products.
- TURLOCK will appoint a single point of contact for the duration of the project. This person should have project management responsibilities and decision-making authority. This person will be the focal point of contact for AssetWorks' Customer Support department.
- All key TURLOCK project team resources will be committed to the project as of the project start date.
- TURLOCK commits to training appropriate functional and technical resources as required.
- TURLOCK is responsible for all manual data entry.



- TURLOCK will have all of the necessary and appropriate personnel at all of the meetings for the purpose of defining the requirements of the system. If additional meetings are required to repeat discussions due to the unavailability of TURLOCK resources, additional cost will be invoiced.
- AssetWorks will provide onsite training to TURLOCK (as outlined above) in a classroom environment suitable for training. AssetWorks recommends class size to not exceed 10 users to ensure proper attention can be given to individual users and maintain the needed pace to ensure training sessions are completed in a timely manner consistent with the training schedule. If training is proposed as all remote, then web conferencing tools will be used in place but the customer is still encouraged to not exceed 10 users to allow for effective training.
- TURLOCK will be responsible for preparing the training facility. The training facility should include hardware comparable to that found in the actual work place. Some end-user training can take directly in the storerooms or on the shop
- All training sessions will be based on standard application training materials. TURLOCK will be responsible for customizing training materials to meet its implementation requirements.
- TURLOCK will make appropriate technical resources available to AssetWorks' consultants.
- In the event that TURLOCK schedules on-site services and due to circumstances within TURLOCK's control AssetWorks' scheduled personnel are unable to perform such services, AssetWorks will be entitled to payment for each such scheduled personnel on the basis of an 8-hour day.
- AssetWorks will need assistance from TURLOCK to coordinate training and roll-out schedules, communications with field personnel and setting up training sites.

### Infrastructure

- TURLOCK will provide a project work area and infrastructure at the centralized implementation location appropriate for the size of the combined TURLOCK/AssetWorks project team. This infrastructure should include desks, chairs, telephones, and workstations with network access to printers and to the applications and implementation databases.
- AssetWorks' consulting estimates do not include installation and/or configuration of any computer hardware and peripheral equipment.
- TURLOCK will be responsible for installing and configuring computer hardware and peripheral equipment such as printers and bar code equipment (if applicable).
- TURLOCK is responsible for providing browser access to the FleetFocus™ application.
- TURLOCK is responsible for providing and maintaining TCP/IP connectivity with sufficient bandwidth from all user workstations to the FleetFocus™ servers.
- TURLOCK will receive all standard, out-of-the-box reports with the purchase of the reporting module; the reporting module leverages the Crystal Reports Server OEM Edition license. A non-production and production reporting environment will be available.
- TURLOCK will utilize a single production FleetFocus™ database. A test database instance will also be implemented.
- The following information technology services are not included in this Statement of Work: network connections; telecommunications network(s); operating system, network and database administration; disaster recovery planning; the acquisition, installation, testing and tuning of any required hardware, operating software, peripherals and communications infrastructure.

### Project Management and Risk Factors

- TURLOCK and AssetWorks will agree on scope, services, and deliverables for optional modules and services prior to the Notice to Proceed.
- TURLOCK project manager will be responsible for obtaining any required authorizations, approvals and/or signoffs by TURLOCK related to project deliverables and project progression in a timeframe in alignment



with the project work plan. Delays to this process as well as any TURLOCK tasks not completed within the work plan timeframe will be subject to the Change Order Management process, delayed deadlines, and increased services fees.

- This Statement of Work does not include the expenses associated with TURLOCK or TURLOCK resources assigned to the project.
- TURLOCK remains responsible for all integration effort not described in this Statement of Work
- The project schedule is contingent upon the timely attainment of several external milestones that are outside the control of AssetWorks. Examples include but are not limited to the acquisition of the requisite software licenses and hardware and the approval of requisite capital appropriation requests as required.
- Circumstances may necessitate changes to the tasks and/or time estimates, at which time AssetWorks and TURLOCK will discuss these changes in good faith at their earliest opportunity.
- This proposed Statement of Work includes implementation support for only those optional modules, interfaces, and modifications listed in the task list. Any change to the proposed Statement of Work, particularly the implementation services, data conversion, interfaces, and application modifications, will be documented and follow the same procedures for new enhancements or change orders.
- Unless otherwise noted, all integration, enhancement and report development effort quoted in this proposed Statement of Work are an estimate based on AssetWorks' experience providing similar services for other clients based on our current understanding of the requirements. AssetWorks will develop a detailed Development Specification for all services before proceeding with any development.
- This Statement of Work includes services to determine TURLOCK's requirements and preparing the development specifications and quotes for only those development items identified in this Statement of Work. Any requirement analysis and specification work for additional items not identified in this Statement of Work would be done on a time and materials basis.

### **Project Delays**

- When Professional Service days are contracted, they are removed from AssetWorks' capacity and considered sold to the customer, and as a result AssetWorks makes financial plans based upon the revenues it expects to achieve from the full performance of the contract. It is impossible for AssetWorks to know in advance whether or under what circumstances it would be able to resell the service days if the customer does not use them, either as the result of delaying or canceling meetings, tasks, or deliverables. In most instances, when customers do not use the contracted time, AssetWorks is unable to resell those days or services. Even when days or services may be resold, it is costly to re-market the services, and such efforts divert effort to do so. While customer days have been held out of AssetWorks' capacity planning, AssetWorks may have turned away or delayed the start of other customers in order to meet AssetWorks' commitment to the customer. For these reasons, AssetWorks and the customer agree that in the event of delay or cancellation of scheduled project tasks and meetings at the customer's request within two weeks of execution, AssetWorks shall be due compensation equal to the contracted amount to deliver the services cancelled including any travel expenses incurred in preparation for the delayed or cancelled services.

### **Technical Services / Interfaces**

#### **Custom Reports Standard Terms**

- All custom reports require a licensed and installed Reporting Module in a non-production and production environment for reports to be run from the FleetFocus web portal.
- If AssetWorks is contracted to make modifications to a customer created report and identifies areas with incorrect design and/or data, AssetWorks will notify the customer immediately. If the customer requires AssetWorks to resolve the issue, it will require a change order.



- Customer is responsible for working with AssetWorks' Professional Services to provide their business process and identify specific system data mapping/elements requirements for the purposes of developing an approved functional and technical specifications for AssetWorks' Development to proceed with building a custom report.

#### **Product Enhancements Standard Terms**

- For all product enhancements, full and final design details will be determined by AssetWorks Product Management during the internal scoping process and discussed with the customer. Exact naming conventions and fields are subject to change upon creation of the specification document and final design by AssetWorks.
- For all product enhancements, if the quoted design details are requested to change, all other noted scope and assumptions are negated and a re-quote or change order will be required.
- All enhancement services must be re-quoted and AssetWorks reserves the right to adjust the quoted delivery version and standard delivery timeline, if not signed with 30 days of delivery of the quote or earlier if noted above.

#### **Custom Notifications Standard Terms**

- The custom notification(s) assume usage of all FleetFocus settings out of the box, no additional rules outside of standard application logic are to be used such as advanced lookups or data transformations unless noted above in the scope and assumptions.
- Notification(s) is quoted for only supported versions and only for a specific version if noted above in the scope and assumptions.
- This notification(s) will be delivered in a future release if specified above or a custom package for customer's current version, as determined by AssetWorks during development phase. Notifications are quoted for only supported versions and assumed logic is quoted utilizing the latest major build release.
- All custom notification(s) require a licensed and installed MAXQueue Integration Module in a non-production and production environment.

#### **Custom Interfaces Standard Terms**

- The custom interface(s) assumes usage of all FleetFocus settings out of the box, no additional rules outside of standard application logic are to be used such as advanced lookups or data transformations unless noted above in the scope and assumptions.
- Interface is quoted for supported versions and only for a specific version if noted above in the scope and assumptions.
- The interface will be delivered in a future release if specified above or a custom package for customer's current version, as determined by AssetWorks during the development phase. Interfaces are quoted for supported versions and assumed logic is quoted utilizing the latest major build release. If a version of the interface is requested to be delivered that is lower than the version noted in the approved specification, it will require a change order.
- The customer must ensure their non-production system version matches the production system version until final interface testing is complete. Otherwise, a change order may be required to ensure the interface is compatible with a prior version.
- Interface errors or rejects will be sent to the MAXQueue error handler to review/reprocess. Customer is responsible for the management of errors/rejects; standard error processing rules and logic of FleetFocus will apply.



- Customer is responsible for any errors outside of FleetFocus from any external system, and these will not be processed through FleetFocus.
- Unless noted above in the specified interface scope and assumptions, all custom interfaces quoted only allow for all errors to be directed to a single MAXQueue error portal for review and re-processing. If as an example, multiple groups within an organization need to see separate errors based on variable criteria or by their group in different MAXQueue error portals, it would be considered a change request.
- Customer is responsible for working with AssetWorks' Professional Services to provide their business process, provide relevant files, web services schemas, coordinate FTP file transfers and identify the external system data mapping/elements requirements (i.e., web services, XML, APIs, etc.) for functional and technical specification(s) creation, development and/or quality assurance purposes.
- Customer is responsible for building the other side of the interface(s) for the external system(s) to push and pull data based on the direction specified as part of the interface; customer is also responsible for resolving any firewall issues related to accepting or sending data on their side.
- If using web services or APIs, the customer must provide a fully maintained web service and API from the external system. The interface assumes the 3rd party technology is available within the FleetFocus standards to be able to access these methods and services. The customer's system must be capable of providing AssetWorks with the proper services and/or connections so that FleetFocus can distinguish data updates such as "INSERT" and "UPDATE" data and send items using triggers rather than timers. FleetFocus will process each change in this method specified, as it is received. FleetFocus assumes no call backs from 3rd party system web services or APIs that require additional data transformations unless otherwise noted in the scope.
- If the integration is scoped to accept attachment transfers, the customer must send one file per transaction and must send them in the FleetFocus supported format.
- All custom interface(s) require a licensed and installed MAXQueue Integration Module in a non-production and production environment.

#### **Custom Deliverable(s) Standard Terms**

- This quote assumes customer is properly licensed for necessary module(s) to utilize any areas which require licensing.
- All custom deliverable(s) (interfaces, reports, enhancements and/or notifications) or changes to out of the box reports and/or notifications assumes that only fields, screens, and tables currently available within FleetFocus are available to be sent and all fields utilized adhere to the FleetFocus data type and field length of the specific field, unless noted above in the scope and assumptions of this Statement of Work.
- All technical services must be re-quoted and AssetWorks reserves the right to adjust the quoted delivery version and standard delivery timeline, if not signed with 60 days of delivery of the quote or earlier if noted above.
- Core software features are not eligible for patch back or delivery cycle outside of standard release unless an adjusted delivery cycle is expressly specified in this document. Customers must upgrade to a new major version to receive and test these features.
- Development delivery timelines will be set upon signature of the specification by the customer; these dates will be coordinated as part of the project plan once specifications are signed.
- For AssetWorks to begin development, a customer approved custom deliverable specification(s) with data mapping to the FleetFocus database must be reviewed, approved, and signed by the customer; this includes any iterations after the initial approval.
- Signed functional and technical specification(s) take precedence on all design and development.



- Approval of all functional and technical specifications are required by the customer within 30 days of delivery by AssetWorks or AssetWorks reserves the right to adjust the delivery version and delivery timeline, unless otherwise noted.
- Testing is the customer's responsibility and expected to be completed within 30 days of delivery of the custom deliverable(s) by AssetWorks, unless otherwise noted. If the custom deliverable(s) is a product enhancement, the Customer will be required to complete testing in the first available version containing the product enhancement, including an early delivery release if made available.
- All services will be performed remotely using web teleconferencing, unless otherwise noted.
- Non-production and production are required to be on a generally available (GA) release and the supported version(s) per assumptions noted above for custom deliverable(s).
- Customer may be required to upgrade, if FleetFocus business logic changes in future releases that impacts the dependencies for the custom deliverable(s). Upgrade services for FleetFocus are not included, unless otherwise noted.
- If customer changes their database type after signing design specifications a change order will be required.
- If a customer's internal systems (i.e., ERP) require any additional analysis, configuration and/or development to support the proposed custom deliverable(s), AssetWorks assumes the customer will provide internal resources to immediately resolve any work and/or process resolution needed to support the agreed upon project timeline. If AssetWorks is required to assist, a change order will be necessary.
- Customer will make appropriate technical resources available to AssetWorks' consultants and have all of the necessary and appropriate personnel at meetings for the purpose of defining the requirements of the system and project.
- Customer will appoint a single point of contact for the duration of the project. This person should have project management responsibilities and decision-making authority. This person will be the focal point of contact for AssetWorks' Professional Services and Customer Care team.
- AssetWorks assumes customer utilizes an internal system administrator to maintain all aspects of FleetFocus configuration, user training and system administrator duties including the setup of all FleetFocus data (customer responsibility) as required to support this custom deliverable(s).
- Customer will be responsible for working with AssetWorks' Professional Services and Customer Care teams to move the custom deliverable(s) into a production environment. Sign-off is required to move the custom deliverable from test to production and a secondary sign-off is required once in production for Customer Care to support the custom deliverable. As enhancements are delivered in a general release, there is no sign-off process to put them in a production environment.
- Annual maintenance for quoted custom deliverable(s) is billed upon delivery of the item(s) as defined the scope.

### Logistical and Scheduling Support

AssetWorks will need assistance from TURLOCK to coordinate training and roll-out schedules, communications with field personnel and setting up training sites.

### Procedures for Handling Change Orders

If there is a change to the scope, or additional requirements to the project, these will be documented in the project change log, and the AssetWorks PM will review these potential changes with the TURLOCK Project Manager to determine the need and priority for the change. If the change is something that will be required, then the next determination would be who will be responsible for executing the change, if the change will result in a



change of scope requiring additional support or effort from AssetWorks a formal change order request will be developed and provided to TURLOCK for review and approval to be added to the scope of work. Any changes to the scope of work will be reflected in the project decision log and will result in updates to the project scope of work, schedule, and budget, including the addition of any additional milestones. Only after all parties agree on the need for the change, and the plan for integrating the change into the overall implementation project plan, would AssetWorks begin work on this change.

**Confidentiality**

This proposed Statement of Work (SOW) contains CONFIDENTIAL INFORMATION of AssetWorks Inc. In consideration of the receipt of this document, TURLOCK agrees to not reproduce or disclose this information except to TURLOCK employees directly involved on a "Need to Know" basis.

**SOW Signature Block**

CITY OF TURLOCK Authorized Representative:			
Signature:		Date:	
AssetWorks Authorized Representative:			
Signature:		Date:	





# City Council Staff Report

## June 25, 2024



From: Paul Loehr, Risk Management Director

Prepared by: Paul Loehr, Risk Management Director

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Authorizing the City's Insurance Broker, Winton-Ireland Strom & Green Insurance Agency, Inc., to procure insurance coverages and execute insurance agreements for Fiscal Year 2024-2025 on behalf of the City with National Union Fire Insurance, Travelers Casualty & Surety Company of America, Ace American Insurance Company, Arch Insurance Company, AIG/Glatfelter's, and Underwriters at Lloyds to be expended from various funds and accounts

### 2. SYNOPSIS:

Authorize Winton-Ireland Insurance Agency, Inc. to procure insurance coverages and execute insurance agreements as outlined in this staff report for Fiscal Year 2024-2025.

### 3. DISCUSSION OF ISSUE:

On April 25, 2023, the City Council authorized the City Manager to enter into an agreement with Winton-Ireland Strom & Green Insurance Agency, Inc. to provide Insurance Broker Services. The scope of services outlined in the agreement include procuring insurance coverages for various lines of insurance including Airport Liability Insurance, Crime Insurance, Cyber Liability Insurance, Employment Practices Liability Insurance (EPLI), Excess Workers' Compensation Insurance, Property and Equipment Insurance, High Value Vehicle Insurance, and Sexual Abuse/Molestation Insurance. Winton-Ireland Strom & Green Insurance Agency, Inc. has provided the City with the following insurance proposals for Fiscal Year 2024-2025.

#### Airport Liability Insurance

The City's Commercial General Liability coverage with the Central San Joaquin Valley Risk Management Authority excludes all liability associated with an airport including non-aviation related liability. The proposed insurance policy renewal with National Union Fire provides \$5,000,000 of liability coverage to cover the Turlock

Municipal Airport. The annual premium amount of \$5,075 for Fiscal Year 2024-2025 represents a 31.6% increase (\$1,220) from the last fiscal year.

#### Cyber Liability Insurance

Travelers Casualty & Surety Company of America provides Cyber Insurance coverage. Cyber Insurance provides coverage should there be a data breach or cyber-attack on City computers, network, or systems. This insurance coverage also includes payments for the notification and credit monitoring in the event that personal identifiable information was exposed.

The premium amount for Fiscal Year 2023-2024 was \$34,413. The new premium amount for Fiscal Year 2024-2025 is \$37,480, which represents an 8.9% increase. Cyber related claims have been increasing in both frequency and severity and have occurred at numerous municipalities across the country. These events are the main reason for the premium increase and has nothing to do specifically with the City of Turlock.

#### Employment Practices Liability Insurance

Ace American Insurance Company provides Employment Practices Liability Insurance (EPLI) coverage. Employment Practices Liability Insurance provides coverage for potential employee actions against the City of Turlock including, but not limited to, discrimination, harassment, and wrongful termination claims. The premium amount for Fiscal Year 2024-2025 is \$46,218. This renewal premium is 4% lower than the prior fiscal year.

#### Excess Worker's Compensation Insurance

The City is self-insured for Workers' Compensation claims up to a per-claim limit of \$1,250,000. This excess workers' compensation policy covers any claim that exceeds the \$1,250,000 retention amount. The premium amount for Fiscal Year 2024-2025 is estimated at \$133,419. The final cost is derived from actual payroll following an audit at policy year-end. The estimated renewal amount represents an overall premium increase of 11.3% due to an overall payroll increase of 11.3% from last fiscal year.

#### Property, Auto, Crime Insurance

Glatfelters Insurance Company currently provides the City's insurance for property and auto physical damage coverage for high-value vehicles over \$25,000. The Fiscal Year 2023-2024 premium was \$156,510 at inception, with a total insured value of \$162,292,295. Mid-term changes brought the total insured value to \$321,877,167 reflecting a premium of \$212,960. For Fiscal Year 2024-2025,

AIG/Glatfelter Insurance Company is offering a premium of \$248,258 with a total insured value of \$331,096,775, which includes Crime Insurance Coverage in the amount of \$2,000,000. This change represents a premium increase of 58.7% from the expiring term at inception primarily due to the total property values increasing by 104%. In addition to Crime Insurance, the City is purchasing Public Official Bonds, as required by Turlock Municipal Code Sections 2-4-101 through 2-4-104, for four positions including City Manager, City Clerk, City Treasurer, and Finance Director through Great American Insurance for \$500.

#### Sexual Abuse/Molestation Insurance

The City procures Sexual Abuse/Molestation Insurance to cover activities associated with various recreation and afterschool programs that the City manages and supports. This insurance provides protection from claims of sexual abuse or other inappropriate behaviors made against the City and its employees. For Fiscal Year 2024-2025, the policy amount is \$20,636 with a limit of liability amount of \$1,000,000 and a retention amount of \$75,000. This is the same premium amount from Fiscal Year 2023-2024.

#### **4. BASIS FOR RECOMMENDATION:**

To procure property and casualty insurance coverages as required by law, the Turlock Municipal Code, and best management practices to protect the City from unforeseen losses. The frequency and magnitude of liability claims are increasing throughout the insurance industry and it is as important as ever for municipalities to maintain comprehensive insurance coverage.

#### **5. FISCAL IMPACT / BUDGET AMENDMENT:**

##### **Fiscal Impact**

Appropriations for the various insurance premiums have been budgeted during the Fiscal Year 2024-2025 budget process. These insurance premiums are to be paid to Winton-Ireland Strom & Green Insurance Agency, Inc as follows:

- Airport Liability Insurance - \$5,075 - 110-10-112.43100\_001
- Cyber Liability Insurance - \$37,480 - 512-10-152.43100\_006
- Employment Practices Liability Insurance - \$46,218 - 512-10-152.43100\_004
- Excess Workers' Compensation Ins -\$133,419 - 510-10-150.43192
- Property, Crime, and High Value Vehicle Insurance -\$248,258
  - Property - various funds.43100\_001
  - Vehicles/Equipment – various funds.46034
  - Property – Housing – various Housing funds

- Crime Insurance/Bonds - 512-10-152.43100\_002
- Sexual Abuse/Molestation Liability Insurance -\$20,636 – various funds.43100\_007

The City will pay Winton-Ireland Strom & Green Insurance Agency, Inc. directly for the costs of these lines of insurance.

**6. STAFF RECOMMENDATION:**

Recommend Approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend Approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

City Council may choose not to approve any or all of these insurance coverages.

**10. ATTACHMENTS:**

- A.** Draft Resolution
- B.** Summary of Insurance Coverages

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

<b>IN THE MATTER OF AUTHORIZING THE CITY'S }          INSURANCE BROKER, WINTON-IRELAND }          STROM &amp; GREEN INSURANCE AGENCY, INC., }          TO PROCURE INSURANCE COVERAGES AND }          EXECUTE INSURANCE AGREEMENTS FOR }          FISCAL YEAR 2024-2025 ON BEHALF OF THE }          CITY WITH NATIONAL UNION FIRE }          INSURANCE, TRAVELERS CASUALTY &amp; }          SURETY COMPANY OF AMERICA, ACE }          AMERICAN INSURANCE COMPANY, ARCH }          INSURANCE COMPANY, AIG/GLATFELTERS, }          AND UNDERWRITERS AT LLOYDS TO BE }          EXPENDED FROM VARIOUS FUNDS AND }          ACCOUNTS }</b>	<b>RESOLUTION NO. 2024-XXX</b>
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**WHEREAS**, on April 25, 2023, the City Council authorized the City Manager to enter into an agreement with Winton-Ireland Strom & Green Insurance Agency, Inc. to provide Insurance Broker Services. The scope of services outlined in the agreement include procuring insurance coverages for various lines of insurance including Airport Liability Insurance, Crime Insurance, Cyber Liability Insurance, Employment Practices Liability Insurance (EPLI), Excess Workers' Compensation Insurance, Property and Equipment Insurance, High Value Vehicle Insurance, and Sexual Abuse/Molestation Insurance. Winton-Ireland Strom & Green Insurance Agency, Inc. has provided the City with the following insurance proposals for Fiscal Year 2024-2025;

**WHEREAS**, the City's Commercial General Liability coverage with the Central San Joaquin Valley Risk Management Authority excludes all liability associated with an airport including non-aviation related liability. The proposed insurance policy renewal with National Union Fire provides \$5,000,000 of liability coverage to cover the Turlock Municipal Airport. The annual premium amount of \$5,075 for Fiscal Year 2024-2025 represents a 31.6% increase (\$1,220) from the last fiscal year;

**WHEREAS**, Travelers Casualty & Surety Company of America provides Cyber Insurance coverage. Cyber Insurance provides coverage should there be a data breach or cyber-attack on City computers, network, or systems. This insurance coverage also includes payments for the notification and credit monitoring in the event that personal identifiable information was exposed. The premium amount for Fiscal Year 2023-2024 was \$34,413. The new premium amount for Fiscal Year 2024-2025 is \$37,480, which represents an 8.9% increase. Cyber related claims have been increasing in both frequency and severity and have occurred at numerous municipalities across the country. These events are the main reason for the premium increase and has nothing to do specifically with the City of Turlock;

**WHEREAS**, Ace American Insurance Company provides Employment Practices Liability Insurance (EPLI) coverage. Employment Practices Liability Insurance provides coverage for potential employee actions against the City of Turlock including, but not

limited to, discrimination, harassment, and wrongful termination claims. The premium amount for Fiscal Year 2024-2025 is \$46,218. This renewal premium is 4% lower than the prior fiscal year;

**WHEREAS**, the City is self-insured for Workers' Compensation claims up to a per claim limit of \$1,250,000. This excess workers' compensation policy covers any claim that exceeds the \$1,250,000 retention amount. The premium amount for Fiscal Year 2024-2025 is estimated at \$133,419. The final cost is derived from actual payroll following an audit at policy year-end. The estimated renewal amount represents an overall premium increase of 11.3% due to an overall payroll increase of 11.3% from last fiscal year;

**WHEREAS**, Glatfelters Insurance Company currently provides the City's insurance for property and auto physical damage coverage for high-value vehicles over \$25,000. The Fiscal Year 2023-2024 premium was \$156,510 at inception, with a total insured value of \$162,292,295. Mid-term changes brought the total insured value to \$321,877,167 reflecting a premium of \$212,960. For Fiscal Year 2024-2025, AIG/Glatfelter Insurance Company is offering a premium of \$248,258 with a total insured value of \$331,096,775, which includes Crime Insurance Coverage in the amount of \$2,000,000. This change represents a premium increase of 58.7% from the expiring term at inception primarily due to the total property values increasing by 104%. In addition to Crime Insurance, the City is purchasing Public Official Bonds, as required by Turlock Municipal Code Sections 2-4-101 through 2-4-104, for four positions including City Manager, City Clerk, City Treasurer, and Finance Director through Great American Insurance for \$500;

**WHEREAS**, the City procures Sexual Abuse/Molestation Insurance to cover activities associated with various recreation and afterschool programs that the City manages and supports. This insurance provides protection from claims of sexual abuse or other inappropriate behaviors made against the City and its employees. For Fiscal Year 2024-2025, the policy amount is \$20,636 with a limit of liability amount of \$1,000,000 and a retention amount of \$75,000. This is the same premium amount from Fiscal Year 2023-2024;

**WHEREAS**, appropriations for the various insurance premiums have been budgeted during the Fiscal Year 2024-2025 budget process. These insurance premiums are to be paid to Winton-Ireland Strom & Green Insurance Agency, Inc as follows: Airport Liability Insurance - \$5,075 - 110-10-112.43100\_001; Cyber Liability Insurance - \$37,480 - 512-10-152.43100\_006; Employment Practices Liability Insurance - \$46,218 - 512-10-152.43100\_004; Excess Workers' Compensation Ins -\$133,419 - 510-10-150.43192; Property, Crime, and High Value Vehicle Insurance -\$248,258 (Property - various funds.43100\_001, Vehicles/Equipment – various funds.46034, Property – Housing – various Housing funds, Crime Insurance/Bonds - 512-10-152.43100\_002); and Sexual Abuse/Molestation Liability Insurance -\$20,636 – various funds.43100\_007; and

**WHEREAS**, The City will pay Winton-Ireland Strom & Green Insurance Agency, Inc. directly for the costs of these lines of insurance;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approves as follows:

