A. 1. CALL TO ORDER – Chairman Powers called the meeting to order at 5:07 p.m.

PRESENT: Commissioner Geoff Powers, Jim Reape, Anokeen Varani and Constance Anderson

ABSENT: Commissioner Matthew Davis, Elvis Dias, and Ray Souza

B. PUBLIC PARTICIPATION

Chairman Powers opened the floor for Public Participation. Hearing no one, Chairman Powers closed the floor for Public Participation

C. TOUR OF CANNABIS FACILITY

1. KASE MANUFACTURING located at 4111 BREW MASTER DRIVE, CERES CA: Mike Reynolds, CEO of KASE Manufacturing, gave brief history stating Kase Manufacturing opened in April 2017 to access medicine for his son and is one of the first cannabis volatile extraction and manufacturing labs approved in California and the only permitted Cannabis manufacturing facility in Ceres. It operates out of a 22,000 square feet location which has the highest quality of machinery and lab equipment used to produce cannabis oils, currently extracting approximately 1500 pounds of biomass per week.

Mark Gomez, Fire Marshal, asked if this facility was considered a volatile or non-volatile facility.

Mike Reynolds answered it is a volatile facility and holds a Type 7 volatile extraction license and a manufacturing, cultivation and distribution license through the State of California.

Fire Marshal Gomez inquired about the equipment and the ventilation system.

Mike Reynolds explained the facility is VL rated and is inspected by a third party. The facility is equipped with five (5) Class 1 Division (C1D1, explosion proof) extraction booths. Each extraction booth is equipped with its own gas sniffer that triggers a ventilation system of 20% of the hydrocarbon lower explosive limit (LEL). Once triggered, the gas sniffer then activates the ventilation fans which can then purge the entire booth in approximately 3.5 seconds. An override shut off has to be manually pushed to stop the system evacuation process.

Deputy Director Katie Quintero asked what the State of California process and regulations for inspections of these type of facilities.

Mike Reynolds stated there has not been much enforcement from the State and have only had three visitations to the manufacturing location.

Fire Marshal Gomez asked if this location was also used to grow cannabis.

Mike Reynolds answered cannabis was grown the first year they opened but have stopped growing it. There are plans to grow HEMP in the near future which will be used for fiber or consumption purposes. Cannabis and HEMP cannot be grown together.

Commissioner Reape asked how the odor is mitigated in the building.

Mike Reynolds answered they have a carbon filter system to contain the smell in the building.

Police Chief Amirfar asked about his security guards on site.

Mike Reynolds explained the security guard at the manufacturing plant is there 24/7 and at the dispensary during hours of operation. There are cameras inside and outside of all the facilities.

2. KASE'S JOURNEY located at 4030 FARM SUPPLY DRIVE, CERES CA:

Mike Reynolds continued the tour at the retail dispensary building next door. He stated they service between 200-250 people per day with each person staying approximately 10 minutes. This dispensary is a medically focused retail business and you must be 21 years old to enter. ID is swiped when you enter the building and security only allows three customers to every one employee in the sales/product area at a time.

3. KASE MANUFACTURING located at 4111 BREW MASTER DRIVE, CERES CA: Mike Reynolds concluded the tour in the manufacturing location and made himself available for any questions.

Commissioner Varani asked what are the most important things when selecting these types of businesses.

Mike Reynolds answered need to make sure they are qualified operators with capital backing and a business structure in place.

D. ADJOURNMENT

Chairman Powers asked for a motion to adjourn the meeting. Motion by Commissioner Anderson and carried unanimously. The meeting was adjourned at 7:05 p.m.

RESPECTFULLY SUBMITTED

Geoff Powers Chairman

Katie Quintero Deputy Director of Development Services