1. The Fiscal Year 2024-2025 insurance premiums to be paid to Winton-Ireland Strom & Green Insurance Agency, Inc as detailed in this Resolution.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June 2024, by the following vote:

AYES:

NOES:

NOT PARTICIPATING:

ABSENT:

ATTEST:

---

Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

**CITY OF TURLOCK****Airport Liability Policy (OL&T)**

Effective: July 1, 2024 to July 1, 2025



	EXPIRING POLICY 2023 - 2024	RENEWAL POLICY 2024 - 2025
<b>Insurance Carrier</b>	<b>National Union Fire Ins.</b>	<b>National Union Fire Ins.</b>
Rating	AM Best Rating A XV	AM Best Rating A XV
Admitted	Yes	Yes
Duty to Defend	Yes	Yes
Claims-Made	No	No
<b>Coverage:</b>		
Commercial General Liability (Owners/Landlords & Tenants)		
Each Occurrence Limit	\$5,000,000	\$5,000,000
Damage to Premises Rented to You	\$100,000	\$100,000
Medical Expense Limit -Any One Person	\$3,000	\$3,000
Personal & Advertising Injury Liability	Not Applicable	Not Applicable
General Aggregate Limit	Not Applicable	Not Applicable
Products & Completed Operations	Not Applicable	Not Applicable
Hangerkeepers Liability	Not Applicable	Not Applicable
<b>Total Premium:</b>	<b>\$3,780.00</b>	<b>\$5,000.00</b>
Taxes and/or Fees:	\$75.00	\$75.00
Policy Term	12 months	12 months
Min. Earned Premium in event of cancellation:	25%	25%
<b>Combined Total Premium:</b>	<b>\$3,855.00</b>	<b>\$5,075.00</b>

**Subjectivities / Notes:**

\*Signed Application is required to bind

\*Signed Terrorism Form required to bind

*This illustration contains only a brief description of coverages. For full terms, provisions, definitions, and exclusions, please refer to the policy.*



# CITY OF TURLOCK

## Cyber Liability Coverage

Effective: July 1, 2024 to July 1, 2025



	2023 - 2024	2024 - 2025
<b>Insurance Carrier</b>	<b>Travelers Casualty &amp; Surety Company of America</b>	<b>Travelers Casualty &amp; Surety Company of America</b>
Rating	AM Best Rating A++ XV	AM Best Rating A++ XV
Admitted	Yes	Yes
Duty to Defend	Yes	Yes
Claims-Made	Yes	Yes
<b>Liability</b>	Limit Each Claim:	Limit Each Claim:
Privacy and Security	\$1,000,000	\$1,000,000
Payment Card Costs	\$1,000,000	\$1,000,000
Media	\$1,000,000	\$1,000,000
Regulatory Proceedings	\$1,000,000	\$1,000,000
<b>Breach Response</b>		
Privacy Breach Notification	500,000 impacted parties	500,000 impacted parties
Computer and Legal Experts	CyberRisk Aggregate Limit	CyberRisk Aggregate Limit
Betterment	\$100,000	\$100,000
Cyber Extortion	\$1,000,000	\$1,000,000
Data Restoration	\$1,000,000	\$1,000,000
Public Relations	\$1,000,000	\$1,000,000
<b>Cyber Crime</b>		
Computer Fraud	\$1,000,000	\$1,000,000
Funds Transfer Fraud	\$1,000,000	\$1,000,000
Social Engineering Fraud	\$100,000	\$100,000
Telecom Fraud	\$100,000	\$100,000
<b>Business Loss</b>		
Business Interruption	\$1,000,000	\$1,000,000
Dependent Business Interruption- Outsource Provider	\$100,000	\$100,000
Dependent Business Interruption- Outsource Provider - System Failure	\$100,000	\$100,000
Reputation Harm	\$250,000	\$250,000
System Failure	\$1,000,000	\$1,000,000
Period of Restoration	180 Days	180 Days
Wait Period	8 Hours	8 Hours
Retention / Deductible - Applies to each coverage listed above, unless specified elsewhere	\$10,000	\$10,000
Continuity / Prior & Pending Proceeding Date:	7/1/2017	7/1/2017
<b>Total Premium:</b>	<b>\$34,413</b>	<b>\$37,480</b>
Taxes and/or Fees:	\$0.00	\$0.00
Policy Term	12 months	12 months
<b>Combined Total Premium:</b>	<b>\$34,413</b>	<b>\$37,480</b>

8.91%

Exposure Basis: Total Revenues

\$150,904,392

\$196,706,166

30.35%

*This illustration contains only a brief description of coverages. For full terms, provisions, definitions, and exclusions, please refer to the policy.*

# CITY OF TURLOCK

Public Officials Management / Employment Practices Liability

Effective: July 1, 2024 to July 1, 2025



	2023 - 2024	2024 - 2025	
Insurance Carrier	ACE American /Chubb	ACE American /Chubb	
Rating	AM Best Rating A++ XV	AM Best Rating A++ XV	
Admitted	Yes	Yes	
Duty to Defend	Yes	Yes	
Claims-Made	Yes	Yes	
<b>Coverage:</b>			
<b>Public Officials Management &amp; Employment Practices Liability</b>			
Maximum Limit of Liability Each Claim	\$1,000,000	\$1,000,000	
Third Party Wrongful Act Coverage*	Not Covered	Not Covered	
Punitive, Exemplary, and Multiple Damages	Not Covered	Not Covered	
Maximum Aggregate Limit for All Claims	\$1,000,000	\$1,000,000	
Additional Defense / Defense Limit	\$1,000,000	\$1,000,000	
Wage & Hour Coverage and/or Defense	Not Covered	Not Covered	
EPL Self Insured Retention - Each Claim	\$100,000	\$100,000	
D&O Self Insured Retention - Each Claim	\$1,000,000	\$1,000,000	
Prior & Pending Preceding Date	April 30, 2011	April 30, 2011	
Crisis Management	\$25,000	\$25,000	
Non-Monetary Claim Defense	\$500,000	\$500,000	
Crisis Management Retention	\$0	\$0	
Number of Employees	596	619	3.86%
Reported Annual Revenues	\$51,739,242	\$52,154,092	
<b>Total Premium:</b>	<b>\$48,147</b>	<b>\$46,218</b>	
Taxes and/or Fees:	\$0	\$0	
Policy Term	12 months	12 months	
Minimum Earned Premium in event of cancellation:	25%	25%	
<b>Combined Total Premium:</b>	<b>\$48,147</b>	<b>\$46,218</b>	-4.01%
	1. Includes Public Officials Liability as Excess over RMA Coverage D&O w/a 1MM Retention 2. Application part of policy	1. Includes Public Officials Liability as Excess over RMA Coverage D&O w/a 1MM Retention 2. Application part of policy	

\* Discrimination or harassment by non-employees

## SUBJECTIVITIES PRIOR TO BINDING:

1. Signed and Dated Proposal
2. Signed Terrorism Form

Endorsements Same as Expiring

## CITY OF TURLOCK

Excess Workers' Compensation  
7/1/2024 to 7/1/2025



	Expiring Premium 7/01/2023 - '24	Renewal Quote 7/01/2024 - '25	% Change
<b>Excess Workers' Compensation</b>			
Insurance Carrier:	Arch	ARCH	
Rating	A+ XV	A+ XV	
Attachment	\$1.25M	\$1.25M	
Payroll	\$37,700,566	\$41,955,511	11.3%
Rate	\$0.318	\$0.318	0.0%
Final Est. Annual Premiums	\$119,888	\$133,419	11.3%

Note the final cost is derived from actual payroll following an audit at policy year-end.



# CITY OF TURLOCK

Property Exposure, Rates & Premium

Effective: July 1, 2024 to July 1, 2025



	2023 - 2024 Values at Inception	2023 - 2024 Values at end of Term	2024 - 2025 Renewal Proposal		
Insurance Carrier	AIG / Glatfelter	AIG / Glatfelter	AIG / Glatfelter		
AM Best Rating	A XV	A XV	A XV		
Admitted	Yes	Yes	Yes		
Coverage:				Change	Prem Brkdn
Building & Contents	\$147,006,305	\$304,584,914	\$315,784,159	3.7%	\$176,934
Inland Marine/Software	\$500,000	\$500,000	\$500,000		
Business Income	\$510,000	\$510,000	\$510,000	0.0%	
Extra Expense	\$5,000,000	\$5,000,000	\$5,000,000	0.0%	
Flood Coverage - \$100K Ded.	\$5,000,000	\$5,000,000	\$5,000,000		
Contractor's Equipment	\$2,204,570	\$2,368,164	\$1,747,684	-26.2%	\$7,158.00
Auto Physical Damage	\$12,581,420	\$14,424,089	\$13,064,932	-9.4%	\$62,597.00
Employee Theft/Crime Coverage	\$2,000,000	\$2,000,000	\$2,000,000		\$1,569.00
Total Property Values	\$162,292,295	\$321,877,167	\$331,096,775	2.9%	
Premium at Inception	\$156,510	\$156,510	\$248,258		\$248,258.00
Auto Mid-Term Changes		\$8,136			
IM/Equip Mid-Term Changes		\$659			
Property Mid-Term Changes		\$47,655			
Total Premiums	\$156,510	\$212,960	\$248,258	16.57%	

NOTE: Changes made after this proposal  
will be billed separately

This illustration contains only a brief description of coverages. For full terms, provisions, definitions, and exclusions, please refer to the policy.

# CITY OF TURLOCK

## Public Official Bonds

Effective: July 1, 2024 to July 1, 2025



Insurance Carrier	Bond Limit	Great American Ins	Great American Ins
AM Best Rating		A XV	A XV
Admitted		Yes	Yes
Public Official		2023	2024
Diana Lewis	\$50,000	\$125	\$125
Isaac Moreno	\$50,000	\$125	\$125
Reagan Wilson	\$50,000	\$125	\$125
Julie F. Christel	\$50,000	\$125	\$125
Total Premiums		\$500	\$500

**CITY OF TURLOCK**  
**Sexual Misconduct & Molestation Liability**  
**Effective: July 1, 2024 to July 1, 2025**



2023 - 2024		2024 - 2025
<b>Insurance Carrier</b>	<b>Underwriters at Lloyd's 2623 &amp; 623</b>	<b>Underwriters at Lloyd's 2623 &amp; 623</b>
<b>Rating</b>	AM Best Rating A XV	AM Best Rating A XV
<b>Admitted</b>	No	No
<b>Duty to Defend</b>	Yes	Yes
<b>Liability Form</b>	Claims Made & Reported	Claims Made & Reported
Sexual Misconduct and Molestation Liability Insurance as more fully defined in the wording		
Programs Covered: Parks & Recreation, Afterschool, Aquatics, Instructors/Volunteers as described on application		
<b>Coverage:</b>	<b>Limit of Liability</b>	<b>Limit of Liability</b>
in the aggregate during the policy period for all claims brought by or on behalf of each victim, and	\$1,000,000	\$1,000,000
in the aggregate during the policy period for all claims brought by or on behalf of all victims	\$1,000,000	\$1,000,000
and separately: in the aggregate during the policy period for all -safeguard costs resulting from all circumstances	\$75,000	\$75,000
<b>Defense Inside/Outside Limit</b>	Inside Limit	Inside Limit
<b>Retention</b>		
Self Insured Retention - Each Victim	\$25,000	\$25,000
<b>Conditions</b>		
Claims First Made and Reported Safeguard - Sexual Misconduct and Molestation Liability Insurance 2022 - as attached	Retroactive Date: 2 May 2023	Retroactive Date: 2 May 2023
<b>Rating - Employee Count</b>		
After School - approximately (varies by season)	125	125
Aquatics - approximately (varies by season)	15 to 20	15 to 20
Instructors - (contract or specialty classes) approx.	4	4
Number of Volunteers - approx.	12	12
<b>Exposure Units</b>	Approximately - 1,500	Approximately - 1,500
<b>Endorsements Attached</b>	NMA 1477 - Radioactive Contamination Exclusion Clause - Liability -	NMA 1477 - Radioactive Contamination Exclusion Clause - Liability -
	NMA 1168 - Small AP/RP Clause	NMA 1168 - Small AP/RP Clause
	NMA 1256 - Nuclear Incident Exclusion Clause - Liability - Direct	NMA 1256 - Nuclear Incident Exclusion Clause - Liability - Direct
	NMA 2918 - War & Terrorism Exclusion	NMA 2918 - War & Terrorism Exclusion
	AGR Safeguard Amendatory Endorsement	AGR Safeguard Amendatory Endorsement
	Cyber Acts Clarification Endorsement	Cyber Acts Clarification Endorsement
	Exclusion for employees under the age of 18 - as attached	Exclusion for employees under the age of 18 - as attached
	Coverage Limited to Specific Business - as attached	Coverage Limited to Specific Business - as attached
<b>Retro Active Date</b>	May 2, 2023	May 2, 2023
<b>Prior Acts</b>	No Prior Acts	No Prior Acts
<b>Annual Premium</b>	\$20,000.00	\$20,000.00
<b>Taxes and/or Fees</b>	\$636.00	\$636.00
<b>Total Premiums &amp; Fees</b>	\$20,636.00	\$20,636.00

**Endorsements**

623AFB00113 Choice of Law Clause

LMA3100 Sanction Limitation and Exclusion Clause

LMA9151 DATA PROTECTION SHORT FORM INFORMATION  
 NOTICE (LAYER 1)

This illustration contains only a brief description of coverages. For full terms, provisions, definitions, and exclusions, please refer to the policy.



# **City Council Staff Report**

## **June 25, 2024**

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From: Julie Christel, City Clerk

Prepared by: Julie Christel, City Clerk

Agendized by: Reagan M. Wilson, City Manager

### **1. ACTION RECOMMENDED:**

Resolution: Calling for the holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities and the Turlock Municipal Code

Resolution: Requesting the Board of Supervisors of the County of Stanislaus to consolidate a General Municipal Election to be held on Tuesday, November 5, 2024, with the Statewide General Election to be held on the same date pursuant to Section 10403 of the Elections Code and requesting the Board of Supervisors of the County of Stanislaus to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election

Resolution: Adopting regulations for candidates for elective office pertaining to Candidate Statements submitted to the voters at a General Municipal Election to be held on Tuesday, November 5, 2024 and setting the deposit fee which will be required of candidates who elect to have a Candidate Statement printed in the ballot pamphlet for said Election

### **2. SYNOPSIS:**

Approving resolutions calling the General Municipal Election of November 5, 2024, requesting the Board of Supervisors of the County of Stanislaus to consolidate the General Municipal Election with the Statewide General Election, adopting regulations regarding Candidate Statements, and setting the amount of the deposit required of candidates who elect to prepare a Candidate Statement to be included in the ballot pamphlet.

**3. DISCUSSION OF ISSUE:**

The California Elections Code requires the governing body (City Council) of the local agency to issue a proclamation or resolution calling the election (General Municipal Election) and, if desired, request the County Board of Supervisors to consolidate the General Municipal Election with the Statewide General Election being held on the same date and conducted by the Stanislaus County Registrar of Voters.

The next General Municipal Election is scheduled to be held on November 5, 2024 of which the position of City Treasurer, one (1) Member, City Council - District 2, and one (1) Member, City Council - District 4 will be voted upon during this election.

Additionally, the City Council is authorized to adopt regulations regarding Candidate Statements (Candidate's Statement of Qualifications) for those candidates who elect to prepare a statement to be included in the ballot pamphlet, including setting the amount of the deposit which will be due upon filing the statement.

The Stanislaus County Registrar of Voters has estimated the cost for publishing a Candidate Statement (Candidate's Statement of Qualifications) in the November 2024 ballot will be approximately \$1,250 for City Treasurer (at-large) candidates and \$1,000 for City Council (by-district) candidates. These estimates are based on the number of registered voters in district. Under the proposed policy, candidates will be billed for any additional expenses and/or refunded for any excess payments associated with the filing cost of the Candidate Statement.

**4. BASIS FOR RECOMMENDATION:**

- A. Turlock Municipal Code Section 1-7-01 requires all City of Turlock General Municipal Elections for all City of Turlock elective offices be held on the first Tuesday following the first Monday in November of even-numbered years.
- B. California Elections Code Section 10403 sets forth the procedures for cities to request the General Municipal Election be consolidated with the statewide Election.
- C. The City Clerk is directed to submit the resolutions calling for the General Municipal Election and consolidating the General Municipal Election with the Statewide General Election to the Board of Supervisors of the County of Stanislaus no later than June 26, 2024.



**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Fiscal Impact:** \$400,000 has been budgeted for Fiscal Year 2024-2025 in account number 110-10-104.43152 "Contract Elections."

**6. CITY MANAGER'S COMMENTS**

Recommend Approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

- A. Council could direct the City Clerk to conduct a stand-alone election. This is not recommended due to the prohibitive costs and time constraints involved with managing a stand-alone election.

**9. ATTACHMENTS:**

- A. Draft Resolution 2024-XXX Calling for the holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities and the Turlock Municipal Code
- B. Draft Resolution 2024-XXX Requesting the Board of Supervisors of the County of Stanislaus to consolidate a General Municipal Election to be held on Tuesday, November 5, 2024, with the Statewide General Election to be held on the same date pursuant to Section 10403 of the Elections Code
- C. Draft Resolution 2024-XXX Adopting regulations for candidates for elective office pertaining to Candidate Statements submitted to the voters at a General Municipal Election to be held on Tuesday, November 5, 2024 and setting the deposit fee which will be required of candidates who elect to have a Candidate Statement printed in the ballot pamphlet for said Election
- D. November 5, 2024 State-Wide General Election Cost Estimate from the Stanislaus County Registrar of Voters

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF CALLING FOR THE }  
 HOLDING OF A GENERAL MUNICIPAL }  
 ELECTION TO BE HELD ON TUESDAY, }  
 NOVEMBER 5, 2024, FOR THE ELECTION }  
 OF CERTAIN OFFICERS AS REQUIRED }  
 BY THE PROVISIONS OF THE LAWS OF }  
 THE STATE OF CALIFORNIA RELATING }  
 TO GENERAL LAW CITIES AND THE }  
 TURLOCK MUNICIPAL CODE }

RESOLUTION NO. 2024-XXX

**WHEREAS**, under the provisions of the laws relating to General Law Cities in the State of California and the Turlock Municipal Code, a General Municipal Election shall be held on November 5, 2025, for the election of Municipal Officers.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TURLOCK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** That pursuant to the requirements of the laws of the State of California relating to General Law Cities and Turlock Municipal Code Section 1-7-01, there is called and ordered to be held in the City of Turlock, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of electing a City Treasurer for the full term of four (4) years, one (1) Member, City Council – District 2 for the full term of four (4) years, and one (1) Member, City Council - District 4 for the full term of four (4) years.

**Section 2.** That the ballots to be used at the election shall be in form and content as required by law.

**Section 3.** That the City Clerk is authorized, instructed and directed to coordinate with the Stanislaus County Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**Section 4.** That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code Section 10242, except as provided in Section 14401 of the Elections Code of the State of California.

**Section 5.** That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**Section 6.** That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of

the election, in time, form and manner as required by law.

**Section 7.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**Section 8.** The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:	(-)
NOES:	(-)
NOT PARTICIPATING:	(-)
ABSENT:	(-)

ATTEST:

---

Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF REQUESTING THE	}	RESOLUTION NO. 2024-XXX
BOARD OF SUPERVISORS OF THE	}	
COUNTY OF STANISLAUS TO	}	
CONSOLIDATE A GENERAL MUNICIPAL	}	
ELECTION TO BE HELD ON TUESDAY,	}	
NOVEMBER 5, 2024, WITH THE	}	
STATEWIDE GENERAL ELECTION TO BE	}	
HELD ON THE SAME DATE PURSUANT TO	}	
<u>SECTION 10403 OF THE ELECTIONS CODE</u>	}	

**WHEREAS**, the City Council of the City of Turlock called a General Municipal Election to be held on November 5, 2024, in the City of Turlock, California, for the purpose of the election of a City Treasurer, one (1) Member, City Council - District 2, and one (1) Member, City Council - District 4; and

**WHEREAS**, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places, and election officers of the two elections be the same, and that the Stanislaus County Registrar of Voters canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TURLOCK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Stanislaus is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 5, 2024, for the purpose of the election of a City Treasurer for the full term of four (4) years, one (1) Member, City Council - District 2 for the full term of four (4) years, and one (1) Member, City Council - District 4 for the full term of four (4) years, which will conclude upon the Turlock City Council adopting the official canvass of the November 5, 2024, election.

**Section 2.** That the Stanislaus County Registrar of Voters is authorized to verify signatures for nomination papers submitted by the City Clerk of the City of Turlock; set up and arrange for election precincts, polling places, voting booths, and election officers; publish notice of election officers and polling places; and canvas the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The City acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418 of the California Elections Code.

**Section 3.** That the Board of Supervisors of the County of Stanislaus is requested to issue instructions to the Stanislaus County Registrar of Voters to take any and all steps necessary for the holding of the consolidated election.

**Section 4.** That the City of Turlock recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

**Section 5.** That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors of the County of Stanislaus and the Stanislaus County Registrar of Voters.

**Section 6.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:	(-)
NOES:	(-)
NOT PARTICIPATING:	(-)
ABSENT:	(-)

ATTEST:

---

Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF ADOPTING REGULATIONS}  
FOR CANDIDATES FOR ELECTIVE OFFICE }  
PERTAINING TO CANDIDATE STATEMENTS }  
SUBMITTED TO THE VOTERS AT A GENERAL }  
MUNICIPAL ELECTION TO BE HELD ON }  
TUESDAY, NOVEMBER 5, 2024 AND SETTING }  
THE DEPOSIT FEE WHICH WILL BE REQUIRED}  
OF CANDIDATES WHO ELECT TO HAVE A }  
CANDIDATE STATEMENT PRINTED IN THE }  
BALLOT PAMPHLET FOR SAID ELECTION }**

**RESOLUTION NO. 2024-XXX**

**WHEREAS**, the City of Turlock will hold a General Municipal Election on November 5, 2024, for purposes of electing a City Treasurer, one (1) Member, City Council - District 2, and one (1) Member, City Council - District 4; and

**WHEREAS**, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the Candidate Statement; and

**WHEREAS**, California Elections Code Section 13307(c) authorizes local agencies to estimate the total cost of printing, handling, translating, and mailing the Candidate Statements filed pursuant to Section 13307(a), including costs incurred as a result of complying with the federal Voting Rights Act of 1965, as amended; and

**WHEREAS**, the local agency may require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet and in the event the estimated payment is required, the receipt for the payment shall include a written notice that the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements; and

**WHEREAS**, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost; and

**WHEREAS**, the Stanislaus County Registrar of Voters has recommended that a \$1,250 deposit be collected for City Treasurer candidates and a \$1,000 deposit be collected for City Council candidates who elect to have a Candidate Statement printed in the ballot pamphlet for the General Municipal Election to be held on November 5, 2024. These estimates are based on the number of registered voters in district.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TURLOCK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1. GENERAL PROVISIONS.** That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Turlock on Tuesday, November 5, 2024, may prepare a Candidate Statement (Candidate's Statement of Qualifications) on an appropriate form provided by the City Clerk. The deposit for a Candidate Statement is set at \$1,250 for City Treasurer candidates and \$1,000 for City Council candidates. The City Clerk is authorized to collect the fee in accordance with Section 13307 of California Elections Code. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed (in typewritten form) in the Office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until five o'clock p.m. of the next working day after the close of the nomination period.

**Section 2. FOREIGN LANGUAGE POLICY.**

- A. Pursuant to the Federal Voting Rights Act, Candidate Statements will be translated into all languages required by the County of Stanislaus. The County is required to translate candidate statements into the following languages: Spanish.
- B. The County will print and mail sample ballots and Candidate Statements to voters in languages specified in (A) above.

**Section 3. PAYMENT.**

A. Translation:

- 1. The candidate shall be required to pay for the cost of translating the Candidate Statement into any required foreign language as specified in (A) of Section 2 above pursuant to Federal and/or State law.

B. Printing:

- 1. The candidate shall be required to pay for the cost of printing the Candidate Statement in English in the main voter pamphlet.
- 2. The candidate shall be required to pay for the cost of printing the Candidate Statement in a foreign language required in (A) of Section 2 above in the main voter pamphlet.

The City Clerk, in conjunction with the Stanislaus County Registrar of Voters, shall estimate the total cost of printing, handling, translating, and mailing the Candidate Statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense

or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid.

**Section 4. ADDITIONAL MATERIALS.** No candidate will be permitted to include additional materials in the sample ballot packet.

**Section 5.** That the City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nominating petitions are issued.

**Section 6.** That all previous resolutions establishing Council policy on payment for Candidate Statements are repealed.

**Section 7.** That this resolution shall apply only to the election to be held on November 5, 2024, and shall then be repealed.

**Section 8.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:	(-)
NOES:	(-)
NOT PARTICIPATING:	(-)
ABSENT:	(-)

ATTEST:

---

Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California



**OFFICE OF COUNTY CLERK-RECORDER**

**DONNA LINDER**  
**County Clerk-Recorder, Registrar of Voters &**  
**Commissioner of Civil Marriage**

**ADMINISTRATION:**  
 1021 "I" Street, Suite 101, Modesto, CA 95354  
 Telephone: 209.525.5211  
 Facsimile: 209.525.5800

**City of Turlock Election Cost Estimate**  
**In consolidation with the**  
**November 5, 2024 Statewide Presidential Election**

**Estimates may include costs associated with:**

**Printing**  
**Publications**  
**Drop Boxes / Vote Centers**

**Personnel**  
**Information Technology Support**  
**Mailings**  
**Miscellaneous**

**Councilmember – District 2****Number of Voters****7,275 – 7,375**

Cost to conduct a consolidated election for Councilmember – District 2. (Costs can increase based on the number of candidate/measure statement pages, vote centers, election participation by other agencies, & additional drop boxes)

1. Stanislaus County ROV services to conduct a consolidated election for Councilmember – District 2. \$1.35 - \$2.12 per voter

**Councilmember – District 4****Number of Voters****10,169 – 10,269**

Cost to conduct a consolidated election for Councilmember – District 4. (Costs can increase based on the number of candidate/measure statement pages, vote centers, election participation by other agencies, & additional drop boxes)

1. Stanislaus County ROV services to conduct a consolidated election for Councilmember – District 4. \$1.35 - \$2.12 per voter

**City Treasurer****Number of Voters****38,585 – 38,685**

Cost to conduct a consolidated election for City Treasurer. (Costs can increase based on the number of candidate/measure statement pages, vote centers, election participation by other agencies, & additional drop boxes)

1. Stanislaus County ROV services to conduct a consolidated election for City Treasurer. \$1.35 - \$2.12 per voter

## **Measure 1**

### **Number of Voters**

**38,585 – 38,685**

Cost to conduct a consolidated election for Measure 1. (Costs can increase based on the number of candidate/measure statement pages, vote centers, election participation by other agencies, & additional drop boxes)

2. Stanislaus County ROV services to conduct a consolidated election for Measure 1. \$1.35 - \$2.12 per voter

## **Measure 2**

### **Number of Voters**

**38,585 – 38,685**

Cost to conduct a consolidated election for Measure 2. (Costs can increase based on the number of candidate/measure statement pages, vote centers, election participation by other agencies, & additional drop boxes)

1. Stanislaus County ROV services to conduct a consolidated election for Measure 2. \$1.35 - \$2.12 per voter

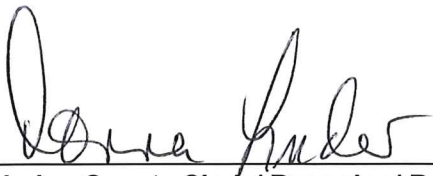
## **Measure 3**

### **Number of Voters**

**38,585 – 38,685**

Cost to conduct a consolidated election for Measure 3. (Costs can increase based on the number of candidate/measure statement pages, vote centers, election participation by other agencies, & additional drop boxes)

1. Stanislaus County ROV services to conduct a consolidated election for Measure 3. \$1.35 - \$2.12 per voter



**Donna Linder, County Clerk / Recorder / Registrar of Voters**  
**January 31, 2024**

# City Council Staff Report

## June 25, 2024



From: Reagan M. Wilson, City Manager

Prepared by: Darlene Ingersoll, Principal Human Relations Analyst

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Ordinance: Second and final reading of an Ordinance amending Turlock Municipal Code (TMC) Title 1, Chapter 1-3, Section 1-3-07 "Acts by deputies"

### 2. SYNOPSIS:

This Ordinance amendment would allow any Registered Civil Engineer in the State of California employed or retained by the City of Turlock, the same powers, duties, actions or responsibilities assigned to the City Engineer (per the Municipal Code), at the discretion of the City Manager.

### 3. DISCUSSION OF ISSUE:

TMC Title 1, Chapter 1-3, Section 1-3-07 would be amended to read:

#### **1-3-07 Acts by deputies.**

- A. Whenever a power is granted to, or a duty is imposed upon, a public officer or employee, the power may be exercised or the duty may be performed by a deputy of such officer or employee or by a person otherwise duly authorized pursuant to law or ordinance, unless this Code expressly provides otherwise.
- B. Powers, duties, actions or responsibilities assigned to the City Engineer by this Code may, at the discretion of the City Manager, be performed in all respects by any registered civil engineer employed or retained by the City.

### 4. BASIS FOR RECOMMENDATION:

Staff is requesting this Ordinance amendment of Turlock Municipal Code (TMC) Title 1, Chapter 1-3, Section 1-3-07 to align, improve and streamline high profile engineering projects including managing road projects. At the discretion of the City Manager, this amendment will allow for the flexibility of additional registered civil

engineers to proceed with engineering projects with the intent to avoid work/timeline delays,

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

None

**6. STAFF RECOMMENDATION:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

A. Council may choose not to approve.

**10. ATTACHMENTS:**

A. Draft Ordinance.

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

<b>IN THE MATTER OF AMENDING TURLOCK }          MUNICIPAL CODE TITLE 1, CHAPTER 1-3, }          SECTION 1-3-07, REGARDING ACTS BY }  <u>DEPUTIES }</u> </b>	<b>ORDINANCE NO. 1314-CS</b>
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**BE IT ORDAINED** by the City Council of the City of Turlock as follows:

**SECTION 1. ADDITION:** Title 1, Chapter 1-3, Section 1-3-07 is hereby amended to read as follows:

**1-3-07 Acts by deputies.**

- A. Whenever a power is granted to, or a duty is imposed upon, a public officer or employee, the power may be exercised or the duty may be performed by a deputy of such officer or employee or by a person otherwise duly authorized pursuant to law or ordinance, unless this Code expressly provides otherwise.
- B. Powers, duties, actions or responsibilities assigned to the City Engineer by this Code may, at the discretion of the City Manager, be performed in all respects by any registered civil engineer employed or retained by the City.

**SECTION 2. VALIDITY:** If any section, subsection, sentence, clause, word, or phrase of this ordinance is held to be unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remainder of this ordinance. The Turlock City Council hereby declares that they would have passed this ordinance, and each section, subsection, sentence, clause, word, or phrase thereof, irrespective of the fact that one or more section, subsection, sentence, clause, word, or phrase be declared invalid or unconstitutional.

**SECTION 3. ENACTMENT:** Prior to the expiration of fifteen (15) days from the passage and adoption thereof, this ordinance shall be published in a newspaper of general circulation printed and published in the County of Stanislaus, State of California, together with names of the members of the City Council voting for and against the same.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 11<sup>th</sup> day of June, 2024, by the following vote:

AYES:	Abram, Bixel, Franco, Monez, Bublak	(5)
NOES:	None	(0)
NOT PARTICIPATING:	None	(0)
ABSENT:	None	(0)

Signed and approved this day of 25<sup>th</sup> day of June, 2024.

SIGNED:

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AMY BUBLAK, Mayor

APPROVE AS TO FORM:

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George A. Petrulakis, City Attorney

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

# City Council Staff Report

## June 25, 2024



From: Isaac Moreno, Finance Director

Prepared by: Isaac Moreno, Finance Director

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Calling for and giving notice of the holding of a General Municipal Election to be held in the City of Turlock on Tuesday, November 5, 2024, for the purposes of submitting to the qualified voters a ballot measure establishing a tax on businesses which sell, distribute, manufacture, cultivate and test cannabis; requesting consolidation thereof with the statewide general election to be held on the same date, and requesting the Stanislaus County Board of Supervisors to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election

### 2. SYNOPSIS:

Staff requests authorization to submit to the City voters a ballot measure to establish a tax on businesses which sell, distribute, manufacture, cultivate and test cannabis.

### 3. DISCUSSION OF ISSUE:

In 2019, the City of Turlock established a 5-year Cannabis pilot program. This program developed a revenue stream through development agreement that set a public benefit fee of 5.25% of gross receipts ~~or up to a minimum of \$25,000 to~~ \$45,000 per month ~~whichever is greater per tier level.~~ To review this program, the City Council established a Cannabis Ad Hoc Committee that was chaired by Councilmember Abram and included Councilmember Bixel and Planning Commissioners Matthew Davis and Jim Reape.

On April 23, 2024, this Ad Hoc Committee submitted to the City Council a memorandum of its findings and recommendations. There were multiple topics covered but two of the primary ones were as follows:

1. Status of the pilot program?
2. Should the City continue utilizing Development Agreements to generate public a benefit fee or transition to a cannabis business license tax?

For the first, per the memo *“the committee is recommending the cannabis business program be continued permanently and the pilot program officially end. The committee recommends the necessary amendments to the ordinance be made, including removal of language in ordinances referencing a pilot program.”*

For the second, per the memo *“the committee recommends the City pursues a cannabis business license tax on the November 2024 ballot to assess public benefit fees.”*

These recommendations gave direction to staff to contract with HdL to develop a new revenue ordinance that would be placed before the voters as a new tax measure. This tax measure will establish not-to-exceed rates of gross receipts and up to \$10 per square foot for cultivation.

**4. BASIS FOR RECOMMENDATION:**

The basis of this recommendation is based on the finding of the Cannabis Ad Hoc Committee’s final report provided to Council on April 23, 2024 and the direction of City Council.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

Submitting a ballot measure to the voters does generate a cost that is billed by the County to the City, however the amount is unknown at this time. During the Fiscal Year 2024-2025 budget process, the City Clerk’s office budgeted adequate funds to insure this expenditure is covered.

Revenue from this tax measure could be equal to or greater than the current revenue, depending on the rate established by the City Council, if the measure is passed.

**6. STAFF RECOMMENDATION:**

Staff recommends submitting this ballot measure to Stanislaus County Board of Supervisors to be placed on the November 2024 ballot, per the direction of City Council and the Cannabis Ad Hoc Committee.

**7. CITY MANAGER’S COMMENTS:**

Recommends approval

**8. ENVIRONMENTAL DETERMINATION:**

Under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment.

**9. ALTERNATIVES:**

- A. Council could choose not to submit a Cannabis tax ballot measure. This is not recommended based on the recommendation of the Cannabis Ad Hoc Committee.



**10. ATTACHMENTS:**

- A. Draft resolution
  - a. Exhibit A Draft Ordinance

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

## RESOLUTION NO. 2024-XXX

IN THE MATTER OF CALLING FOR AND }  
 GIVING NOTICE OF THE HOLDING OF }  
 A GENERAL MUNICIPAL ELECTION TO }  
 BE HELD IN THE CITY OF TURLOCK }  
 ON TUESDAY, NOVEMBER 5, 2024, }  
 FOR THE PURPOSES OF SUBMITTING }  
 TO THE QUALIFIED VOTERS A BALLOT }  
 MEASURE ESTABLISHING A TAX ON }  
 BUSINESSES WHICH SELL, DISTRIBUTE, }  
 MANUFACTURE, CULTIVATE AND TEST }  
 CANNABIS; REQUESTING CONSOLIDATION }  
 THEREOF WITH THE STATEWIDE }  
 GENERAL ELECTION TO BE HELD ON THE }  
 SAME DATE, AND REQUESTING THE }  
 STANISLAUS COUNTY BOARD OF }  
 SUPERVISORS TO PERMIT THE }  
 STANISLAUS COUNTY REGISTRAR OF }  
 VOTERS TO RENDER SPECIFIC SERVICES }  
 TO THE CITY OF TURLOCK RELATING TO }  
 THE CONDUCT OF THE GENERAL }  
MUNICIPAL ELECTION }

**WHEREAS**, the City has established a cannabis business pilot program that allows for a variety of commercial cannabis business types including storefront retail, cultivation, manufacturing, distribution and testing facilities; and

**WHEREAS**, each cannabis business is required to enter into a development agreement with the City, specifying the terms and conditions under which the business is allowed to operate; and

**WHEREAS**, each development agreement includes a requirement that the business provide a public benefit fee of 5.25% of gross receipts or ~~up to a minimum of \$25,000 to~~ \$45,000 per month ~~whichever is greater per tier level~~; and

**WHEREAS**, the City now desires to replace the current public benefit fees with a Cannabis Business Tax ordinance; and

**WHEREAS**, revenue generated by the Cannabis Business Tax will be used to fund general governmental services such as public safety, emergency response, youth programs, roads and infrastructure, capital improvements and addressing homelessness; and

**WHEREAS**, Sections 37101 and 37100.5 of the California Government Code authorize the City to levy a license tax, for revenue purposes, upon business transacted in the City; and

**WHEREAS**, the Cannabis Business Tax cannot be imposed without majority voter approval; and

**WHEREAS**, the City Council desires to submit a Cannabis Business Tax measure to the voters of the City at a General Municipal Election to be held on Tuesday, November 5, 2024, and to consolidated the General Municipal Election with the Statewide General Election to be held on that date.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TURLOCK RESOLVES AS FOLLOWS:**

**Section 1. Recitals.** The City Council hereby finds and determines that the foregoing recitals are true and correct.

**Section 2. Proposal.** The City Council hereby proposes that the voters adopt an ordinance (hereafter also referenced as “measure”) establishing a Cannabis Business Tax. The proposed ordinance submitted to the voters is entitled “AN ORDINANCE OF THE CITY OF TURLOCK, CALIFORNIA ADDING CHAPTER 3.12 (CANNABIS BUSINESS TAX) TO TITLE 3 OF THE TURLOCK MUNICIPAL CODE ESTABLISHING A TAX ON CANNABIS BUSINESS ACTIVITIES WITHIN THE CITY.” The full text of the ordinance is attached to this Resolution as Exhibit “A” and incorporated by reference. The full text of the proposed ordinance is not required to be printed in the Sample Ballot and Voter Information Pamphlet but shall be made available to the public and to any voter at the County Registrar of Voters Office and the Turlock City Clerk.

**Section 3. Election.** The City Council hereby calls for a General Election for Tuesday November 5, 2024 (the “Election”) and orders, pursuant to Section 9222 of the Elections Code, that the Cannabis Business Tax Ordinance be submitted to the voters at that election.

**Section 4. Ballot Question.** The question submitted by Section 4 of this Resolution shall appear on the ballot as follows:

Shall the measure to tax commercial cannabis businesses at a rate not exceeding 10% of gross receipts or up to \$10 per square foot for cultivation, raising approximately \$1,000,000 annually for general governmental use and lasting until ended by voters, be adopted?	<b>YES</b>	
	<b>NO</b>	

**Section 5. Publication of Measure.** The City Clerk is directed to publish a synopsis of the measure at least one time, not later than one week before the election in accordance with Section 12111 of the Elections Code.

**Section 6. Approval.** Under Article XIII C of the Constitution, the vote requirement for this measure to pass shall be a majority of those casting ballots on the measure (50% plus 1).

**Section 7. Consolidation.** Pursuant Section 10400 et seq. of the Elections Code, the Board of Supervisors of Stanislaus County is requested to consolidate the Election with the General Municipal Election and Statewide General Election to be held on November 5, 2024.

**Section 8. California Environmental Quality Act.** The City Council hereby finds and determines that this resolution is exempt from the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions.

As such, under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Turlock would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline Section 15060 CEQA analysis is not required.

**Section 9. Canvass.** The Board of Supervisors is authorized to canvass the returns of the Election pursuant to Section 10411 of the Elections Code.

**Section 10. Conduct of Election.** Pursuant to Section 10002 of the Elections Code, the Board of Supervisors is requested to permit the County Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the City agrees to reimburse the County, in accordance with current County pro-rations and allocation procedures.

**Section 11. Filing with County.** The City Clerk shall file a certified copy of this Resolution with the County Registrar of Voters Office.

**Section 12. Analysis and Argument.** Pursuant to Elections Code section 9280, the City Council hereby directs the City Clerk to transmit a copy of the measure to the City Attorney. The City Attorney shall prepare an impartial analysis of the measure, not to exceed 500 words in length, showing the effect of the measure on the existing law and the operation of the measure, and transmit such impartial analysis to the City Clerk on or before 5:00 p.m. on August 8, 2024. Because the entire text of the measure will not be printed on the ballot or in the voter information guide, there shall be printed immediately below the impartial analysis, in no less than 10-point bold type, a legend substantially as follows: "The above statement is an impartial analysis of Ordinance or Measure \_\_\_\_\_. If you desire a copy of the ordinance or measure, please call the elections official's office at (209) 668-5540 and a copy will be mailed at no cost to you."

Pursuant to Elections Code section 9281 et. seq., July 29, at 5:00 p.m. shall be the deadline for submission of arguments to the City Clerk in favor of, and arguments against,

this measure. Arguments in favor of or against the measure shall not exceed 300 words in length. Each argument shall be signed, filed with the City Clerk, and include the printed name(s) and signature(s) of the author(s) submitting the argument. If more than one argument for or against is received, the priorities established by Elections Code section 9287 shall control.

Subdivision (a) of section 9285 of the Elections Code shall apply to the election and shall control the submission of any rebuttal arguments for this measure. If an argument in favor and an argument against the measure have been selected to be printed in the voter information guide, the Clerk shall send a copy of the argument in favor of the measure to the authors of the argument against the measure and a copy of an argument against the measure to the authors of the argument in favor of the measure. The rebuttal authors or persons designated by them may prepare and submit rebuttal arguments not to exceed 250 words in length. Rebuttal arguments must be submitted to the City Clerk not later than August 8, 2024, by 5:00 p.m. This Section shall apply only to the election to be held on November 5, 2024, and shall then be repealed.

**Section 13. Implementation.** The City Clerk and City Manager are authorized to take all actions as necessary to effectuate the purposes of this resolution and the election. The City Clerk and City Attorney are authorized to make any typographical, clerical, and non-substantive corrections to this resolution as may be deemed necessary by the Stanislaus County Registrar of Voters.

**Section 14. Effective Date.** This Resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:

NOES:

NOT PARTICIPATING:

ABSENT:

SIGNED:

ATTEST:

\_\_\_\_\_  
Amy Bublak, Mayor

\_\_\_\_\_  
Julie Christel, City Clerk

**EXHIBIT A**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF TURLOCK, CALIFORNIA ADDING  
CHAPTER 3.12 (CANNABIS BUSINESS TAX) TO TITLE 3 OF THE  
TURLOCK MUNICIPAL CODE ESTABLISHING A TAX ON CANNABIS  
BUSINESS ACTIVITIES WITHIN THE CITY**

**THE PEOPLE OF THE CITY OF TURLOCK DO ORDAIN AS FOLLOWS:**

**SECTION 1. CODE AMENDMENT.** Chapter 3.12 is added to Title 3 of the Turlock Municipal Code to read as follows:

**CHAPTER 3.12**

- 3.12.010 Title.
- 3.12.020 Authority and purpose.
- 3.12.030 Intent.
- 3.12.040 Definitions.
- 3.12.050 Tax imposed.
- 3.12.060 Registration, reporting, and remittance of tax.
- 3.12.070 Payments and communications – timely remittance.
- 3.12.080 Payment – when taxes deemed delinquent.
- 3.12.090 Notice not required by City.
- 3.12.100 Penalties and interest.
- 3.12.110 Refunds and credits.
- 3.12.120 Refund procedures.
- 3.12.130 Personal cultivation not taxed.
- 3.12.140 Administration of the tax.
- 3.12.150 Appeal procedures.
- 3.12.160 Enforcement – action to collect.
- 3.12.170 Apportionment.
- 3.12.180 Constitutionality and legality.
- 3.12.190 Audit and examination of premises and records.
- 3.12.200 Other licenses, permits, taxes or charges.
- 3.12.210 Payment of tax does not authorize unlawful business.
- 3.12.220 Deficiency determinations.
- 3.12.230 Failure to report – nonpayment, fraud.
- 3.12.240 Tax assessment – notice requirements.
- 3.12.250 Tax assessment – hearing, application, and determination.
- 3.12.260 Relief from taxes – disaster relief.
- 3.12.270 Conviction for violation – taxes not waived.
- 3.12.280 Violation deemed misdemeanor.
- 3.12.290 Severability.
- 3.12.300 Remedies cumulative.
- 3.12.310 Amendment or modification.

**3.12.010 Title.**

This ordinance shall be known as the Cannabis Business Tax Ordinance. This ordinance shall be applicable in the City of Turlock, California which shall be referred to herein as "City."

**3.12.020 Authority and Purpose.**

The purpose of this Ordinance is to adopt a tax, for revenue purposes, pursuant to Sections 37101 and 37100.5 of the California Government Code, upon cannabis businesses that engage in business in the City. The Cannabis Business Tax is levied based upon business gross receipts except for commercial cannabis cultivation which may be taxed either on business gross receipts or on the square footage of the permitted cultivation area. It is not a sales and use tax, a tax upon income, or a tax upon real property and shall not be calculated or assessed as such. The Cannabis Business Tax shall not be separately identified or otherwise specifically assessed or charged to any member, customer, patient, or caretaker. The Cannabis Business Tax is a general tax enacted solely for general, governmental purposes of the City and not for specific purposes. All of the proceeds from the tax imposed by this chapter shall be placed in the City's general fund and be available for any lawful City purpose.

**3.12.030 Intent.**

The intent of this Ordinance is to levy a tax on all cannabis businesses that operate in the City, regardless of whether such business would have been legal at the time this chapter was adopted. Nothing in this chapter shall be interpreted to authorize or permit any business activity that would not otherwise be legal or permissible under laws applicable to the activity at the time the activity is undertaken.

**3.12.040 Definitions.**

The following words and phrases shall have the meanings set forth below when used in this chapter:

- A. "Arm's length transaction" means a sale entered into in good faith and for valuable consideration that reflects the fair market value in the open market between two informed and willing parties, neither under any compulsion to participate in the transaction.
- B. "Business" shall include all activities engaged in or caused to be engaged in within the City, including any commercial or industrial enterprise, trade, profession, occupation, vocation, calling, or livelihood, whether or not carried on for gain or profit, but shall not include the services rendered by an employee to his or her employer.
- C. "Calendar year" means January 1 through December 31, of the same year.
- D. "Cannabis" means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*,



or Cannabis ruderalis, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Cannabis" also means the separated resin, whether crude or purified, obtained from cannabis. "Cannabis" shall not include industrial hemp, unless otherwise specified.

E. "Cannabis business" means any business activity involving cannabis, including but not limited to cultivating, transporting, distributing, manufacturing, compounding, converting, processing, preparing, storing, packaging, delivering, testing, dispensing, retailing and wholesaling of cannabis, cannabis products or of ancillary products and accessories, whether or not carried on for gain or profit.

H. "Cannabis business tax" means the tax due pursuant to this chapter for engaging in a cannabis business in the City.

F. "Cannabis product" means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product. "Cannabis product" also means cannabis products as defined by Section 11018.1 of the California Health and Safety Code and is not limited to medicinal cannabis products.

G. "Canopy" means all areas occupied by any portion of a cannabis plant whether contiguous or noncontiguous on any one site. When plants occupy multiple horizontal planes (as when plants are placed on shelving above other plants) each plane shall be counted as a separate canopy area.

I. "Commercial cannabis cultivation" means cultivation of cannabis undertaken in the course of conducting a cannabis business.

J. "Commercial cannabis permit" means a permit, license, certificate, or other approval issued by the City to a person to authorize that person to operate a cannabis business or engage in business as a cannabis business within the City.

K. "Cultivation" means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis and includes, but is not limited to, the operation of a nursery.

L. "Employee" means each and every person engaged in the operation or conduct of any business, whether as owner, member of the owner's family, partner, associate, agent, manager or solicitor, and each and every other person employed or working in such business for a wage, salary, commission, barter or any other form of compensation.

M. "Engaged in business as a cannabis business" means the commencing, conducting, operating, managing or carrying on of a cannabis business, whether done as owner, or by means of an officer, agent, manager, employee, or otherwise, whether operating from a fixed location in the City or coming into the City from an outside location to engage in such activities. A person

shall be deemed engaged in business within the City if:

1. Such person or person's employee maintains a fixed place of business within the City for the benefit or partial benefit of such person;
2. Such person or person's employee owns or leases real property within the City for business purposes;
3. Such person or person's employee regularly maintains a stock of tangible personal property in the City for sale in the ordinary course of business;
4. Such person or person's employee regularly conducts solicitation of business within the City;
5. Such person or person's employee regularly conducts sales by delivery to addresses within the City; or
6. Such person or person's employee performs work or renders services in the City.

The foregoing specified activities shall not be a limitation on the meaning of "engaged in business."

N. "Evidence of doing business" means evidence such as, without limitation, use of signs, circulars, cards or any other advertising media, including the use of internet or telephone solicitation, or representation to a government agency or to the public that such person is engaged in a cannabis business in the City.

O. "Finance Director" means the Finance Director of the City of Turlock or his or her designee.

P. "Gross Receipts," except as otherwise specifically provided, means, whether designated as a sales price, royalty, rent, membership fee, ATM service fee, delivery fee, slotting fee, any other fee, vaping room service charge, commission, dividend, or other designation, the total amount (including all receipts, cash, credits, services and property of any kind or nature) received or payable for sales of goods, wares or merchandise, or for the performance of any act or service of any nature for which a charge is made or credit allowed (whether such service, act or employment is done as part of or in connection with the sale of goods, wares, merchandise or not), without any deduction therefrom on account of the cost of the property sold, the cost of materials used, labor or service costs, interest paid or payable, losses or any other expense whatsoever. In the event the business is involved in a "non-arm's length transaction" the gross receipts will be subject to the fair market value using a methodology approved by the Finance Director. However, the following shall be excluded from Gross Receipts:

1. Cash discounts where allowed and taken on sales;

2. Any tax required by law to be included in or added to the purchase price and collected from the consumer or purchaser;

3. Such part of the sale price of any property returned by purchasers to the seller as refunded by the seller by way of cash or credit allowances or return of refundable deposits previously included in gross receipts;

4. Receipts derived from the occasional sale of used, obsolete or surplus trade fixtures, machinery or other equipment used by the taxpayer in the regular course of the taxpayer's business;

5. Cash value of sales, trades or transactions between departments or units of the same business located in the City of Turlock and if authorized by the Finance Director in writing in accordance with Section 3.12.140 (B);

6. Whenever there are included within the gross receipts amounts which reflect sales for which credit is extended and such amount proved uncollectible in a subsequent year, those amounts may be excluded from the gross receipts in the year they prove to be uncollectible; provided, however, if the whole or portion of such amounts excluded as uncollectible are subsequently collected they shall be included in the amount of gross receipts for the period when they are recovered;

7. Receipts of refundable deposits, except that such deposits when forfeited and taken into income of the business shall not be excluded;

8. Payments made by the tax-reporting cannabis business (Seller) to a cannabis business (Buyer) for the difference in the original acquisition price and subsequent renegotiated or finalized selling price of products or services sold to a specific end customer. This type of transaction is referred to as a "billback". The tax-reporting cannabis business must provide supporting documentation to substantiate the transaction in order to be eligible for an exemption.

Q. "Lighting" means a source of light that is primarily used for promoting the biological process of plant growth. Lighting does not include sources of light that primarily exist for the safety or convenience of staff or visitors to the facility, such as emergency lighting, walkway lighting, or light admitted via small skylights, windows or ventilation openings.

R. "Medicinal cannabis" or "medicinal cannabis product" means cannabis or a cannabis product sold, or intended to be sold, for use pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code, for a medicinal cannabis patient in California who possesses a physician's recommendation and/or a cannabis card issued pursuant to Health and Safety Code Section 11362.71.

S. "Non-arm's length transaction" means a transaction that does not meet the definition of an "arm's length transaction." In other words, the transaction is not a sale that

reflects fair market value in the open market. One example of a non-arm's length transaction would be when a cultivator sells cannabis goods to a cannabis distributor at a sales price that is lower than what the same cultivator would charge to other cannabis distributors, or which does not reflect the fair market value in the open market.

T. "Nursery" means a facility or part of a facility that is used only for producing clones, immature plants, seeds, and other agricultural products used specifically for the planting, propagation, and cultivation of cannabis.

U. "Person" means an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, whether organized as a nonprofit or for-profit entity, and includes the plural as well as the singular number.

V. "Processing" means a cultivation site that conducts only trimming, drying, curing, grading, packaging, or labeling of cannabis and non-manufactured cannabis products.

W. "Retailer" means a person or business as defined in Section 3.12.040 (V) who sells cannabis or cannabis products at their place of business or by delivery to an end user or customer for use or consumption rather than to another person or business for resale.

X. "Sale", "sell" and "to sell" means and includes any sale, exchange, or barter either as a retailer or wholesaler by a person or business as defined by Section 3.12.040 (V). It shall also mean any transaction whereby, for any consideration, title to cannabis or cannabis products are transferred from one person to another and includes the delivery of cannabis or cannabis products pursuant to an order placed for the purchase of the same, but does not include the return of cannabis or cannabis products to the licensee from whom the cannabis or cannabis product was purchased.

Y. "State" means the State of California.

Z. "State license," "license," or "registration" means a state license issued pursuant to California Business & Professions Code Section 26050, and all other applicable state laws, required for operating a cannabis business.

AA. "Testing Laboratory" means a cannabis business that (i) offers or performs tests of cannabis or cannabis products, (ii) offers no service other than such tests, (iii) sells no products, excepting only testing supplies and materials, (iv) is accredited by an accrediting body that is independent from all other persons involved in the cannabis industry in the state and (v) is registered with the Department of Cannabis Control or other state agency.

### 3.12.050

#### Tax Imposed.

- A. Beginning January 1, 2025, there is imposed upon each person who is engaged in business as a cannabis business a cannabis business tax. Such tax is payable regardless of whether the person has been issued a commercial cannabis business license, permit, or other certificate to operate lawfully in the City or is operating unlawfully. The City's acceptance of a cannabis business tax payment from a cannabis business operating illegally shall not constitute the City's approval or consent to such illegal operations.
- B. The City Council may, by resolution or ordinance, increase or decrease the rate of the cannabis business tax, including the initial rate of cannabis business tax. Notwithstanding the foregoing, in no event shall the City Council repeal this tax or set any adjusted rate that exceeds the maximum rates calculated pursuant to this chapter.
- C. The maximum rate of the cannabis business tax shall be calculated as follows:
  - 1. For every person engaged in retail sales of cannabis or cannabis products, including as a retailer (dispensary) or non-storefront retailer (retail delivery business), or microbusiness, the person shall be subject to the maximum tax rate not to exceed ten percent (10%) of gross receipts.
    - a. The City Council may, at its discretion, establish separate tax rates for retail sales of medicinal and adult use cannabis, so long as neither rate exceeds the maximum rate for cannabis retail sales as established in Section 3.12.050 (C)(1), above.
  - 2. For every person engaged in any wholesale cannabis business activity including but not limited to cannabis cultivation, manufacturing, distribution, or any other wholesale activity not specifically listed herein, the person shall be subject to the maximum tax rate not to exceed ten percent (10%) of gross receipts.
    - a. The City Council may, at its discretion, establish separate categories of wholesale cannabis businesses (e.g.; cultivation, manufacturing or distribution) subject to separate tax rates so long as the rate does not exceed the maximum rate for wholesale cannabis businesses established in Section 3.12.050 (C)(2), above.
  - 3. As an alternative to the tax rate established in Section 3.12.050 (C)(2), above, the City Council may, by resolution or ordinance, establish a separate method and rate of taxation for cannabis cultivation based on the maximum square footage of canopy as allowed on the permit issued to the business by the City, as described below. The City may not change the method of taxation more

often than annually, nor may it change the method of taxation more than twice (two times) within any 5-year period.

- a. Through January 1, 2026, the annual maximum rate shall be:
    - i. Ten dollars (\$10.00) per square foot of canopy space in a facility that uses exclusively artificial lighting.
    - ii. Seven dollars (\$7.00) per square foot of canopy space in a facility that uses a combination of natural and supplemental lighting as defined in Section 3.12.040 (R) of this chapter.
    - iii. Four dollars (\$4.00) per square foot of canopy space in a facility that uses no artificial lighting.
    - iv. Two dollars (\$2.00) per square foot of canopy space for any nursery.
  - b. On January 1, 2026 and on each January 1, thereafter, the maximum annual tax rates specified in Subsection 3.12.050 (C)(3)(a), shall increase by the percentage increase in the Consumer Price Index ("CPI") for consumers in the Western Region as published by the United States Government Bureau of Labor Statistics. However, no CPI adjustment resulting in a decrease of any tax imposed by this subsection shall be made.
  - c. A person engaged in cannabis cultivation may request an adjustment to the taxable square footage to account for canopy area authorized on the permit issued by the City that will not be utilized for cultivation for a period of at least 6 months. Any such request must be made in advance of the period for which the adjustment is being requested. The decision to adjust the tax shall be made at the sole discretion of the Finance Director, who may also impose terms and/or fees for investigating or verifying the use or non-use of the cultivation area in question.
4. For every person engaged in the operation of a testing laboratory for cannabis or cannabis products, the person shall be subject to the maximum tax rate not to exceed ten percent (10%) of gross receipts.
- D.** Persons subject to the cannabis business tax shall register with the City and if applicable pay the registration fee pursuant to Section 3.12.060 and in accordance with Section 4.03.010.

### **3.12.060**

#### **Registration, reporting and remittance of tax.**

- A. Registration of Cannabis Business. All cannabis businesses shall be required to annually register as follows:
1. All persons engaging in business as a cannabis business, whether an existing, newly established or acquired business, shall register with the Finance Director within thirty (30) days of commencing operation and shall annually renew such registration within 30 days of the business registration anniversary date of each year thereafter. In registering, such persons shall furnish to the Finance Director a sworn statement, upon a form provided by the Finance Director, setting forth the following information:
    - i. The name of the business;
    - ii. The names and addresses of each owner;
    - iii. The exact nature or kind of business;
    - iv. The place where such business is to be carried on; and
    - v. Any additional information which the Finance Director may require.
  2. All persons engaging in retail sales of cannabis or cannabis products by delivery from locations outside of the City to addresses within the City shall apply for and retain a business license (business tax certificate) prior to conducting any such sales. To obtain a business license all such businesses shall do all of the following:
    - i. Complete a Business Tax Certificate Application and Cannabis Delivery Business Registration Form;
    - ii. Provide a copy of a valid DCC license and a valid license from a local agency authorizing the business to conduct cannabis operations as a retailer; and
    - iii. Submit completed forms and license/permit processing fees as established by the Finance Director.
- B. An annual registration fee in accordance with the current and approved City fee schedule shall be presented with the sworn statement submitted under this chapter. This fee shall not be considered a tax and may be adjusted by resolution of the City Council.
- C. The cannabis business tax imposed by this chapter shall be paid, in arrears, on a monthly basis. Each person owing a cannabis business tax shall on or before the last day of the month following the close of each month file with the Finance

Director a statement (“tax statement”) of the tax owed for that calendar month and the basis for calculating that tax. The Finance Director may require that the tax statement be submitted on a form prescribed by the Finance Director. The tax for each calendar month shall be due and payable on the same date that the tax statement is due.

- D. If the tax on cannabis cultivation is imposed using the alternate per-square-foot method described in Section 3.12.050 (C)(2), the tax shall be paid in monthly installments of 1/12 (one-twelfth) of the annual amount due upon the same payment schedule described in Section 3.12.060 (C). The taxpayer may at any time pay the tax due for the entire fiscal year, at his or her sole discretion.
- E. Upon cessation of a cannabis business, tax statements and payments shall be immediately due for all calendar months up through the calendar month during which cessation occurred.
- F. In the event that there is a change in ownership of any cannabis business:
  - a. The new owner is required to submit an updated registration form to the Finance Director;
  - b. The new owner is subject to an audit by the Finance Director; and
  - c. Unless otherwise provided by law, it is the joint and several liability of both the seller and buyer to remit any taxes, interest, penalties, and fees due up until the date of sale; otherwise, enforcement action may be taken pursuant to Section 3.12.160 of this chapter against both the seller and/or buyer in an amount to be determined by the Finance Director.
- G. The Finance Director may, at his or her discretion, establish alternative reporting and payment periods for any taxpayer as the Finance Director deems necessary to ensure effective collection of the cannabis business tax. The Finance Director may also require that a deposit, to be applied against the taxes for a calendar month, be made by a taxpayer at the beginning of that calendar month. In no event shall the deposit required by the Finance Director exceed the tax amount he or she projects will be owed by the taxpayer for the calendar month. The Finance Director may require that a taxpayer make payments via a cashier’s check, money order, wire transfer, or similar instrument.

### **3.12.070 Payments and communications – timely remittance.**

Whenever any payment, statement, report, request, or other communication is due, it must be received by the Finance Director on or before the final due date. A postmark will not be accepted as timely remittance. If the due date would fall on a Saturday, Sunday, or a holiday observed by the City, the due date shall be the next regular business day on which the City is open to the public.



**3.12.080 Payment - when taxes deemed delinquent.**

Unless otherwise specifically provided under other provisions of this chapter, the taxes required to be paid pursuant to this chapter shall be deemed delinquent if not received by the Finance Director on or before the due date as specified in Sections 3.12.060 and 3.12.070.

**3.12.090 Notice not required by the City.**

The City may as a courtesy send a tax notice to the cannabis business which owes the City a cannabis business tax. However, the Finance Director is not required to send a delinquency or other notice or bill to any person subject to the provisions of this chapter. Failure to send such notice or bill shall not affect the validity of any tax or penalty due under the provisions of this chapter.

**3.12.100 Penalties and interest.**

A. Any person who fails or refuses to pay any cannabis business tax required to be paid pursuant to this chapter on or before the due date shall pay penalties and interest as follows:

1. A penalty equal to ten percent (10%) of the amount of the tax, in addition to the amount of the tax, plus interest on the unpaid tax calculated from the due date of the tax at the rate of one percent (1%) per month.

2. If the tax remains unpaid for a period exceeding one calendar month beyond the due date, an additional penalty equal to twenty-five percent (25%) of the amount of the tax, plus interest at the rate of one percent (1%) per month on the unpaid tax and on the unpaid penalties.

3. Interest shall be applied at the rate of one percent (1%) per month on the first day of the month for the full month and will continue to accrue monthly on the tax and penalty until the balance is paid in full.

B. Whenever a check or electronic payment is submitted in payment of a cannabis business tax and the payment is subsequently returned unpaid by the bank for any reason, the taxpayer will be liable for the tax amount due plus any fees, penalties, and interest as provided for in this chapter, and any other amount allowed under state law.

C. The Finance Director may waive the penalties imposed upon any person under this Section 3.12.100 if:

1. The person requests a waiver of penalties by submitting a written request for waiver to the Finance Director no later than June 30 of the second fiscal year following the fiscal year in which the tax became delinquent; and

2. The person provides evidence satisfactory to the Finance Director that the failure to pay timely was due to circumstances beyond the control of the person and

occurred notwithstanding the exercise of ordinary care and in the absence of willful neglect; and the person paid the delinquent taxes, penalties, accrued interest, and fees owed prior to applying to the Finance Director for a waiver.

D. The waiver provisions specified in Section 3.12.100 (C) shall not apply to interest accrued on the delinquent taxes and a waiver shall be granted only once during any twenty-four month period. The Finance Director's decision on a request for a waiver of penalties is final and conclusive and not subject to appeal under Section 3.12.150.

### **3.12.110 Refunds and credits.**

A. No refund shall be made of any tax collected pursuant to this chapter, except as provided in Section 3.12.120.

B. No refund of any tax collected pursuant to this chapter shall be made because of the discontinuation, dissolution, or other termination of a business.

### **3.12.120 Refund procedures.**

A. Whenever the amount of any cannabis business tax, penalty or interest has been overpaid, paid more than once, or has been erroneously collected or received by the City under this chapter, it may be refunded to the claimant who paid the tax provided that a written claim for refund signed under the penalty of perjury is filed with the Finance Director within one (1) year of the date the tax was originally due or paid, whichever came first. A person may only file a claim for refund if the person paid the tax. No person shall be entitled to a refund unless the person can support the claim by written records sufficient to show entitlement thereto. The Finance Director's decision on a claim for refund is final and conclusive and not subject to appeal under Section 3.12.150.

B. The Finance Director, or his or her designee which may include a third party or any other City officer charged with the administration of this chapter, shall have the right to examine and audit all the books and business records of the claimant in order to determine the eligibility of the claimant to the claimed refund. No claim for refund shall be allowed if the claimant refuses to allow such examination of claimant's books and business records after request by the Finance Director to do so.

C. In the event that the cannabis business tax was erroneously paid in an amount in excess of the tax due, and the error is attributable to the City, the City shall refund the amount of tax erroneously paid; provided that (i) a claim for refund has been timely filed with the Finance Director; and (ii) the refund cannot exceed, under any circumstance, the amount of tax overpaid during the twelve months preceding the last month for which the claim states the tax was overpaid.

### **3.12.130 Personal Cultivation Not Taxed.**

The provisions of this chapter shall not apply to personal cannabis cultivation or personal use of cannabis, to the extent those activities are authorized in the “Medicinal and Adult Use Cannabis Regulation and Safety Act,” as may be amended. This chapter shall not apply to personal use of cannabis that is specifically exempted from state licensing requirements, that meets the definition of personal use or equivalent terminology under state law, and provided that the individual receives no compensation whatsoever related to that personal cultivation or use.

### **3.12.140 Administration of the tax.**

A. It shall be the duty of the Finance Director to collect the taxes, penalties, fees, and perform the duties required by this chapter.

B. For purposes of administration and enforcement of this chapter generally, the Finance Director may from time to time promulgate such administrative interpretations, rules, and procedures consistent with the purpose, intent, and express terms of this chapter as he or she deems necessary to implement or clarify such provisions or aid in enforcement.

C. The Finance Director may take such administrative actions as needed to administer the cannabis business tax, including but not limited to:

1. Provide to all cannabis business taxpayers forms for the reporting of the tax;
2. Provide information to any taxpayer concerning the provisions of this chapter;
3. Receive and record all taxes remitted to the City as provided in this chapter;
4. Maintain records of taxpayer reports and taxes collected pursuant to this chapter;
5. Assess penalties and interest to taxpayers pursuant to this chapter;
6. Determine amounts owed under and enforce collection pursuant to this chapter.

### **3.12.150 Appeal procedures.**

A taxpayer aggrieved by a decision of the Finance Director with respect to the amount of tax, interest, penalties, and fees, if any, due under this chapter may appeal only if a hearing was requested and attended pursuant to Section 3.12.250. An appeal may be made by filing a notice of appeal with the City Clerk within thirty (30) calendar days of the serving or mailing of the Finance Director’s decision of the amount due. Upon receipt of a timely notice of appeal, the City Clerk shall fix a time and place for hearing such appeal with the City Manager or his or her designee serving as the hearing officer. The City Clerk shall give at least ten (10) calendar days’ notice of the appeal hearing in writing to such taxpayer at the last known place of address. The hearing officer shall render a written decision that shall be served on the taxpayer at the last known place of address. The decision of the hearing officer shall be final and conclusive. Any amount found to be due by the hearing officer shall be immediately due and payable upon the service of the decision. If no notice of appeal is filed within the time prescribed in this Section,

the Finance Director's decision with respect to the amount of tax, interest, penalties, and fees due is final and conclusive.

**3.12.160 Enforcement - action to collect.**

Any taxes, interest, penalties, and/or fees required to be paid under the provisions of this chapter shall be deemed a debt owed to the City. Any person owing money to the City under the provisions of this chapter shall be liable in an action brought in the name of the City for the recovery of such debt. The provisions of this chapter shall not be deemed a limitation upon the right of the City to bring any other action including criminal, civil, and equitable actions, based upon the failure to pay the tax, interest, penalties, and/or fees imposed by this chapter or the failure to comply with any of the provisions of this chapter.

**3.12.170 Apportionment.**

If a person subject to the tax is operating both within and outside the City, it is the intent of the City to apply the cannabis business tax so that the measure of the tax fairly reflects the proportion of the taxed activity actually carried on in the City. To the extent federal or state law requires that any tax due from any taxpayer be apportioned, the taxpayer may indicate said apportionment on his or her tax return. The Finance Director may promulgate administrative procedures for apportionment as he or she finds useful or necessary.

**3.12.180 Constitutionality and legality.**

This tax is intended to be applied in a manner consistent with the United States and California Constitutions and state law. None of the tax provided for by this chapter shall be applied in a manner that causes an undue burden upon interstate commerce, a violation of the equal protection or due process clauses of the Constitutions of the United States or the State of California or a violation of any other provision of the California Constitution or state law. If a person believes that the tax, as applied to him or her, is impermissible under applicable law, he or she may request that the Finance Director release him or her from the obligation to pay the impermissible portion of the tax.

**3.12.190 Audit and examination of premises and records.**

A. For the purpose of ascertaining the amount of cannabis business tax owed or verifying any representations made by any taxpayer to the City in support of his or her tax calculation, the Finance Director or his/her designees, which may include a third party, shall have the power to inspect any location where commercial cannabis activity occurs and to audit and examine all books and records (including, but not limited to bookkeeping records, access to METRC data, and/or point-of-sale data, state and/or federal income tax returns, excise tax returns, space utilized for cannabis related activities, and other records relating to the gross receipts of the business) of persons engaged in cannabis businesses. In conducting such investigation, the Finance Director, or his/her designees, which may include a third party, shall have the power to inspect any space utilized for cannabis business related activities, equipment

or software, such as computers, software systems, platforms, and databases (including METRC), and/or point of sale systems, to include any keys or access codes for access to and use of the equipment and/or software, that may contain such records.

B. It shall be the duty of every person liable for the collection and payment to the City of any tax imposed by this chapter to keep and preserve, for a period of at least three (3) years, all records as may be necessary to determine the amount of such tax as he or she may have been liable for the collection of and payment to the City, which records the Finance Director or his/her designee, which may include a third party, shall have the right to inspect at all reasonable times.

### **3.12.200 Other licenses, permits, taxes, fees or charges.**

A. Nothing contained in this chapter shall be deemed to repeal, amend, be in lieu of, replace or in any way affect any requirements for any commercial cannabis permit, City license, permit, or other certificate required by, under or by virtue of any provision of any other Chapter of this code or any other ordinance or resolution of the City, nor be deemed to repeal, amend, be in lieu of, replace or in any way affect any tax, fee, or other charge imposed, assessed, or required under any other Chapter of this code or any other ordinance or resolution of the City. Any references made or contained in any other Chapter of this code to any licenses, permits, certificates, taxes, fees, or charges, or to any schedule of license, permit, certificate, or fees, shall be deemed to refer to the licenses, permits or certificates, and their respective taxes, fees or charges, or schedule of license fees, provided for in other Chapters of this code.

B. The Finance Director may revoke or refuse to renew the license required by this code for any business that is delinquent in the payment of any tax due pursuant to this chapter or that fails to make a deposit required by the Finance Director pursuant to Section 3.12.060.

C. A commercial cannabis permit issued under the Turlock Municipal Code may be revoked, suspended, or not renewed in the event that the business holding that permit has failed to (i) make a deposit required by the Finance Director pursuant to Section 3.12.060 or (ii) timely pay all taxes, interest, and penalties owed by that business under this chapter.

### **3.12.210 Payment of tax does not authorize unlawful business.**

A. The payment of a cannabis business tax required by this chapter, and its acceptance by the City, shall not entitle any person to carry on any cannabis business unless the person has complied with all of the requirements of this code and all other applicable state laws.

B. No tax paid under the provisions of this chapter shall be construed as authorizing the conduct or continuance of any illegal or unlawful business, or any business in violation of any local or state law.

### **3.12.220 Deficiency determinations.**

If the Finance Director is not satisfied that any statement filed as required under the provisions of this chapter is correct, or that the amount of tax is correctly computed, he or she may compute and determine the amount to be paid and make a deficiency determination upon the basis of the facts contained in the statement or upon the basis of any information in his or her possession or that may come into his or her possession within three (3) years of the date the tax was originally due and payable. One or more deficiency determinations of the amount of tax due for a period or periods may be made. When a person discontinues engaging in a cannabis business, a deficiency determination may be made at any time within three (3) years thereafter as to any liability arising from engaging in such cannabis business whether or not a deficiency determination is issued prior to the date the tax would otherwise be due. Whenever a deficiency determination is made, a notice shall be given to the person concerned in the same manner as notices of assessment are given under Section 3.12.240 and 3.12.250.

### **3.12.230 Failure to report—nonpayment, fraud.**

A. Under any of the following circumstances, the Finance Director may make and give notice of an assessment of the amount of tax owed by a person under this chapter at any time:

1. If the person has not filed a complete statement required under the provisions of this chapter;
2. If the person has not paid the tax due under the provisions of this chapter;
3. If the person has not, after demand by the Finance Director, filed a corrected statement, or furnished to the Finance Director adequate substantiation of the information contained in a statement already filed, or paid any additional amount of tax due under the provisions of this chapter; or
4. If the Finance Director determines that the nonpayment of any cannabis business tax due under this chapter is due to fraud, a penalty of twenty-five percent (25%) of the amount of the tax shall be added thereto in addition to penalties and interest otherwise payable under this chapter and any other penalties allowed by law.

B. The notice of assessment shall separately set forth the amount of any tax known by the Finance Director to be due or estimated by the Finance Director, after consideration of all information within the Finance Director's knowledge concerning the business and activities of the person assessed, to be due under each applicable provision of this chapter and shall include the amount of any penalties or interest accrued on each amount to the date of the notice of assessment. The notice shall state that the person has thirty (30) calendar days from the date of the notice to make a written request for an informal hearing before the Finance Director. The notice shall also state that if the person fails to timely request an informal hearing within the time allowed, the amount determined by the Finance Director is final and conclusive and is immediately due and payable.

### **3.12.240 Tax assessment - notice requirements.**

The notice of assessment shall be served upon the person either by personal delivery, by overnight delivery by a nationally-recognized courier service, or by a deposit of the notice in the United States mail, postage prepaid thereon, addressed to the person at the address of the location of the business or to such other address as he or she shall register with the Finance Director for the purpose of receiving notices provided under this chapter; or, should the person have no address registered with the Finance Director for such purpose, then to such person's last known address. For the purpose of Section 3.12.240, a service by overnight delivery shall be deemed to have occurred one (1) calendar day following deposit with a courier and service by mail shall be deemed to have occurred three (3) days following deposit in the United States mail.

### **3.12.250 Tax assessment - hearing, application and determination.**

Within thirty (30) calendar days after the date of service of the notice of assessment the person may apply in writing to the Finance Director for an informal hearing on the assessment. If application for an informal hearing is not made within the time herein prescribed, the tax assessed by the Finance Director shall become final and conclusive. Within thirty (30) calendar days of the receipt of any such application for an informal hearing, the Finance Director shall cause the matter to be set for an informal hearing before him or her, or his/her designee, no later than thirty (30) calendar days after the receipt of the application, unless a later date is agreed to by the Finance Director and the person requesting the informal hearing. Notice of such informal hearing shall be given by the Finance Director to the person requesting such informal hearing no later than five (5) calendar days prior to such informal hearing. A hearing under this section shall be informal and need not follow any formal rules of evidence. At such hearing said applicant may appear and offer evidence why the assessment as made by the Finance Director should not be confirmed and fixed as the tax due. After such hearing the Finance Director shall determine and reassess (if necessary) the proper amount of tax, interest, penalties, and fees to be charged and shall give written notice of the decision to the person in the manner prescribed in Section 3.12.240 for giving notice of assessment. No appeal of a notice of assessment may be made under Section 3.12.150 unless an informal hearing is timely requested and the person attends the hearing. If the person fails to appear at the informal hearing, the amount due determined by the Finance Director in the notice of assessment is final and conclusive.

### **3.12.260 Relief from taxes – disaster relief.**

A. If a person is unable to comply with any tax requirement imposed under this chapter due to a disaster impacting its cannabis business, the person may notify the Finance Director of its inability to comply and request relief from the tax requirement. For purposes of this chapter, “disaster” means fire, flood, storm, tidal wave, earthquake, or similar public calamity resulting in physical damage to real property, whether or not resulting from natural causes.

B. The person shall provide any information required by the Finance Director including, without limitation, why relief is requested, the time period for which the relief is requested, and the reason relief is needed for the specific amount of time. The person agrees to

grant the Finance Director or his/her designee access to the location where the cannabis business has been impacted due to a disaster.

C. The Finance Director, in his/her sole discretion, may provide relief from the cannabis business tax requirement for businesses whose operations have been impacted by a disaster if such tax relief does not exceed ten thousand (\$10,000) dollars. Such temporary relief may be granted for a reasonable amount of time, in the Finance Director's sole discretion, and the amount and duration of relief should be based upon how long it would reasonably take for the cannabis business to recover from the disaster. The Finance Director may require that the cannabis business follow certain conditions to receive temporary relief from the cannabis business tax requirement. The Finance Director's decision on a request for relief and the conditions that may be imposed for relief under this section are final and conclusive and not subject to appeal under Section 3.12.150.

**3.12.270 Conviction for violation - taxes not waived.**

The conviction and punishment of any person for failure to pay the required tax shall not excuse or exempt such person from any civil action for the tax debt unpaid at the time of such conviction. No civil action shall prevent a criminal prosecution for any violation of the provisions of this chapter or of any state law requiring the payment of all taxes.

**3.12.280 Violation deemed misdemeanor.**

Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor.

**3.12.290 Remedies cumulative.**

All remedies and penalties prescribed by this chapter or which are available under any other provision of this code and any other provision of law or equity are cumulative. The use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions of this chapter.

**3.12.300 Amendment or modification.**

Except as set forth in Section 3.12.300, this chapter may be amended or modified but not repealed by the City Council without a vote of the people. However, as required by Article XIII C of the California Constitution, voter approval is required for any amendment that would expand, extend, or increase the rate of any tax levied pursuant to this chapter beyond the maximums set forth in this chapter. The people of the City of Turlock affirm that the following actions shall not constitute an increase of the rate of a tax:

A. The restoration or adjustment of the rate of the tax to a rate that is no higher than that allowed by this chapter, in those circumstances where, among others, the City Council has previously acted to reduce the rate of the tax or is incrementally implementing an increase authorized by this chapter;



B. An action that interprets or clarifies (i) the methodology of applying or calculating the tax or (ii) any definition applicable to the tax, so long as the interpretation or clarification (even if contrary to some prior interpretation or clarification) is not inconsistent with the provisions of this chapter; or

C. The collection of the tax imposed by this chapter even if the City had, for some period of time, failed to collect the tax.

**SECTION 2. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The people of the City of Turlock hereby declare that they would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

**SECTION 3. ENVIRONMENTAL COMPLIANCE.** The City Council hereby finds and determines that this resolution is exempt from the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA") and 14 Cal. Code Reg. section 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines section 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions.

As such, under CEQA Guidelines section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Turlock would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline section 15060 CEQA analysis is not required.

**SECTION 4. EFFECTIVE DATE.** Pursuant to the California Constitution, Article XIII C, section 2(b), and California Elections Code section 9217, if a majority of the voters voting in the election on Measure "\_\_\_\_" vote in favor of the adoption of such measure, this ordinance shall be deemed valid and binding and shall be considered adopted upon the date that the vote is declared by the City Council and shall go into effect ten (10) days after that date.

This Ordinance was approved and adopted by the People of the City of Turlock at the City's November 5, 2024 statewide election.

This Ordinance was approved by Declaration of the vote by the City Council of the City of Turlock on \_\_\_\_\_.

SIGNED:

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Amy Bublak, Mayor

ATTEST:

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Julie Christel, City Clerk

# City Council Staff Report

## June 25, 2024



From: Isaac Moreno, Finance Director

Prepared by: Isaac Moreno, Finance Director

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Calling for and giving notice of the holding of a General Municipal Election to be held in the City of Turlock on Tuesday, November 5, 2024, for the purposes of submitting to the qualified voters a ballot measure amending Chapter 3-6 of Title 3 of the Turlock Municipal Code to increase the Transient Occupancy Tax, adopt regulations for rental agents and to modernize and update other provisions; requesting consolidation thereof with the Statewide General Election to be held on the same date, and requesting the Stanislaus County Board of Supervisors to permit the Stanislaus County Registrar of Voters to render specific services to the City of Turlock relating to the conduct of the General Municipal Election

### 2. SYNOPSIS:

Staff requests authorization to submit to the City voters a ballot measure to develop a revised Transient Occupancy Tax (TOT) ordinance to require online travel companies to collect hotel tax from visitors staying at hotels and obtain authorization from City Council to establish a new rate that will not exceed 14%

### 3. DISCUSSION OF ISSUE:

On December 12, 2023 Staff requested authorization to start the process to amend the Transient Occupancy Tax (TOT) rate from 9% to 14% on the November 2024 ballot to increase revenues to compensate for Tourism impacts. This rate was last addressed in November 1991 where the rate was increased from 5% to 9%. The direction from City Council was to start the process to amend Turlock Municipal Code (TMC) Title 3 Chapter 6 Hotel/Motel Taxes.

City Staff executed a contract with law firm Jarvis Fay LLP to revise the City's ordinance and address multiple factors that would allow for taxation of online travel companies and obtain authorization from City Council to establish a new tax rate. Some of the major factors addressed where as follows:

- Update definitions to cover the current market's design of occupancy of transients
- Strengthen enforcement procedures and proper audit compliance requirements
- Flexibility for City Council to establish TOT tax rate when warranted

Authorization of the requested action will direct staff to submit all necessary documents to prepare the ballot measure and request the Stanislaus County Board of Supervisors to permit the Stanislaus county registrar of voters to render specific services to the City of Turlock relating to the conduct of the general municipal election.

**4. BASIS FOR RECOMMENDATION:**

Update Turlock Municipal Code Title 3 Chapter 6 Hotel/Motel Taxes to allow for taxation of online travel companies and obtain authorization from City Council to establish a new tax rate to increase General Fund revenues.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

Submitting a ballot measure to the voters does generate a cost that is billed by the County to the City, however, the full amount is unknown at this time. During the Fiscal Year 2024-2025 budget process, the City Clerk's office budgeted adequate funds to insure this expenditure is covered.

Revenue from this tax measure could be equal to or greater than the current revenue, depending on the rate established by the City Council if the measure is passed. Estimated increase from current revenues at 14% is \$1.1 million.

**6. STAFF RECOMMENDATION:**

Staff recommends submitting the ballot measure to increase General Fund revenues and update TMC to address the current transient occupancy market.

**7. CITY MANAGER'S COMMENTS:**

Recommends approval

**8. ENVIRONMENTAL DETERMINATION:**

Under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment.

**9. ALTERNATIVES:**

- A. Council could choose not to submit a ballot measure to Stanislaus County Board of Supervisors and leave TOT rate at 9%. This is not recommended due to the increase in tourism within the City and its impacts.

**10. ATTACHMENTS:**

- A. Draft resolution
  - a. Exhibit A Ordinance

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

## RESOLUTION NO. 2024-XXX

IN THE MATTER OF CALLING FOR AND }  
 GIVING NOTICE OF THE HOLDING OF }  
 A GENERAL MUNICIPAL ELECTION TO }  
 BE HELD IN THE CITY OF TURLOCK }  
 ON TUESDAY, NOVEMBER 5, 2024, }  
 FOR THE PURPOSES OF SUBMITTING }  
 TO THE QUALIFIED VOTERS A BALLOT }  
 MEASURE AMENDING CHAPTER 3-6 }  
 OF TITLE 3 OF THE TURLOCK }  
 MUNICIPAL CODE TO INCREASE THE }  
 TRANSIENT OCCUPANCY TAX, ADOPT }  
 REGULATIONS FOR RENTAL AGENTS }  
 AND TO MODERNIZE AND UPDATE }  
 OTHER PROVISIONS; REQUESTING }  
 CONSOLIDATION THEREOF WITH THE }  
 STATEWIDE GENERAL ELECTION TO }  
 BE HELD ON THE SAME DATE, AND }  
 REQUESTING THE STANISLAUS COUNTY }  
 BOARD OF SUPERVISORS TO PERMIT }  
 THE STANISLAUS COUNTY REGISTRAR }  
 OF VOTERS TO RENDER SPECIFIC }  
 SERVICES TO THE CITY OF TURLOCK }  
 RELATING TO THE CONDUCT OF THE }  
GENERAL MUNICIPAL ELECTION }

**WHEREAS**, section 1-7-01 of the Turlock Municipal Code provides that the General Municipal Election for the City shall be held on the first Tuesday after the first Monday in November of each even-numbered year; which means that the next General Municipal Election will be held on November 5, 2024; and

**WHEREAS**, pursuant to Elections Code section 1200, the Statewide General Election shall be held on the first Tuesday after the first Monday in November of each even-numbered year; which means that the next Statewide General Election will be held on November 5, 2024; and

**WHEREAS**, pursuant to Part 3 “Consolidation of Elections,” and commencing with Section 10400 of the Elections Code, a municipal election may be either completely or partially consolidated and held on the same day as a Statewide election, upon order of the City Council of the City Turlock; and

**WHEREAS**, Elections Code section 9222 and Government Code section 53724 authorize the City Council, on its own motion, to submit to the voters, without a petition,

a ballot measure for the enactment of a tax to be voted upon at a General Municipal Election; and

**WHEREAS**, the City of Turlock imposes a transient occupancy tax ("TOT") on transients lodging in hotels in the City which is codified in Chapter 3-6 of Title 3 of the Turlock Municipal Code; and

**WHEREAS**, the TOT is imposed at the rate of 9% of the rent charged by the operator of the hotel; and

**WHEREAS**, the increased use of online travel companies and other third parties ("rental agents") by transients to rent hotel rooms has resulted in a decrease in TOT revenues because the rent paid by the transient to the rental agent is less than the rent charged by the operator; and

**WHEREAS**, rental agents are not directly required to collect and remit TOT, which hampers the City's ability to ensure the proper collection of TOT; and

**WHEREAS**, the City Council desires to submit a measure at the General Municipal Election to be held on Tuesday, November 5, 2024, to the voters of the City to amend Chapter 3-6 of Title 3 of the Turlock Municipal Code to require rental agents to comply with the same obligations to collect and remit TOT as hotel operators, to change the measure of the tax to the rent paid by the transient, to increase the rate of the tax to 14%, and to make other revisions to modernize the TOT ordinance and to make the imposition of the tax more consistent; and

**WHEREAS**, the City Council wishes to consolidate the General Municipal Election with the Statewide General Election to be held on Tuesday, November 5, 2024.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TURLOCK RESOLVES AS FOLLOWS:**

**Section 1. Recitals.**

The City Council hereby finds and determines that the foregoing recitals are true and correct.

**Section 2. Calling a General Municipal Election.**

Pursuant to section 1-7-01 of the Turlock Municipal Code the City Council of Turlock calls a General Municipal Election to be held on Tuesday, November 5, 2024.

**Section 3. Consolidation with General Statewide Election.**

Pursuant to Section 10403 of the Elections Code, the City Council requests that the Board of Supervisors of the County of Stanislaus consolidate the General Municipal

Election with the General Statewide Election scheduled for Tuesday, November 5, 2024 to be held, regulated, and conducted in accordance with the provisions of the law.

**Section 4. Acknowledging Application of Elections Code Section 10418.**

The City Council acknowledges that the consolidated election will be held and conducted in the manner prescribed in section 10418 of the Elections Code.

**Section 5. Request for County Services.**

Pursuant to section 10002 of the Elections Code, the City Council requests the services of the Board of Supervisors of the County of Stanislaus and the Registrar of Voters of the County of Stanislaus to render such services to the City as requested by the City Clerk. The City will reimburse the County for the costs incurred by the County of Stanislaus Registrar of Voters in conducting the General Statewide Election for the City. The City requests the County of Stanislaus Board of Supervisors to permit the County of Stanislaus Registrar of Voters to prepare the City's election materials. The election services to be performed shall include the preparation, printing and mailing of official ballots and County voter information guides; the establishment of precincts, election ballots, return mail envelopes, ballot drop boxes, vote centers, election officers, and producing such publications as are required by law in connection therewith; the furnishing of ballots, envelopes, and other necessary supplies and materials for voting places; the canvassing of the returns of the election; the furnishing of the results of such canvassing to the City Clerk; and the performance of other election services as may be requested by the City Clerk.

**Section 6. Proposed Ballot Measure.**

Pursuant to Elections Code section 9222 and Government Code section 53724 the City Council hereby submits to the voters at the General Municipal Election an ordinance (hereafter also referred as "the Measure"). The proposed ordinance submitted to the voters is titled "AN ORDINANCE OF THE CITY OF TURLOCK, CALIFORNIA AMENDING CHAPTER 3-6 OF TITLE 3 OF THE TURLOCK MUNICIPAL CODE AND RENAMING THE CHAPTER "TRANSIENT OCCUPANCY TAX." The full text of the ordinance is attached to this Resolution as Exhibit "A" and incorporated by reference. The full text of the proposed ordinance is not required to be printed in the Sample Ballot and Voter Information Pamphlet but shall be made available to the public and to any voter at the County Registrar of Voters Office and the Turlock City Clerk.

**Section 7. Ballot Question.**

The following question for the Measure shall appear on the ballot as follows:

Shall the measure to require online travel companies to collect hotel tax from visitors staying at hotels in the City of Turlock and allowing the Turlock City Council to increase the rate of the hotel tax to up to 14% of the rent paid for lodging, with tax proceeds for general government use, raising approximately \$1.1 million annually, and lasting until ended by voters, be adopted?	YES	
	NO	

### **Section 8. Publication of Measure.**

The City Clerk is directed to publish a synopsis of the measure at least one time, not later than one week before the election in accordance with section 12111 of the Elections Code.

**Section 9. Voter Approval.** Under Article XIII C of the California Constitution, the vote requirement for this measure to pass shall be a majority of those casting ballots on the measure (50% plus 1).

### **Section 10. City Attorney's Impartial Analysis.**

Pursuant to Elections Code section 9280, the City Council hereby directs the City Clerk to transmit a copy of the measure to the City Attorney. The City Attorney shall prepare an impartial analysis of the measure, not to exceed 500 words in length, showing the effect of the measure on the existing law and the operation of the measure, and transmit such impartial analysis to the City Clerk on or before 5:00 p.m. on August 8, 2024. Because the entire text of the measure will not be printed on the ballot or in the voter information guide, there shall be printed immediately below the impartial analysis, in no less than 10-point bold type, a legend substantially as follows: "The above statement is an impartial analysis of Ordinance or Measure \_\_\_\_\_. If you desire a copy of the ordinance or measure, please call the elections official's office at (209) 668-5540 and a copy will be mailed at no cost to you."

### **Section 11. Arguments for and Against the Measure.**

Pursuant to Elections Code section 9281 et. seq., July 29, at 5:00 p.m. shall be the deadline for submission of arguments to the City Clerk in favor of, and arguments against, this measure. Arguments in favor of or against the measure shall not exceed 300 words in length. Each argument shall be signed, filed with the City Clerk, and include the printed name(s) and signature(s) of the author(s) submitting the argument. If more than one argument for or against is received, the priorities established by Elections Code section 9287 shall control.

### **Section 12. Rebuttal Arguments.**



Subdivision (a) of section 9285 of the Elections Code shall apply to the election and shall control the submission of any rebuttal arguments for this measure. If an argument in favor and an argument against the measure have been selected to be printed in the voter information guide, the Clerk shall send a copy of the argument in favor of the measure to the authors of the argument against the measure and a copy of an argument against the measure to the authors of the argument in favor of the measure. The rebuttal authors or persons designated by them may prepare and submit rebuttal arguments not to exceed 250 words in length. Rebuttal arguments must be submitted to the City Clerk not later than August 8, 2024, by 5:00 p.m. This Section shall apply only to the election to be held on November 5, 2024, and shall then be repealed.

**Section 13. Certification and Transmittal to the County.**

The City Clerk is hereby authorized and directed to certify to the adoption of this resolution and to transmit a certified copy to the Board of Supervisors of the County of Stanislaus and to the Registrar of Voters of the County of Stanislaus.

**Section 14. Further Authorization for the Clerk.**

The City Clerk is hereby authorized and directed to do all things required by law to hold the General Municipal Election above provided.

**Section 15. General Application of Election Law.**

In all particulars not recited in this resolution, the municipal election shall be held and conducted as provided by law for holding municipal elections.

**Section 16. Implementation.**

The City Clerk and City Manager are authorized to take all actions as necessary to effectuate the purposes of this resolution and the election. The City Clerk and City Attorney are authorized to make any typographical, clerical, and non-substantive corrections to this resolution as may be deemed necessary by the Stanislaus County Registrar of Voters.

**Section 17. California Environmental Quality Act.**

The City Council hereby finds and determines that this resolution is exempt from the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA") and 14 Cal. Code Reg. section 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines section 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions. As such, under CEQA Guidelines section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it

creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Turlock would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guidelines section 15060 CEQA analysis is not required.

**Section 18. Effective Date.**

This Resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:

NOES:

NOT PARTICIPATING:

ABSENT:

SIGNED:

ATTEST:

\_\_\_\_\_  
Amy Bublak, Mayor

\_\_\_\_\_  
Julie Christel, City Clerk

**EXHIBIT A**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF TURLOCK,  
CALIFORNIA AMENDING CHAPTER 3-6 OF TITLE 3 OF  
THE TURLOCK MUNICIPAL CODE AND RENAMING THE  
CHAPTER "TRANSIENT OCCUPANCY TAX"**

**THE PEOPLE OF THE CITY OF TURLOCK DO ORDAIN AS FOLLOWS:**

**SECTION 1. CODE AMENDMENT.** Chapter 3-6 of Title 3 of the Turlock Municipal Code is hereby amended to add, delete, and modify sections as set forth below; additions are indicated by underscoring and deletions are indicated by ~~strike-through~~ type; portions of the Chapter not shown in underscoring or strike-through type are not changed.

**Chapter 3-6  
HOTEL/MOTEL TAXES  
TRANSIENT OCCUPANCY TAX**

**3-6-01 Definitions.**

For the purposes of this chapter, unless otherwise apparent from the context, certain words and phrases used in this chapter are defined as follows:

~~(a) "Person" shall mean any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.~~

~~(b)~~(a) "Hotel" ~~shall mean~~ means any structure, or any portion of any structure, which is fully or partially occupied, or intended or designed for occupancy, by transients for dwelling, lodging, or sleeping purposes and shall include any hotel, inn, tourist-home or house, accessory dwelling unit, motel, ~~studio hotel, bachelor hotel, lodging house, rooming house, apartment house, flat,~~ dormitory, public or private club, mobile home, or house trailer at a fixed location, or other similar structure, or portion thereof.

~~(c)~~(b) "Occupancy" ~~shall mean~~ means the use or possession, or the right to the use or possession, of any room, or portion thereof, in any hotel for dwelling, lodging, or sleeping purposes.

~~(d) "Transient" shall mean any person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license, or other agreement for a period of thirty (30) consecutive calendar days or less, counting portions of calendar days as full days. Any such person so occupying space in a hotel shall be deemed to be a transient until the period of thirty (30) days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy. In determining whether a person is a transient, uninterrupted periods of time extending both prior and subsequent to the effective date of the provisions of this chapter may be considered.~~

~~(e) "Rent" shall mean the consideration charged, whether or not received, for the occupancy of space in a hotel valued in money, whether to be received in money, goods, labor, or otherwise, including all receipts, cash, credits, property, and services of any kind or nature, without any deduction therefrom whatsoever.~~

~~(f)(c) "Operator" shall mean~~ means the person who is the proprietor of the hotel, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs his functions through a managing agent of any type or character other than an employee, the managing agent shall also be deemed an operator for the purposes of this chapter and shall have the same duties and liabilities as his the managing agent's principal. Compliance with the provisions of this chapter by either the principal or the managing agent shall, however, be considered to be compliance by both.

(d) "Person" means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.

(e) "Rent" means the total consideration charged, whether or not received, for the occupancy of space in a hotel valued in money, whether received in money, goods, labor, or otherwise, including all receipts, cash, credits, property, and services of any kind or nature, without any deduction therefrom whatsoever. It includes any charge, no matter how characterized, that is required to be paid in order to occupy space in a hotel, such as cleaning fees, convenience fees, extra person or extra bed fees, operating fees, pet fees, processing fees, reservation fees, resort fees, and service fees.

(f) "Rental agent" means a person other than an operator who collects rent from a transient for the transient's occupancy of a hotel.

(g) "Transient" means any person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license, or other agreement for a period of thirty (30) consecutive calendar days or less, counting portions of calendar days as full days. Any such person so occupying space in a hotel shall be deemed to be a transient until the period of thirty (30) consecutive days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy. If a hotel or space in a hotel is rented by a person for more than thirty (30) consecutive days, but is occupied by different persons for periods of thirty (30) days or less each, then the persons actually occupying the hotel or space in the hotel are transients and are subject to the tax imposed by this chapter.

### **3-6-02 Tax imposed.**

For the privilege of occupancy in any hotel, each transient shall be subject to and shall pay a tax in the amount of ~~nine (9%)~~ fourteen percent (14%) of the rent charged ~~by to the operator transient~~. Such tax shall constitute a debt owed by the transient to the City, which debt shall be extinguished only by payment to the operator of the hotel, to a rental agent, or to the City. The transient shall pay the tax to the operator of the hotel or rental agent at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel. If for any reason the tax due is not paid to the operator of the hotel or rental agent, the Finance Director may require that such tax shall be paid directly to the Finance Office.

### **3-6-03 Exemptions from provisions.**

(a) No tax shall be imposed upon:

(a1) Any person as to whom, or any occupancy as to which, it is beyond the power of the City to impose the tax provided for in this chapter;

(b2) Any Federal or State officer or employee when on official business; or

(c3) Any officer or employee of a foreign government, which officer or employee is exempt by reason of express provision of Federal law or international treaty.

(b) No exemption shall be granted except upon a claim therefor made at the time the rent is collected and under penalty of perjury upon a form prescribed by the Finance Director.

**3-6-04 Operator's and Rental Agent's duties.**

(a) Each operator and each rental agent shall collect the tax imposed by the provisions of this chapter to the same extent and at the same time as the rent is collected from every transient. The amount of tax shall be separately stated from the amount of the rent charged, and each transient shall receive a receipt for payment from the operator or rental agent. No operator of a hotel or rental agent shall advertise or state in any manner, whether directly or indirectly, that the tax, or any part thereof, will be assumed or absorbed by the operator or rental agent, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner provided in this chapter.

(b) An operator or rental agent who fails or refuses to collect or remit the tax imposed by the provisions of this chapter shall be liable to the City for the amount not collected or remitted as damages for not complying with the provisions of this chapter.

**3-6-05 Registration.**

(a) Each operator of any hotel renting an occupancy to transients shall register such hotel with the Finance Director and obtain a City of Turlock "Business License Certificate" which shall at all times be posted in a conspicuous place on the premises. Such certificate shall, among other things, set forth the following information:

(a~~1~~) The name of the operator;

(b~~2~~) The address of the hotel;

(c~~3~~) The period for which the certificate was issued; and

(d~~4~~) A statement as follows: "This Business License Tax Certificate signifies that the person named on the face hereof has fulfilled the requirements of the ~~Hotel/Motel Tax Law~~ City of Turlock Transient Occupancy Tax Ordinance by registering with the Finance Office for the purpose of collecting from transients the transient occupancy tax and remitting such tax to the Finance Office. ~~Where approval, clearance, or a permit to conduct a business is otherwise required by the provisions of this Code, issuance of a Business License Tax Certificate does not constitute such approval or clearance~~ This certificate does not authorize any person to conduct any unlawful business, to conduct any lawful business in an unlawful manner, or to operate a hotel without strictly complying with all local applicable laws, including but not limited to those requiring a permit from the City.

**3-6-06 Reporting and remitting.**

(a) Each operator and each rental agent shall, on or before the last day of the month following the close of each calendar quarter, or at the close of any shorter reporting period which may be established by the Finance Director, make a return to the Finance Office, on forms provided by the Finance Office, of the total rents charged and received and the amount of tax collected for transient occupancies. At the time the return is filed, the full amount of the tax collected shall be remitted to the Finance Office. The Finance Director may establish shorter reporting periods for any certificate holder if ~~he~~ the Finance Director deems it necessary in order to ensure collection of the tax, ~~and he~~ The Finance Director may also require further information in the return. Returns and payments shall be due immediately upon cessation of business for any reason. All taxes collected by operators and rental agents pursuant to the provisions of this chapter shall be held in trust for the account of the City until payment thereof is made to the Finance Office.

(b) Each rental agent shall, on or before January 31st of each year, submit to the Finance Office a report containing the following information for the preceding calendar year:

(1) A list of all hotels in the City for which the rental agent collected rent from transients for staying at those hotels, including the addresses of the hotels and the names, phone numbers, and other contact information of the hotels' operators;

(2) For each hotel listed, the total rent and total tax collected by the rental agent from transients staying at that hotel in the previous calendar year; and

(3) Any other information determined by the Finance Director as needed to ensure the collection and remittance of taxes imposed by this Chapter.

**3-6-07 Penalties and interest.**

(a) Original delinquency. ~~Any~~ If an operator ~~who shall fail~~ or rental agent ~~fails to report~~ collect and remit any tax imposed by the provisions of this chapter ~~within by the time~~ date such remittance is required, the remittance is delinquent and the operator or rental agent who failed to collect and remit the tax shall pay a penalty in the amount of ten ~~(10%)~~ percent (10%) of the tax in addition to the amount of the tax.

(b) Continued delinquency. Any operator or rental agent who ~~shall fail~~ fails to collect and remit any delinquent remittance on or before a period of

thirty (30) days following the date on which the remittance first became delinquent shall pay a second delinquency penalty in the amount of ten ~~(10%)~~ percent (10%) of the tax in addition to the amount of the tax and the ten ~~(10%)~~ percent (10%) penalty first imposed.

(c) Fraud. If the Finance Director ~~shall determine~~ determines that the noncollection or nonpayment of any remittance due pursuant to the provisions of this chapter is due to fraud, a penalty in the amount of twenty-five ~~(25%)~~ percent (25%) of the amount of the tax actually owed shall be added thereto in addition to the penalties set forth in subsections (a) and (b) of this section.

(d) Interest. In addition to the penalties imposed, any operator or rental agent who shall fail fails to collect and remit any tax imposed by the provisions of this chapter shall pay interest at the rate of one-half of one ~~(1.05%)~~ percent (1.05%) percent per month, or fraction thereof, on the amount of the tax, exclusive of penalties, from the date on which the remittance first became delinquent until paid.

(e) Penalties and interest merged with tax. Every penalty imposed, and such interest as accrues, pursuant to the provisions of this section shall become a part of the tax required to be paid by the provisions of this chapter.

### **3-6-08 Failure to collect and report tax: Determination by Finance Director.**

~~If any operator shall fail or refuse to collect such tax and~~ An operator or rental agent who fails or refuses to collect or remit any tax imposed by the provisions of this chapter may be made liable to the City under the procedures in this section for the amount of tax not collected or remitted, including any penalties and interest thereon, as damages for not complying with the provisions of this chapter.

(a) Determination of Tax by the Finance Director. If anyan operator or rental agentshall fail fails or refuserefuses to collect such the tax due under this chapter or fails or refuses to make, within the time provided in this chapter, any report and remittance of such tax, or any portion thereof, required by the provisions of this chapter, the Finance Director shall proceed in such manner as ~~he the Finance Director~~ may deem best to obtain the facts and information on which to base his an estimate of the tax due. As soon as the Finance Director shall procure procures such fact facts and information as ~~he the Finance Director~~ is able to obtain upon which to base the assessment of any such tax imposed by the provisions of this chapter and payable by any operator or rental agent who has failed or refused to collect the same tax and to make such report and remittance,



the Finance Director shall proceed to determine and assess against such operator or rental agent the tax, interest, and penalties provided for by the provisions of this chapter. In the event such determination is made, the Finance Director shall give notice of the amount so assessed by serving it personally, or by depositing it in the United States mail, postage prepaid, addressed to the operator or rental agent so assessed at ~~his~~ its last known place of address. ~~Such, or by email using an email address previously provided to the City by the operator or rental agent.~~

(b) Time for Making a Determination by the Finance Director. Notice of a determination made under subsection (a) concerning the amount of tax reported on a return filed under Section 3-6-06 must be served within three (3) years of the filing of the return. Notice of a determination made under subsection (a) concerning the amount of tax that an operator or rental agent did not collect or remit for occupancy at a hotel registered under Section 3-6-05, but for which no return was filed under Section 3-6-06, must be served within five (5) years of the date the return was due under Section 3-6-06. Notice of a determination made under subsection (a) concerning the amount of tax an operator or rental agent did not collect or remit for occupancy at a hotel that was not registered under Section 3-6-05 and for which no return was filed under Section 3-6-06 must be served within ten (10) years of the date the return was due under Section 3-6-06.

(c) Hearing by the Finance Director. An operator or rental agent may, within ten (10) days after the service or mailing of ~~such a~~ notice of determination under subsection (a) of this section, make an application in writing to the Finance Director for a hearing on the ~~amount assessed~~ determination. If an application by the operator or rental agent for a hearing is not made within the time prescribed, the ~~tax, interest, and penalties, if any, determined by~~ determination of the Finance Director shall become final and conclusive and any tax, penalties, or interest due under the determination are immediately due and payable. If such an application is made, the Finance Director shall give not less than ~~five~~ ten (10) days' written notice, in the manner prescribed in ~~this section~~ subsection (a) for serving notice of a determination, to the operator or rental agent of a hearing to show cause at a time and place fixed in such notice why be held within sixty (60) days or as soon thereafter as reasonably practicable on the amount specified therein should not be fixed for such tax, interest and penalties. ~~determination.~~ The hearing will be before the Finance Director or the Finance Director's designee. At such hearing the operator or rental agent may appear and offer evidence why ~~such specified tax, interest, the determination of the Finance Director is incorrect and penalties should not be so fixed.~~ After changed. Within a reasonable time after such hearing the Finance Director, or authorized agent designee, shall ~~determine the proper tax to be remitted and shall thereafter make a~~

final determination and give written notice of the determination to the person operator or rental agent in the manner prescribed in this section of such determination and the amount of such tax, interest, and penalties. The subsection (a) for serving notice of a determination. The Finance Director may, if supported by a finding of good cause supported by substantial evidence, waive some or all of any penalty or interest imposed under Section 3-6-07. Any amount determined to be due shall be payable after fifteen (15) days after service of the final determination unless an appeal is filed as provided in TMC 3-6-09. Section 3-6-10. The Finance Director may assess the full amount of any uncollected or unremitted taxes, penalties, or interest solely against the operator in lieu of assessing some or all of those taxes, penalties, or interest against a rental agent.

(d) Security for Collection of Tax. Whenever any operator or rental agent has failed to collect, report, or remit tax as required by this chapter, and such failure results in a continued delinquency, the Finance Director may require such operator or rental agent to deposit with the Finance Director security in the form of cash, bond, or other security as the Finance Director may so determine and shall be referred to as a "security deposit". The amount of the security shall be fixed by the Finance Director and shall be established by making a determination following the procedure in subsection (a) of this section, which determination is subject to a hearing under subsection (c) and appeal under Section 3-6-10. The Finance Director shall place the security in the City Treasury in a special trust fund to be known as the "Transient Occupancy Tax Security Deposit Fund."

(e) Withdrawals from Security Deposit. Whenever any operator or rental agent fails to collect or remit any tax due under the provisions of this chapter on or before the period designated in Section 3-6-06, the Finance Director may notify the operator or rental agent that the amount due and owing to the City from the operator or rental agent for the tax, interest, and penalty imposed by the provisions of this chapter shall be transferred from the security deposit for use as provided under this section. The Finance Director may notify the operator or rental agent that the operator or rental agent is required to redeposit the amount deducted from the security deposit.

### **3-6-09 Audit.**

(a) The Finance Director may conduct an audit, to ensure proper compliance with the requirements of this chapter, of any operator or rental agent required to collect and/or remit tax pursuant to the provisions of this chapter. The Finance Director shall provide written notice to the operator or rental agent being audited of the initiation of the audit by serving it personally, or by depositing it in the United States mail, postage prepaid, addressed to the operator or rental agent so assessed at its last known

place of address, or by email using an email address previously provided to the City by the operator or rental agent.

(b) Notice of the initiation of an audit of a tax period for which a return was filed under Section 3-6-06 must be provided as required in subsection (a) within three (3) years of the date that the return was filed.

(c) Notice of the initiation of an audit of a tax period for which no return was filed under Section 3-6-06 for occupancy at a hotel registered under Section 3-6-05 must be provided as required in subsection (a) within five (5) years of the date that the return was due to be filed under Section 3-6-06.

(d) Notice of the initiation of an audit of a tax period for which no return was filed under Section 3-6-06 for occupancy at a hotel not registered under Section 3-6-05 must be provided as required in subsection (a) within ten (10) years of the date that the return was due to be filed under Section 3-6-06.

(e) Upon completion of an audit, the Finance Director may make a determination under Section 3-6-08 of any taxes, penalties, and interest determined to be owed and not paid for the audit period. Subsection (b) of Section 3-6-08 does not apply to a determination of tax due following an audit under this section. If an operator or rental agent subject to audit is unable or unwilling to provide sufficient records to enable the Finance Director to verify compliance with this chapter, the Finance Director is authorized to make a reasonable estimate of any deficiency and said reasonable estimate shall be entitled to a rebuttable presumption of correctness.

### **3-6-10 Appeals.**

(a) Any operator-aggrieved, rental agent, or other person whose rights or interests have been directly and adversely affected by any a decision or determination of the Finance Director, including but not limited to any decision or determination with respect to the amount of such tax, interest, and penalties due or owing under Section 3-6-08, may appeal such decision the final decision or determination in writing to the City Manager (or the City Manager's designee) within twenty (20) days from the date of service of such decision or determination.

(b) An appeal may not be made to the City Manager (or the City Manager's designee) regarding a decision or determination by the Finance Director under Section 3-6-08(a) unless the appellant has first requested a hearing before the Finance Director under Section 3-6-08(c) and received a determination following the hearing.

(c) If a timely appeal is filed with the City Manager (or the City Manager's designee), the City Manager (or designee) shall set a hearing to be held within sixty (60) days or as soon thereafter as reasonably practicable. Notice of the hearing shall be served personally, by depositing it in the United States mail, postage prepaid, addressed to the appellant at the appellant's last known place of address, or by email to an email address provided by Chapter 1-4 TMC, to the City by the appellant.

(d) At the hearing, the appellant may present evidence and argument regarding the determination or decision being appealed to show why the determination or decision is incorrect and to show what the determination or decision should be. All parties shall have the right to offer testimonial, documentary, and tangible evidence bearing upon the issues and may be represented by counsel. The City Manager (or the City Manager's designee) shall not be bound by the formal rules of evidence and may require the presentation of additional evidence of any party involved. The hearing may be continued for a reasonable time for the convenience of a party or witness at the request of the appellant or any other party.

(e) A reasonable time after the close of the hearing, the City Manager (or the City Manager's designee) shall issue a final decision. The City Manager (or the City Manager's designee) shall make findings of fact in support of the decision. The final decision shall be served personally, or by depositing it in the United States mail, postage prepaid, addressed to the appellant at the appellant's last known place of address, or by email to an email address provided to the City by the appellant.

(f) The City Manager may, if supported by a finding of good cause, waive some or all of any penalty or interest imposed under Section 3-6-07.

### **3-6-11 Judicial Review.**

A final decision of the City Manager (or the City Manager's designee) under Section 3-6-10 is subject to judicial review under sections 1094.5 and 1094.6 of the Code of Civil Procedure by a writ petition filed in the appropriate court within ninety (90) days of the service of the written decision.

### **3-6-12 Payment of tax in the event of sale.**

(a) Withholding-purchase-price Purchase Price. In the event any hotel owner sells or otherwise transfers his ownership in a hotel, his successor or assigns shall withhold sufficient of the purchase price to cover any transient occupancy tax owed to the City and shall continue to withhold such moneys until the former owner produces a written notice from the

Finance Director that the amount owed has been paid or that there is no amount due.

(b) Liability. In the event the purchaser or transferee of a hotel fails to withhold from the purchase price an amount sufficient to ~~defray pay~~ any transient occupancy tax then owed to the City, ~~he the purchaser or transferee of a hotel~~ shall be personally liable for any transient occupancy tax owed to the City to the extent of the purchase price, ~~valued in money or fair market value of the hotel, whichever is greater.~~

(c) Notice of ~~sale~~: Sale and Audit. When ownership of any hotel is transferred, the Finance Director shall be notified in writing by the seller of the transfer of ownership, and the Finance Director shall thereupon cause the books and records of the hotel to be audited within thirty (30) days to determine the amount of transient occupancy tax owed to the City, as of the date of transfer of title.

### **3-6-~~11~~13 Records.**

It shall be the duty of every operator and rental agent liable for the collection and ~~payment~~ remittance to the City of any tax imposed by the provisions of this chapter to keep and preserve, for a period of ~~three (3)~~ four (4) years, all records as may be necessary to determine the amount of such tax as ~~he the operator or rental agent~~ may have been liable for the collection of and ~~payment~~ remittance to the City, which records the Finance Director shall have the right to inspect at all reasonable times. The rental agent must provide the operator with copies of all records in its possession that are necessary for the operator to comply with its obligations under this chapter.

### **3-6-~~12~~14 Refunds.**

(a) Whenever the amount of any tax, interest, or penalty has been overpaid, or paid more than once, or erroneously or illegally collected or received by the City pursuant to the provisions of this chapter, such amount may be refunded as provided in subsections (b) and (c) of this section, provided a claim in writing therefor, stating under penalty of perjury the specific grounds upon which the claim is founded, is filed with the Finance Office within ~~three (3) years~~ one (1) year after the date of payment. The claim shall be on forms furnished by the Finance Office.

(b) Any operator or rental agent may claim a refund in the manner provided in subsection (a) of this section or take as credit against taxes collected and remitted the amount overpaid, paid more than once, or erroneously or illegally collected or received when it is established in a manner prescribed by the Finance Director that the person from whom the

tax has been collected was not a transient; provided, however, that neither a refund nor a credit shall be allowed unless the amount of the tax so collected has either been refunded to the transient or credited to rent, subsequently payable by the transient to the operator or rental agent.

(c) A transient may obtain a refund of taxes overpaid, paid more than once, or erroneously or illegally collected or received by the City by filing a claim in the manner provided in subsection (a) of this section but only when the tax was paid by the transient directly to the Finance Office, or when the transient, having paid the tax to the operator or rental agent, establishes to the satisfaction of the Finance Director that the transient has been unable to obtain a refund from the operator or rental agent who collected the tax and remitted it to the City.

(d) A claimant has the right to request a hearing before the Finance Director under Section 3-6-08(c) on a decision by the Finance Director on a request for a refund and the right to appeal the Finance Director's decision under Section 3-6-10.

(e) No refund shall be paid pursuant to the provisions of this section unless the claimant establishes his to the satisfaction of the Finance Director the claimant's right thereto by written records showing entitlement thereto.

### **3-6-1315 Actions to collect.**

(a) Any tax required to be paid by any transient pursuant to the provisions of this chapter shall be deemed a debt owed by the transient to the City. Any such tax collected by an operator or rental agent which has not been paid remitted to the City shall be deemed a debt owed by the operator or rental agent to the City. Any operator or rental agent who fails to collect tax from a transient as required by Section 3-6-04 shall be liable to the City for the amount of the uncollected tax including penalties and interest as damages for failing to perform its collection duties under this chapter. Any person owing money to the City pursuant to the provisions of this chapter shall be liable to an action brought in the name of the City for the recovery of such amount including all applicable penalties and interest.

### **3-6-14 Violations of provisions.**

(b) An action to collect transient occupancy tax must be commenced within four (4) years of either (1) the date of service of a determination by the Finance Director under Section 3-6-08 that becomes final, (2) the date of service of a final decision by the City Manager (or the City Manager's designee) under Section 3-6-08(e) for which timely judicial review is not sought, or (3) a final judgment following judicial review.

**3-6-16 Violations of provisions.**

(a) Any operator or rental agent or other person who fails or refuses to register as required, or to furnish any return required to be made, or who fails or refuses to furnish a supplemental return or other data required by the Finance Director, or who renders a false or fraudulent return or claim, or who fails to meet the substantive requirements of any other provision of this chapter shall be guilty of a misdemeanor and punishable as set forth in Chapter 1-2 TMC.

(b) Any person required to make, render, sign, or verify any report or claim and who makes any false or fraudulent report or claim with intent to defeat or evade the determination of any amount due required by the provisions of this chapter to be made shall be guilty of a misdemeanor and punishable as provided in this section.

(c) Any enforcement action specifically authorized by the provisions of this chapter may be utilized in conjunction with, or in addition to, any other provision of this chapter, and any other statute, code, or regulation. In addition, nothing in the provisions of this chapter shall be interpreted to preclude or limit the City from seeking injunctive or other judicial relief.

**3-6-17 Confidentiality.**

Information obtained by the City from hotels, hotel operators, or rental agents in the enforcement of the provisions of this chapter shall be deemed confidential and shall not be subject to public inspection to the extent allowed by State and Federal law.

**3-6-18 - Revenue measure that does not permit business otherwise prohibited.**

The taxes prescribed by the provisions of this chapter are taxes for revenue purposes only and are not regulatory permit fees. The payment, collection, or remittance of any tax required by this chapter and its acceptance by the City does not entitle the person paying, collecting, or remitting the tax to carry on any business or other activity unless they have complied with all of the provisions of this chapter and all other applicable laws including, but not limited to, other applicable provisions of the Turlock Municipal Code.

**3-6-19 Amendment.**

The City Council is authorized to amend this chapter in any manner, provided that no amendment may increase the rate of the tax above

fourteen percent (14%) of the rent charged to the transient or otherwise implement a tax increase for which voter approval is required by Article XIII C of the California Constitution. Amendments may include the adoption of exemptions, waivers, or reductions of the tax. Any decrease in the tax or any exemption or waiver adopted by the City Council may be later removed or retracted by the City Council and shall not constitute a tax increase and shall not require voter approval.

**SECTION 2. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The people of the City of Turlock hereby declare that they would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

**SECTION 3. ENVIRONMENTAL COMPLIANCE.** The City Council hereby finds and determines that this resolution is exempt from the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA") and 14 Cal. Code Reg. section 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines section 15378. The measure submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions.

As such, under CEQA Guidelines section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Turlock would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guidelines section 15060 CEQA analysis is not required.

**SECTION 4. EFFECTIVE DATE.** Pursuant to the California Constitution, Article XIII C, section 2(b), and Elections Code section 9217, if a majority of the voters voting in the election on Measure "\_\_\_\_" vote in favor of the adoption of such measure, this ordinance shall be deemed valid and binding and shall be considered adopted upon the date that the vote is declared by the City Council and shall go into effect ten (10) days after that date.

This Ordinance was approved and adopted by the People of the City of Turlock at the City's November 5, 2024 statewide general election.

This Ordinance was approved by Declaration of the vote by the City Council of the City of Turlock on June 25, 2024.



SIGNED:

ATTEST:

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Amy Bublak, Mayor

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Julie Christel, City Clerk

# City Council Staff Report

## June 25, 2024



From: Isaac Moreno, Finance Director

Prepared by: Isaac Moreno, Finance Director

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Ordinance: Introduction and first reading of an ordinance amending Turlock Municipal Code (TMC) Title 3, Chapter 1, Article 1, Business Licensing to switch billing cycle from semi-annual to annual

### 2. SYNOPSIS:

Staff is requesting authorization to amend Turlock Municipal Code (TMC) Title 3 Chapter 1 Article 1 Business Licensing to switch billing cycle from semi-annual to annual

### 3. DISCUSSION OF ISSUE:

The Finance Utility Billing Division is responsible for managing the processing, billing, and collection of the City of Turlock's 2,804 business licenses. Currently this process is done by billing businesses semi-annually. The first billing is in July and the second in January. The process of billing business licenses requires the work of multiple staff members which takes them away from providing services to customers walking in and calling on the phone. In addition, there is a substantial cost for postage, paper, and mailing supplies as well as service costs. The cost of utilizing our mailing service, paper, and postage alone is \$2,558.85 to send out the initial notice. This is then followed with a delinquent for any unpaid licenses.

To reduce costs and allow more time for staff to focus on customer service needs, the Finance Department is requesting to amend Turlock Municipal Code (TMC) Title 3 Chapter 1 Article 1 Business Licensing to switch billing from semi-annual to annual. There will be no financial impact to business license holders over and above what they currently pay. The change will merely require them to pay for their business license once per year instead of splitting the payment every 6 months.

### 4. BASIS FOR RECOMMENDATION:

This action will allow the Utility Billing Division more time to focus on customer service needs and reduce mailing costs.

### 5. FISCAL IMPACT / BUDGET AMENDMENT:

This action will create a savings by reducing mailing costs. This savings is as follows for one billing cycle:

- Postage – \$1,971.12
- Supplies (paper and envelopes) – \$426.25
- Professional services for printing and mailing – \$502.48

This totals \$2,899.85 in fixed cost savings. This does not take into account the staff time that will be saved and diverted to increased customer service.

**6. STAFF RECOMMENDATION:**

Staff recommends approving the amendment of Turlock Municipal Code (TMC) Title 3 Chapter 1 Article 1 Business Licensing to switch billing cycles from semi-annual to annual.

**7. CITY MANAGER’S COMMENTS:**

Recommends approval

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

- A. Council could choose to remain on semi-annual billing. This is not recommended due to the staff time and fixed cost savings.

**10. ATTACHMENTS:**

- A. Draft Ordinance

IN THE MATTER OF INTRODUCTION }  
 AND FIRST READING OF AN ORDINANCE }  
 AMENDING TURLOCK MUNICIPAL CODE }  
 (TMC) TITLE 3, CHAPTER 1, ARTICLE 1, }  
 BUSINESS LICENSING TO SWITCH BILLING }  
 CYCLE FROM SEMI-ANNUAL TO ANNUAL }

ORDINANCE NO. -CS

**WHEREAS,** Turlock Municipal Code Title 3, Chapter 1 sets forth the City's business licensing; and

**WHEREAS,** The City Manager desires to amend the Turlock Municipal code to change the business license billing system from semi-annual to annual.

**BE IT ORDAINED** by the City Council of the City of Turlock as follows:

**SECTION 1. AMENDMENT:** Title 3, Chapter 1, Article 1, Section 111 (c), 127,128,132 (a),132 (c), 132 (i), 133 is hereby amended to read as follows:

3-1-111 Definitions:

(c) As used in this chapter, "annual" shall mean one (1) ~~calendar~~ year of twelve (12) months beginning ~~January~~ **July** 1st. Annual shall include fractions thereof.

3-1-127 Due dates for payments:

Except as otherwise specifically provided, all license taxes shall be paid in legal currency of the United States at the Finance Office and the ~~semi-~~ annual payments, under the provisions of this chapter, shall become delinquent, if not received by the collections office, on or before 12:00 p.m. (noon), on ~~February 15th and~~ August ~~15~~**30th**, or the next working day if the delinquent day falls on a weekend or holiday. All flat-rate license taxes shall be due and payable in advance for each specified period and prior to commencement of the business to be licensed.

3-1-128 Delinquency penalty:

Finance shall at the hour of 12:00 p.m.(noon), of the day delinquent licenses are due and payable, add to all annual ~~and semi-annual~~ licenses for which gross receipts have not been reported or the Business License Tax remains unpaid or partially unpaid a penalty of Twenty and no/100ths (\$20.00) Dollars or twenty-five (25%) percent of the amount of such delinquent license tax, whichever is greater. ~~For all licenses payable more often than semi-annually, the period for payment without delinquency shall correspond to the period for which licenses shall have been issued and shall be subject to the above-specified penalty.~~ No license shall be issued to any person currently delinquent until both the license tax and penalty have been paid. In the event any license tax and penalty payment is not made prior to the ~~next semi-annual~~ delinquent date, as detailed in Section 3-1-127, additional penalties shall accrue at the rate of

twenty-five (25%) percent or Twenty and no/100ths (\$20.00) Dollars per ~~semi-~~ annual period, or portion thereof, whichever is greater.

### 3-1-132 License: Taxes.

(a) Any business subject to this tax shall elect to pay either a tax of fifty (50¢) cents per One Thousand and no/100ths (\$1,000.00) Dollars of gross receipts as reported to the finance department pursuant to Section 3-1-122 or a tax based on the following schedule:

<b>SEMI-ANNUAL FLAT FEE IN-LIEU OF REPORTING ACTUAL GROSS RECEIPTS</b>	
<b>Semi-Annual Gross Receipts</b>	<b>Semi-Annual Flat Fee</b>
\$0 - \$59,999	\$ <del>40</del> 80
\$60,000 - \$124,999	\$ <del>75</del> 150
\$125,000 - \$249,000	\$ <del>155</del> 310
\$250,000 - \$374,999	\$ <del>235</del> 470
\$375,000 - \$499,999	\$ <del>310</del> 620
\$500,000 - \$749,999	\$ <del>470</del> 940
Over \$749,999	\$ <del>470</del> 940
(plus \$ <del>310</del> 620 for each additional \$500,000 of gross receipts or portion	

(c) Any business subject to this tax and reporting actual gross receipts will pay a minimum tax of ~~Thirty~~ Sixty and no/100ths (\$ ~~30~~ 60.00) Dollars ~~semi-~~annually.

(i) Any person transacting or carrying on any of the following businesses or occupations shall pay a fixed license tax as hereinafter indicated:

<b>Business</b>	<b>Tax</b>
Auctioneer - No fixed place of business	\$25.00 per day or \$200.00 per year
Bingo Games	\$25.00 per year
Cabaret	\$25.00 per day or \$100.00 per year
Card Rooms	\$500.00 per year per table
Carnival	\$150.00 per day

Circus	\$150.00 per day
Closing Out Sale	\$100.00 - 30 days \$200.00 - 60 days \$300.00 - 90 days
Crafts Fairs and Shows	\$15.00 per day per stand (no individual application tax required)
Dance	\$50.00 per day
Directory Sales	\$100.00 per year
Farmers' Market	\$200.00 per year (no individual application tax required)
Itinerant Vendor - fixed location	\$25.00 per day \$100.00 per season \$150.00 per year
Peddler/Solicitor/Canvasser - Residential	\$15.00 per day \$60.00 per month
Photographer - Itinerant	\$100.00 per month
Push Carts	\$60.00 per <del>calendar</del> year per cart
Tent or Caravan Show	\$150.00 per day
Vending Machines	\$20.00 per year per machine (requires sticker)
Vendor: Movable Stand/Motorized Vehicle	\$30.00 per month, or \$150.00 per year, per stand, vehicle, etc.
Video Games/Mechanical Amusement Devices	\$30.00 per year per machine (requires sticker)
Sporting Exhibits	\$100.00 per exhibition

### **3-1-133 Unclassified business.**

Any business not otherwise classified by this chapter shall be considered a “gross receipts ~~semi~~-annual” business.

**SECTION 2. REPEALED:** Title 3, Chapter 1, Article 11, Section (b) is hereby repealed.

3-1-111 Definitions:

~~(b) As used in this chapter, “semi-annual” shall mean one half (1/2) of a calendar year consisting of a period of six (6) months. The semi-annual period shall begin on the first days of January and July of each calendar year. Semi-annual shall include fractions thereof.~~

**SECTION 3. VALIDITY:** If any section, subsection, sentence, clause, word, or phrase of this ordinance is held to be unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remainder of this ordinance. The Turlock City Council hereby declares that they would have passed this ordinance, and each section, subsection, sentence, clause, word, or phrase thereof, irrespective of the fact that one or more section, subsection, sentence, clause, word, or phrase be declared invalid or unconstitutional.

**SECTION 4. ENACTMENT:** Prior to the expiration of fifteen (15) days from the passage and adoption thereof, this ordinance shall be published in a newspaper of general circulation printed and published in the County of Stanislaus, State of California, together with names of the members of the City Council voting for and against the same.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25 day of June, 2024, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

Signed and approved this 25<sup>th</sup> day of June, 2024.

SIGNED:

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Amy Bublak, Mayor

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

APPROVED AS TO FORM:

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George Petrulakis, City Attorney



# City Council Staff Report

## June 25, 2024



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From: Anthony Sims, Economic Development Director-Communications Officer

Prepared by: Anthony Sims, Economic Development Director-Communications Officer

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Authorizing the City Manager to enter into an agreement with Pressert Marketing in the amount of \$100,000 to provide a City of Turlock Business Development and Assistance Program and appropriating \$425,000 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43060\_047 "Contract Serves Business Development and Assistance Program" to pay for the business development program. Out of the total, \$100,000 is allocated for contract service fees and \$325,000 for Business Development matching funds

### 2. SYNOPSIS:

Authorize the execution of a Professional Services Agreement (PSA) between the City of Turlock and Pressert Marketing in an amount not to exceed \$425,000 for the City of Turlock Business Development and Assistance Program and appropriating \$425,000 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43060\_047 "Contract Services Business Development and Assistance Program" to pay for the business development program.

### 3. DISCUSSION OF ISSUE:

The proposed City of Turlock Business Development and Assistance Program would provide strategic consulting and business development strategies to elevate Turlock small businesses, as well as allow a "matching-funds" element for businesses to utilize for social media and online ads to increase sales. The proposal would provide compensation to the consultant in the amount of \$20,000 per month for a duration of five (5) months, as well as allocate \$325,000 in a fund managed by the City that can be disbursed to Turlock small businesses up to \$500 per month that participate in the program's social media and online ad element. The businesses eligible to participate must be Turlock businesses that have a business license with the City of Turlock, operate out of a commercial location, have no more than 50 employees, and not be part of a franchise or corporate chain. The business development program is limited to 100 businesses.

As outlined in the Scope of Services (Exhibit A to the PSA), the program will provide the following services to Turlock small businesses:

- Open a Business Assistance Satellite Office
- Outreach Campaign
- Create and Administer City Matching Funds Program
- Intake and Consulting Process
- 1-on-1 Coaching
- Monthly Workshops

Common consulting areas will include:

- Marketing Strategies and Trends
- Business Strategies and Trends
- Commerce, Economic, Financial Strategies, and Trends
- Websites
- Artificial Intelligence (A.I.)
- Digital Content Creation Tools
- Organic Social Media (Facebook, Instagram, etc.) Strategies and Trends
- Social Media ads (Facebook, Instagram, etc.)
- Organic Search (Google) SEO
- Paid SEO
- Automations
- Email Marketing
- Google Ads
- E-commerce
- Technology/Computers
- Sales Coaching
- Business Coaching
- And more

Pressert Marketing will provide City Staff monthly reporting and briefings on the City of Turlock Business Development and Assistance Program.

#### **4. BASIS FOR RECOMMENDATION:**

The City had terminated the RAD Card Program Agreement in January of 2023. At the time of the agreement termination, the City had \$425,000 in funding not utilized. Staff has been directed by City Council to identify a small business development and assistance program that said remaining funds of \$425,000 can be utilized for.

#### **5. FISCAL IMPACT / BUDGET AMENDMENT:**

Appropriating \$425,000 unallocated reserves from Fund 119 “American Rescue Plan Act” (ARPA) account number 119-10-188.43060\_047 “Contract Services Business Development and Assistance Program” to pay for the business development program. Of these funds, \$100,000 will be allocated for contract service fees and \$325,000 for Business Development matching funds.

Per the SLFRF Final Rule Overview, support for prevention and mitigation strategies in small businesses, nonprofits, and impacted industries is directly identified as an eligible expenditure under responding to the public health emergency (Coronavirus State & Local Fiscal Recovery Funds: 2022 Overview of the Final Rule page 14).

**6. STAFF RECOMMENDATION:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

- A. City Council may choose not to authorize City Manager to enter into an agreement with Pressert Marketing.
- B. City Council may direct staff to further research alternative small business development and assistance programs.

**10. ATTACHMENTS:**

- A. Draft resolution
- B. Professional Services Agreement.

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF AUTHORIZING THE	}	RESOLUTION NO. 2024-
CITY MANAGER TO ENTER INTO AN	}	
AGREEMENT WITH PRESSERT MARKETING	}	
IN THE AMOUNT OF \$100,000 TO PROVIDE	}	
A CITY OF TURLOCK BUSINESS	}	
DEVELOPMENT AND ASSISTANCE PROGRAM	}	
AND APPROVING \$425,000 UNALLOCATED	}	
RESERVES FROM FUND 119 "AMERICAN	}	
RESCUE PLAN ACT" (ARPA) ACCOUNT	}	
NUMBER 119-10-188.43060_047 "CONTRACT	}	
SERVICICES BUSINESS DEVELOPMENT AND	}	
ASSISTANCE PROGRAM" TO PAY FOR THE	}	
BUSINESS DEVELOPMENT PROGRAM. OUT	}	
OF THE TOTAL, \$100,000 IS ALLOCATED	}	
FOR CONTRACT SERVICE FEES AND	}	
\$325,000 FOR BUSINESS DEVELOPMENT	}	
MATCHING FUNDS	}	

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**WHEREAS**, the City of Turlock terminated the RAD Card Program Agreement in January of 2023. At the time of the agreement termination, the City had \$425,000 in funding not utilized. Staff had been directed by City Council to identify a small business development and assistance program that said remaining funds of \$425,000 can be utilized for; and

**WHEREAS**, the proposed City of Turlock Business Development and Assistance Program would provide strategic and business development strategies to elevate Turlock small businesses, as well as allow a "matching funds" element for businesses to utilize for social media and online ads to increase sales; and

**WHEREAS**, the proposal would provide compensation to the consultant in the amount of \$20,000 per month for a duration of five (5) months, as well as allocate \$325,000 in a fund managed by the City that can be disbursed to Turlock small businesses, up to \$500 per month that participate in the program's social media and online ad element; and

**WHEREAS**, the businesses eligible to participate must be Turlock businesses that have a business license with the City of Turlock, operate out of a commercial location, have no more than 50 employees, and not be part of a franchise or corporate chain. The business development program is limited to 50 businesses; and

**WHEREAS**, the program will provide services such as marketing strategies, business strategies, commerce, economic, financial strategies, website development, website optimization, Artificial Intelligence (AI)

implementation, digital content creation tools, organic social media (Facebook, Instagram, etc.) strategies, social media advertisement strategies, organic search (Google) SEO, automations, email marketing, Google Ads, E-Commerce implementation, sales coaching, business coaching, and more; and

**WHEREAS**, Pressert Marketing will provide City staff monthly reporting and briefings on the City of Turlock Business Development and Assistance Program; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby authorize the City Manager to enter into an agreement with Pressert Marketing to provide a City of Turlock Business Development and Assistance Program and appropriating \$425,000 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43060\_047 "City of Turlock Business Development and Assistance Program" to pay for the business development program. Of these funds, \$100,000 will be allocated for contract service fees and \$325,000 for Business Development matching funds.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25th day of June, 2024, by the following vote:

AYES:	( )
NOES:	( )
NOT PARTICIPATING:	( )
ABSENT:	( )

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of  
Stanislaus,  
State of California



**AGREEMENT BETWEEN THE CITY OF TURLOCK  
and  
PRESSERT MARKETING  
for  
CITY OF TURLOCK BUSINESS DEVELOPMENT AND ASSISTANCE PROGRAM**

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**City Contract No. 2024-181**

**THIS PROFESSIONAL SERVICES AGREEMENT** (the “Agreement”) is entered into by and between the CITY OF TURLOCK, a California municipal corporation (“City”), and PRESSERT MARKETING, a California Corporation (“Professional”), on this 25th day of June 2024\_\_ (the “Effective Date”). City and Professional may be collectively referred to herein as the “Parties” or individually as “Party.” There are no other parties to this Agreement.

**RECITALS**

**A.** City seeks to hire an independent contractor to perform professional services to assist City with a City of Turlock Business Development and Assistance Program (the “Project”).

**B.** Professional has made a proposal to City to provide such professional services. A description of the services Professional proposes to provide is included in the Scope of Services in **Exhibit A** attached hereto and incorporated herein by reference (“Services”). City desires to retain Professional to perform the Services, subject to the terms and conditions set forth in this Agreement.

**C.** The Parties have outlined the schedule or timeline for providing the Services (“Completion Schedule”), which shall be included in the Scope of Services in **Exhibit A**.

**D.** The Parties have outlined the rates and method of payment to Professional for its performance of the Services under this Agreement (“Compensation Schedule”), which shall be included in the Scope of Services in **Exhibit A**.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

## AGREEMENT

**1. Recitals.** The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Section 1 through 53 of this Agreement, Sections 1 through 53 shall prevail

**2. Term.** The term of this Agreement shall be five (5) months commencing on the Effective Date and terminating on November 25, 2024 (“Term”) unless the Parties mutually agree in writing to terminate the Agreement earlier or extend the Term pursuant to this Agreement.

**3. Extension of Agreement. [Intentionally Omitted]**

**4. Effective Date.** This Agreement shall only become effective once all of the Parties have executed the Agreement (the “Effective Date”).

**5. Work.**

**5.1. Services.** Subject to the terms and conditions set forth in this Agreement, Professional shall provide City the Services described in **Exhibit A**. Any request for Services not included in **Exhibit A** will be considered a request for additional or modified Services (“Modification” or “Modifications”). Professional shall not receive additional compensation for any Modification of the Services unless the Parties agree otherwise in a writing executed by both Parties.

**5.2. City Requested Modification of Services.** City may, by written order, authorize Modifications to the Services described in **Exhibit A**. If such Modifications cause an increase in the cost or time required for performance of Professional’s Services, the Parties shall enter into a written amendment to this Agreement to adjust the Services and the compensation to be paid to Professional and, if necessary, amend the Completion Schedule or Compensation Schedule. The Services, Completion Schedule, or Compensation Schedule shall not be revised unless City and Professional mutually agree to a written amendment to this Agreement reflecting such revisions, additional compensation, time for performance or such other terms or conditions mutually agreed upon by the Parties.

**5.3. Professional Requested Modification in Services.** Professional shall not be compensated for work outside the Services described in this Agreement, unless, prior to the commencement of the Services:

(a) Professional provides City with written notice that specific work requested by City or required to complete the Project is outside the agreed upon Services. Such notice shall: (1) be supported by substantial evidence that the work is outside the Services; (2) set forth the Professional’s proposed course of action for completing the work and a specific request for City to approve the Modification to the Services; (3) set forth the Professional’s proposed revisions, if any, to the Completion Schedule; and (4) set forth the Professional’s proposed revisions, if any, to the Compensation Schedule; and

(b) City agrees that the work requires a Modification;

(c) City approves all adjustments, if any, to the Completion Schedule and Compensation Schedule; and

(d) The Parties execute a written amendment to this Agreement describing any Modification, together with any adjustment in the Completion Schedule and Compensation Schedule for Professional's work.

## **6. Compensation.**

**6.1. Amount, Time and Manner of Payment for Professional Services.** City shall pay Professional according to the rates and timing set forth in the Compensation Schedule. On each anniversary date of the Effective Date, Professional will be allowed to increase prices with thirty (30) days' written notice to City. Increases may not exceed increases in the San Francisco-Oakland Consumer Price Index for all urban consumers or percentage increases in Professional's published prices, whichever is lower. In all cases, City may cancel this Agreement if a requested price increase is not acceptable. City's total compensation to Professional shall not exceed One Hundred Thousand and No/100ths Dollars (\$100,000.00) ("Maximum Payment"), unless the Parties mutually agree in writing otherwise.

### **6.2. Deposit. [Intentionally Omitted]**

**6.3. Subsequent Payments.** City shall make monthly payments in the amount invoiced by Professional within ten (10) calendar days of receiving such invoice. In the event that an amount of an invoice is in dispute, City shall inform Professional of the amount and basis for the dispute and may withhold the amount which is in dispute until the dispute has been resolved.

**6.4. Invoices.** Professional shall provide City with monthly invoices sufficiently evidencing Professional's expenses and completion of the Services. All invoices furnished to City by Professional shall be in a form approved by City. The payments specified shall be the only payments made to Professional for performance of the Services, including compensation for any Modification. Professional shall submit all billings for Services to City within forty-five (45) days of the performance of such Services. City shall issue payment according to City's customary procedures and practices for issuing payments to independent contractors.

**7. Notice to Proceed.** Professional shall not commence the performance of the Services until it has been given notice by City ("Notice to Proceed"), with which City shall also deliver the Deposit.

**8. Time of Performance.** Professional warrants that it will commence performance of the Services within thirty (10) calendar days of the date the agreement was executed and shall conform to the Completion Schedule. The time of performance is a material term of this Agreement relied on by City in entering into this Agreement.



**9. City Assistance to Professional. [Intentionally Omitted]**

**10. Time and Personnel Devoted to Services.** Professional shall devote such time and personnel to the performance of this Agreement, as is necessary to perform the Services in compliance with the Completion Schedule, Compensation Schedule, and this Agreement.

**11. Performance by Qualified Personnel; No Subcontracting.** Services under this Agreement shall be performed only by competent personnel under the supervision and direct employment of Professional. Professional will conform with City's reasonable requests regarding assignment of personnel, but all personnel, including those assigned at City's request, shall be supervised by Professional. Professional is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by City in writing. Neither Party shall, on the basis of this Agreement, contract on behalf of, or in the name of the other Party. An agreement made in violation of this provision shall confer no rights on any Party and shall be null and void.

**12. Representations of Professional.** City relies upon the following representations by Professional in entering into this Agreement:

**12.1. Qualifications.** Professional represents that it is qualified to perform the Services provided in **Exhibit A** and that it possesses the necessary licenses and permits required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Professional shall also ensure that all subcontractors are similarly licensed and qualified. Professional and all subcontractors shall also obtain a business license from City before they commence performance of the Services. Professional represents and warrants to City that Professional shall, at Professional's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and approvals which are legally required for Professional to practice Professional's profession at the time the Services are rendered.

**12.2. Professional Performance.** Professional represents that all Services under this Agreement shall be performed in a professional manner and shall conform to the customs and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Professional shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. All work or products completed by Professional shall be completed using the best practices available for the profession. Professional agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Professional shall re-perform or replace unsatisfactory Service at no additional expense to City.

**12.3. No Waiver of Claims.** The granting of any progress payment by City, or the receipt thereof by Professional, or any inspection, review, approval or oral statement by any representative of City, or state certification shall not, in any way, waive, limit, or replace any certification or approval procedures normally required or lessen the liability of Professional to re-perform or replace unsatisfactory Service, including, but not limited to, cases where the unsatisfactory

character of such Service may not have been apparent or detected at the time of such payment, inspection, review or approval.

**12.4. City's Remedies are Cumulative.** Nothing in this Section shall constitute a waiver or limitation of any right or remedy, whether in equity or at law, which City or Professional may have under this Agreement or any applicable law. All rights and remedies of City, whether under this Agreement or applicable law, shall be cumulative.

**12.5. No Conflict of Interest.** Professional represents that no conflict of interest will be created under state or federal law by entering into or in carrying out this Agreement.

**13. Conformity with Law and Safety.** Professional shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the Americans with Disabilities Act, any copyright, patent, or trademark law, and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. All Services performed by Professional must be in accordance with these laws, ordinances, codes and regulations. Professional's failure to comply with any laws, ordinances, codes, or regulations applicable to the performance of the Services hereunder shall constitute a breach of contract. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Professional shall immediately notify City's risk manager by telephone. If any accident occurs in connection with this Agreement, Professional shall promptly submit a written report to City, in such form as City may require. This report shall include the following information: (a) name and address of the injured or deceased person(s); (b) name and address of Professional's subcontractor, if any; (c) name and address of Professional's liability insurance carrier; and (d) a detailed description of the accident, including whether any of City's equipment, tools or materials were involved.

If a release of a hazardous material, substance, or waste occurs in connection with the performance of this Agreement, Professional shall immediately notify City. Professional shall not store hazardous materials or hazardous waste within City limits without a proper permit from City.

**14. Contact by Professional with Project Owner or Project Applicant.** Unless otherwise set forth in the Services, neither Professional nor Professional's subcontractors shall directly contact the owner of the property involved in the Project or any party who is the applicant for the Project ("Interested Party"), or an employee or contractor of an Interested Party, on any matter relating to the Project without the prior consent of the Contractor Administrator. In no event shall Professional take any instructions or directions from an Interested Party on any matter pertaining to the Professional's Services to be performed for City under this Agreement.

**15. Confidentiality.** Professional understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Professional may have access to private or confidential information that may be owned or controlled by City and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to City ("Confidential Information").

Professional shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of City. If City gives Professional written authorization to make any such disclosure, Professional shall do so only within the limits and to the extent of that authorization. Professional may be directed or advised by the City Attorney on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project and, in such event, Professional agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

Notwithstanding the foregoing, Professional may disclose Confidential Information required to be disclosed under law, provided that, prior to disclosure, Professional shall first give notice to City and make a reasonable effort to obtain a protective order requiring that City's Confidential Information not be disclosed. This exception is limited to the extent disclosure is required under law.

**16. Excusable Delays; Notice to Other Party of Delay.** Professional shall not be in breach of this Agreement in the event that performance of Services is temporarily interrupted or discontinued due to a "Force Majeure" event which is defined as: riots, wars, sabotage, civil disturbances, insurrections, explosion, natural disasters such as floods, earthquakes, landslides, fires, strikes, lockouts and other labor disturbances or other catastrophic events, which are beyond the reasonable control of Professional. Force Majeure does not include: (a) Professional's financial inability to perform; (b) Professional's failure to obtain any necessary permits or licenses from other governmental agencies; or (c) Professional's failure to obtain the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of the Professional.

**17. Assignment Prohibited.** No Party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

**18. Suspension of Services by City.** City reserves the right to suspend Professional's Services under this Agreement when City determines that it is necessary to do so. When possible, City shall give Professional notice of such suspension and Professional shall, upon receipt of said notice, suspend all Services except any Services, the completion of which is authorized by the notice given by City. If the Services are suspended by City for more than sixty (60) consecutive days, for reasons other than the fault of the Professional, the Professional shall be compensated for Services performed prior to notice of such suspension. When the Project is resumed, the Professional's compensation shall be equitably adjusted by City to provide for expenses incurred by the interruption of the Services. In this regard, Professional shall furnish to City such financial information that, in the judgment of the City Manager, is necessary to determine the reasonable value of the Services rendered by Professional during the period when Services were suspended.

If the Parties are unable to agree upon the amount of extra compensation which is due to Professional within thirty (30) days of Professional resuming Services, the amount of such additional compensation, if any, that is required to appropriately compensate the Professional for its expenses incurred by the interruption of Services may, upon the request of either Party, be determined by arbitration conducted in accordance with the “Arbitration of Disputes” section of this Agreement. Such arbitration shall be commenced by the Professional no later than sixty (60) calendar days following the event which entitles the Parties to pursue arbitration unless the Parties agree in writing to an extended time period for commencement of arbitration. Unless otherwise agreed in writing, all Parties shall carry on the Services and perform their duties during any arbitration proceedings, and City shall continue to make payments for the Services in progress as required by this Agreement.

**19. Ownership of Work Product.** Any and all work, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, designs, specifications, drawings, diagrams, surveys, source codes, professional or technical information or data, photographs, notes, letters, emails or any original works of authorship created by Professional or its subcontractors or subcontractors in connection with Services performed under this Agreement (“Products”) shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in such works are the property of City. In the event it is ever determined that any Product created by Professional or its subcontractors, or subcontractors under this Agreement, are not works for hire under U.S. law, Professional hereby assigns all copyrights to such Products to City. With the prior written approval of City's point of contact for the Project, Professional may retain and use copies of such Products for reference and as documentation of its experience and capabilities.

All Products shall become the property of City irrespective of where located or stored, and Professional agrees to deliver all such documents and information to City, without charge and in whatever form it exists, on the completion of the Professional's Services hereunder. Professional shall have no ownership interest in such Products.

All work product of Professional under this Agreement, including written information which City will cause to be distributed for either internal or public circulation, including both preliminary and final drafts, shall be delivered to City in both printed and electronic form, or as may be specified in **Exhibit A**.

When this Agreement is terminated, Professional agrees to return to City all documents, drawings, photographs and other written or graphic material, however produced, that it received from City, its contractors or agents, in connection with the performance of its Services under this Agreement. All materials shall be returned in the same condition as received.

**20. Termination by Either Party.** Either party shall have the right to terminate this Agreement at any time without cause and at any time upon giving 30 days’ prior written notice to the other party. Such termination will be effective on the date stated in the notice. If City terminates this Agreement, Professional shall cease rendering Services upon receipt of said notice given as required in this Agreement.

**21. Assurance of Performance.** If, at any time, City believes Professional may not be adequately performing its obligations under this Agreement or may fail to complete the Services as required by this Agreement, City may submit a written request to Professional for written assurances of performance and a plan to correct observed deficiencies in Professional's performance. Failure to provide written assurances subsequent to such written request, constitutes grounds to declare a breach under this Agreement.

**22. Cancellation for Breach by Either Party.** Should either Party fail to substantially perform its obligations in accordance with the provisions of this Agreement, the other Party shall thereupon have the right to cancel the Agreement by giving written notice and specifying the effective date of such cancellation. If City cancels this Agreement for breach and it is subsequently determined that Professional did not fail to substantially perform its obligations in accordance with this Agreement, then cancellation for breach by City shall be deemed, and treated, as termination for convenience.

Neither Party waives the right to recover damages against the other for breach of this Agreement, including any amount necessary to compensate City for all detriment proximately caused by Professional's failure to perform its obligations hereunder or which in the ordinary course of things would be likely to result therefrom. City reserves the right to offset such damages against any payments owed to Professional.

City shall not in any manner be liable for Professional's actual or projected lost profits had Professional completed the Services required by this Agreement.

**23. Non-Discrimination.** In its performance of the Services, Professional shall adhere to City's EEO Policy which states, "The City is committed to ensuring that all qualified individuals have a full and fair opportunity to compete in all phase of the hiring process and promotion, and to enjoy the benefits of employment with the City. All employees and applicants shall receive equal consideration and treatment in employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal or state statutes, the City's ordinances, resolutions, rules or regulations."

In addition, all agreements with sub-contractors will include language as required by the Office of Federal Contract Compliance Programs (OFCCP) that requires sub-contractors to maintain equal employment opportunity policies, and, as necessary, affirmative action policies.

**24. Arbitration of Disputes.** All claims, disputes, and other matters in question between City and Professional arising out of or relating to this Agreement or the breach thereof, including claims of Professional for extra compensation for Services related to the Project, shall be decided by arbitration before a single arbitrator in accordance with the provisions of Sections 1281 to 1284.2 of the California Code of Civil Procedure (the "Arbitration Laws") unless the Parties mutually agree otherwise. The provisions of Section 1283.05 of the Arbitration Laws apply to any arbitration proceeding except as otherwise provided in this Agreement. The arbitrator shall have

authority to decide all issues between the Parties including, but not limited to, claims for extras, delay and liquidated damages, if any, provided for in this Agreement, matters involving defects in the work product of the Professional, rights to payment, and whether the necessary procedures for arbitration have been followed. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

Notice of the demand for arbitration shall be filed in writing with the other Party. The demand for arbitration shall be made within a reasonable time after the claim, dispute, or other matter in question has arisen, and in no event shall it be made after the date when institution of legal or equitable proceedings based on such claim, dispute, or other matter in question would be barred by the applicable statute of limitation.

The Parties shall jointly appoint an arbitrator within fifteen (15) calendar days of the date of giving of the notice of the demand for arbitration. If the Parties are unable to jointly agree upon the appointment of an arbitrator within said fifteen (15) calendar day period, and do not agree in writing to extend said period for a fixed period, then either Party may seek to have the arbitrator appointed by the Superior Court of Stanislaus County in accordance with the Arbitration Laws.

If any proceeding is brought to contest the right to arbitrate and it is determined that such right exists, the losing Party shall pay all costs and attorneys' fees incurred by the prevailing party.

In addition to the other rules of law which may be applicable to any arbitration hereunder, the following shall apply:

(a) Promptly upon the filing of the arbitration, each Party shall be required to set forth in writing and to serve upon each other Party a detailed statement of its contentions of fact and law.

(b) All parties to the arbitration shall be entitled to the discovery procedures as provided in Section 1283.05 of the California Code of Civil Procedure.

(c) The arbitration shall be commenced and conducted as expeditiously as possible consistent with affording reasonable discovery as provided herein.

(d) These additional rules shall be implemented and applied by the arbitrator.

The costs of arbitration shall be borne by the Parties as determined by the arbitrator, but each Party shall bear its own attorney's fees associated with the dispute with the other Party and to the arbitration.

**25. Insurance Coverage.** During the Term, the Professional shall maintain in full force and effect policies of insurance set forth herein, which shall be placed with insurers with a current A M Best's rating of no less than A VII and will provide City with written proof of said insurance. Professional shall maintain coverage as follows:

**25.1. General Liability.** Professional shall carry general liability insurance in the amount of Two Million Dollars (\$2,000,000.00) per occurrence for bodily injury, personal injury, and property damage. If commercial general liability insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Project or the general aggregate shall be Four Million Dollars (\$4,000,000.00).

**25.2. Workers' Compensation Insurance and Employer's Liability.** Professional shall carry workers' compensation insurance as required by the State of California under the Labor Code. Professional shall also carry employer's liability insurance in the amount of One Million Dollars (\$1,000,000.00) per accident, with a One Million Dollars (\$1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollars (\$1,000,000.00) limit for each employee's bodily injury by disease.

**25.3. Errors and Omissions Liability.** Professional shall carry errors and omissions liability insurance in the amount of no less than Two Million Dollars (\$2,000,000.00) per claim or greater if appropriate for the Professional's profession. Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to City, its elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("City's Agents"); or the Professional shall provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claims administration and defense expenses.

**25.4. Commercial Automobile Liability.** Professional shall carry commercial automobile liability insurance in the amount of Two Million Dollars (\$2,000,000.00) or greater per occurrence for owned, leased, hired, and borrowed automobiles.

**25.5. Umbrella or Excess Policy.** Professional may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability and automobile Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Professional's primary and excess liability policies are exhausted.

**25.6. Waiver of Subrogation.** With the exception of errors and omissions liability insurance, Professional hereby agrees to waive subrogation which any insurer of Professional may acquire from Professional by virtue of the payment of any loss. The commercial general liability policy and workers' compensation policy shall be endorsed to contain a waiver of subrogation in favor of City for all work performed by Professional, its agents, employees, independent contractors, and subcontractors. Professional agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.

**26. Additional Insurance Requirements.** Within five (5) days of the Effective Date, Professional shall provide City with certificates of insurance for all of the policies required under

this Agreement (“Certificates”), excluding the required workers’ compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Professional shall be responsible for providing updated copies and notifying City if a policy is cancelled, suspended, reduced, or voided. With the exception of the workers’ compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled, allowed to expire, or materially reduced in coverage without at least thirty (30) days’ prior written notice to City of such cancellation, expiration, or reduction and each policy shall be endorsed to state such; (b) name City, and City’s Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of Professional; (c) cover products and completed operations of Professional, premises owned, occupied, or used by the Professional, or automobiles owned, leased, or hired or borrowed by the Professional; contain no special limitations on the scope of protection afforded to City; (d) be primary with respect to any insurance or self-insurance programs covering City or City’s Agents and any insurance or self-insurance maintained by City or City’s Agents shall be in excess of Professional’s insurance and shall not contribute to it; (e) contain standard separation of insured provisions; and (f) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to City.

**27. Indemnification by Professional.** To the fullest extent permitted by law. Professional shall defend with legal counsel reasonably acceptable to City, indemnify and hold harmless City and City’s Agents from and against any and all claims, loss, cost, damage, injury (including, without limitation, injury to or death of an employee of Professional or its subcontractors), expense and liability of every kind, nature and description that arise out of, pertain to, or relate to acts or omissions of Professional, or any direct or indirect subcontractor, employee, contractor, representative or agent of Professional, or anyone that Professional controls (collectively “Liabilities”). Such obligations to defend, hold harmless, and indemnify City and City’s Agents shall not apply to the extent that such Liabilities are caused in whole by the sole negligence, active negligence, or willful misconduct of City or City’s Agents, but shall apply to all other Liabilities. With respect to third party claims against the Professional, the Professional waives any and all rights of any type of express or implied indemnity against City and City’s Agents.

**28. Liability of City.** Notwithstanding any other provision of this Agreement, in no event shall City be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

**29. Independent Contractor.** At all times during the Term, Professional shall be deemed to be an independent contractor and shall be wholly responsible for the manner in which Professional performs the Services required under this Agreement. Professional shall be liable for its acts and omissions and those of its employees, contractors, subcontractors, representatives, volunteers, and its agents. Nothing contained herein shall be construed as creating an employment, agency or partnership relationship between City and Professional. City shall have the right to control Professional only insofar as the result of Professional’s Services rendered pursuant to this Agreement; however, City shall not have the right to control the means by which Professional accomplishes Services rendered pursuant to this Agreement.



**30. Professional Not Agent.** Except as City may specify in writing, Professional shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Professional shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

**31. Payment of Taxes and Other Expenses.** Payment of any taxes, including California sales and use taxes, levied upon this Agreement, the transaction, or the Services or goods delivered pursuant hereto, shall be the obligation of Professional.

**32. Notices.** All notices shall be in writing and delivered in person or transmitted by certified mail, postage prepaid. Any Party hereto may at any time, by giving ten (10) days' written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below.

If to City: **City of Turlock**  
**Attn: Anthony Sims, Economic Development Director –**  
**Communications Officer**  
**156 S. Broadway, Suite 230**  
**Turlock, CA 95380**

With courtesy copies to: **Petrulakis Law & Advocacy, APC**  
**Attn: George A. Petrulakis, City Attorney**  
**P.O. Box 92**  
**Modesto, California 95353**

If to Professional: **Pressert Marketing**  
**Attn: David Fransen**  
**126 W. Main Street**  
**Turlock, CA 95380**

**33. City Contract Administrator.** City's contract administrator and contact person for this Agreement is:

City of Turlock  
Attn: Anthony Sims, Economic Development Director – Communications  
Officer  
156 S. Broadway, Suite 230  
Turlock, California 95380  
Telephone: (209) 668-6031  
E-mail: ASims@turlock.ca.us

**34. Interpretation.** As used herein, any gender includes each other gender, the singular includes the plural and vice versa.

**35. Use of City Project Number. [Intentionally Omitted]**

**36. Modification.** No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all of the Parties to this Agreement.

**37. Waiver.** No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

**38. Assignment.** No Party to this Agreement shall assign, transfer, or otherwise dispose of this Agreement, in whole or in part, to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties hereto.

**39. Authority.** All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, neither Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

**40. Drafting and Ambiguities.** Each Party acknowledges that it has reviewed this Agreement with its own legal counsel, and based upon the advice of that counsel, freely entered into this Agreement. Each Party has participated fully in the review and revision of this Agreement. Any rule of construction that ambiguities are to be resolved against the drafting Party does not apply in interpreting this Agreement.

**41. Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the state of California.

**42. Venue.** Venue for all legal proceedings shall be in the Superior Court of the State of California, in and for the County of Stanislaus.

**43. Severability.** If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

- 44. Counterparts.** This Agreement may be executed simultaneously, and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.
- 45. Audit.** City shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Professional's charges to City under this Agreement.
- 46. Entire Agreement.** This Agreement, together with its specific references, attachments, and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof and supersedes any and all prior negotiations, understanding, and agreements with respect hereto, whether oral or written.
- 47. Supersedes Prior Agreement.** It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, or representations, whether written, electronic or oral, between the Parties with respect to the subject matter of this Agreement.
- 48. Mandatory and Permissive.** "Shall" and "will" and "agrees" are mandatory. "May" and "can" are permissive.
- 49. Successors and Assigns.** All representations, covenants, and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of, any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.
- 50. Headings.** Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.
- 51. Attorney's Fees and Costs.** If any action at law or in equity not resolved pursuant to the "Arbitration of Disputes" section of this Agreement, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.
- 52. Necessary Acts and Further Assurances.** The Parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.
- 53. Time is of the Essence.** Time is of the essence in this Agreement for each covenant and term of a condition herein.

***[Signatures on Following Page]***



**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by and through their respective officers thereunto duly authorized.

**PROFESSIONAL**

**Pressert Marketing, a  
California Corporation**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

**CITY**

**City of Turlock, a California  
municipal corporation**

By: \_\_\_\_\_

Reagan M. Wilson, City Manager

Date: \_\_\_\_\_

**APPROVED AS TO SUFFICIENCY:**

By: \_\_\_\_\_  
Anthony Sims, Economic Development Director  
– Communications Officer

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
George A. Petrulakis, City Attorney

**ATTEST:**

By: \_\_\_\_\_  
Julie Christel, City Clerk

## Scope of Service

The following is the proposal created by Pressert Marketing in response to an inquiry by the City of Turlock. All activities are contingent upon funding.

## Services for Proposal

The Covid-19 pandemic detrimentally affected small businesses in Turlock, while unprecedented negatively impacting economic and consumer conditions continue to exist (such as labor market trends, consumer trends, entertainment & activity trends, record high consumer & household debt, and continued 40-year-high inflation).

If funded by the City of Turlock, using American Rescue Plan Act (ARPA) funds, Pressert Marketing will offer confidential, no-cost consulting and coaching services to assist businesses of all sizes in Turlock while creating and administering a City of Turlock Business Development and Assistance Program - including a detailed Matching-funds Grants Program for websites and online ads. These programs and services aim to increase profits, grow operations, and avoid closure. These objective of these programs and services will be met through the following activities:

- **Open a Business Assistance Satellite Office:** Establish dedicated office hours at the office of Pressert Marketing, located on Main Street in Downtown Turlock, within one month of receiving a signed City of Turlock agreement. The office will serve as a central hub for small business assistance, support, and consulting/coaching services.
- **Outreach Campaign:** Within the first month, an outreach campaign will be launched to bring awareness to the program and services. This will include a listening session, needs assessment, and ongoing direct marketing through various platforms - including digital marketing and offline efforts. Also, partnerships from large related corporations and/or bigger local businesses will be sought out. Outreach efforts will continue throughout the program to encourage attendance and retention of participants.
- **Create and Administer City Matching Funds Program:** After the first month, launch a City of Turlock Economic Development Matching-funds Grant Program for local small businesses with a City of Turlock business license, operate out of a physical commercial location, have no more than 50 employees, and not part of a franchise or corporate chain. There would be matching funds granted by the City of Turlock to businesses spending money on websites, search ads, and/or social media ads.
- **Intake and Consulting Process:** After the first month of establishing office hours and recruiting participants, Pressert Marketing will market the programs and services to local businesses. An intake process will determine their needs and level of grants.
- **1-on-1 Coaching:** Provide personalized, one-on-one coaching to up to 100 small business owners or entrepreneurs with a physical commercial location in Turlock per year (or prorated accordingly by month). Consulting will cover a range of areas, including marketing strategies, business strategies, social media management, SEO,

e-commerce, paid social ads, paid search/online ads, sales coaching, and business coaching (finances, inventory, visionary planning, exit strategies).

- **Monthly Workshops:** Weekly workshops will be developed and offered in Turlock, specifically targeting the needs of Turlock businesses. Additionally, Turlock businesses can participate in the various workshops planned for 2024 through Pressert Marketing's programs.

Continuous Improvement toward results is a foundational element of Pressert Marketing, so client satisfaction surveys will be frequently collected. Services may be modified to meet ongoing client needs. Common consulting areas include:

- Marketing Strategies and Trends
- Business Strategies and Trends
- Commerce, Economic, Financial Strategies and Trends
- Websites
- Artificial Intelligence (A.I.)
- Digital Content Creation Tools
- Organic Social Media (Facebook, Instagram, and TikTok) Strategies and Trends
- Social Media Ads (Facebook, Instagram, and TikTok)
- Organic Search (Google) SEO
- Paid SEO
- Automations
- Email Marketing
- Google Ads
- E-commerce
- Technology/Computers
- Sales Coaching
- Business Coaching

### **Objectives for the Business Development and Assistance Program (BDAP), Matching-funds Grants for Websites and Online Ads**

- Open a business assistance hub with dedicated office hours at Pressert Marketing within one month of the agreement.
- Seek out partnerships from large related corporations and/or bigger local businesses, while meeting with the City of Turlock Economic Development Director, related City Staff, and current City partners/large investors/developers.
- Recruit participants within one month
- Launch and administer a matching-funds grant program for websites and online ads
- Provide 1-on-1 coaching to up to 100 small business owners or entrepreneurs with a physical commercial location in Turlock per year.
- Hold at least 10 weekly business workshops starting in July 2024, training approximately 100 small business owners in various areas such as business start-up, growth, expansion, innovation, profitability, management improvement, economic development, financial management, and best small business practices.

## Communication Efficacy

Pressert Marketing prides itself on enhancing the Turlock economy and community by empowering business owners with marketing and business strategies and tools needed to launch, grow, and sustain their businesses. Drawing from over two decades of local small business, internet, communications, and news media relations expertise, Pressert Marketing will design communication strategies tailored for the City of Turlock. Services will include:

- Interviewing or facilitating discussions with City of Turlock employees and designated business owners to understand their needs and the City's involvement.
- Developing the brand of the Business Development and Assistance Program.
- Crafting verbiage to introduce and explain the program to various audiences.
- Producing a video to introduce the program, to be posted on the City's website and social media channels.

This combination of strategies, implemented by decades of experience, will create an impactful program that produces results. The structure, nature, and length of the training are all at the discretion of the City's decision-makers.

## Timeline for Project Implementation

Pressert Marketing is flexible with the timeline for implementing this project. The plan is best suited for a six-months span but can be modified to suit the City of Turlock's needs. If the proposal is accepted/agreed upon on or by June 30, 2024, a planning and development stage from July 1 to August 1 2024 will allow for modifications to the scope of work and budget, resource allocation, and logistics implementation. The project can begin in earnest in August 2024, with some aspects, such as efficacy training, surveying, and outreach implemented sooner.

## Reporting

All project reporting will be done in accordance with the preferences set forth by the City of Turlock Staff charged with signing or overseeing this contracted project. Pressert Marketing will submit all required reports in a timely fashion and make all project-related records available for review.

Pressert Marketing looks forward to the opportunity to support the City of Turlock in enhancing its business community through this comprehensive program and services of expertise.



**Program Project Budget and Payment Schedule:**

(Recommended City of Turlock Funding of \$500,000-\$1,000,000 for the Business Development and Assistance Program Matching-funds, to be Distributed by the City of Turlock to Participating Local Small Businesses)

**Pressert Marketing Monthly Payment Schedule**

\$20,000 Due July 1, 2024

\$20,000 Due August 1, 2024

\$20,000 Due September 1, 2024

\$20,000 Due October 1, 2024

\$20,000 Due November 1, 2024

# ***City Council Staff Report***

## ***June 25, 2024***



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From: Jessie Dhami, Human Relations Director

Prepared by: Darlene Ingersoll, Principal Human Relations Analyst

Agendized by: Reagan M. Wilson, City Manager

### **1. ACTION RECOMMENDED:**

Resolution: Approving the revised Municipal Services Department Organization Chart effective July 1, 2024

### **2. SYNOPSIS:**

Staff is recommending approval of the revised Municipal Services Department Organization Chart effective July 1, 2024. The initial organization chart was presented to Council on May 14, 2024 as part of the discussion regarding the proposed Fiscal Year 2024-2025 General Fund Budget.

### **3. DISCUSSION OF ISSUE:**

Staff recommended for discussion to Council on May 14, 2024 that the Public Works Department and the Municipal Services Department be merged into one department. Council approved the Proposed Budget for FY 2024-2025 which included the appropriate funding for the Municipal Services Department including the merge of the Public Works Department and the Municipal Services Department.

The original proposed chart presented on May 14, 2024 had the Water Quality Control (WQC) Lab under the direction of the Regulatory Affairs Manager. The recommendation is to leave the WQC Lab under the direction of the WQC Division Manager as it is currently.

The revised Municipal Services Department Organization Chart places the Traffic Technician, Sr. under the direction of the WQC Division Manager. The original proposed chart presented on May 14, 2024 had a green sheet amendment with red line indicating this change.

The City has initiated communication with the labor groups of Turlock City Employees Association (TCEA) and Management and will bring forward the

proposed job descriptions and salary ranges for Council approval upon agreement with the labor groups:

- Establishment of a new job description for an Asset Analyst in TCEA.
- Revision of the job description for an Administrative Analyst in the Management Group.

**4. BASIS FOR RECOMMENDATION:**

By consolidating these two departments, the City aims to enhance coordination and streamline current processes such as tracking and maintaining City assets. The intent of the requested reorganization is to positively impact the City by providing better alignment of job responsibilities and functions which ultimately will lead to more efficiently run City services and as a result better service to the public.

Section 2-4-207 of the Turlock Municipal Code provides that the City Manager is responsible for the efficient administration of all affairs of the City which are under his control. Section 2-4-207(d) of the Turlock Municipal Code provides the City Manager with the power and duty to recommend to the City Council the reorganization of offices, positions, departments, or units under his direction as he may deem in the interest of the efficient, effective, and economical conduct of the City's business.

Therefore, the recommendation is to approve the revised Municipal Services Department Organization Chart effective July 1, 2024.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

There is no fiscal impact as the Proposed Budget for Fiscal Year 2024-2025 was approved by Council on June 11, 2024.

**6. STAFF RECOMMENDATION:**

Recommend approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

- A. Council may choose not to approve the revised Municipal Services Department Organization Chart. However, this is not recommended.

**10. ATTACHMENTS:**

- A. Draft Resolution
- B. Draft Municipal Services Department Organization Chart (May 14, 2024)
- C. Revised Municipal Services Department Organization Chart (June 25, 2024)

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF APPROVING THE  
REVISED MUNICIPAL SERVICES  
DEPARTMENT ORGANIZATION CHART  
EFFECTIVE JULY 1, 2024**

**RESOLUTION NO. 2024-XXX**

**WHEREAS**, Section 2-4-207 of the Turlock Municipal Code provides that the City Manager is responsible for the efficient administration of all affairs of the City which are under his control and Section 2-4-207(d) of the Turlock Municipal Code provides the City Manager with the power and duty to recommend to the City Council the reorganization of offices, positions, departments, or units under his direction as he may deem in the interest of the efficient, effective, and economical conduct of the City's business; and

**WHEREAS**, the original proposed chart presented on May 14, 2024 had the Water Quality Control (WQC) Lab under the direction of the Regulatory Affairs Manager. The recommendation is to leave the WQC Lab under the direction of the WQC Division Manager as it is currently; and

**WHEREAS**, the revised Municipal Services Department Organization Chart places the Traffic Technician, Sr. under the direction of the WQC Division Manager. The original proposed chart presented on May 14, 2024 had a green sheet amendment with red line indicating this change; and

**WHEREAS**, the City has initiated communication with the labor groups of Turlock City Employees Association (TCEA) and Management and will bring forward the proposed job descriptions and salary ranges for Council approval upon agreement with the labor groups; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve the revised Municipal Services Department Organization Chart effective July 1, 2024.

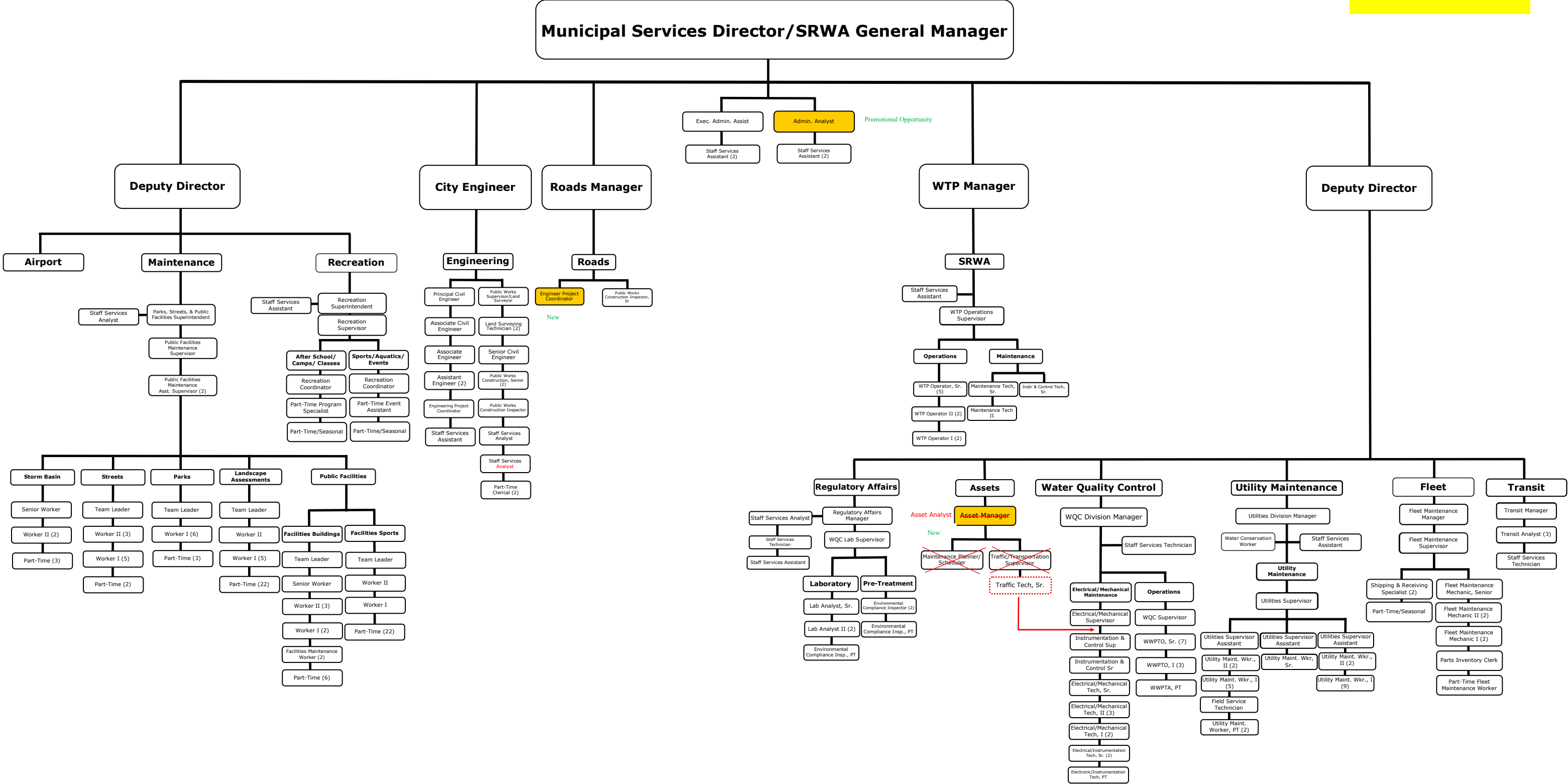
**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 25<sup>th</sup> day of June, 2024, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

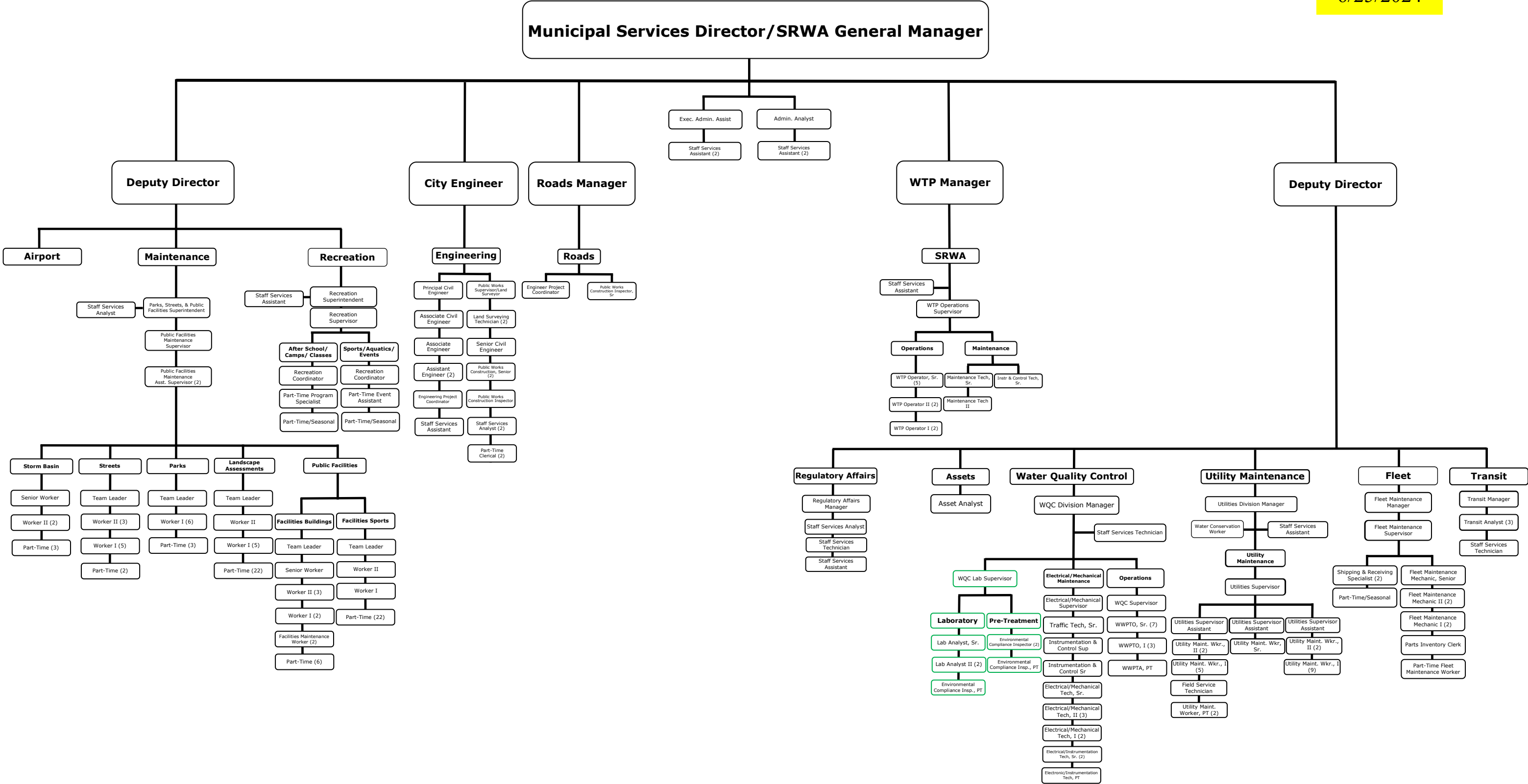
\_\_\_\_\_  
Julie Christel, City Clerk  
City of Turlock, County of Stanislaus,  
State of California

Municipal Services Department



Municipal Services Department

Attachment C  
6/25/2024





156 South Broadway  
Turlock, California 95380  
<https://www.cityofturlock.org>  
209.669.2828

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FOR IMMEDIATE RELEASE

Contact: Reagan Wilson  
City Manager  
(209) 668-5540

### **MEDIA ADVISORY**

**Senator Marie Alvarado-Gil to Lead Press Conference with Stanislaus and Merced County, along with City of Turlock Public Safety Officials Opposing the Release of Sexually Violent Predators Kevin Gray and Timothy Weather.**

**TURLOCK**– On Friday, June 21, 2024, Senator Marie Alvarado-Gil will join Stanislaus County District Attorney Jeff Laugero, the Stanislaus County Sheriff's Office, Turlock Police Chief Jason Hedden, Stanislaus County Supervisor Vito Chiesa, and Merced County Sheriff Vern Warnke for a press conference at 1:30 p.m. in the Rotunda at the Turlock Police Department.

The Turlock City Mayor and Council vehemently oppose the release of Sexually Violent Predators (SVP) Kevin Gray and Timothy Weather into our community and/ or the surrounding areas. There will be a press conference held regarding this matter at the date and time listed here.

#### **Press Conference Details**

**Time:** 1:30 p.m.

**Date:** Friday, June 21, 2024.

**Location:** Turlock Police Department - 244 N. Broadway, Turlock CA.

###





156 South Broadway  
Turlock, California 95380  
<https://www.cityofturlock.org>  
209.669.2828

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FOR IMMEDIATE RELEASE

Contact: Reagan Wilson  
City Manager  
209.668.5540

**STANISLAUS COUNTY SET TO EXTEND CONTRACT FOR 1617 COLORADO AVENUE FACILITY AT  
TUESDAY'S BOARD OF SUPERVISORS MEETING**

**Turlock, CA | June 20, 2024** – The Stanislaus County Board of Supervisors is scheduled to consider extending the County's contract with A&A Health Services, LLC ("Alamo Health") for adult residential services at 1617 Colorado Avenue during their upcoming meeting on Tuesday, June 25, 2024.

This facility, previously known as Las Palmas Estates, is being relicensed by Alamo Health from its former senior residential status to an Adult Residential Care facility with significantly enhanced behavioral health services that Stanislaus County will pay for under its proposed contract extension.

The arrangement with Alamo Health, originally approved last year, provides for placement by the County Behavioral Health and Recovery Services to the 1617 Colorado Avenue facility. This County decision was made without prior consultation with Turlock's residents, leading to concerns about the flawed County process.

**Mayor Amy Bublak** stated, "We aim to ensure that all voices are heard in decisions affecting our residents. Our community seeks and deserves transparency and communication from the County."

Tuesday's County meeting presents an opportunity for Turlock residents to understand the project's scope and impact and to express their thoughts, concerns, and opinions to County decision-makers.

**City Manager Reagan Wilson** added, "It's important for our community to be informed about decisions that affect them. The County's decision to use 1617 Colorado Avenue will have a major impact on our city."

**Key Information for the Community:**

- Meeting Time and Date: Tuesday, June 25, 2024 at 9:00 am
- Location: 1010 10th Street, Ste 6500 Modesto, CA 95354

- Subject: Consideration of contract extension with A&A Health Services for 1617 Colorado Avenue
- Details: The facility is proposed to provide housing and care services for vulnerable populations

Included with this press release is a copy of City Manager Reagan Wilson's letter to the County Board of Supervisors, regarding this issue. Residents are encouraged to check the County Board of Supervisors official website, [stancounty.com/board/](http://stancounty.com/board/), regularly for any amendments or changes to the meeting details.

###



REAGAN M. WILSON  
CITY MANAGER  
[rwilson@turlock.ca.us](mailto:rwilson@turlock.ca.us)

OFFICE OF THE CITY MANAGER  
ADMINISTRATION

---

156 S. BROADWAY, SUITE 230 | TURLOCK, CALIFORNIA 95380 | PHONE 209-668-5540 EXT 1101 | FAX 209-668-5668

June 19, 2024

Stanislas County Board of Supervisors

Sent via email only: [conditb@stancounty.com](mailto:conditb@stancounty.com); [chiesav@stancounty.com](mailto:chiesav@stancounty.com); [withrowt@stancounty.com](mailto:withrowt@stancounty.com); [grewalm@stancounty.com](mailto:grewalm@stancounty.com); [conditc@stancounty.com](mailto:conditc@stancounty.com)

RE: Alamo Health and A&A Health – (*Date Corrected*)

Dear Supervisors:

The City of Turlock opposes the proposed amendment extending your agreement with Alamo Health and A&A Health ("Alamo") which includes their work for the County at the 1617 Colorado Avenue facility in Turlock. We request that this letter be made a part of the record of official proceedings for this matter when it is before the Board. Currently, we are informed by Director Vartan that the matter is scheduled for the June 25, 2024 Board meeting.

After all that has transpired on this matter, we find it profoundly disappointing that I had to request the status of amendments to your agreement with Alamo instead of the County reaching out to us to hear the concerns of our community. It is clear the County has no interest in the effects of this facility on Turlock including its proximity to a middle school, residences, and medical facilities.

To remedy this failure by the County, we would respectfully suggest that, prior to Board action on the matter, the County have a community meeting in the City of Turlock to solicit input from our citizens about the County's proposed contract extension. We would be pleased to offer our City Council Chambers or our Senior Citizens Center for such a meeting.

As you heard at our City Council meeting in February, our citizens believe that the facility simply is in an improper location. Had the County and Alamo approached the City with their plans in a timely fashion, we would have cooperated to identify a more appropriate location for such a facility that was not so near to school children and children receiving medical treatment.

Finally, you might find it instructive that your partner, or vendor, Alamo squarely placed the blame on County government for not informing City leadership of Alamo's plan for the facility. This

comment was made by Alamo CEO Betty Dominici in our February 12, 2024 zoom meeting with her team.

As always, you may contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Reagan M. Wilson". The signature is fluid and cursive, with the first name "Reagan" being more prominent.

Reagan M. Wilson  
City of Turlock, City Manager